



CITY OF HAYSVILLE

Public Works Department ★ 401 S. Jane, Haysville, KS 67060 ★ 316/529-5940

RESIDENTIAL FENCING REQUIREMENTS

This handout is provided to assist property owners in the process of constructing a fence on their property. It is important to become familiar with the standards for fences to ensure that they are properly constructed and located.

Before You Start

- **Permits**—A permit is required to build a fence. An application is available at Public Works or on the City's website. You must submit a fence permit application, including a site plan, and receive approval BEFORE you begin work on your fence.
- **Covenants**—The City of Haysville does not enforce private covenants. You should contact your homeowners association, or the developer, to determine if there are private covenants regulating fencing in your neighborhood.
- **Property Lines**—It is the property owner's responsibility to determine property lines prior to installing a fence. You can locate your property lines using a land survey to find your property pins, or a property surveyor can locate them for you.
- **Call BEFORE You Dig**—Before you start digging, you must call 811 to determine if there are any underground utilities or private utility easements on your property. This must be done a few days before you construct your fence.

Maximum Fence Height

- **Rear and side yard**—Six (6) feet.
- **Front yard**—Three (3) feet for wood "privacy" fences, or Four (4) feet for all other allowed materials. Corner lots have two (2) Front Yards.

Construction

- Applicable city building and construction regulations must be met for all fences that are constructed with concrete or masonry materials or are determined by the building inspector to create safety concerns.
- No plywood, canvas, plastic or metal sheeting, barbed wire, chicken wire or similar material shall be used for any fence construction.
- All posts and braces must face inward, with the "finished" side facing adjoining property or streets.
- Chain link fences must be constructed so as to have the barbed end at the bottom of the fence.

Fence Placement

- You may place your fence on your property up to the property line; however, there are restrictions on fences placed upon drainage and/or utility easements. See Code for details.
- Fences are NOT allowed in any floodway as designated by the Federal Emergency Management Agency.
- Any portion of a fence which is located within a sight triangle must not exceed three (3) feet in height as measured from the highest curb located within the sight triangle to the finish height of said fence. In areas without curbs, measure from the low edge of the road.

Other Things to Remember

- This handout is a summary of the City Code. For complete regulations, please see Chapter 4, Article II, of the Haysville City Code.
- If you fail to meet the requirements for fence construction, you may be required to remove your fence at your cost.

If you have any questions related to fence location or construction, please contact the Public Works Department at 316/529-5940.



CITY OF HAYSVILLE
Public Works Department

401 S. Jane
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Phone: 316/529-5940 | Fax: 316/529-5945
permits@haysvilleks.gov

**Fence Permit
Application**

A SITE PLAN SHOWING PROPERTY LINES, EASEMENTS, STRUCTURES AND PROPOSED FENCE LOCATION MUST BE ATTACHED PRIOR TO ACCEPTANCE OF APPLICATION.

PROJECT INFORMATION

Project Address:		Zoning District:
Contractor Name (or responsible party doing work):		Contractor Phone#:
Contractor Address:		Contractor Email:
Property Owner:	Owner Phone #:	Property Owners Address (if different from project address):

DESCRIPTION OF WORK

Fence Material:		
☐ New Construction	☐ Replacement	Fence Height:

I/We understand the provisions and requirements of Chapter 4, Article 11, of the Municipal Code and agree to the following:

- A. All posts and bracing for wood fences abutting or visible from public rights of way or other public property shall be constructed either with support braces and other load bearing components thereof located on the interior of the fence. (i.e. the "finished" side of wood fences shall be facing public street) or with the boards installed on both the interior and exterior of the fence in an alternating pattern commonly known as a shadowbox fence.
- B. A fence may be located within a drainage or utility easement as long as the fence meets the following criteria:
 - 1) Fences must be placed at an elevation to allow normal drainage flow to travel without blockage by the fence.
 - 2) Fences shall not be located so as to divert the normal flow of storm water from the platted drainage easement.
 - 3) Fences located within the drainage or utility easement shall have one gate or access panel of at least eight feet in width to provide access for quick emergency or maintenance access by the personnel of the City or a utility company.
 - 4) In the event the City or a utility company must perform maintenance, inspection or replacement of utility lines located within a public easement, such party shall not be liable for replacement of any fence or ground cover located within a public easement. This includes grass, trees, shrubs, etc.
 - 5) Fences constructed in drainage easements located within designated floodways shall meet the requirements of Section 4-1105a of the Municipal Code.
- C. It is the responsibility of the Applicant to locate property lines and/or lines, build the fence according to the approved plot plan, and contact "Kansas One Call" by calling 811, or going to their website - kansasonecall.com, for the location of utilities on said lot.
- D. If a contractor obtains this permit, it is the responsibility of that contractor to provide the property owner with a copy of this agreement. CONTRACTORS INITIALS (IF APPLICABLE): _____

I/We acknowledge that the \$25.00 application fee is non-refundable.

SIGNATURE: _____ ☐ Owner ☐ Agent ☐ Contractor DATE: _____

OFFICE USE ONLY

Date/Time Application Received: _____	Fee: _____	Receipt #: _____
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