



City of Haysville

Economic Development New, Expanding, or Relocating Business Lease Matching Grant

This incentive aims to fill available buildings for lease and incentivize businesses to lease, relocate, or expand within city limits in Haysville, Kansas, boosting the city's economic impact.

- A. *Purpose.* The following economic development incentive offers financial assistance to qualifying businesses to encourage commercial growth through capital investment and job creation.
- B. *Eligibility.* Matching Grants are available to new, expanding, or relocating businesses located within the Haysville city limits that lease space for their operations. Both the business and the property owner must complete an application, which is subject to approval by the Economic Development Office.
- C. *Terms and Amount of Incentive.* Eligible and approved projects will qualify for the sixth month of their lease, which the city will award through a grant up to 100% of one month's lease payment, with no single grant exceeding \$1,200 through the Economic Development Office.
 - a. The building/property owner is required to provide an equal match to the grant by giving the new, expanding, or relocating business owner the first month of the lease free, up to \$1,200.
 - b. The City of Haysville recommends that applicants pursue leases of at least three years to demonstrate long-term commitment, with a minimum requirement of a one-year lease.
 - c. To receive the award, businesses must demonstrate at least six months of continuous occupancy at the rental location and be operational.
 - d. Eligible businesses may receive an award by the city to the property owner on behalf of the new, expanding, or relocating business owner on the sixth month of the lease at 100% of one month's lease with no payment exceeding \$1,200.
 - e. It is the business's responsibility to notify Haysville's Economic Development office of progress on the new, expanding, or relocated business's operational date.
- D. *Building Requirements.* The building must be constructed upon a site that is appropriately platted and zoned, with access to necessary municipal services and within Haysville city limits. The project must obtain all required city approvals, including but not limited to site plan review, building plan review, building permit, and building inspections as applicable.
- E. *Other Conditions.*
 - a. The incentive is nontransferable.
 - b. Availability of the incentive may be limited, and the program may be discontinued at any time.
 - c. The incentive must be turned in no later than the fourth month of the lease to allow time for approval and distribution of grant funds.
 - d. Once approved, as long as terms and conditions are met, the funds will not be discontinued.
 - e. The business must comply with the city code to receive the grant.
 - f. This incentive may be combined with other incentives.

A handwritten signature in black ink, appearing to read "Russ Kessler", is written over a horizontal line.

Russ Kessler, Mayor



CITY OF HAYSVILLE – MATCHING LEASE GRANT APPLICATION

Incentive Overview:

The City of Haysville is offering a matching lease grant of up to \$1,200, awarded to eligible and approved projects for new, expanding, or relocating businesses leasing space within city limits. Please review the full grant program guidelines before applying.

PROPERTY OWNER INFORMATION

Property Address: _____

Property Owner Name: _____

Phone Number: _____

Email: _____

Is the building located within Haysville city limits? ☐ Yes ☐ No

Is the building properly platted and zoned for the intended business use? ☐ Yes ☐ No

Does the building have access to necessary municipal services (water, sewer, etc.)? ☐ Yes ☐ No

LEASE DETAILS

Date Lease Began (MM/DD/YYYY): _____

Lease Length (months): _____

Monthly Lease Payment Amount: \$_____

Date the Sixth Lease Payment is Due (MM/DD/YYYY): _____

Did the property owner provide the first month of lease free, up to \$1,200? ☐ Yes ☐ No

Is a copy of the signed lease agreement included (this is required): ☐ Yes ☐ No

BUSINESS INFORMATION & OPERATION

Business Name: _____

Business Phone: _____

Website / Email: _____

Is this business: ☐ New ☐ Expanding ☐ Relocating

Estimated number of jobs created or retained due to this lease:

Full-time: _____ Part-time: _____

Date business became or will be operational at this location (MM/DD/YYYY): _____

Describe your business concept and plans for this location:

Estimated total capital investment (improvements, equipment, etc.): \$ _____

CITY COMPLIANCE & PERMITS

Have all required city approvals (business permit) been obtained? ☐ Yes ☐ No

Is your business currently in compliance with all city codes? ☐ Yes ☐ No

APPLICANTS INFORMATION

Property Owner Applicant Name: _____

Mailing Address: _____

Phone: _____

Email: _____

Business Owner Applicant Name: _____

Home Address: _____

Phone: _____

Email: _____

ACKNOWLEDGMENT

By signing, I confirm that I have read and understand the grant guidelines, meet the eligibility requirements, and agree to comply with all applicable city codes and grant terms. I understand that completion of this application does not guarantee an award. I may be contacted for additional information.

Property Owner Signature: _____ Date: _____

Business Owner Signature: _____ Date: _____

For questions or to submit this application, contact:

Danielle Gabor, Economic Development Director

Email: dgabor@haysvilleks.gov | Phone: 316.529.5909

Administrative Use Only – Do Not Complete

Application received by Economic Development Director Date: _____ Initials: _____

Approved ☐ Denied ☐ Date: _____ Initials: _____