

CITY OF HAYSVILLE

Agenda

March 9, 2026

CALL TO ORDER

ROLL CALL

INVOCATION BY: Eric Williams, St. Mark's Presbyterian Church

PLEDGE OF ALLEGIANCE

SPECIAL ORDER OF BUSINESS

- A. VFW Post 6957 Officer of the Year Presentation

PRESENTATION AND APPROVAL OF MINUTES

- A. [Minutes of February 9, 2026](#)

ITEM #1 PUBLIC COMMENT

- A. Tonya Buckingham, Register of Deeds and Kenly Zehring, Chief Deputy, Sedgwick County Register of Deeds Re: Satellite Office in Haysville

ITEM #2 APPROVAL OF LICENSES AND BONDS

ITEM #3 INTRODUCTION OF ORDINANCES AND RESOLUTIONS

- A. [RESOLUTION APPROVING THE TRANSFER OF CERTAIN REAL ESTATE TO THE LAND BANK](#)

ITEM #4 NOTICES AND COMMUNICATIONS

- A. Governing Body Announcements
- B. [Sedgwick County Fire Department Station 34 Monthly Report](#)
- C. [Email from Cox Communications](#)

ITEM #5 OLD BUSINESS

ITEM #6 OTHER BUSINESS

- A. [Consideration of Insurance Renewal](#)
- B. [Personnel Manual Revisions](#)

ITEM #7 DEPARTMENT REPORTS

- A. Administrative Services – Georgie Carter
- B. City Clerk – Angie Fulton
- C. [Police – Jeff Whitfield](#)
- D. [Public Works – Tony Martinez](#)
- E. [Recreation – Rob Arneson](#)

ITEM #8 APPOINTMENTS

- ITEM #9 EXECUTIVE SESSION
- ITEM #10 REVIEW OF EXPENDITURES
 - A. [Summary of February Expenditures](#)
- ITEM #11 CONSENT AGENDA
 - A. [Agreement with Central States Metal Artisans Re: Use of Historic Blacksmith Shop](#)
 - B. [Agreement with Haysville Swim Club Re: Use of Municipal Pool](#)
 - C. [Temporary Special Event Permit Application for Consumption on Public Property Re: Birthday Party at Community Building in Approved Area](#)
 - D. [Temporary Special Event Permit Application for Consumption on Public Property Re: Bridal Shower at Community Building in Approved Area](#)
 - E. [Temporary Special Event Permit Application for Consumption on Public Property Re: Pizza & Puzzle Fest at HAC in Rental Room & Gymnasium Approved Area](#)
 - F. [Temporary Special Event Permit Application for Consumption on Public Property Re: The OCHO at HAC in Rental Room & Gymnasium Approved Area](#)
 - G. [Temporary Special Event Permit Application for Consumption on Public Property Re: Haysville Fall Festival at Riggs Park Approved Area](#)
- ITEM #12 COUNCIL ITEMS
 - A. Council Concerns
 - B. Council Action Request Updates
- ITEM #13 ADJOURNMENT

CITY OF HAYSVILLE

Regular City Council Meeting

Minutes

February 9, 2026

CALL TO ORDER

The regular meeting of the Haysville City Council was called to order at 7:00 p.m. by Mayor Russ Kessler in the Haysville Municipal Building, 200 West Grand Avenue.

ROLL CALL

Present: Justin Bruster, Danny Walters, Bob Rardin, Pat Ewert, Caryn Clothier, Janet Parton, Eric Myers, and Dale Thompson.

INVOCATION – David Vetter, West Haysville Baptist Church

PLEDGE OF ALLEGIANCE

PRESENTATION AND APPROVAL OF MINUTES

- A. The minutes of the January 12, 2026, Regular City Council Meeting were presented for approval.

Motion by Parton, seconded by Ewert, to approve the minutes of the January 12, 2026, meeting as presented. The motion carried by the following vote:

Yes: Bruster, Rardin, Ewert, Clothier, Parton, Myers, Thompson

Abstain: Walters

ITEM #1 PUBLIC COMMENT

There were none.

ITEM # 2 APPROVAL OF LICENSES AND BONDS

There were no Licenses or Bonds.

ITEM #3 INTRODUCTION OF ORDINANCES AND RESOLUTIONS

- A. Mayor Kessler presented for approval AN ORDINANCE AMENDING CHAPTER 17 SECTIONS 390 AND 386 REGARDING SEWER AND WATER FEES.

Motion by Parton, seconded by Ewert, to approve AN ORDINANCE AMENDING CHAPTER 17 SECTIONS 390 AND 386 REGARDING SEWER AND WATER FEES. The motion carried by the following vote:

Yes: Bruster, Walters, Rardin, Ewert, Clothier, Parton, Myers, Thompson

- B. Mayor Kessler presented for approval a RESOLUTION APPROVING THE TRANSFER OF CERTAIN REAL ESTATE TO THE LAND BANK.

Motion by Myers, seconded by Thompson, to approve the RESOLUTION APPROVING THE TRANSFER OF CERTAIN REAL ESTATE TO THE LAND BANK as presented. The motion carried by the following vote:

Yes: Bruster, Walters, Rardin, Ewert, Clothier, Parton, Myers, Thompson

ITEM #4 NOTICES AND COMMUNICATIONS

- A. Under Governing Body Announcements, Councilmember Bruster announced upcoming events at the Haysville Community Library. Councilmember Myers announced the Occidental Chemical Factory Concerned Citizens Meeting will be held on March 10th at 6:15 p.m. at the Learning Center. Mayor Kessler announced upcoming events and programs at the Haysville Senior Center.
- B. Councilmembers received a memorandum regarding New Business Licenses.
- C. Councilmembers received the Sedgwick County Fire Department Station 34 Monthly Report.
- D. Councilmembers received a memorandum regarding Asset Forfeiture Reports.

ITEM #5 OLD BUSINESS

- A. Mayor Kessler presented the item Discussion of the Platting Process. Councilmember Myers distributed a Code of Ethics for Engineers. He stated Professional Engineering Consultants (PEC) has a good and long-standing history with the city, but he wants to make sure proper checks and balances are in place.

Motion by Myers to direct City staff to include the following changes in this year's revisions to the Subdivision Regulations:

1. Amend the note to require clear identification on the plat application when modification of width is requested.
2. All modifications to widths in the table be approved by City Council.
3. Amend Article 5 of the Subdivision Regulations (Contents of Plans and Plats) to include modification of ROW (right-of-way) and roadway widths on the plat.
4. Amend policies to use a third-party engineer to review plats or plans that are a conflict of interest with our employed engineer, PEC.

The motion died due to a lack of second.

There was a discussion on item number 4. Councilmembers discussed employees of PEC stepping aside and abstaining from voting if they serve on a committee, budget concerns, historical practices, regional practices, and a memorandum that was received by PEC. Councilmember Myers stated he believed there was a lack of true review and a conflict of interest by having PEC staff review plats or plans that other engineers from PEC designed.

Motion by Myers, seconded by Bruster, to direct City staff to include the following in this year's revision Subdivision Regulations to amend the note to require clear identification on the plat application when modification of width is requested. The motion carried by the following vote:

Yes: Bruster, Walters, Clothier, Myers, Thompson

No: Rardin, Ewert, Parton

Motion by Myers, that all modifications to widths in the table be approved by City Council.

There was discussion on the Grand and Plaza Addition which has a reduced road width. It was stated that multiple reviewing agencies reviewed and approved the plat. Myers stated his concern was that a modification was made to the plat per the City Code, but it was not stated to Council that there was a code modification. Councilmember Walters asked if this was a frequent occurrence. Councilmember Myers stated he did not know.

The motion died due to a lack of second.

Myers stated his platting concerns were addressed with the approval of item number 1.

Motion by Myers, to amend policies to use a third-party engineer to review plats or plans that are a conflict of interest with our employed engineer, PEC.

The motion died due to lack of second.

ITEM #6 OTHER BUSINESS

- A. Planning/Zoning Administrator Kailyn Hogan presented for approval the 79th Estates Addition, located in the city's area of influence.

Motion by Rardin, seconded by Ewert, to approve the plat for the 79th Estates Addition in the area of influence. The motion carried by the following vote:

Yes: Bruster, Walters, Rardin, Ewert, Clothier, Parton, Myers, Thompson

- B. Mayor Kessler presented for consideration an Agreement with CPAAA Re: Congregate Meals

Motion by Clothier, seconded by Parton, to approve the agreement with CPAAA Re: Congregate Meals. The motion carried by the following vote:

Yes: Bruster, Walters, Rardin, Ewert, Clothier, Parton, Myers, Thompson

- C. Public Works Director Tony Martinez presented for approval a proposal from JoJac's Landscaping for Nuisance Abatement Services. Thirty area contractors were contacted but only one proposal was received.

Motion by Parton, seconded by Ewert, to accept the proposal from JoJac's Landscaping for Nuisance Abatement Services as presented for 2026. The motion carried by the following vote:

Yes: Bruster, Walters, Rardin, Ewert, Clothier, Parton, Myers, Thompson

ITEM #7 DEPARTMENT REPORTS

Deputy Administrative Officer Georgie Carter announced details of the upcoming Chili Cook Off being hosted at the Senior Center.

City Clerk Angie Fulton announced City Offices will be closed February 16th in observance of President's Day.

Chief of Police Jeff Whitfield introduced Caitlin Boor as the visiting police officer. She serves as the School Resource Officer at both middle schools. Councilmember Bruster stated his appreciation for the school resource officers.

Public Works Director Tony Martinez gave an update on the Sarah Lane project.

Recreation Director Rob Arneson announced upcoming registrations and events.

ITEM #8 APPOINTMENTS

- A. Mayor Kessler appointed Nicole Franken to the Historic Committee for the remainder of the term.

Motion by Parton, seconded by Bruster, to approve the appointment of Nicole Franken to the Historic Committee for the remainder of the term. The motion carried by the following vote:

Yes: Bruster, Walters, Rardin, Ewert, Clothier, Parton, Myers, Thompson

ITEM #9 EXECUTIVE SESSION

There was no Executive Session.

ITEM #10 REVIEW OF EXPENDITURES

A summary of January expenditures was presented.

Motion by Ewert, seconded by Rardin, to receive and file the summary of January expenditures as presented. The motion carried by the following vote:

Yes: Bruster, Walters, Rardin, Ewert, Clothier, Parton, Myers, Thompson

ITEM #11 CONSENT AGENDA

- A. Temporary Special Event Permit Application for Consumption on Public Property
Re: Trivia Night at the HAC
- B. Temporary Special Event Permit Application for Consumption on Public Property
Re: Party in the 060 at Riggs Park in Approved Area
- C. Agreement with Flying Pig Improv Re: Fall Festival Entertainment
- D. Agreement with Rainbow Fireworks Re: Independence Day Celebration
- E. Agreement with USD 261 Re: Use of Plagens-Carpenter for Campus Baseball and Softball

- F. Temporary Special Event Permit Application for Consumption on Public Property
Re: Gathering at the Gazebo and Art Walk

Motion by Clothier, seconded by Ewert, to approve the consent agenda as presented. The motion carried by the following vote:

Yes: Bruster, Walters, Rardin, Ewert, Clothier, Parton, Myers, Thompson

ITEM #12 COUNCIL ITEMS

- A. Under Council Concerns, Councilmember Rardin thanked Public Works for keeping the streets clean and drivable during the recent snow storm.
- B. Public Works Director Tony Martinez gave an update on Council Action Requests.

ITEM #13 ADJOURNMENT

Motion by Rardin, seconded by Ewert, to adjourn. The motion carried by the following vote:

Yes: Bruster, Walters, Rardin, Ewert, Clothier, Parton, Myers, Thompson

The Regular City Council Meeting ended at 7:43 p.m.

Angela Fulton, City Clerk



MEMO

TO: The Honorable Russ Kessler, Mayor
Haysville City Councilmembers

FROM: Will Black, Chief Administrative Officer

SUBJECT: Transfer of 7106 S. Broadway Avenue to the Haysville Land Bank

DATE: March 4, 2026

City staff is recommending transferring City-owned property located at 7106 S. Broadway Avenue to the Haysville Land Bank. The reason for this recommendation is to eliminate the payment of property tax on the property. Although City-owned properties are usually exempt from property tax, 7106 S. Broadway Avenue is classified as Warehouse-office Combination on the county tax website. This parcel was recently purchased by the City during the Sedgwick County Sheriff's Tax Foreclosure Sale. Exhibit "A" to the following resolution has detail of the parcel as well as a map showing the parcel's location. This is before you for your consideration. Thank you.

THE CITY OF HAYSVILLE, KANSAS

RESOLUTION NO. _____

RESOLUTION APPROVING THE TRANSFER OF CERTAIN REAL ESTATE TO THE
LAND BANK

WHEREAS, The City of Haysville, Kansas is the owner of certain real property as described on Exhibit “A” attached hereto (“Real Property”); and

WHEREAS, The City of Haysville, Kansas wishes to deed and transfer ownership of the Real Property to the CITY OF HAYSVILLE, KANSAS, LAND BANK, (a quasi-municipal organization pursuant to K.S.A. 12-5901, et seq).

NOW THEREFORE

THE Governing Body of the City of Haysville hereby approves the transfer of the Real Property from the City to the CITY OF HAYSVILLE, KANSAS, LAND BANK without consideration.

THE Governing Body hereby further authorizes the Mayor of Haysville, Kansas to execute a special warranty deed transferring the Real Property to the CITY OF HAYSVILLE, KANSAS, LAND BANK and to sign any additional documents are required to effectuate said transfer, all on condition of approval of the CITY OF HAYSVILLE, KANSAS, LAND BANK to accept such transfer.

APPROVED BY THE GOVERNING BODY OF THE CITY of Haysville, Kansas this 9th day of March 2026.

Russ Kessler, Mayor

ATTEST:

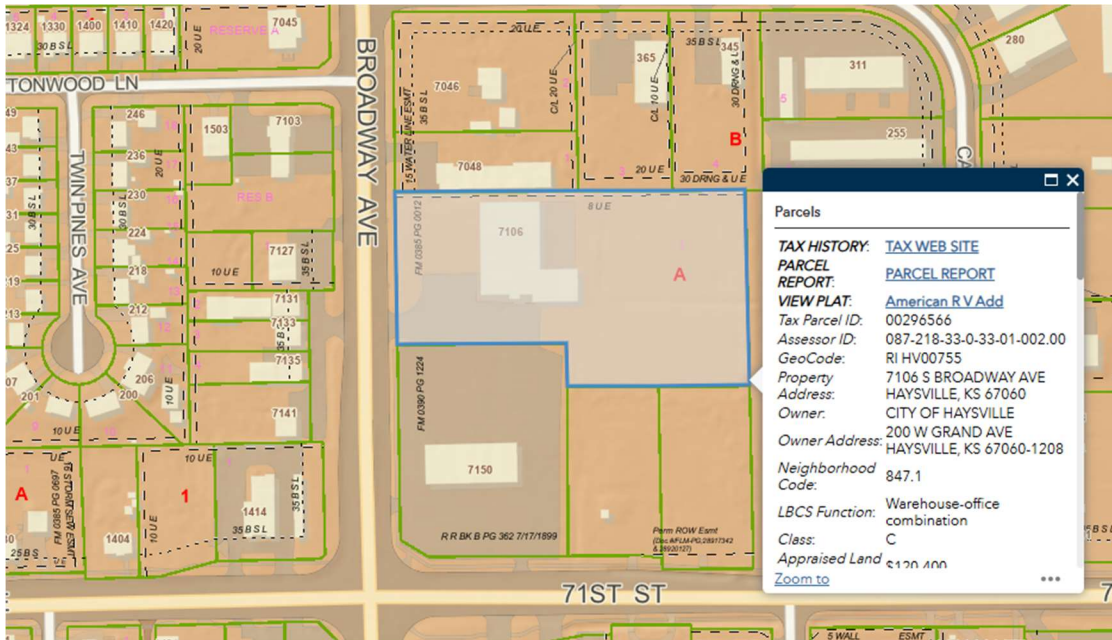
Angie Fulton, City Clerk

Approved as to form:

Joshua Pollak, City Attorney

EXHIBIT "A"

Real Property



Property Description

Property Type	Commercial & Industrial
Legal Description	TH PT OF LOT 1 BEG NE COR TH S 321.75 FT TH W 300 FT TH N 71.75 FT TH W 280 FT TH N 250 FT TH E 580 FT TO BEG BLOCK A AMERICAN R.V. ADD
Property Address	7106 S BROADWAY AVE, HAYSVILLE, KS 67060
Owner	CITY OF HAYSVILLE
Mailing Address	200 W GRAND AVE HAYSVILLE KS 67060-1208
Geo Code	RI HV00755
PIN	00296566
AIN	218330330100200
Quick Ref ID	R193323
Tax Unit	6001 185 HAYSVILLE U-261 RIHV, OHHV
Land Use	3640 Warehouse-office combination
2026 Market Land Square Feet	165,865
2026 Total Acres	3.81





Sedgwick County Fire District 1

7750 N. Wyandotte Way, Park City, KS 67147

Phone: 316-660-3473 Fax: 316-660-3474

Haysville City Council Report

Main Incident Type	Count of Incidents	Secondary Incident Type
Fire		
	1	Structure Fire
	1	Transportation Fire
	4	Outside Fire
Fire Total (3)	6	
Hazardous Situation		
	1	Hazardous Materials
	2	Investigation
Hazardous Situation Total (2)	3	
Law Enforcement Support		
	1	
Law Enforcement Support Total (1)	1	
Medical		
	18	Injury / Trauma
	39	Illness
Medical Total (2)	57	
No Emergency		
	5	Cancelled
	5	Good Intent
	6	False Alarm
No Emergency Total (3)	16	
Public Service		
	1	Alarms (Non Medical)
	1	Disaster / Weather
	17	Citizen Assist
Public Service Total (3)	19	
Total (14)	102	



February 27, 2026

Dear Franchising Authority,

As you know, Cox is required to obtain permission from local broadcast stations and cable networks to provide their signals on our channel lineup. We're in discussions to renew agreements with the following programmers and broadcasters:

Station/Network	Channel(s)	Station/Network	Channel(s)
MoviePlex	84	Starz Encore Suspense	442
Starz Encore Español	91	Starz Encore Black	443
RetroPlex	198	Starz Encore Westerns	444
IndiePlex	199	Starz in Black	451
Starz Encore Family	207	Starz Kids	452
Starz Encore Action	439	Starz Edge West	456
Starz Encore Classic	440	Starz in Black West	457

If we are unable to reach a new agreement by the expiration dates, these networks can prevent us from including their stations in our lineup.

We know this may be frustrating to our customers, but we're hoping they'll agree that this negotiation is worth the effort to ensure we are delivering quality TV shows and channels at a reasonable price. We continue to actively negotiate with these networks and are working toward renewing our agreements without any disruption of service to our customers.

We will keep you updated with any new information. Please feel free to contact me.

Sincerely,



Megan Bottenberg
Director, Government Affairs

Cox Communications Central Region





insurance
employee benefits
workplace safety

March 3, 2026

To: City of Haysville

Attn: Will Black & Angie Fulton
Re: City of Haysville 2026 - 2027 Insurance

Dear Will & Angie,

We are pleased to present the City of Haysville's insurance renewal for the 2026–2027 policy term. As your insurance advisors, our responsibility is to evaluate the marketplace each year, monitor industry conditions, and recommend the most stable and cost-effective program available while protecting Haysville's long-term interests.

Renewal Overview

The City's total premium for the upcoming term is \$323,499, representing an overall 9.7% increase compared to the prior year.

Key contributors to the increase include:

- Property Values Increased by \$2.4 million
This reflects updated insured values to keep pace with construction cost inflation and ensure adequate coverage.
- Property Rate Adjustment (~8%)
The property insurance marketplace continues to experience upward rate pressure due to catastrophe losses, severe weather trends, and reinsurance cost increases.
- Business Auto Increase
The City's fleet increased by 5 vehicles (84 to 89 units), combined with a modest rate adjustment of approximately 4%.
- Casualty Lines (Liability, Law Enforcement, Public Officials)
National litigation trends, increased jury verdicts, and social inflation continue to impact municipal liability pricing across the country.

While the broader market has stabilized compared to the hard market years of 2021–2023, rates remain firm, particularly for property and law enforcement liability. Importantly, unlike the previous several years, coverage limits, deductibles, and overall program structure *remain stable*, with *no material reductions* in protection.

Marketing Strategy This Year

After a thorough review of current market conditions, we did not seek alternative carrier quotes for this renewal.

Last year, we approached the only two other carriers eligible to write this type of municipal risk. At that time:



insurance
employee benefits
workplace safety

- Their pricing structures were not more competitive.
- Their deductible structures were far less favorable.
- They did not offer dividend opportunities.

We stay in close contact with those carriers (Travelers and Midwest Public Risk), and *they have not materially changed their pricing approach, underwriting appetite, or deductible requirements since last year.* Additionally, neither carrier offers the dividend program that EMC provides.

EMC continues to provide:

- Competitive pricing relative to the public entity marketplace
- Stable deductible structure
- Strong claims handling and underwriting support
- A historical dividend return to the City

Over the past five years, EMC has paid an average annual dividend of \$25,153, representing a meaningful return of premium to the City.

Given the stability of the current program, the historical dividend performance, and the lack of improved alternatives in the marketplace, we believe remaining with EMC continues to be in the City's best financial and risk management interest.

Recommendation

We recommend renewal of the EMC insurance program effective April 1, 2026, as presented. We will continue to monitor the insurance marketplace throughout the year and will re-market the program when conditions present a meaningful opportunity for improved structure or pricing.

Most importantly, thank you to the City of Haysville for continuing to trust ICI to handle all your insurance needs. I look forward to any questions you and the council may have.

Thank you,

Jeff Engel
Chief Operating Officer
ICI Insurance



City of Haysville 4/1/26 - 4/1/27 Renewal Comparison

	EMC Renewal 25-26		EMC Renewal 26-27		Notes
Property	\$108,398		\$122,607		
Total Insured Value	\$52,199,436		\$54,609,917		\$2,400,000 Value Increase
Property Rate	\$2,076 per \$1 Mil Insured		\$2,245 per \$1 Mil Insured		8% Rate Change
Blanket Property Insurance	Yes		Yes		
Wind/Hail Ded (per occurrence)	\$50,000		\$50,000		
AOP Ded (per occurrence)	\$5,000		\$5,000		
Business Interruption	\$1,000,000		\$1,000,000		
EQ Coverage	\$25,000,000 Policy Limit		\$25,000,000 Policy Limit		
EQ Deductible	10%		10%		
Crime	\$100		\$100		No Change
Per Loss Limit	\$5,000		\$5,000		
Deductible	\$500		\$500		
Inland Marine	\$19,354		\$19,198		
Scheduled Property Floater	\$879,230		\$859,210		-\$20,020
Contractors Equipment- Scheduled	\$1,537,702		\$1,642,677		\$104,975
Electronic Data Processing	\$204,468		\$204,468		
Scheduled Signs	\$50,798		\$50,798		
Deductible	\$1,000		\$1,000		
Leased/Rented Limit	\$75,000		\$75,000		
Business Auto	\$62,886		\$69,467		
# Units	84		89		5 Additional Vehicles
Rate per Auto	\$748.64		\$780.53		4% Rate Change
Limit	\$1,000,000		\$1,000,000		
Symbols	1 (Any Auto)		1 (Any Auto)		
Comp / Collision Deductible	\$1,000		\$1,000		
Uninsured Motorists	\$1,000,000		\$1,000,000		
General Liability	\$28,699		\$31,369		
Limits	\$1M/\$2M		\$1M/\$2M		
Medical Expense Limit	\$10,000		\$10,000		
Deductible	\$0		\$0		
Water Treatment Pollution	\$1,000,000		\$1,000,000		
Employee Benefits Liability	Included		Included		
Limits	Occurrence	\$1M/\$2M	Occurrence	\$1M/\$2M	
Deductible	\$1,000		\$1,000		
Employment Practices Liability	Included		Included		
Limits	Claims Made	\$1M/\$2M	Claims Made	\$1M/\$2M	
Deductible (per claim)	\$3,000		\$3,000		
Retro Date	4/1/1996		4/1/1996		
Public Entity Mgmt Liability	\$21,067		\$23,064		
Limits	Claims Made	\$1M/\$2M	Claims Made	\$1M/\$2M	
Deductible	\$3,000		\$3,000		
Retro Date	4/1/1996		4/1/1996		
Law Enforcement Liability	\$20,481		\$23,490		
Limits	Occurrence	\$1M/\$2M	Occurrence	\$1M/\$2M	
Deductible	\$2,500		\$2,500		
Umbrella	\$21,687		\$23,087		
Occurrence Limit	\$1,000,000		\$1,000,000		
Retention	\$10,000		\$10,000		
Total Package	\$282,672		\$312,382		
Cyber Liability	\$12,176		\$11,117		
Cyber Aggregate Limit	\$1,000,000		\$1,000,000		
Cryptojacking Deductible	\$25,000		\$25,000		
Deception Limit	\$250,000		\$250,000		
Deception Deductible	\$10,000		\$10,000		
Other Cyber Loss Deductible	\$5,000		\$5,000		
Total Premiums	\$294,848		\$323,499		9.7 % Increase overall

5 Year Dividend Average

\$25,153

Historical Dividends Paid by EMC:

24-25 \$20,404
23-24 \$19,720

22-23 \$25,547
21-22 \$30,942

20-21 \$29,155
19-20 \$30,657



City Of Haysville

Insurance Renewal

Policy Term – 04/01/26-04/01/27



Table of Contents

Your Service Team..... 3

Property..... 5

Statement of Values..... 22

General Liability 26

Business Auto 27

Law Enforcement Liability 33

Public Officials Liability..... 33

Inland Marine - Equipment Floater 34

Crime..... 38

Commercial Umbrella..... 39

Cyber Liability..... 40

Premium Comparison 42

Dividend History..... 43



Your Service Team



Jeffrey C Engel
Risk Advisor

P: (316) 358-7937
jengel@ici.insurance



Suzanne Hay, CISR, CWCS
Account Manager

P: (316) 616-9424
shay@ici.insurance



Cassie A. Herrman
Claims Advocate

P: (316) 621-4913
claims@ici.insurance

Contact Information

Office Phone	(316) 321-5600
Fax	(316) 321-5625
Website	www.ici.insurance
Address	120 W. Central Ave., El Dorado, KS 67042-2138



WHY ICI CONNECT?

Now you can access your insurance information 24/7 from a computer or mobile device.

ICI connect allows you to:



OBTAIN AUTOMOBILE ID CARDS



GENERATE & SEND CERTIFICATES OF INSURANCE



VIEW POLICY INFORMATION



REQUEST POLICY CHANGES



ACCESS POLICY DOCUMENTS



REPORT CLAIMS & UPLOAD DOCUMENTATION



Sign up. Connect. Manage your insurance.

It's easy. Visit www.ici.insurance and click on *Client Login*, or download the **ICI connect** mobile app in the Apple App Store or Google Play Store. You'll need your:



EMAIL
ADDRESS



PHONE
NUMBER



POLICY
NUMBER

After you set up your account, watch for a verification code via email. And remember passwords are case sensitive, so set up yours with at least 7 characters, 1 uppercase letter and at least 1 number.

Need help? Just email connect@ici.insurance or call your account manager at **316.321.5600**.

Property

Company	Policy Number	Policy Term
EMPLOYERS MUTUAL CASUALTY COMPANY	9A55074	4/1/2026 to 4/1/2027

Blanket Limits						
Bldg	Blanket	Amount	Valuation	Coins	Cause of Loss	Deductible
0	Blanket	\$54,609,917	R	100%	Special	
	Earthquake	\$25,000,000			Earthquake	10%

Location 1: SOUTH WAYNE ST., HAYSVILLE, KS 67060						
Bldg	Waterworks Warehouse, 1 St Frame Building Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Building	\$26,623	R		Special	\$5,000
						\$50,000
	Pumphouse	\$295,463	R		Special	\$5,000
						\$50,000
	Settling and Storage Tank	\$169,649	R		Special	\$5,000
						\$50,000

Location 2: 551 SOUTH DELOS, HAYSVILLE, KS 67060						
Bldg	Digester, 1 St Fire Resistive Building Prot CI 05	Amount	Valuation	Coins	Cause of Loss	Deductible
2	Building	\$41,009	R		Special	\$5,000
						\$50,000

Bldg	Main Sewer Lift, 1 St Masonry Non-Combustible Building Prot CI 05	Amount	Valuation	Coins	Cause of Loss	Deductible
3	Building	\$256,299	R		Special	\$5,000
						\$50,000

Bldg	Sewer Pumphouse, 1 St Modified Fire Resistive Building Prot CI 05	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Building	\$28,845	R		Special	\$5,000
						\$50,000
	Personal Property	\$24,059	R		Special	\$5,000
						\$50,000



Location 3: 706 Sarah Ln, Haysville, KS 67060

Bldg	Shelter House	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Shelter House	\$13,571	R		Special	\$5,000
						\$50,000
	Shelter House	\$127,233	R		Special	\$5,000
						\$50,000
	Explorer Play Unit	\$18,418	R		Special	\$5,000
						\$50,000
	Modlin Recreation S Playground \$387,038	\$310,128	R		Special	\$5,000
						\$50,000
	Fountain	\$6,387	R		Special	\$5,000
						\$50,000
	Fishing Dock	\$18,346	R		Special	\$5,000
						\$50,000

Park Storage and Restroom, 1 St Frame Building Prot CI 02						
2	Building	\$150,324	R		Special	\$5,000
						\$50,000

Shelter House, 1 St Non-Combustible Building Prot CI 02						
3	Building	\$223,003	R		Special	\$5,000
						\$50,000
4	Building	\$13,200	R		Special	\$5,000
						\$50,000

Standalone Drinking Fountain, 1 St Prot CI 02						
5	Elkay Drinking Fountain	\$5,237	R		Special	\$5,000
						\$50,000

Park Benches, 1 St Prot CI 02						
6	Park Benches	\$2,355	R		Special	\$5,000
					Wind	\$50,000

8 Picnic Tables						
7	8 Picnic Tables + 2 ADA Tables	\$11,020	R		Special	\$5,000
						\$50,000



Location 4: 700 SARAH LN, HAYSVILLE, KS 67060

Bldg	Bandstand, 1 St Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Frisbee Golf Stakes, Poles & Baskets	\$11,494	R		Special	\$5,000
						\$50,000
	Play and Outdoor Equipment	\$43,684	R		Special	\$5,000
						\$50,000
	Bandstand	\$110,083	R		Special	\$5,000
						\$50,000
	9 Light Poles from 100-400 Block	\$22,991	R		Special	\$5,000
						\$50,000
	9 Light Poles from 500-700 Block	\$22,991	R		Special	\$5,000
						\$50,000

Location 5: 429 S JANE ST, HAYSVILLE, KS 67060-1789

Bldg	Public Works Facility Mechanics Building, 1 St Non-Combustible Building Prot CI	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Building	\$551,569	R		Special	\$5,000
						\$50,000
	Personal Property	\$141,971	R		Special	\$5,000
						\$50,000

Location 6: 200 W GRAND AVE, HAYSVILLE, KS 67060-1208

Bldg	Municipal Building, 1 St Masonry Non-Combustible Building Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Building	\$7,100,942	R			\$50,000
					Special	\$5,000
	Personal Property	\$211,800	R			\$50,000
					Special	\$5,000
	Personal Property	\$979,679	R			\$50,000
					Special	\$5,000
	Driveway Lights	\$1,533	R			\$50,000
					Special	\$5,000
	Parking Lot Lights	\$35,764	R			\$50,000
					Special	\$5,000
	Cummins Generator	\$31,931	R		Special	\$5,000
						\$50,000
	Kohl Generator	\$19,160	R		Special	\$5,000
						\$50,000

Carport/Storage Building, 1 St Frame Building Prot CI 02						
2	Building	\$115,377	R		Special	\$5,000
						\$50,000
	Personal Property	\$22,643	R			\$50,000
					Special	\$5,000

Location 7: 2301 EMMETT ST, HAYSVILLE, KS 67060

Bldg	Sewer Lift Station, 1 St Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Sewer Lift Station	\$246,569	R		Special	\$5,000
						\$50,000

Location 8: 142 S MARLEN DR, HAYSVILLE, KS 67060

Bldg	Sewer Lift Station, 1 St Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Sewer Lift Station	\$246,569	R		Special	\$5,000
						\$50,000

Location 9: 411 S JANE ST, HAYSVILLE, KS 67060

Bldg	Dog Pound, 1 St Frame Building Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Building	\$108,262	R		Special	\$5,000
						\$50,000

Location 10: 409 S JANE ST, HAYSVILLE, KS 67060

Bldg	Police Warehouse Storage, 1 St Frame Building Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Building	\$22,189	R			\$50,000
					Special	\$5,000

Location 11: 407 S JANE ST, HAYSVILLE, KS 67060

Bldg	Public Works Sign Shop, 1 St Frame Building Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Building	\$22,189	R		Special	\$5,000
						\$50,000

Location 12: 4100 W 79TH ST S, HAYSVILLE, KS 67060

Bldg	Water Well Station No. 5, 1 St Prot CI 04	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Water Well Station No 5	\$189,870	R		Special	\$5,000
						\$50,000

Location 13: 4114 W 79TH ST S, HAYSVILLE, KS 67060

Bldg	Water Well Station No. 6, 1 St Prot CI 04	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Water Well Station No 6	\$189,970	R		Special	\$5,000
						\$50,000

Location 14: 904 GROVER, HAYSVILLE, KS 67060

Bldg	Lift Station, Sunflower Facility With Concrete Fence,, 1 St Fire Resistive Build	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Building	\$246,569	R		Special	\$5,000
						\$50,000

Location 15: 702 S. MAIN, HAYSVILLE, KS 67060

Bldg	Lift Station, South Main, 1 St Modified Fire Resistive Building Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Building	\$435,759	R		Special	\$5,000
						\$50,000

Location 16: 1975 W GRAND AVE, HAYSVILLE, KS 67060-1283

Bldg	Water Tower, 1 St Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Water Tower	\$2,887,929	R		Special	\$5,000
						\$50,000

Location 17: 665 W 63Rd St S Bldg 01, Wichita, KS 67217

Bldg	Ticket Booth, 1 St Joisted Masonry Building Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
2	Building	\$34,856	R		Special	\$5,000
						\$50,000
	Personal Property	\$1,416	R		Special	\$5,000
						\$50,000

Bldg	Pressbox, 2 St Frame Building Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
3	Building	\$23,156	R		Special	\$5,000
						\$50,000



Scoreboard, Fences, Back Stop, All Lights, Dugouts, 1 St Joisted Masonry Buildin						
1	Building	\$272,703	R		Special	\$5,000
						\$50,000
	Personal Property	\$14,151	R		Special	\$5,000
						\$50,000
	Fields 1-4	\$609,174	R		Special	\$5,000
						\$50,000
	Field 6	\$47,668	R		Special	\$5,000
						\$50,000
	Field 5	\$54,700	R		Special	\$5,000
						\$50,000
	Field 7	\$70,250	R		Special	\$5,000
						\$50,000
	Field 8	\$70,250	R		Special	\$5,000
						\$50,000

Led Sign, 1 St Prot CI 02						
4	LED Sign	\$28,100	R		Special	\$5,000
						\$50,000

Pre Built Garage, 1 St Frame Building Prot CI 02						
5	Building	\$22,339	R		Special	\$5,000
						\$50,000

Location 18: 403 S JANE ST, HAYSVILLE, KS 67060						
Bldg	Police Storage, 1 St Non-Combustible Building Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Building	\$162,347	R			\$50,000
					Special	\$5,000

Location 19: 525 SARAH LN, HAYSVILLE, KS 67060-1282						
Bldg	Swimming Pool Bathhouse and Pools, 1 St Joisted Masonry Building Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Building	\$883,167	R		Special	\$5,000
						\$50,000
	Personal Property	\$38,509	R		Special	\$5,000
						\$50,000
	Water Slide	\$254,470	R		Special	\$5,000
						\$50,000
	3 Pools	\$1,696,463	R		Special	\$5,000
						\$50,000
	Pools Awnings -7	\$26,823	R		Special	\$5,000
						\$50,000
	Splash Pad and Fencing	\$177,603	R		Special	\$5,000
						\$50,000
	5Ft Drop Slide	\$49,920	R		Special	\$5,000
						\$50,000
	Volleyball Courts	\$20,436	R		Special	\$5,000
						\$50,000
	3 Resinwood Picnic Tables	\$4,866	R		Special	\$5,000
						\$50,000
	Playground Equipment -Add \$77,000 For ADA	\$58,101	R		Special	\$5,000
	We-go-round					\$50,000
	Canopy	\$7,796	R		Special	\$5,000
						\$50,000
	Diving Board and Towers	\$36,816	R		Special	\$5,000
						\$50,000
	Pool Picnic Tables	\$4,811	R		Special	\$5,000
						\$50,000

Location 20: 415 S JANE ST, HAYSVILLE, KS 67060						
Bldg	Park Building/Mower Storage, 1 St Non-Combustible Building Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Building	\$73,815	R		Special	\$5,000
						\$50,000

Location 21: 419 S JANE ST, HAYSVILLE, KS 67060						
Bldg	Pole Barn - Christmas Decorations, 1 St Non-Combustible Building Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Building	\$30,757	R		Special	\$5,000
						\$50,000



Location 22: 950 E Freeman Ave, HAYSVILLE, KS 67060

Bldg	Shelter House, 1 St Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Shelter House	\$9,612	R			\$50,000
					Special	\$5,000
	Playground Equipment	\$38,220	R			\$50,000
					Special	\$5,000

Location 23: 428 S JANE, HAYSVILLE, KS 67060

Bldg	Wastewater Treatment Plant, 1 St Joisted Masonry Building Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Building	\$13,429,008	R		Special	\$5,000
						\$50,000
	Chain Link Fence	\$25,546	R		Special	\$5,000
						\$50,000

Location 24: 7201 S Broadway Ave, Haysville, KS 67060-1403

Bldg	Traffic Lights, 1 St Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Traffic Lights	\$233,850	R		Special	\$5,000
						\$50,000

Location 25: 1100 W Grand Ave, HAYSVILLE, KS 67060-1223

Bldg	School Crossing Lights with Radar Detection At Rex Elementary	Amount	Valuation	Coins	Cause of Loss	Deductible
1	School Crossing Lights	\$77,913	R		Special	\$5,000
						\$50,000

Location 26: 500 E Grand Ave, HAYSVILLE, KS 67060

Bldg	School Crossing Lights With Radar Detection	Amount	Valuation	Coins	Cause of Loss	Deductible
1	School Crossing Lights	\$77,913	R			\$50,000
					Special	\$5,000

Location 27: 1249 S Ward Pkwy, HAYSVILLE, KS 67060

Bldg	Lift Station Including Concrete Fence, 1 St Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Lift Station	\$213,730	R		Special	\$5,000
						\$50,000



Location 28: 608 Chatta StKirby Park, HAYSVILLE, KS 67060-7418

Bldg	South Hampton Lift Station Including Concrete Fence, 1 St Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Basketball Court	\$5,263	R			\$50,000
					Special	\$5,000
	Lift Station	\$174,157	R			\$50,000
					Special	\$5,000
	Shelter House	\$103,941	R			\$50,000
					Special	\$5,000
	Playground Equipment	\$33,280	R			\$50,000
					Special	\$5,000

Location 29: 1/4 Mile S. Of 79Th & West KIRBY PARK, HAYSVILLE, KS 67060

Bldg	Pump House 7, 8, and 9, 1 St Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Pump House 7, 8, & 9	\$167,932	R		Special	\$5,000
						\$50,000

Location 30: 130 E 2Nd St, HAYSVILLE, KS 67060-1771

Bldg	Community Building, 1 St Frame Building Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Building	\$174,283	R		Special	\$5,000
						\$50,000

Location 31: 209 S Hays Ave, HAYSVILLE, KS 67060

Bldg	Historic Wire House, 1 St Frame Building Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Building	\$154,615	R		Special	\$5,000
						\$50,000
	Personal Property	\$25,546	R		Special	\$5,000
						\$50,000

Location 32: 210 S Main St, HAYSVILLE, KS 67060-1734

Bldg	Bank, 1 St Frame Building Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Building	\$222,087	R			\$50,000
					Special	\$5,000



Location 33: 200 S Main St, HAYSVILLE, KS 67060-1734

Bldg	Blacksmith Shop, 1 St Frame Building Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Building	\$110,441	R			\$50,000
					Special	\$5,000

Outhouse No. 1, 1 St Frame Building Prot CI 02						
2	Building	\$3,680	R		Special	\$5,000
						\$50,000
	Gazebo	\$52,491	R		Special	\$5,000
						\$50,000

Outhouse No. 2, 1 St Frame Building Prot CI 02						
3	Building	\$3,680	R		Special	\$5,000
						\$50,000

Location 34: 1200 E Dirck St, HAYSVILLE, KS 67060

Bldg	Shelter House, 1 St Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Small Shelter House	\$13,571	R		Special	\$5,000
						\$50,000
	Basketball Court	\$5,263	R		Special	\$5,000
						\$50,000
	Playground Equipment	\$48,376	R		Special	\$5,000
						\$50,000
	Shelter House	\$103,941	R		Special	\$5,000
						\$50,000
	Frisbee Golf Stakes, Poles & Baskets	\$22,991	R		Special	\$5,000
						\$50,000

4- Picnic Tables						
2	4-Picnic Tables	\$4,376	R		Special	\$5,000
						\$50,000

Location 35: 362 N Moy Ave, HAYSVILLE, KS 67060

Bldg	Shelter House, 1 St Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Playground Equipment and Wood carpet	\$33,932	R		Special	\$5,000
						\$50,000
	Shelter House	\$103,941	R		Special	\$5,000
						\$50,000
	Basketball Court	\$5,263	R		Special	\$5,000
						\$50,000

Location 36: 6545 Mabel, HAYSVILLE, KS 67060

Bldg	Shelter House, 1 St Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Shelter House	\$103,941	R		Special	\$5,000
						\$50,000
	Basketball Court	\$5,263	R		Special	\$5,000
						\$50,000
	Playground Equipment	\$67,704	R		Special	\$5,000
						\$50,000

Bldg	Shelter House, 1 St Non-Combustible Building Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
2	Building	\$24,369	R		Special	\$5,000
						\$50,000

Location 37: 401 S Jane St, HAYSVILLE, KS 67060-1789

Bldg	Office For Public Works, 1 St Joisted Masonry Building Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Building	\$344,984	R		Special	\$5,000
						\$50,000
	Personal Property	\$60,336	R			\$50,000
					Special	\$5,000
	Street Light Controls and Mill Bank Box	\$3,831	R			\$50,000
					Special	\$5,000

Location 38: 417 S Jane St, HAYSVILLE, KS 67060

Bldg	Equipment Storage North Shop, 1 St Non-Combustible Building Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Building	\$353,681	R		Special	\$5,000
						\$50,000
	Business Personal Property	\$54,080	R		Special	\$5,000
						\$50,000

Location 39: 1000 W Grand Ave, HAYSVILLE, KS 67060

Bldg	Middle School Crossing Lights, 1 St Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Middle School Crossing Lights	\$65,778	R		Special	\$5,000
						\$50,000

Location 40: 140 N Main St, HAYSVILLE, KS 67060-1203

Bldg	Vickers Building, 1 St Joisted Masonry Building Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Building	\$533,222	R		Special	\$5,000
						\$50,000
	Personal Property	\$6,387	A		Special	\$5,000
						\$50,000
	Decorative Lights & Pumps	\$10,525	R		Special	\$5,000
						\$50,000

Location 41: N Main St At W Grand Ave, HAYSVILLE, KS 67060

Bldg	Traffic Lights, 1 St Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Street Light Controls	\$18,564	R			\$50,000
					Special	\$5,000
	Traffic Lights Hill Bank Box	\$183,893	R			\$50,000
					Special	\$5,000

Location 42: 395 S Jane St, HAYSVILLE, KS 67060

Bldg	Skateboard Park, 1 St Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Concrete Work	\$59,021	R		Special	\$5,000
						\$50,000
	Skateboard Park – Dirt Work	\$12,772	R		Special	\$5,000
						\$50,000
	Skateboard Park Equipment	\$127,726	R		Special	\$5,000
						\$50,000



Location 43: 105 S Main St, HAYSVILLE, KS 67060

Bldg	Double Bathroom Historic Market, 1 St Joisted Masonry Building Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Building	\$27,030	R		Special	\$5,000
						\$50,000
	Pergola	\$55,255	R		Special	\$5,000
						\$50,000

Location 44: 160 E Karla Ave, HAYSVILLE, KS 67060-1842

Bldg	Senior Center, 1 St Non-Combustible Building Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Building	\$1,750,810	R		Special	\$5,000
						\$50,000
	Personal Property	\$84,873	R		Special	\$5,000
						\$50,000
	4 Light Poles	\$10,218	R		Special	\$5,000
						\$50,000

Location 45: 435 S Jane St, HAYSVILLE, KS 67060

Bldg	Sand Building, 1 St Frame Building Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Building	\$79,503	R		Special	\$5,000
						\$50,000

Location 46: 240 S Main St, HAYSVILLE, KS 67060-1734

Bldg	Meeting Room - Blue House, 1 St Frame Building Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Building	\$135,152	R			\$50,000
					Special	\$5,000

Location 47: 210 Hays Ave, HAYSVILLE, KS 67060-1724

Bldg	New Library, 1 St Non-Combustible Building Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Building	\$5,250,717	R		Special	\$5,000
						\$50,000

Location 48: 209 Pinner, HAYSVILLE, KS 67060

Bldg	Storm Water Lift Station, 1 St Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Storm Water Lift Station	\$201,597	R		Special	\$5,000
						\$50,000

Location 49: 209 S Main St, HAYSVILLE, KS 67060						
Bldg	Crosswalk Lights, 1 St Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Outdoor Property	\$63,862	R		Special	\$5,000
						\$50,000

Location 50: 300 S Main St, HAYSVILLE, KS 67060-1736						
Bldg	Street Light Controls and Mill Bank Box, 1 St Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Street Light Controls and Mill Bank Box	\$6,387	R		Special	\$5,000
						\$50,000

Location 51: 301 N Delos Ave, HAYSVILLE, KS 67060						
Bldg	Street Light Controls, 1 St Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Street Light Controls	\$5,132	R		Special	\$5,000
						\$50,000

Location 52: 245 S Marlen Dr, HAYSVILLE, KS 67060-1488						
Bldg	Street Light Controls, 1 St Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Street Light Controls	\$3,831	R		Special	\$5,000
						\$50,000

Location 53: 257 N Main St, HAYSVILLE, KS 67060						
Bldg	2 Crosswalk Lights, 1 St Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	2 Crosswalk Lights	\$63,862	R		Special	\$5,000
						\$50,000

Location 54: 300 N Main St, HAYSVILLE, KS 67060						
Bldg	Millbank Box, 1 St Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Mill Bank Box	\$6,387	R		Special	\$5,000
						\$50,000

Location 55: 1600 W Grand Ave, HAYSVILLE, KS 67060						
Bldg	Stop Lights On Poles W/Video Detech Systems, 1 St Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Stop Lights on Poles	\$164,765	R		Special	\$5,000
						\$50,000



Location 56: N Main St At W Grand Ave, HAYSVILLE, KS 67060

Bldg	Fountain With Lights, Sound System and Control Panels, 1 St Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Fountain with Lights	\$140,498	R			\$50,000
					Special	\$5,000

Location 57: 523 Sarah Ln, HAYSVILLE, KS 67060-1282

Bldg	Haysville Recreation Center, 1 St Non-Combustible Building Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Building	\$7,095,346	R		Special	\$5,000
						\$50,000
	Personal Property	\$475,441	R		Special	\$5,000
						\$50,000

Location 58: 400 W 79Th St S, HAYSVILLE, KS 67060						
Bldg	Dorner Park Building/Concession Stand, 1 St Frame Building Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Building	\$109,693	R			\$50,000
					Special	\$5,000
	Personal Property	\$6,387	R			\$50,000
					Special	\$5,000
	11 Antique Lights	\$4,674	R			\$50,000
					Special	\$5,000
	8 Benches	\$3,259	R			\$50,000
					Special	\$5,000
	2 USA Canopy	\$6,989	R		Special	\$5,000
						\$50,000
	Fencing	\$32,656	R		Special	\$5,000
						\$50,000
	2 Water Fountains	\$7,429	R		Special	\$5,000
						\$50,000
	Signage	\$3,117	R		Special	\$5,000
						\$50,000
	4 Trash Receptacles	\$2,295	R		Special	\$5,000
						\$50,000
	2 Doggie Waste Stations	\$456	R		Special	\$5,000
						\$50,000
	Soccer Goals	\$4,345	R		Special	\$5,000
						\$50,000
	Trout Park Shelter	\$41,002	R		Special	\$5,000
						\$50,000
	Playground Equipment	\$112,825	R		Special	\$5,000
						\$50,000
	Dog Park Shades -2	\$6,989	R		Special	\$5,000
						\$50,000
	Playground Shades -2	\$6,989	R		Special	\$5,000
						\$50,000
	Fishing Dock	\$18,346	R		Special	\$5,000
						\$50,000
	Volleyball Courts	\$10,920	R		Special	\$5,000
						\$50,000
	Volleyball Shades	\$6,989	R		Special	\$5,000
						\$50,000
	Pickleball Courts	\$16,380	R		Special	\$5,000
						\$50,000

Location 59: 412 E 4Th St, Haysville, KS 67060						
Bldg	Water Dept Storage Building, 1 St Frame Building Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Building	\$75,400	R		Special	\$5,000
						\$50,000
	Business Personal Property	\$208,000	R		Special	\$5,000
						\$50,000

Location 60: 2330 Country Lakes St, Haysville, KS 67060						
Bldg	Park, 1 St Prot CI 02	Amount	Valuation	Coins	Cause of Loss	Deductible
1	Playground Equipment	\$36,404	R		Special	\$5,000
						\$50,000
	Shade Canopy	\$12,288	R		Special	\$5,000
						\$50,000
	Picnic Tables/Trash Receptacles	\$3,481	R		Special	\$5,000
						\$50,000

Additional Coverages

Description	Limit	Deductible
Unreported Buildings, Structures and Outdoor Fixtures	\$100,000	
Equipment Breakdown Coverage	\$100,000	
Earthquake - Blanket Limit	\$25,000,000	

Additional Interests

Name and Address	Interest
Bonnie Mosher, Security Bank of KC Corporate Trust 701 Minnesota Ave Ste 206 Kansas City, KS 66101-2703	Mortgagee – Location 57, Building 1, Subject 1

Statement of Values

Company	Policy Number	Policy Term
EMPLOYERS MUTUAL CASUALTY COMPANY	9A55074	4/1/2026 to 4/1/2027

Error! Reference source not found.

Loc	Bldg	Street Address	City	State	Occupancy	Building	Property	Business Income	Year Built	Square Feet	Construction Type
0	0	Blanket Coverage Information			Blanket						
1	1	SOUTH WAYNE ST.	Haysville	KS	Waterworks Warehouse, 1 St Frame Building Prot CI 02	\$26,623			1965	1,000	Frame
2	1	551 SOUTH DELOS	Haysville	KS	Sewer Pump House, 1 St Modified Fire Resistive Building Prot CI 05	\$28,845	\$24,059		1975	1,000	Modified Fire Resistive
2	2	551 SOUTH DELOS	Haysville	KS	Digester, 1 St Fire Resistive Building Prot CI 05	\$41,009			1975	1,000	Fire Resistive/Superior
2	3	551 SOUTH DELOS	Haysville	KS	Main Sewer Lift, 1 St Masonry Non-Combustible Building Prot CI 05	\$256,299			1975	1,000	Masonry Non-Combustible
3	1	706 Sarah Ln	Haysville	KS	Shelter House				1985		Other
3	2	706 Sarah Ln	Haysville	KS	Park Storage and Restroom, 1 St Frame Building Prot CI 02	\$150,324			1990	1,000	Frame
3	3	706 Sarah Ln	Haysville	KS	Shelter House, 1 St Non-Combustible Building Prot CI 02	\$223,003			1985	1,000	Non-Combustible
3	4	706 Sarah Ln	Haysville	KS	Shelter House, 1 St Non-Combustible Building Prot CI 02	\$13,200			1985	100	Non-Combustible
3	5	706 Sarah Ln	Haysville	KS	Standalone Drinking Fountain, 1 St Prot CI 02				2017		Other
3	6	706 Sarah Ln	Haysville	KS	Park Benches, 1 St Prot CI 02				1985	100	Other
3	7	706 Sarah Ln	Haysville	KS	8 Picnic Tables						
4	1	700 SARAH LN	HAYSVILLE	KS	Bandstand, 1 St Prot CI 02				2001		Other



Loc	Bldg	Street Address	City	State	Occupancy	Building	Property	Business Income	Year Built	Square Feet	Construction Type
5	1	429 S JANE ST	HAYSVILLE	KS	Public Works Facility Mechanics Building	\$551,569	\$141,971		1975	1,000	Non-Combustible
6	1	200 W GRAND AVE	HAYSVILLE	KS	Municipal Building, 1 St	\$7,100,942	\$979,679		1975	13,076	Masonry Non-Combustible
6	2	200 W GRAND AVE	HAYSVILLE	KS	Carpport/Storage	\$115,377	\$22,643		1975	1,000	Frame
7	1	2301 EMMETT ST	HAYSVILLE	KS	Sewer Lift Station				1975		Other
8	1	142 S MARLEN DR	HAYSVILLE	KS	Sewer Lift Station				1975		Other
9	1	411 S JANE ST	HAYSVILLE	KS	Dog Pound	\$108,262			1965	1,000	Frame
10	1	409 S JANE ST	HAYSVILLE	KS	Police Warehouse Storage	\$22,189			1965	1,000	Frame
11	1	407 S JANE ST	HAYSVILLE	KS	Public Works Sign Shop	\$22,189			1965	1,000	Frame
12	1	4100 W 79TH ST S	HAYSVILLE	KS	Water Well Station No. 5				1970		Other
13	1	4114 W 79TH ST S	HAYSVILLE	KS	Water Well Station No. 6				1970		Other
14	1	904 GROVER	HAYSVILLE	KS	Lift Station	\$246,569			1975	1,000	Fire Resistive
15	1	702 S. MAIN	HAYSVILLE	KS	Lift Station	\$435,759			1975	1,000	Modified Fire Resistive
16	1	1975 W GRAND AVE	HAYSVILLE	KS	Water Tower, 1 St Prot CI 02				1970		Other
17	1	665 W 63Rd St S	Wichita	KS	Scoreboard, Fences,	\$272,703	\$14,151		2001	1,000	Joisted Masonry
17	2	665 W 63Rd St S	Wichita	KS	Ticket Booth	\$34,856	\$1,416		2001	1,000	Joisted Masonry
17	3	665 W 63Rd St S	Wichita	KS	Press box,	\$23,156			2011	100	Frame
17	4	665 W 63Rd St S	Wichita	KS	Led Sign				2016		Other
17	5	665 W 63Rd St S	Wichita	KS	Pre Built Garage	\$22,339			2023	640	Frame
18	1	403 S JANE ST	HAYSVILLE	KS	Police Storage	\$162,347			1975	1,000	Non-Combustible
19	1	525 SARAH LN	HAYSVILLE	KS	Swimming Pool Bathhouse	\$883,167	\$38,509		2001	1,000	Joisted Masonry
20	1	415 S JANE ST	HAYSVILLE	KS	Park Building/Mower	\$73,815			1985	1,000	Non-Combustible
21	1	419 S JANE ST	HAYSVILLE	KS	Pole Barn - Christmas Decorations, 1 St Non- Combustible Building Prot CI 02	\$30,757			1960	1,000	Non-Combustible
22	1	950 E Freeman Ave	HAYSVILLE	KS	Shelter House				2001		Other
23	1	428 S JANE	HAYSVILLE	KS	Wastewater Treatment	\$13,429,008			1997	1,000	Joisted Masonry



Loc	Bldg	Street Address	City	State	Occupancy	Building	Property	Business Income	Year Built	Square Feet	Construction Type
24	1	7201 S Broadway Ave	Haysville	KS	Traffic Lights				1990		Other
25	1	1100 W Grand Ave	HAYSVILLE	KS	School Crossing Lights				1990		Other
26	1	500 E Grand Ave	HAYSVILLE	KS	School Crossing Lights				1990		Other
27	1	1249 S Ward Pkwy	HAYSVILLE	KS	Lift Station Including Fence,				1990		Other
28	1	608 Chatta St	HAYSVILLE	KS	South Hampton Lift Station Including Concrete Fence, 1 St Prot Cl 02				2001		Other
29	1	1/4 Mile S. Of 79Th &	HAYSVILLE	KS	Pump House 7, 8, and 9,				2001		Other
30	1	130 E 2Nd St	HAYSVILLE	KS	Community Building	\$174,283			2001	1,000	Frame
31	1	209 S Hays Ave	HAYSVILLE	KS	Historic Wire House	\$154,615	\$25,546		2002	1,000	Frame
32	1	210 S Main St	HAYSVILLE	KS	Bank,	\$222,087			2002	1,000	Frame
33	1	200 S Main St	HAYSVILLE	KS	Blacksmith Shop,	\$110,441			2002	1,000	Frame
33	2	200 S Main St	HAYSVILLE	KS	Outhouse No. 1	\$3,680			2002	1,000	Frame
33	3	200 S Main St	HAYSVILLE	KS	Outhouse No. 2,	\$3,680			2002	1,000	Frame
34	1	1200 E Dirck St	HAYSVILLE	KS	Shelter House				2003		Other
34	2	1200 E Dirck St	HAYSVILLE	KS	4- Picnic Tables						
35	1	362 N Moy Ave	HAYSVILLE	KS	Shelter House				2003		Other
36	1	6545 Mabel	HAYSVILLE	KS	Shelter House				2003		Other
36	2	6545 Mabel	HAYSVILLE	KS	Shelter House,	\$24,369			2001	1,000	Non-Combustible
37	1	401 S Jane St	HAYSVILLE	KS	Office For Public Works	\$344,984	\$60,336		2003	1,000	Joisted Masonry
38	1	417 S Jane St	HAYSVILLE	KS	Equipment Storage North	\$353,681	\$54,080		2003	1,000	Non-Combustible
39	1	1000 W Grand Ave	HAYSVILLE	KS	Middle Schl Crossing Lights,				2004		Other
40	1	140 N Main St	HAYSVILLE	KS	Vickers Building	\$533,222	\$6,387		1956	1,000	Joisted Masonry
41	1	N Main St At W Grand Ave	HAYSVILLE	KS	Traffic Lights				2005		Other
42	1	395 S Jane St	HAYSVILLE	KS	Skateboard Park				2005		Other
43	1	105 S Main St	HAYSVILLE	KS	Double Bathroom Historic	\$27,030			2008	128	Joisted Masonry
44	1	160 E Karla Ave	HAYSVILLE	KS	Senior Center	\$1,750,810	\$84,873		2008	8,749	Non-Combustible
45	1	435 S Jane St	HAYSVILLE	KS	Sand Building,	\$79,503			2008	2,688	Frame



Loc	Bldg	Street Address	City	State	Occupancy	Building	Property	Business Income	Year Built	Square Feet	Construction Type
46	1	240 S Main St	HAYSVILLE	KS	Meeting Room Blue House,	\$135,152			1999	1,170	Frame
47	1	210 Hays Ave	HAYSVILLE	KS	New Library	\$5,250,717			2009	24,056	Masonry Non-Combustible
48	1	209 Pirner	HAYSVILLE	KS	Storm Water Lift Station				1990		Other
49	1	209 S Main St	HAYSVILLE	KS	Crosswalk Lights				1990		Other
50	1	300 S Main St	HAYSVILLE	KS	Street Light Controls and Mill Bank Box				1990		Other
51	1	301 N Delos Ave	HAYSVILLE	KS	Street Light Controls				1990		Other
52	1	245 S Marlen Dr	HAYSVILLE	KS	Street Light Controls				1990		Other
53	1	257 N Main St	HAYSVILLE	KS	2 Crosswalk Lights				1990		Other
54	1	300 N Main St	HAYSVILLE	KS	Millbank Box				2011		Other
55	1	1600 W Grand Ave	HAYSVILLE	KS	Stop Lights On Poles				2013		Other
56	1	N Main St At W Grand Ave	HAYSVILLE	KS	Fountain With Lights,				2014		Other
57	1	523 Sarah Ln	HAYSVILLE	KS	Haysville Recreation Center,	\$7,095,346	\$475,441		2017	30,268	Non-Combustible
58	1	400 W 79Th St S	HAYSVILLE	KS	Dorner Park Building/Concession Stand,	\$109,693	\$6,387		2018	896	Frame
59	1	412 E 4Th St	Haysville	KS	Water Dept Storage Build	\$75,400	\$208,000		2023	1,920	Frame
60	1	2330 Country Lakes St	Haysville	KS	Park				2024		Other
		Total Insured Value				\$40,723,000	\$2,143,478	\$0			

Valuation Definitions

(A) Actual Cash Value	(F) Functional Replacement Cost	(L) Actual Loss Sustained	(R) Replacement Cost
(E) Agreed Amount (Waived Coinsurance)	(G) Guaranteed Replacement Cost	(O) Other	(V) Agreed Value



General Liability

Company	Policy Number	Policy Term
EMPLOYERS MUTUAL CASUALTY COMPANY	9155074	4/1/2026 to 4/1/2027

Description	Limit
General Aggregate	\$2,000,000
Products / Completed Operations Aggregate	\$2,000,000
Each Occurrence	\$1,000,000
Personal and Advertising Injury	\$1,000,000
Fire Damage – Any One Fire	\$500,000
Medical Expense – Any One Person	\$10,000
Property Damage Deductible – Per Claim	\$1,000
Employee Benefits – Each Loss / Claim	\$1,000,000
Number of Employees	107
Employee Benefits Deductible	\$1,000

Locations and Exposures

Location 1: INSURED PREMISES-OPERATIONS, CITY OF HAYSVILLE, Haysville, Kansas 67060				
Bldg	Class Code	Classification	Premium Basis	Exposure
1	48924	Swimming Pools - commercially operated	Gross Sales	\$119,637
1	87658	Waterslides	Unit	2
1	89035	Skateboard Parks	Unit	1
1	99943	Water Companies	Payroll	\$179,642
1	87526	Town Liability - Premises/Operations In Progress Including Work Subcontracted To Others - Population 10,001 - 12,500	Unit	11,315
1	46590	Parades	Unit	2

Bldg	Class Code	Classification	Premium Basis	Exposure
1	49451	Vacant Land - Other than Not-For-Profit	Area	1
1	87777	Abuse or Molestation Liability		
1	90032	Employee Benefits Liability		
1	87718	Pesticide or Herbicide Application Coverage		
1	87852	MUNICIPAL - VIOLENT EVENT RESPONSE COVERAGE		

Important Note

Please verify your premium basis figures one more time. This is an estimated premium based on your policy's 12-month period. If the estimates are low, you may owe additional premium at the end of the policy period, when you are audited by the insurance company. Changes during the policy period can also affect the premium. We encourage you to review your premium basis figures in six months and notify us if the figures should be adjusted up or down.



Business Auto

Company	Policy Number	Policy Term
EMPLOYERS MUTUAL CASUALTY COMPANY	9E55074	4/1/2026 to 4/1/2027

Description	Symbol*	Limit / Deductible
Liability – Combined Single Limit – Bodily Injury	1	\$1,000,000
Uninsured Motorists – Combined Single Limit	6	\$1,000,000
Hired / Borrowed Liability		Included
Non-Owned Liability		Included

Symbol Definitions		
(1) Any Auto	(4) Owned Autos Other Than Private Passenger	(7) Autos Specified on Schedule
(2) All Owned Autos	(5) All Owned Autos Requiring No-Fault Coverage	(8) Hired Autos
(3) Owned Private Passenger Autos	(6) Owned Autos Subject to Compulsory U.M. Law	(9) Non-Owned Autos

Vehicle Schedule

Veh	Year, Make & Model	VIN	Comp	Collision
1	1994 FORD DUMP TRUCK	1FDZU82E6RVA20106	\$3,000	\$3,000
2	1951 CHEV	5JKC30357		
3	1971 FORD SEDAN	1P53S175998		
4	1990 HOME TRLR W/ ATTACHS	KS118346		
5	1995 CHEVY PICKUP W/UTIL BOX	1GBGC34K1SE128552	\$1,000	\$1,000
6	1990 CHEVY 3500 1 TON TRK	2GCHC39N3L115078	\$1,000	\$1,000
7	1999 VERSA-VAC TRAILER	1J9111720XC124216		\$1,000
8	1997 CHEVY BLAZER 4 DR	1GNDT13W9V2131154	\$1,000	\$1,000
9	1995 CHEV C3500 W /CAB-CHAS	1GBKC34N3SJ118391	\$1,000	\$1,000
10	1993 GMC 1500 1/2 TON PICKUP	1GTDC14K3PZ533654		
11	1991 CHEVY FLAT BED TRUCK	1GBJC34N8ME168713		
12	1997 CRONKITE TRAILER	473763329V1101078		
13	2003 GMC SIERRA	1GDJC34143E332624	\$1,000	\$1,000
14	2005 CHEV 3500 TRK W/DUMP	1GBJC34225E296338	\$1,000	\$1,000
15	2006 CHEV PU	1GCHC24D86E214104	\$1,000	\$1,000
16	2006 FORD F250 4X2 PICKUP	1FDNF20506EC51622	\$1,000	\$1,000
17	2006 CHEVROLET PICKUP	1GBHC24DX6E213878	\$1,000	\$1,000
18	1999 FORD F350 4X4 QUAD	1FTSW31FXED85622	\$1,000	\$1,000
19	2006 RU2SYSTEM C KUSTOM FAS	1R9BR08196A482137	\$1,000	\$1,000
20	2006 DIAMON TRAILER	106592	\$1,000	\$1,000
21	2007 CHEV TRUCK	1GCHC29687E549407	\$1,000	\$1,000
22	2006 ROADCLIPPER TRAILER	46UFU101861102752	\$1,000	\$1,000



Veh	Year, Make & Model	VIN	Comp	Collision
23	2008 CHEVY TRAIL BLAZER PUB	1GNLT13S482211236	\$1,000	\$1,000
24	2008 CHEVROLET COLORADO	1GCCS39E088209579	\$1,000	\$1,000
25	2008 HOME UTILITY TRAILER	KS128433	\$1,000	\$1,000
26	2009 ROAD CLIPPER FLAT BED	46UFU101991121525	\$1,000	\$1,000
27	2012 CHEVROLET 3500	1GB3CZCL8CF187735	\$1,000	\$1,000
28	2012 CHEVROLET TAHOE	1GNLC2E07CR326829	\$1,000	\$1,000
29	2013 FORD TAURUS	1FAHP2D81DG184572	\$1,000	\$1,000
30	2013 FORD TAURUS	1FAHP2D83DG184573	\$1,000	\$1,000
31	2004 GMC YUKON	1GKEK13T44R166586	\$1,000	\$1,000
32	2013 CHEVROLET CC10706	1GNLC2E03DR348747	\$1,000	\$1,000
33	2009 KENWORTH DUMP TRK	1XKDD80X99J254641	\$3,000	\$3,000
34	2013 SUBARU OUTBACK	4S4BRCAC6D3310906	\$1,000	\$1,000
35	2014 DECKOVER DUMPBED	4P5DS1625E1210403	\$3,000	\$3,000
36	2015 CHEVROLET CK25903	1GC0KUE8XFZ132364	\$1,000	\$1,000
37	2015 CHEVROLET 1500	1GCVKPEC4FZ160639	\$1,000	\$1,000
38	2008 GMC C5500 W/	1GDE5C3988F416479	\$1,000	\$1,000
39	2015 JOHN DEERE 614DM	1L06140MEFG829290	\$1,000	\$1,000
40	2016 FORD EXPLORER	1FM5K8AR7GGA47163	\$1,000	\$1,000
41	2008 CHEVROLET EQUINOX LS	2CNLD13F486319026	\$1,000	\$1,000
42	2016 FORD EXPLORER	1FM5K8AR7GGB54133	\$1,000	\$1,000
43	2009 GMC 5500 4X4	1GDE5C3949F404878	\$1,000	\$1,000
44	2006 GMC C7500 W/ SEWER	1GDJ7C1346F417553	\$3,000	\$3,000
45	2016 CHEVROLET SILVERADO	1GCVKNEC6GZ271926	\$1,000	\$1,000
46	2016 CHEVY SILVERADO	1GCVKNEC3GZ271298	\$1,000	\$1,000
47	2017 FORD EXPLORER	1FM5K8AR3HGA36114	\$1,000	\$1,000
48	2017 FORD EXPLORER	1FM5K8AR5HGA36115	\$1,000	\$1,000
49	2017 CHEVROLET TRAVERSE	1GNKVGKD2HJ143905	\$1,000	\$1,000
50	2017 RAVO 5I STREET	XL95FCHB5HA020057	\$3,000	\$3,000
51	2018 DODGE RAM 1500 ST	1C6RR7FT9J5140987	\$1,000	\$1,000
52	2018 FORD EXPLORER	1FM5K8AR6JGA83496	\$1,000	\$1,000
53	2018 DODGE RAM 1500	1C6RR7FT8JS252616	\$1,000	\$1,000
54	2018 DODGE RAM 1500	1C6RR7KT0JS323314	\$1,000	\$1,000
55	2019 CHEVROLET EQUINOX	2GNAXHEV5K6162937	\$1,000	\$1,000
56	2019 FORD EXPLORER	1FM5KBAR6KGB54455	\$1,000	\$1,000
57	2019 FORD EXPLORER	1FM5K8AR4KGB54454	\$1,000	\$1,000
58	2020 BUCK DANDY UTILITY	4DHUS1212LS045585	\$1,000	\$1,000
59	2019 ROADCLIPPER UTILITY	46UFU1011K1211063	\$1,000	\$1,000
60	2020 FORD EXPLORER	1FM5K8AB3LGB67443	\$1,000	\$1,000
61	2019 FORD E450SD	1FD4E4FS1KDC74083	\$1,000	\$1,000
62	2020 BUCK DANDY FLATBED	4DHUS1415LS046565	\$1,000	\$1,000

Veh	Year, Make & Model	VIN	Comp	Collision
63	2020 DODGE RAM 2500	3C6MR5AJ4LG274644	\$1,000	\$1,000
64	2020 RAM 2500	3C6UR5HJ4LG272768	\$1,000	\$1,000
65	2020 DODGE RAM 2500	3C7WR4AJ0LG296915	\$1,000	\$1,000
66	2020 DODGE RAM 1500 C	1C6RR7KT5LS159304	\$1,000	\$1,000
67	2021 FORD EXPLORER	1FM5K8AB9MGA19864	\$1,000	\$1,000
68	2021 FORD EXPLORER	1FM5K8AB1MGC45378	\$1,000	\$1,000
69	2021 RAM 1500 CLASS	3C6RR7KG4MG714643	\$1,000	\$1,000
70	2021 RAM 1500 CLASS	3C6RR7KG6MG714644	\$1,000	\$1,000
71	2022 RAM 3500	3C63R3GJ2NG156263	\$1,000	\$1,000
72	2022 RAM 3500	3C7WRTCJ3NG123206	\$1,000	\$1,000
73	2020 VACTRON VACUUM	5HZG16218LK002223	\$1,000	\$1,000
74	2022 DODGE DURANGO	1C4SDJFT8NC193007	\$1,000	\$1,000
75	2012 BUCK DANDY FLATBED	4DHUS1215CS028571	\$1,000	\$1,000
76	2014 BUCK DANDY FLATBED	4DHUS1215ES030016	\$1,000	\$1,000
77	2022 RAM 5500	3C7WRNAL9NG395193	\$3,000	\$3,000
78	2023 DODGE DURANGO	1C4RDJFG1PC558258	\$1,000	\$1,000
79	2023 DODGE DURANGO	1C4SDJFT8PC692408	\$1,000	\$1,000
80	2023 DODGE DURANGO	1C4SDJFT6PC692407	\$1,000	\$1,000
81	2024 CHEVROLET SILVERADO	3GCPDAEK8RG229215	\$1,000	\$1,000
82	2024 CHEVROLET SILVERADO	3GCPDAEK0RG229211	\$1,000	\$1,000
83	2024 CHEVROLET COLORADO	1GCPTCEK9R1220729	\$1,000	\$1,000
84	2024 BUCK DANDY UTILITY	4DHUS1212RS051829	\$1,000	\$1,000
85	2024 RAM 3500	3C7WRTBJ5RG374896	\$1,000	\$1,000
86	2024 FORD EXPEDITION	1FMJU1H88REA86114	\$1,000	\$1,000
87	2025 FORD RANGER	1FTER4JH2SLE66098	\$1,000	\$1,000
88	2026 DODGE DURANGO	1C4SDJFT9TC175936	\$1,000	\$1,000
89	2026 DODGE DURANGO	1C4SDJFT2TC175938	\$1,000	\$1,000

Driver List

Name	Date of Birth	License Number	State
Robert J Arneson	On File	On File	KS
Samuel B Arnold	On File	On File	KS
Chad L Bettles	On File	On File	KS
William C Black	On File	On File	KS
Georgie A Carter	On File	On File	KS
Chad A Case	On File	On File	KS
Francisco S Cortez III	On File	On File	KS
Michael J Lippoldt	On File	On File	KS
Kyle W Lyons	On File	On File	KS
Antonio Martinez Jr	On File	On File	KS



Name	Date of Birth	License Number	State
Michael E McElroy	On File	On File	KS
Levi T Brewer	On File	On File	KS
Mark A Mullin	On File	On File	KS
Randy D Nowak	On File	On File	KS
Sean T Rinehart	On File	On File	KS
Brady G Simmons	On File	On File	KS
Johnathan D Simons	On File	On File	KS
Jennifer M Sohm	On File	On File	KS
Kenneth E Stark	On File	On File	KS
Randy D Stokes Jr	On File	On File	KS
Cale W Topinka	On File	On File	KS
Aaron L Watkins	On File	On File	KS
Jeffrey W Whitfield	On File	On File	KS
Malcolm P Young	On File	On File	KS
Jonathan R Marr	On File	On File	KS
Marshall D Litchfield	On File	On File	KS
Carl L Rose	On File	On File	KS
Jocelyn Stark	On File	On File	KS
Kristen K McDaniel	On File	On File	KS
Jill A Ward	On File	On File	KS
Angela D Fulton	On File	On File	KS
Nathaniel Caballero	On File	On File	KS
Eugene Satterfield	On File	On File	KS
Ciara Leach	On File	On File	KS
Tracy Roniger	On File	On File	KS
Cody Erwin	On File	On File	KS
Nicholas Norris	On File	On File	KS
Eula Mckinley	On File	On File	KS
Levon Crotts	On File	On File	KS
David Liang	On File	On File	KS
Tucker Chamberlain	On File	On File	KS
Curtis Lewis	On File	On File	KS
Danielle Gabor	On File	On File	KS
Anthony Ramirez	On File	On File	KS
Brian Hale	On File	On File	KS
Jacob Letourneau	On File	On File	KS
Jamie Romero	On File	On File	KS
Scott Kitzenberger	On File	On File	KS
Stephen George	On File	On File	KS
*Watch Owen D Bailey	On File	On File	KS

Name	Date of Birth	License Number	State
*Watch Jairo Camarena	On File	On File	KS
Laurel N Ferranti	On File	On File	KS
Craig A Hodson	On File	On File	KS
Jessica Fm Hyle	On File	On File	KS
Aaron Kirchert	On File	On File	KS
Ashton Nguyen	On File	On File	KS
Hannah Gilpatrick	On File	On File	KS
Savannah Lippoldt	On File	On File	KS
Barbara Altier-Riera	On File	On File	KS
Caitlin Boor	On File	On File	KS
Devin Carpenter	On File	On File	KS
Noah Childers	On File	On File	KS
Carlos Gardea	On File	On File	KS
James Jordan	On File	On File	KS
Joel Jordan	On File	On File	KS
William Neugent	On File	On File	KS
Prida Poulima	On File	On File	KS
Andrew Rakes	On File	On File	KS
Laurel Ferranti	On File	On File	KS
Allen Hanton	On File	On File	IA
Kailyn Hogan	On File	On File	IA
Kayla White	On File	On File	KS
Corwin Asher	On File	On File	KS
Chance Barnard	On File	On File	KS
Zachary Baty	On File	On File	OK
Bobby Biby	On File	On File	KS
Chad Grissom	On File	On File	KS
Santiago Oviedo	On File	On File	KS

Important Note – Motor Vehicle Records

Insurance carriers are inconsistent with internal practices when requiring MVRs (individual driver's record). Some run MVRs on all new employees, at the time of an accident or randomly. Your organization cannot expect an insurance carrier to consistently monitor your employee's driving record. Nor can you consistently expect the carrier to advise you of a problem. Some carriers require the insured to submit a list of drivers. This does not ensure these drivers are being monitored.

Additional Interests

Name and Address	Interest
City of Wichita/ Wichita Transit 777 E Waterman Wichita KS 67202	Designated Insured/ 30 Day Notice of Cancellation
Leasing 2 Inc and /or its Assigns 1720 West Cass Street Tampa FL 33606	Additional Named Insured
Enterprise Fm Trust Po Box 16805 Saint Louis, MO 63105-1405	Additional Insured Lessor and Loss Payee – Vehicle 79
Enterprise Fm Trust Po Box 16805 Saint Louis, MO 63105-1405	Additional Insured Lessor and Loss Payee – Vehicle 80
Enterprise Fm Trust Po Box 16805 Saint Louis, MO 63105-1405	Additional Insured Lessor and Loss Payee – Vehicle 81
Enterprise Fm Trust Po Box 16805 Saint Louis, MO 63105-1405	Additional Insured Lessor and Loss Payee – Vehicle 82
Enterprise Fm Trust Po Box 16805 Saint Louis, MO 63105-1405	Additional Insured Lessor and Loss Payee – Vehicle 83
Enterprise Fm Trust Po Box 16805 Saint Louis, MO 63105-1405	Additional Insured Lessor and Loss Payee – Vehicle 85
Enterprise Fm Trust Po Box 16805 Saint Louis, MO 63105-1405	Additional Insured Lessor and Loss Payee – Vehicle 88
Enterprise Fm Trust Po Box 16805 Saint Louis, MO 63105-1405	Additional Insured Lessor and Loss Payee – Vehicle 89

Law Enforcement Liability

Company	Policy Number	Policy Term
EMPLOYERS MUTUAL CASUALTY COMPANY	9G55074	4/1/2026 to 4/1/2027

Description	Limit
General Aggregate	\$2,000,000
Each Occurrence	\$1,000,000
Medical Expense – Any One Person	\$5,000
Retroactive Date	4/1/2009
Each Occurrence Deductible – Per Occurrence	\$2,500

Locations and Exposures

Location 1: PO Box 404, Haysville, Kansas 67060				
Bldg	Class Code	Classification	Premium Basis	Exposure
1	88500	Peace Officers / Full Time		26
1	88502	Police Dogs		1

Public Officials Liability

Company	Policy Number	Policy Term
EMPLOYERS MUTUAL CASUALTY COMPANY	9K55074	4/1/2026 to 4/1/2027

Description	Limit
General Aggregate	\$2,000,000
Each Occurrence	\$1,000,000
Retroactive Date	4/1/1996
Other Deductible – Per Claim	\$3,000

Forms and Endorsements

Number	Name	Edition
CL7130.1	Loss of Salary or Fringe Benefits	10/1/2019

Inland Marine - Equipment Floater

Company	Policy Number	Policy Term
EMPLOYERS MUTUAL CASUALTY COMPANY	9C55074	4/1/2026 to 4/1/2027

Description	Value
Coverage Type	Scheduled
Coverage Form	Named perils (including theft)
Valuation	Actual Cash Value
Total Scheduled Amount	\$2,573,155
Coinsurance	80%
Deductible	\$1,000

Unscheduled Equipment

Description	Maximum Item	Limit
Leased/Rented Equipment Coverage	\$75,000	
EDP Hardware		\$204,468
EDP Software		\$7,500

Scheduled Equipment

Item	Description	ID/Serial Number	Insurance Amount
1	JOHN DEERE 997 DIESEL O CONEQ TURNING MOWER	DM997SC022125	\$10,000
2	STRIPER-LINE IV200 HS CONEQ LAZER WITH ATTACHMENTS		\$11,718
3	2002 JOHN DEERE EXCAVATOR CONEQ 48IN BUCKET	6U6488	\$95,000
4	CONEQ 25FT BUSH HOG		\$10,250
5	2004 JOHN DEERE X485-LIQ CONEQ TRACTOR W/3 POINT KIT BM17327	MOX485B030929	\$5,200
6	JOHN DEERE 997 CONEQ DIESEL Z TRAK 72IN SIDE	1TC997SCTCT071102	\$13,850
7	ENVIROSIGHT VERI SIGHT PRO CONEQ SEWER CAMERA	VP600248	\$10,000
8	2013 JOHN DEERE CONEQ 997	1TC997SCPCF080219	\$14,300
9	CONEQ H2H LOGGER	LL-H2S-1000-NOD	\$1,970
10	2013 JOHN DEERE 997 CONEQ COMMERCIAL LC DIESEL Z TRAK MOWER	1TC997SBKDF080179	\$12,461
11	2014 ATLAS COPCO (DYNAPAC) CONEQ DOUBLE DRUM VIBRATORY ROLLER 36 INCH WID	100000303V0C00409	\$15,700
12	1979 CLARK C300-50 CONEQ FORKLIFT		\$1,500
13	2015 AQUATRACER 200 CONEQ LINE LOCATOR	15021009	\$3,350
14	T120 CONEQ BUSH WACKER	05T120043801014	\$3,000
15	2015 JOHN DEERE CONEQ 72 INCH MID-MOUNT SIDE DISCHARGE MOWER	97663	\$3,996
16	2015 SIGMA AS950 CONEQ REFRIGERATED LAB SAMPLER UNIT	152860002309	\$3,991



Item	Description	ID/Serial Number	Insurance Amount
17	2016 SUBSURFACE ML-35 CONEQ INSTRUMENTS MAGNETIC LOCATOR	160322	\$915
18	2016 STALKER CONEQ LIDAR XS	LH2818	\$1,400
19	2015 LT RICH CONEQ PREDUCTS Z SPRAY INTERMEDIATE	ZS4630-2015-179	\$9,600
20	2018 GRASSHOPPER 900D CONEQ MOWER W/3472PF DECK TRACTOR	6818416	\$17,000
21	2017 OPTOMA H0143XDLP CONEQ PROJECTOR (OUTDOOR MOVIE THEATER SYS)	QH3X751AAAAAC1608	\$2,000
22	TORO REELMASTER 5500-D CONEQ MOWER	230000419	\$6,000
23	TORO REELMASTER 5500-D CONEQ MOWER	230000128	\$6,000
24	TORO REELMASTER 5500-D CONEQ MOWER	230000131	\$6,000
25	2019 CONEQ BCM CQB11 MOD 2.5 CALIBER RIFLE W/	A060355	\$1,257
26	2019 CONEQ BCM CQB11 MOD2 5.5 CALIBER RIFLE W/	A060356	\$1,257
27	2019 CONEQ BCM CQB11 MOD 2 5.5 CALIBER RIFLE W/	A060357	\$1,257
28	2020 GRASSHOPPER 900D CONEQ MOWER W/DECK	7010658M/7040073D	\$17,215
29	2019 GRASSHOPPER 112 CONEQ EDGER EZE	7070565	\$1,036
30	2019 GRASSHOPPER 660 CONEQ MOWER	7070823	\$5,116
31	2019 HUSQVARNA K770 CONEQ 14 POWER CUTTER	20184301180	\$919
32	2019 JOHN DEERE 310SL HL CONEQ BACKHOE LOADER	1T0310HLKKF367357	\$111,264
33	9153KXTW2F GASBOY CONEQ FUEL DISPENSER	AT00007103	\$7,930
34	SYN-TECH SYSTEMS INC FMU2500 CONEQ FUEL MASTER CONTROLLER	18421	\$10,512
35	2019 BUSH HOG 2815R4 CONEQ MOWER	10107	\$17,000
36	2019 PLUS PROFESSIONAL 867128 CONEQ GG04 GPS	286345	\$9,540
37	2012 JOHN DEERE 210G CONEQ TRACTOR	1FF210GXECE520027	\$123,000
38	2020 JOHN DEERE Z997R CONEQ TRACTOR MOWER	1TCZ997RLLD060890	\$19,805
39	2016 JOHN DEERE 915B2 CONEQ MOWER	ICT915BAHGT041092	\$9,000
40	1987 JOHN DEERE 855 CONEQ TRACTOR	MOO855C430045	\$5,000
41	2000 JOHN DEERE 4300 CONEQ TRACTOR	LV4300H330492	\$10,000
42	2021 FURUKAWA HP65 CONEQ COMPACTOR ATTACHMENT FOR BACKHOE	HP6511-651763	\$6,900
43	1998 CATERPILLAR CONEQ CHALLENGER TRACTOR	7DM00319	\$10,000
44	2008 JOHN DEERE 310SJ CONEQ BACKHOE/BUCKET	T0310SJ1580032	\$87,000
45	1983 CATERPILLAR 120G CONEQ MOTOR GRADER	LG9120SW87V6813	\$60,000
46	2000 CATERPILLAR 924GZ CONEQ WHEEL LOADER	344	\$50,000
47	2000 JOHN DEERE 6410 CONEQ TRACTOR	106410V271774	\$40,000
48	CALUMENT 6000 GALLON CONEQ TANK W/4 SHANK		\$29,000
49	1997 CATERPILLAR CONEQ VFS79	98-18186	\$29,000
50	JETAWAY CONEQ EASEMENT MACHINE WITH TRACTOR	12-KD475-2	\$20,000
51	2007 JOHN DEERE 317 CONEQ SKID STEER	T00317A121570	\$20,000
52	2006 VERMEER CONEQ TREE SPADE	1VRC161P36100552	\$20,000

Item	Description	ID/Serial Number	Insurance Amount
53	2006 JOHN DEERE HXP CONEQ GATOR	M0HP40DX042552	\$18,000
54	1999 BANDIT 250XP CONEQ CHIPPER	13870	\$14,000
55	2002 JOHN DEERE 797 CONEQ ZERO TURN MOWER	TC0797C020124	\$10,000
56	1999 LERI CONEQ AIR COMPRESSOR		\$10,000
57	1999 VERSA VAC 1000PF CONEQ VACUUM PUMP	1J9111720XC121421	\$10,000
58	CUMMINS 60KVA CONEQ GENERATOR		\$8,000
59	CUMMINS 50KVA CONEQ GENERATOR		\$5,000
60	ELGIN PELICNA HH CONEQ STREET SWEEPER	A-463-S	\$5,000
61	BIG DAWG II CONEQ TRANSMISSION FLUSH	10086	\$4,500
62	CASE DAVIS 30+4 CONEQ TRENCHER	S42B5756	\$4,000
63	TORO 8703 CONEQ SANDPRO 3040 RAKE	Z880000223	\$2,000
64	KUSTOM CONEQ RADAR TRAILER		\$4,500
65	HOBART 8KW CONEQ GENERATOR W/TRAILER	91WS02402	\$4,000
66	HOBART 8KW CONEQ GENERATOR W/TRAILER	914WS20016	\$4,000
67	HOBART 8WK CONEQ GENERATOR W/TRAILER	91WSD4581	\$4,000
68	HOL-GAR 5KW CONEQ GENERATOR W/TRAILER	4119	\$4,000
69	APACHE CONEQ TANDEM AXLE TRAILER		\$3,500
70	CONEQ UTILITY TRAILER W/STORAGE COMP		\$1,500
71	WARN CONEQ 8000LB WINCH/CRADLE		\$1,200
72	COLEMAN 5KW CONEQ GENERATOR	57900404	\$1,000
73	COLEMAN 5KW CONEQ GENERATOR	59370073	\$900
74	STIHL CONEQ CHAINSAW	223139295	\$600
75	STIHL CONEQ CHAINSAW	223139310	\$600
76	2021 HUSQVARNA 525PT5S CONEQ POLE SAW	2120195100373	\$504
77	2021 HUSQVARNA SC18 CONEQ SOD CUTTER	S210435321	\$3,440
78	2022 JOHN DEERE 2032R CONEQ COMPACT UTILITY TRACTOR/W ATTACHMENTS	1LV2032RKNN123631	\$23,509
79	MVC AIAR 2S CONEQ FLY MORE DRONE & RC PRO COMBO	3YBJ1D00301NQ	\$2,258
80	2022 JOHN DEERE XUV865M CONEQ GATOR UTILITY	1M0865MDKNM050197	\$23,450
81	2014 JOHN DEERE 320E CONEQ SKID STEER	1T03220ELAEJ26229	\$34,192
82	2017 SCHONSTEDT CONEQ MAGNETIC LOCATOR	341861	\$695
83	2016 DG WM330A CONEQ PHANTOM 4 QUADCOPTER DRONE	07DDEAAQ0FR2112	\$907
84	2018 JOHN DEERE 544K-II CONEQ LOADER	1DW544KPHHF684519	\$155,103
85	2023 TORO 3040 CONEQ SAND PRO UTILITY VEHICLE	412690696	\$25,000
86	2023 JOHN DEERE XUV835M CONEQ GATOR ATV	1M0835MDTPM061371	\$26,775
87	2023 JOHN DEERE 2032R CONEQ COMPACT UTILITY TRACTOR	1LV2032RHNP125473	\$34,554
88	2023 JOHN DEERE Z970R CONEQ ZTRAK MOWER	1TC970RDAPT121491	\$16,890
89	AED PLUS CONEQ DEFIBRILLATOR	X24A784983	\$2,210
90	2022 WALKER T271I CONEQ LAWN MOWER	2022-177638	\$21,519
91	2023 WRIGHT WSZK72S61E8E CONEQ STANDER MOWER	158317VN	\$13,808

Item	Description	ID/Serial Number	Insurance Amount
92	2023 STINGER QA3000-SB CONEQ QUAD-AER 360IN WITH SEED BOX	QA300061048SB3060	\$13,500
93	TORO PRO 22210 CONEQ PROLINE 30IN MOWER	404447674	\$1,650
94	2024 REGAL 3001 CONEQ GAS DETECTOR		\$2,616
95	2024 VERISIGHT VSP PRO CONEQ SEWER CAMERA SYSTEM	VPP 2063	\$33,280
96	2024 SUBSURFACE ML-3S CONEQ MAGNETIC LOCATOR	160244	\$1,045
97	BOSCH CONEQ MAGNETIC UTILITY LOCATOR	MT202	\$1,288
98	2024 HUSTLER 943530 CONEQ 72 INCH STAND BEHIND MOWER	24101102	\$13,500
99	2024 HUSTLER 943530 CONEQ 72 INCH STAND BEHIND MOWER	24101376	\$13,500
100	2025 WRIGHT ZXT 61G8 CONEQ ZERO TURN RIDE ON MOWER 72 INCH	180983MO	\$16,830
101	2025 WRIGHT ZXT 61G8 CONEQ ZERO TURN RIDE ON MOWER 72 INCH	186452YR	\$16,380
102	Portable 9-Hole Mini Golf Course		\$14,475
103	2025 Steel Green SG52 Steel Green Chemical Applicator	SG52-25273	\$21,740
105	SCHDF CHRISTMAS DECORATIONS		\$23,000
106	SCHDF ORNAMENTAL LIGHTS		\$402,000
107	SCHDF 500 PD UNIT ICE MACHINE		\$1,249
108	SCHDF MISC ANTENNAS, CONNECTIONS & COAX		\$20,000
109	SCHDF WASTE WATER LAB EQUIPMENT		\$70,000
110	SCHDF LEAK LOCATOR SYSTEM		\$2,286
111	SCHDF (19) RIFLES AT \$1618 EACH - POLICE DEPT		\$30,742
112	SCHDF (12) AXON TASERS \$1300 EA.		\$15,600
113	SCHDF 2021 VERMAC MOBILE ELECTRONIC MESSAGE		\$14,423
114	SCHDF 800 MHZ RADIOS - 55 TOTAL		\$164,659
115	SCHDF MISC RADIOS INCLUDING HAND HELD		\$5,000
116	SCHDF INTOXILYER BREATH ANALYSIS 8000		\$6,000
117	SCHDF REMINGTON SHOTGUNS		\$4,860
118	SCHDF TREK POLICE BIKES (4) @ \$1,100 EACH		\$4,400
119	SCHDF PROLASER III KUSTOM SPEED GUN		\$6,000
120	SCHDF HANDHELD RADARS		\$2,000
121	SCHDF DELL LATITUDE 5420 LAPTOP COMPUTERS		\$20,995
122	SCHDF WATCHGUARD BODY CAMERAS (13) @ \$1000/		\$16,600
123	SCHDF 2021 RADIODETECTION CABLE/PIPE LOCATOR		\$2,447
124	SCHDF 2021 RADIODETECTION CABLE/PIPE LOCATOR		\$1,840
125	SCHDF 2022 PLATINUM AMPLIFIER; SCHDF; BOGEN;		\$710
126	SCHDF 2022 POWEREDGE INTEL XEON SERVER; DELL;		\$2,899
127	SCHDF 2022 HANDHELD NARCOTICS ANALYZER; THERMO		\$21,500
128	SCHDF SAFETY CAMERA		\$2,500
129	SCHDF SAFETY CAMERA - FLOCK; FALCON 2.0		\$2,500
130	SCHDF SAFETY CAMERA - FLOCK; FALCON 2.0		\$2,500

Item	Description	ID/Serial Number	Insurance Amount
131	SCHDF SAFETY CAMERA - FLOCK; FALCON 2.0		\$2,500
132	SCHDF SAFETY CAMERA - FLOCK; FALCON 2.0		\$2,500
133	SCHDF SAFETY CAMERA - FLOCK; FALCON 2.0		\$2,500
134	SCHDF SAFETY CAMERA - FLOCK; FALCON 2.0		\$2,500
135	SCHDF SAFETY CAMERA - FLOCK; FALCON 2.0		\$2,500
136	SCHDF 2024 POOL CLEANER; GEMINI; PVA120		\$4,600
137	SCHDF 2024 SURVEY ROVER; SOKKIA; GRX3		\$15,420
202	SIGNS LED DIGITAL SINGLE FACE SIGN		\$28,200
203	SIGNS 2021 NEXT 2X8 DISPLAY LED SIGN		\$11,089
204	SIGNS 2021 NEXT 2X8 DISPLAY LED SIGN		\$11,509
	Equipment Total		\$2,573,155

Additional Interests

Name and Address	Interest
D & D Equipment Rentals a/R Leased/Rented Equip 4200 S West St Wichita, KS 67217-3814	Loss Payee
Deere Credit, Inc. Isaoa 6400 Nw 86Th St Johnston, IA 50131-2945	Loss Payee – Item 84

Crime

Company	Policy Number	Policy Term
EMPLOYERS MUTUAL CASUALTY COMPANY	9F55074	4/1/2026 to 4/1/2027

Location 1 – PO BOX 404, Haysville, KS 67060

Bldg	Description	Limit	Deductible
1	Employee Dishonesty	\$5,000	\$500

Forms and Endorsements

Number	Name	Edition
CR2508	Include Specified Non-Compensated Officers as Empl	6/1/2022
CR2519	Add Faithful Performance of Duty Coverages - Gov't	6/1/2022
CR2548	Include Indemnity Of Bonded Official	6/1/2022



Commercial Umbrella

Company	Policy Number	Policy Term
EMPLOYERS MUTUAL CASUALTY COMPANY	9J55074	4/1/2026 to 4/1/2027

Description	Limit
General Aggregate	\$1,000,000
Products / Completed Operations	\$1,000,000
Each Occurrence	\$1,000,000
Self-Insured Retention (SIR)	\$10,000

Underlying Coverages

Description	Carrier & Policy #	Policy Period	Limit
Automobile Liability Combined Single Limit	EMCASCO Insurance Company 9E55074	4/1/2026 to 4/1/2027	\$1,000,000
General Liability Each Occurrence General Aggregate Products & Completed Ops Agg Personal & Advertising Injury	EMPLOYERS MUTUAL CASUALTY COMPANY 9I55074	4/1/2026 to 4/1/2027	\$1,000,000 \$2,000,000 \$2,000,000 \$1,000,000
Public Official Liability	EMPLOYERS MUTUAL CASUALTY COMPANY 9K55074	4/1/2026 to 4/1/2027	\$1,000,000
Law Enforcement Liability	EMPLOYERS MUTUAL CASUALTY COMPANY 9G55074	4/1/2026 to 4/1/2027	\$1,000,000



Cyber Liability

Company	Policy Number	Policy Term
RPS Technology & Cyber	EHJ-ADN00297361	4/1/2026 to 4/1/2027

Description	Limit
General Aggregate	\$1,000,000
Each Occurrence	\$1,000,000
Other Deductible – Per Claim	\$5,000
Social Engineering	\$250,000

Locations and Exposures

Location 1: 200 W GRAND AVE, HAYSVILLE, Kansas 67060-1208				
Bldg	Class Code	Classification	Premium Basis	Exposure
1		Annual Expenditures	Other	21,233,114

Additional Coverages

Description	Limit	Deductible
Computer and Funds Transfer Fraud	\$1,000,000	\$25,000
Extortion Threat and Ransom Payments	\$1,000,000	\$25,000
Telecommunications Fraud	\$50,000	\$25,000
Post Breach Remediation Coverage	\$50,000	\$25,000
Cyber Extortion	\$1,000,000	\$25,000
Business Income and-Contingent Business Income Loss	\$1,000,000	\$25,000
Social Engineering	\$250,000	\$25,000
Public Relations Expense	\$50,000	\$25,000
Hardware Replacement Costs	\$50,000	\$25,000



COVERAGES & ENDORSEMENTS - PRIME 100 PRO

First Party Expenses	COVERAGE LIMIT	RETENTION
<input checked="" type="checkbox"/> Cowbell Breach Fund	\$1,000,000	\$5,000
<input checked="" type="checkbox"/> Extortion Threats and Ransom Payments	\$1,000,000	\$5,000
<input checked="" type="checkbox"/> Replacement or Restoration of Electronic Data	\$1,000,000	\$5,000
<input checked="" type="checkbox"/> Business Income and Extra Expense	\$1,000,000	\$5,000
<input checked="" type="checkbox"/> Cyber Crime Incidents	\$250,000	\$10,000

Third Party Coverages	COVERAGE LIMIT	RETENTION
<input checked="" type="checkbox"/> Cyber Liability	\$1,000,000	\$5,000

Coverage Endorsements	COVERAGE LIMIT	RETENTION
<input checked="" type="checkbox"/> Cryptojacking Loss	\$100,000	\$25,000
<input checked="" type="checkbox"/> Bricking Costs	\$100,000	\$5,000
<input checked="" type="checkbox"/> Post Breach Remediation	\$100,000	\$5,000
<input checked="" type="checkbox"/> Telecommunications Fraud	\$100,000	\$5,000
<input checked="" type="checkbox"/> Website Media Content Liability	\$1,000,000	\$5,000
<input checked="" type="checkbox"/> Impersonation Fraud	\$50,000	\$5,000

Amendatory Endorsements
<input checked="" type="checkbox"/> War Exclusion

Premium Comparison

Coverage	Expiring	Renewal
Property	\$108,398	\$122,607
General Liability	\$28,699	\$31,369
Business Auto	\$62,886	\$69,467
Law Enforcement Liability	\$20,481	\$23,490
Public Officials Liability	\$21,067	\$23,064
Inland Marine - Equipment Floater	\$19,354	\$19,198
Crime	\$100	\$100
Commercial Umbrella	\$21,687	\$23,087
Cyber Liability CFC/RPS	\$12,176	\$11,117
Total Premium	\$294,848	\$323,499

- Waiting on RPS/CFC Cyber quote.

Proposal Acceptance

- I accept this proposal as presented to me.
- I accept this proposal with the following changes:

Signature

Name and Title

Date



Dividend History

Although dividends cannot be guaranteed, listed below are the dividends you have received since you've been insured with Employers Mutual Insurance which have effectively reduced your insurance costs.

1.	2024 / 25	\$20,404.41
2.	2023 / 24	\$19,719.69
3.	2022 / 23	\$29,547.02
4.	2021 / 22	\$30,941.66
5.	2020 / 21	\$ 29,155.04
6.	2019 / 20	\$ 30,657.35
7.	2018 / 19	\$ 37,385.60
8.	2017 / 18	\$ 34,802.98
9.	2016 / 17	\$ 32,815.72
10.	2015 / 16	\$ 29,628.72
11.	2014 / 15	\$ 29,763.49
12.	2013 / 14	\$ 16,968.48
13.	2012 / 13	\$ 10,943.71
14.	2011 / 12	\$ 8,882.10
15.	2010 / 11	\$ 6,547.41
16.	2009 / 10	\$ 9,913.49
17.	2008 / 09	\$ 22,402.97.



MEMORANDUM

TO: The Honorable Russ Kessler, Mayor
Haysville City Council Members

FROM: Angela Fulton, City Treasurer/City Clerk

DATE: March 4, 2026

SUBJECT: Proposed Revisions to Personnel Manual 2026

Attached for your consideration are proposed revisions to the Personnel Manual. Revisions are shown in red; deletions are struck-through and additions are underlined. The following outline summarizes the changes (typographical, grammatical, formatting and lettering/numbering changes are not included).

Summary of Revisions

ARTICLE A. ADMINISTRATIVE POLICY

- SECTION I. EMPLOYEE INFORMATION
 - S. OPEN DOOR/CHAIN-OF-COMMAND
 - Revised section in conformance with Kansas Municipal Whistleblower Act; HB 2160
- SECTION III. VACATIONS AND LEAVES
 - F. VACATION LEAVE, SICK LEAVE, AND PERSONAL HOLIDAYS
 - Revised Sick Leave to allow employees accumulating more than 800 hours the option of receiving pay for half the hours and receiving vacation leave for the other half.
 - N. FMLA LEAVE
 - Revised Subsection 18 requiring employees to use all available leave prior to receiving unpaid leave.

CITY OF HAYSVILLE

PERSONNEL MANUAL

Effective April __, 2026

Table of Contents

ARTICLE A – ADMINISTRATIVE POLICY

ADMINISTRATIVE POLICY 6

INTRODUCTION 6

POLICIES ESTABLISHED 6

SECTION I - EMPLOYMENT INFORMATION 7

 A. AUTHORITY FOR ADMINISTERING THE ADMINISTRATIVE POLICY: 7

 B. EMPLOYEE INFORMATION:..... 7

 C. EMPLOYMENT CLASSIFICATIONS:..... 8

 D. OATH:..... 9

 E. USE OF OFFICIAL BADGES, UNIFORMS OR CREDENTIALS: 9

 F. LUNCH PERIODS:..... 9

 G. BREAKS/REST PERIODS: 9

 H. ACCEPTANCE OF GIFTS: 9

 I. RETURN OF CITY PROPERTY:..... 10

 J. POLITICAL ACTIVITY: 10

 K. OUTSIDE EMPLOYMENT: 10

 L. MONITORING POLICY: 10

 M. ATTENDANCE AND PUNCTUALITY: 13

 N. HONESTY, ETHICS AND COOPERATION: 13

 O. INSUBORDINATION:..... 14

 P. APPEARANCE / DRESS CODE:..... 14

 Q. WORKPLACE VIOLENCE: 18

 R. DISABILITY ACCOMMODATIONS POLICY: 19

 S. OPEN DOOR / CHAIN-OF-COMMAND: 19

 T. THIRD PARTY INTERVENTION: 20

 U. NEPOTISM:..... 20

 V. TOBACCO AND ELECTRONIC CIGARETTE USE:..... 2221

 W. LOCKERS AND VEHICLE: 2221

 X. SOCIAL MEDIA POLICY: 22

Y. PREGNANT WORKERS FAIRNESS ACT	<u>2423</u>
Z. BREASTFEEDING.....	<u>2524</u>
SECTION II - PLACEMENT	25
A. EMPLOYMENT ELIGIBILITY:.....	25
B. TRAINING PERIOD:.....	<u>2625</u>
C. TRANSFERS:	<u>2726</u>
D. PROMOTIONS:	27
E. DEMOTIONS:.....	<u>2827</u>
F. RETREAT:.....	28
G. RESIGNATIONS:.....	28
H. RETIREMENT:	28
SECTION III - VACATION AND LEAVES	<u>2928</u>
A. LEAVES OF ABSENCE WITH PAY:.....	<u>2928</u>
B. PROMOTION, DEMOTION OR TRANSFER:	<u>2928</u>
C. REQUESTS FOR LEAVE OF ABSENCE:	29
D. REPORTING LEAVE FOR PAYROLL:	29
E. PAID TIME OFF POLICY:	29
F. VACATION LEAVE, SICK LEAVE, AND PERSONAL HOLIDAYS:	<u>3130</u>
G. FUNERAL LEAVE:.....	35
H. WORKPLACE INJURY LEAVE:	<u>3635</u>
I. MILITARY LEAVE:.....	<u>3837</u>
J. OTHER LEAVES WITH PAY:.....	38
K. CIVIL LEAVE:.....	<u>3938</u>
L. SELECTIVE SERVICE INFORMATION:	<u>4039</u>
M. LEAVES OF ABSENCE WITHOUT PAY:.....	<u>4039</u>
N. FMLA (Family and Medical Leave Act) LEAVE:.....	<u>4140</u>
O. HOLIDAYS:.....	<u>5352</u>
P. WELLNESS LEAVE:	53
Q. DOMESTIC VIOLENCE AND SEXUAL ASSAULT LEAVE:.....	<u>5453</u>
R. EXTENDED ABSENCE:	<u>5453</u>
S. DONATION OF LEAVE:.....	54
SECTION IV - DISCIPLINE	<u>5554</u>
A. AUTHORITY TO DISCIPLINE:.....	<u>5554</u>

B. REPRIMAND:	5554
C. SUSPENSION:	5554
D. DEMOTIONS:.....	5655
E. EMPLOYEES COMMITTING CRIMINAL OFFENSES:.....	5655
F. DISMISSALS:.....	5655
G. RETURN OF CITY PROPERTY:.....	56
SECTION V - BENEFITS	56
A. EMPLOYEE BENEFITS:	56
B. RETIREMENT PLAN:.....	5857
SECTION VI - CITY OWNED AND PRIVATE VEHICLES AND EQUIPMENT	58
A. USE OF CITY OWNED VEHICLES AND EQUIPMENT:.....	58
B. USE OF PRIVATE VEHICLES AND SUBSISTENCE:.....	59
SECTION VII - DEPARTMENT HEADS	59
SECTION VIII - EMPLOYEE SAFETY.....	6059
SECTION IX - SUBSTANCE ABUSE POLICY	60
A. PURPOSE:.....	6160
B. DEFINITIONS:	6160
C. TESTING PROTOCOL AND PROCEDURES:	6463
D. TESTING OF EMPLOYEES:.....	6766
E. EXCEPTION FOR PRESCRIBED MEDICAL USAGE:.....	68
F. INVESTIGATION:.....	6968
G. DISCIPLINARY ACTION:	6968
H. CDL SPECIFIC PROCEDURES:	71
SECTION X - NON-HARASSMENT POLICY.....	7675
SECTION XI - GRIEVANCE PROCEDURE	80
A. PURPOSE:.....	80
B. ELIGIBILITY:	80
C. BASIS FOR GRIEVANCE:.....	80
D. GENERAL PROVISIONS:	8180
E. GRIEVANCE PROCEDURE:	8281
SECTION XII - WEAPONS IN THE WORKPLACE	8483
SECTION XIII – TEMPORARY TELECOMMUNICATIONS POLICY	86

SECTION XIV – Generative Artificial Intelligence Policy	87
A. POLICY:.....	87
B. RESPONSIBILITIES:	8887
C. SECURITY:.....	88
COMPENSATION	9089
SECTION I - POSITION CLASSIFICATION PLAN.....	9089
A. POSITIONS:.....	9089
B. CLASSIFICATIONS:	9089
C. PAY RANGES:.....	9089
D. ABOLITION OF A POSITION:.....	9089
E. CLASSIFICATION OF NEW POSITIONS:	9190
F. CHANGES OF DUTIES, RECLASSIFICATION OF POSITIONS:	9190
G. EFFECTS OF RECLASSIFICATION:	9190
H. NOTICE OF RECLASSIFICATION:	9291
SECTION II - COMPENSATION	9291
A. ESTABLISHMENT OF WAGE SCHEDULE:	9291
B. SALARY INCREASE:	9291
C. BLANKET RAISES:	9291
D. COST OF LIVING:	9291
E. LONGEVITY PAY:	9291
F. STEP INCREASES:.....	9392
G. PROMOTION TRAINING PERIOD:.....	9392
H. PAY PERIODS:.....	9392
I. PAY ON TERMINATION:	9493
J. OVERTIME HOURS AND COMPENSATORY TIME OFF:	9594
K. ON-CALL PAY:.....	9695
L. CALL-OUT PAY:.....	9695
M. HOLIDAY OVERTIME:	9695
N. HAZARD PAY:	9796
O. SHIFT DIFFERENTIAL	9796
P. PAYROLL DISCREPENCIES.....	9796

APPENDIX A - EMPLOYEE FORMS

APPENDIX B – PAY & ORGANIZATIONAL CHARTS

APPENDIX C - JOB DESCRIPTIONS

ARTICLE A

ADMINISTRATIVE POLICY

INTRODUCTION

CONGRATULATIONS! You are now a City of Haysville employee. The following information relates to your employment, and you should read the information and be familiar with it. Any questions should be directed to your immediate supervisor.

POLICIES ESTABLISHED

The following policies, regulations and other administrative provisions for personnel administration are established to promote and increase efficiency and economy in city service.

THE CITY OF HAYSVILLE IS AN AT-WILL EMPLOYER. The information contained in this manual is not a contract of employment but a general guide for informational purposes only.

THE CITY OF HAYSVILLE IS AN EQUAL OPPORTUNITY EMPLOYER. We do not discriminate in employment on the basis of race, color, religion, sex, national origin, marital status, disability or age.

THE CITY RESERVES THE RIGHT TO MAKE CHANGES TO THE POLICY AT ITS DISCRETION WITHOUT PRIOR NOTICE.

Any reference to behavior that may result in termination is simply for informational purposes for better understanding by the employee. Employment may be terminated at any time regardless of any examples mentioned in the manual.

SECTION I - EMPLOYMENT INFORMATION

A. AUTHORITY FOR ADMINISTERING THE ADMINISTRATIVE POLICY:

1. The City Department Heads have the authority and responsibility for administering this policy in their respective departments.
2. The Human Resource Generalist is responsible for keeping all personnel records relating to payroll, fringe benefits and insurance.
3. The head of any department, (i.e., City Clerk, Public Works, Police, Administrative Services, and Recreation) may formulate in writing with approval of the Mayor, reasonable administrative regulations for the conduct of his/her respective department. Nothing in this section shall be construed as granting any department authority to adopt regulations in violation of, or in conflict with, regulations approved and adopted by the City Council.
4. The Haysville Governing Body makes policies of the City, and the Department Heads are charged with carrying out those policies.

B. EMPLOYEE INFORMATION:

1. An employee will be notified of an investigation on a complaint being conducted about said employee at the outset of such investigation, except in cases of criminal investigation.
2. Employees may review their personnel files at any reasonable time. Personnel files are the property of the City.
3. All employees shall be furnished a digital copy of this Administrative Policy upon employment or upon administrative change to the manual. A paper/printed manual is available upon request. Copies of the manual will be turned in by employees leaving the City's service through resignation, layoff, or dismissal.
4. After a preliminary offer of employment, job applicants shall successfully complete a physical examination, drug screen, and criminal background check prior to, and within 30 days of, beginning work for the City. Former full-time workers hired for regular positions within 30 days of their last date of employment with the City are not required to complete the physical examination, drug screen, or criminal background check. All part-time pool/recreation employees need only to successfully complete a drug screen and criminal background check. A criminal background check is not required for applicants 17 years of age and younger.

C. EMPLOYMENT CLASSIFICATIONS:

1. All employees are classified as one of the following:
 - a. FULL-TIME: Employees who work on a regular and continuing basis and who work forty (40) or more hours per work week for a period of twelve months. *Employees who work an average of at least 30 hours per week are not considered full-time but will be eligible for medical insurance in compliance with the Patient Protection and Affordable Care Act.
 - b. PART-TIME: Employees who work less than a full-time work week on a regular and continuing basis. Students 18 years of age and under working between academic terms shall be considered part-time employees regardless of the number of hours worked.
 - c. TEMPORARY/SEASONAL: Employees who work on a temporary or recurring basis for a specific purpose or program and whose employment is not intended or expected to exceed six (6) months in any calendar year. These employees are not eligible for any benefits except those required by law.

All part-time and full-time employees are considered provisional employees until they have completed the training period. Once the training period has been satisfactorily completed the employees are considered Regular Employees.

Members of the Governing Body are not employees of the City, and this Manual does not apply to them.

Volunteers are unpaid individuals performing services for or on behalf of the City and, though not employees of the City, may be dismissed from service for dangerous or unsafe acts or omissions, for failure to perform volunteer duties satisfactorily, or if their services are no longer needed. This Manual does not apply to volunteers.

Employees hired from temporary employment agencies for specific assignments are employees of the respective agency and not of the City.

2. In addition, employees are classified in one of two classifications for wage and hour purposes under state and federal law:
3. NON-EXEMPT EMPLOYEES: Non-exempt employees are eligible to receive overtime or compensatory time as required by the Fair Labor Standards Act (FLSA). Non-exempt employees are paid on an hourly basis. Overtime pay is 1.5 times the regular rate of pay.

4. EXEMPT EMPLOYEES: Exempt employees are exempt from the minimum wage and overtime provisions of the federal Fair Labor Standards Act (FLSA). Exempt employees are paid a salary and are not eligible to receive overtime compensation for hours worked in excess of 40 hours in a work week. All exempt employees shall be notified at the time of hire or change in status of their exempt classification.

D. OATH:

1. Employees of the City are required by statute (K.S.A. 54-106) to take an oath of office. The taking of such oath shall be a condition of employment, and an employee will not be paid until he/she has taken the oath.
2. Refusal to take the oath of office will eliminate the individual from eligibility for employment. The oath will be administered by the City Clerk or his/her agent and will be kept in the employee's personnel file.
3. Any time an employee changes positions, the employee will take an oath of office for the new position.

E. USE OF OFFICIAL BADGES, UNIFORMS OR CREDENTIALS:

No badge, uniform, or other official insignia, or credentials of authority issued to an employee, shall be used or worn by a person other than the employee. Such badge, uniform, insignia or credentials can be used for personal gain only with approval of the Governing Body at the request of the Department Head. Equipment purchased by the City shall remain the property of the City and shall not be worn off-duty except with prior approval by the appropriate Department Head. If an employee's ID card is lost or stolen, the employee shall immediately report the missing card to his/her Supervisor and Department Head. The employee will be charged a \$20 replacement fee for the missing card(s).

F. LUNCH PERIODS:

Each employee may receive a lunch period in accordance with Department policy.

G. BREAKS/REST PERIODS:

Breaks/rest periods are not mandatory, and if a Department Head chooses to establish formal breaks, they will be scheduled by the Department Head. Individual break/rest periods will not exceed 15 minutes and may be of lesser duration at the discretion of the Department Head.

H. ACCEPTANCE OF GIFTS:

City employees and appointed officers may accept gifts of token value (less than \$30.00) from Haysville residents if the gifts are given in the spirit of friendship and are not expected to influence

the official or employee in his/her service to the City. Gifts given to departments as a whole are encouraged in lieu of gifts to individuals. Gifts to individuals of greater than \$30.00 value shall be returned.

I. RETURN OF CITY PROPERTY:

An employee leaving the City's service through resignation, layoff or dismissal is responsible for returning all City property. City ID badge(s) and key(s) will be returned upon termination. All other City Property will be returned to the Department Head or the Department Head's representative within two (2) business days of termination. The value of all City property not returned will be billed to the employee leaving the City's service. If bill is not paid, legal action may be taken to make the City whole.

J. POLITICAL ACTIVITY:

1. Any employee intending to become a candidate for elective City office shall first take leave of absence without pay or resign.
2. Employees are not permitted to solicit, sell or handle political contributions in City elections. During on-duty hours, employees are not permitted to wear or display political badges, buttons or signs on their person or on City property.

K. OUTSIDE EMPLOYMENT:

1. An employee intending to accept outside employment must notify the Department Head before accepting such employment.
2. If, at any time, outside employment interferes with an employee's ability to perform his/her job effectively, or if such outside employment shall tend to create a conflict of interest for said employee, the employee shall terminate his/her outside employment.
3. Outside employment shall not be an acceptable reason for not responding in a timely manner in case of emergency or when the employee is on call.

L. MONITORING POLICY:

Employee use of internal and external communications systems, such as Internet, e-mail, voice mail, radios, land-line telephones, and cellular telephones, must be aware their use of such systems must be consistent with the City's policies regarding professional conduct, harassment, discrimination, and other work conduct. At no time may City resources be used to convey or communicate obscene, threatening, harassing, or abusive messages to others, either inside or outside the City.

1. Electronic mail and other communications: Electronic mail (e-mail) is produced, transmitted, and received on the City's own communications system. Employees, therefore, are prohibited from using e-mail for personal purposes, and all e-mail is considered property of the City. Accordingly, there is no right or expectation of privacy in anything created, sent, or received on any of the City's information or communications systems. All e-mails are considered to be City records; therefore, the City reserves the right to monitor, review, access, delete, and/or disclose all messages and documents transmitted over its e-mail systems.

Again, use of e-mail is restricted to City business: E-mail signatures should provide business-related information only – no personal messages are allowed. No harassing, indecent, profane, abusive, vulgar, intimidating, or otherwise offensive or inappropriate language or material may be sent on City e-mail, voice, computer, or other communications systems. Any employee who receives or encounters such material shall immediately report it to their supervisor or other management official. Reports involving any of these persons shall not be reported to that person; instead, make the report to another supervisor, management person, or department head.

2. Computer use: Employees should not consider as their own any files stored or maintained on City computers. They are City property. There is no right or expectation of privacy in such files, and they may be accessed, read, downloaded, or deleted in the City's regular course of business. Such events include, but are not limited to, detecting breaches of City policies, procedures, rules, regulations, or any law, and accessing needed files when an employee on whose computer the file is stored or maintained is absent. Accessing data or information on other employees' individual folders without Department Head authorization is prohibited.

Employees shall comply with all software licenses, copyrights, and laws governing intellectual property. Employees found to be in violation shall be subject to immediate discipline, up to and including termination.

Internet access is provided solely for the use of City employees for City business. All traffic on the City network may be monitored, recorded, or disabled at the City's discretion.

Network passwords created by employees will be not less than eight alphanumeric characters and will contain upper- and lower-case letters, numbers, and special characters. Network passwords will be changed at least every twelve (12) months.

3. Personally Identifiable Information (PII): The City of Haysville may need to maintain personal information about an individual, including, but not limited to, social security

number, phone number, financial information, medical information, biometric records, or criminal history. Access to PII is granted on a per user basis, dependent on job duties. It is the responsibility of the individual user to maintain protection of data to which they have access.

Any device that is used to access or store PII must be protected using the features of the device, to prevent unauthorized access. Use of strong passwords, biometrics or other methods of locking the device is required, in addition, the device must be capable of self-locking if left idle for more than 15 minutes. The device's operating system and all apps must be kept up to date with all security updates. Some devices may need additional protections to be in compliance with State and Federal laws.

4. **Personal Device:** The City of Haysville grants its employees the privilege of using personal devices, including, but not limited to; smartphones, tablets, and laptops of their choosing at work for their convenience. The City of Haysville reserves the right to revoke this privilege if users do not abide by city policies and procedures. Limited exceptions to the policy may occur due to variation in devices and platforms.

The Systems Administrator will assist with connectivity and permission issues. Hardware and software issues are the responsibility of the device's owner. Software installed by the City of Haysville belongs to the City and must be removed if the device is no longer being used for work purposes.

Connection of a personal device to the city network may allow the City some access to the device, including viewing or altering information stored on the device. The employee's device may be remotely wiped if the device is lost, or IT detects a data or policy breach, a virus or similar threat to the security of the City's data and technology infrastructure.

While IT will take every reasonable precaution to prevent the employee's personal data from being lost in the event it must remotely wipe a device, it is the employee's responsibility to take additional precautions, such as backing up email, contacts, etc. Lost or stolen devices must be reported to the City within 24 hours. Employees are responsible for notifying their mobile carrier immediately upon loss of a device. The City reserves the right to disconnect devices or disable services without notification. The employee is personally liable for all costs associated with his or her device.

Employees may not, without City permission, lock or password-protect any document or electronic transmission on the City system; download software from the Internet; or install software or hardware on the City system.

All documents, graphics, correspondence, reports, and information of any kind stored on the City's equipment or filed on City property are considered the property of the City.

M. ATTENDANCE AND PUNCTUALITY:

To maintain a safe and productive work environment, the City expects employees to be reliable and to be punctual in reporting for scheduled work. Office hours and work hours may be different for different departments, and it is the responsibility of the employee to follow the schedule set out by each Department Head. Absenteeism and tardiness place a burden on other employees and on the City.

Poor attendance and excessive tardiness are disruptive. Either may lead to loss of pay increases since they are part of the evaluation process for step increases. Excessive absenteeism or tardiness can also result in disciplinary action up to and including termination.

The City reaffirms it is an at-will employer and employment may be terminated at the discretion of management or the employee without prior notice.

N. HONESTY, ETHICS AND COOPERATION:

Public service requires a high standard of honesty and personal ethics. Dishonest and unethical behavior will not be tolerated and may subject employees to disciplinary action up to and including termination.

For clarification purposes, and to serve as examples only, dishonest behavior includes but is not limited to: taking supplies purchased by the City for personal use; putting time on your time sheet that you did not work and had no appropriate leave to cover; using City equipment for personal benefit; taking money that does not belong to you and with no specific authorization to do so; taking any item that does not belong to you with no specific authorization to do so; or calling in sick when you are not or using sick leave for time off that is not covered by sick leave. Examples of unethical behavior would include, but are not limited to: making false accusations against someone; giving false or misleading information to another in order to cause that person to make inappropriate decisions on the job; deliberately not sharing information another needs to properly carry out their duties; not reporting harassment; not reporting information regarding theft or other inappropriate behavior; giving out confidential information to anyone not authorized to have that information; or not following department or City policy.

Employees are required to seek affirmative ways to cooperate and work with other employees, other public officials, and members of any organizations with whom the member or the City needs to have a good working relationship in order to deliver lawful, effective, efficient and safe services.

The City reaffirms it is an at-will employer and employment may be terminated at any time by either the employer or the employee without prior notice.

O. INSUBORDINATION:

Insubordination is broadly defined as an unwillingness to submit to authority either through an open refusal to obey an order or through a failure to carry one out. Examples of insubordination (or attempts to undermine managerial authority) include the following:

1. Actively challenging or criticizing a superior's orders;
2. Interfering with management;
3. Showing open disrespect toward a supervisor;
4. Showing open disrespect toward an appointed or elected official;
5. Making threats or using coercion or physical violence;
6. Using abusive language or making malicious or threatening statements; or
7. Ignoring instructions.

Insubordination of any kind will not be tolerated. Acts of insubordination may result in disciplinary action, up to and including termination.

P. APPEARANCE / DRESS CODE:

1. It is the City's policy that work attire should complement an environment that reflects an efficient, orderly, and professionally operated organization. This section is intended to define appropriate "business attire" during normal business operations.

Employees of the City are required to dress appropriately for the jobs they are performing. This policy shall apply when employees are engaging in official City business or are otherwise representing the City. All City employees are expected to maintain high personal and professional standards. One of the most noticeable expressions of these standards is dress and appearance. All employees are representatives of the City and therefore dress and appearance should:

- a. Present a professional or identifiable appearance for external and internal customers as well as the public.
- b. Promote a positive working environment.
- c. Limit distractions caused by inappropriate dress.
- d. Ensure and promote safety while at work.

- e. Dress in a manner that is normally accepted in comparable operations.

Police Department sworn personnel should refer to the Haysville Police Department Rules and Procedures Book which outlines proper appearance and uniform wear.

Recreation Department Part Time/Seasonal Employees should refer to their policy manual which details the appropriate attire for the various positions.

2. Appropriate Attire:

- a. Neat and Well-Groomed — during working hours, employees should appear neat and professional at all times. Employees are expected to be suitably attired and well groomed, and ensure that their clothing is clean, ironed and not torn, ripped or stained.
- b. Professional Attire — Employees should use common sense and good judgment in determining what to wear to work. Generally, if the employee is doubtful about some clothing, it is not appropriate.
- c. Where uniforms are required, they must be worn during work hours. The uniforms should be neat and clean when the employee arrives for work.
- d. Job Specific — this dress code policy is a general guideline, but employees should take into consideration any job specific safety concerns or requirements. Employees who regularly lift machinery or heavy materials should not wear dangling clothing or jewelry that may get caught in machinery and should wear comfortable, slip-resistant, safety shoes at all times.
- e. Good personal hygiene is required.
- f. Attire and footwear must be appropriate for work setting, particularly if there is public contact.

Department Heads have discretion to further expand on what is considered appropriate attire within their respective departments.

3. Prohibited Attire: Some attire is unacceptable for work at any time. The following list provides some examples, although it is not a complete list:

- a. Any clothing that contains an offensive word, message or slogan or picture directed at race, sexual orientation, gender, age, religion, disability, or is otherwise considered to be offensive or harassing in some way.

- b. Cut-offs or shorts
- c. Gym wear or beachwear
- d. Clothing that reveals the employee's under garments
- e. Spandex, leggings or other form-fitting pants unless covered, at least to the mid-thigh, by a dress or appropriate-length shirt
- f. Tank tops (without over shirt/sweater), tube tops, halter-tops, or shirts with spaghetti straps.
- g. Off the shoulder tops
- h. Lounge wear (i.e. pajama pants)
- i. Sweatpants
- j. Miniskirts
- k. Any clothing that reveals the employee's stomach, full back, cleavage, or chest, or otherwise revealing attire.
- l. If logos are on clothing, these logos should not promote contractors or vendors that may conduct business with the City.

The City recognizes the appropriateness and benefits of permitting casual business attire for certain events, functions, or occasions. As such, the Chief Administrative Officer, in his sole discretion, may from time to time authorize casual business attire for such events, functions, or occasions. The Chief Administrative Officer shall communicate such authorization in advance and in a manner, that enables the broadest degree of participation among employees. He/she may also provide separate guidelines or restrictions specific to each event, function, or occasion.

Exceptions to this policy require the prior approval of the Department Head and the Chief Administrative Officer. On those occasions, employees are still expected to present a neat appearance and are not permitted to wear items inconsistent with this policy.

- 4. Jewelry: Jewelry is acceptable, except where it constitutes a health or safety hazard, interferes with job duties and/or conflicts with the Tattoo and Body Piercing section below.

5. **Tattoo and Body Piercing:** Some tattoos and body piercing are unacceptable for work at any time. The following list provides some examples, although it is not a complete list:
- a. No visible tattoos are allowed above the shoulders (excluding tattoos for natural looking cosmetic enhancements, such as eyebrows, lips, and eye liners).
 - b. Tattoos that contain offensive words, messages, slogans, or pictures, including but not limited to those displaying nudity, sexual acts, gender, race, religion, disability, or national origin, and/or may be perceived to be gang-related shall be covered and/or not visible while on duty.
 - c. Objects, articles, jewelry (including ear lobe expanders), or ornamentation of any kind shall not be inserted, attached to or through the skin if visible on the tongue, any part of the mouth, or cheek. A single (1) stud or ring may be displayed in one (1) nostril and/or one (1) eyebrow piercing, if it does not exceed ½ inch in size.
 - d. Any non-conforming piercing insert shall be removed, covered, or replaced with a clear insert.

If an employee has a question about how the tattoo and body piercing policy is applicable to them, the matter should be immediately raised with their supervisor for consideration and determination.

Exceptions or exemptions to this policy require the prior approval of the Department Head and the Chief Administrative Officer. Employees who were employed prior to the adoption of this policy by the City Council on April 12, 2021, may request an exemption from his/her Department Head and the Chief Administrative Officer for existing tattoos and/or piercings. Such exemptions shall be granted as long as the employee had the tattoo(s) and/or piercing(s) prior to the adoption date of this policy and they do not interfere with personal or public safety.

6. **Special Accommodations:** The City will make every effort to reasonably accommodate employees with a disability or with religious beliefs that may make it difficult for said employees to comply fully with the dress code policy. Employees should contact their Department Head to request such a reasonable accommodation. Department Heads and the Chief Administrative Officer will work with the employee to develop a reasonable accommodation to meet the employee's specific needs while complying to the greatest extent possible with the general policy of the City.

7. **Disciplinary Action:** If an employee's personal appearance fails to meet policy standards it will be considered as reporting not ready to work and the employee may be sent home. Employees who are sent home to comply with this policy must utilize their own accrued leave time, or time off without pay. Subsequent violations of this policy may lead to progressive discipline, up to and including termination.
8. **Reimbursements:**
 - a. A yearly reimbursement of \$50 will be given to uniformed public works employees after a receipt is turned in for the purchase of jeans if you choose to not select uniform provided pants. Only full-time employees qualify for this reimbursement.
 - b. A yearly reimbursement of \$ 200 will be given to employees required to wear a protective boot after a receipt is turned in for the purchase of boots. Only full-time public works employees and police department sworn personnel qualify for this reimbursement.

Q. **WORKPLACE VIOLENCE:**

Incidents of workplace violence have increased in society. The City believes that all employees should be able to enjoy a workplace free from violence, harassment, and threats. The City, therefore, does not knowingly tolerate such incidents and does report them to the appropriate law enforcement authorities.

Workplace violence includes not only physical attacks, but also threats of violence, stalking, or other verbal or physical conduct of a violent nature which has the purpose or effect of creating a dangerous, unsafe, intimidating, or violent working environment. All employees are prohibited from engaging in any of these acts or any other act that might constitute workplace violence. Any employee who does engage in such activity is subject to discipline, up to and including immediate termination.

Employees who believe they are victims of workplace violence, or who observe workplace violence, shall immediately report such incidents to a supervisor, or other management person. Reports of violence involving any of these persons shall not be reported to that person; instead, make the report to one of the other persons identified.

The City reaffirms it is an at-will employer and employment may be terminated at the discretion of management or the employee without prior notice.

R. DISABILITY ACCOMMODATIONS POLICY:

The City complies with the Americans with Disabilities Act (ADA), as amended by the ADA Amendments Act, and all applicable state and employment practices. The City is committed to providing equal employment opportunities to qualified individuals with disabilities. Consistent with this commitment, the City will provide a reasonable accommodation to disabled applicants and employees provided the reasonable accommodation would allow the individual to perform the essential functions of the job unless doing so would create an undue hardship.

If you believe that you need an accommodation because of your disability, please contact your Department Head who will engage in an interactive dialogue with you to determine the precise limitations of your disability and explore potential reasonable accommodations that could overcome those limitations.

If your disability or need for accommodation is not obvious, the City may ask you to provide supporting documents showing that you have a disability within the meaning of the ADA and applicable state or local laws, and that your disability necessitates a reasonable accommodation. If the information provided in response to this request is insufficient, the City may require that you see a health care professional of the City's choosing, at the City's expense. In those cases, if you fail to provide the requested information or see the designated health care professional, your request for a reasonable accommodation may be denied.

The City expressly prohibits any form of discipline, reprisal, intimidation, or retaliation against any individual for requesting an accommodation in good faith.

S. OPEN DOOR / CHAIN-OF-COMMAND:

The City strives to maintain open communication between employees, supervisors, department heads, and officials. Such communication fosters and promotes swift solutions to problems and concerns while improving the work environment for all concerned.

To facilitate open and frank communication, the City maintains an "Open Door Policy" regarding employee concerns. Employees who have concerns, complaints, or suggestions about their employment should discuss the matter first with their immediate supervisor. If their supervisor is the subject of their complaint or concern, however, employees should discuss the situation with the department head. If their department head is the subject of their complaint or concern, employees should discuss the situation with the department head of another department.

Employees should not discuss operational concerns outside their department; for example, employees of one department should not attempt to resolve intra-departmental concerns by addressing them to members of other departments. Intra-departmental matters are best handled within the department. Accordingly, concerns about your department's operations shall be directed first to your immediate supervisor, who shall determine whether other City personnel need to be

involved. Concerns about your supervisor as they impact departmental operations shall be directed to your department head; if, however, the department head is the object of your concerns, you should discuss the matter with another department head.

Concerns about your City employment, or City operations, are City business, and the City ~~should always be given the first opportunity to hear your concerns, address those concerns, and to try and resolve them to your satisfaction~~ encourages employees to raise such concerns internally so they may be promptly addressed and resolved whenever possible.

~~Violations of this policy may subject employees to discipline, up to and including termination of employment.~~

Nothing in this policy prohibits or restricts employees from reporting, in good faith, suspected violations of law, rule, or regulation; fraud, waste, or abuse; or dangers to public health or safety, to any appropriate external authority, including law enforcement, regulatory or oversight agencies, or auditors. Employees are not required to provide advance notice to any City official before making such report.

The City strictly prohibits retaliation – such as discharge, demotion, reassignment, discipline, threats, or harassment – against any employee for making a good faith report internally or externally, or for participating in an investigation regarding such concerns.

Employees are encouraged, but not required, to use the internal Open Door process for workplace disputes or operational concerns. Using the internal process is not a prerequisite to reporting suspected violations of law to external authorities.

T. THIRD PARTY INTERVENTION:

It shall be the policy of the City not to discuss specific and/or individual personnel matters with third parties. Only the individual involved, and/or their Legal Counsel, and appropriate supervisors shall take part in specific personnel discussions and/or decisions. Personnel files are considered confidential and shall only be made available for inspection and reproduction by the specific employee, appropriate supervisors, legal counsel, or through appropriate subpoena. This restriction, however, does not apply to those individuals who are responsible for maintaining the City's personnel files system.

U. NEPOTISM:

1. Except as otherwise provided herein:

- a. No regular, full-time employee shall be or remain employed in a department if any employee in such person's supervisory chain is a member of such employee's immediate family; and

- b. No regular, full-time employee shall be or remain employed in any division if a member of such employee's immediate family is employed within such division.
2. Immediate family members of the Governing Body and Department Heads will not be hired for regular, full-time employment within any department in the city.
3. Immediate family is defined as an individual with any of the following relationships to the employee:
 - a. Spouse, and their parents;
 - b. Sons and daughters, and their spouses;
 - c. Parents, and their spouses;
 - d. Brothers and sisters, and their spouses;
 - e. Grandparents and grandchildren, and their spouses;
 - f. Domestic partner and their parents, including domestic partners of any individual in 2 through 5 of this definition; and
 - g. Any individual related by blood or affinity whose close association with the employee is the equivalent of a family relationship.
4. If two employees within the same department marry or otherwise obtain a relationship whereby they become members of each other's immediate family, one of the employees should be transferred to another department, if possible, without loss of pay or benefits. The establishment of such relationship, however, shall not be the basis for termination of employment.
5. If an immediate family member of a current city employee is elected to an office within the Governing Body, the current city employee shall not be terminated. The newly elected Governing Body member, however, shall sign a conflict of interest statement and shall be prohibited from decisions directly affecting the related employee.
6. Any employees who are employed in contradiction to this policy upon its date of adoption (July 24, 2007) shall not be required to transfer or be subjected to termination. All future employment decisions in regard to any such employee shall be in accordance with this policy.

V. TOBACCO AND ELECTRONIC CIGARETTE USE:

In order to provide a safe and healthy environment for both employees and the general public, use of any tobacco product in any City building, shop, vehicle, equipment, indoor, or enclosed area is prohibited. This includes, but is not limited to, smoking, chewing, or dipping of any tobacco product; use of electronic cigarettes (E-Cig); personal vaporizers (PV); or electronic nicotine delivery systems (ENDS). Use of tobacco products is allowed during formal break/rest periods. When using tobacco products, employees are not to foul areas within fifteen feet (15') of entrances to buildings with either smoke, debris, or bodily fluids (spit). Use of tobacco products and electronic cigarettes will not be allowed in front of city buildings. Employees who violate this policy will be subject to disciplinary action.

W. LOCKERS AND VEHICLE:

Employees should remember that any vehicles owned by the City and used by employees, or lockers or storage areas on City property used by employees for storage of items remain the property of the City. Employees are hereby notified that in these areas on City property there is no right or expectation of privacy in such vehicles/places, and they may be accessed and/or searched at any time. Events prompting such access or search may include, but are not limited to, detecting breaches of City policies, procedures, rules, regulations, or any law. Accessing or searching lockers without Department Head authorization is prohibited.

X. SOCIAL MEDIA POLICY:

1. Definition. Social media includes all means of communicating or posting information or content of any sort on the Internet, including to your own, or someone else's, blog, personal web site, social networking web site (including Facebook, Twitter, etc.), chat room, as well as any other form of electronic communication, whether or not associated or affiliated with the City of Haysville.
2. Guidelines. The principles and guidelines found in this policy apply to your activities online. The City respects your 1st Amendments rights; ultimately, you are solely responsible for what you post online. Before creating online content, consider some of the risks and rewards involved. Keep in mind that any conduct adversely affecting your job performance, the performance of fellow employees or that otherwise adversely affects residents, customers, suppliers, or people who work on behalf of the City may result in disciplinary action up to and including termination.
3. Know and follow the rules. Carefully read these guidelines, and ensure your postings are consistent with these policies. Inappropriate postings that may include discriminatory remarks, harassment, and threats of violence or similar inappropriate or

unlawful conduct will not be tolerated and may subject you to disciplinary action up to and including termination.

4. Be fair and courteous. Even when off duty, employees are expected to be fair and courteous to fellow employees, customers, residents, suppliers and other encountered while working on behalf of the City. When posting content, ensure that you are not posting something you would not want to take credit for in a public meeting.
5. Be honest and accurate. Make sure content is honest and accurate and correct any mistakes quickly. Be open about any previous posts you have altered. Remember that the Internet archives almost everything; therefore, even deleted postings can be searched. Never post any information or rumors you know to be false about the City, employees, customers, or contractors of the City.
6. Express only your personal opinions. Unless it is part of your job duty to post City content, never represent yourself as a spokesperson for the City. If the City is a subject of the content you are creating, be clear and open about the fact that you are an employee and make it clear that your views do not represent those of the City, fellow employees, members, customers, suppliers or people working on behalf of the City. If you do publish a blog or post online related to the work you do or subjects associated with the City, make it clear that you are not speaking on behalf of the City. It is best to include a disclaimer such as “The postings on this site are my own and do not necessarily reflect the views of the City of Haysville.”
7. Using social media at work. Refrain from using social media while on work time or on equipment provided by the City unless it is work-related as authorized by your Department Head or consistent with the City's Monitoring Policy. Do not use your City email addresses to register on social networks, blogs or other online tools utilized for personal use.
8. Retaliation is prohibited. The City prohibits taking negative action against any employee for reporting a possible deviation from this policy or for cooperating in an investigation. Any employee who retaliates against another employee for reporting a possible deviation from this policy or for cooperating in an investigation will be subject to disciplinary action, up to and including termination.
9. Media contacts. Employees should not speak to the media without approval.

Y. PREGNANT WORKERS FAIRNESS ACT

1. The City is committed to complying with the Pregnant Workers Fairness Act (PWFA) and will provide reasonable accommodations to employees and applicants with limitations related to pregnancy, childbirth or related medical conditions unless the accommodation will cause undue hardship to the City of Haysville's operations.
2. An employee or applicant may request an accommodation due to pregnancy, childbirth or a related medical condition by submitting the request in writing to the City Clerk. The accommodation request should include an explanation of the pregnancy-related limitations, the accommodation needed, and any alternative accommodation(s) that might be reasonable. Depending on the nature of the accommodation, the individual may be requested to submit a statement from a healthcare provider substantiating the need for the accommodation.

Upon receipt of a request for accommodation, the City Clerk will contact the employee or applicant to discuss the request and determine if an accommodation is reasonable and can be provided without significant difficulty or expense, i.e., undue hardship.

While the reasonableness of each accommodation request will be individually assessed, possible accommodations include allowing the individual to:

- a. Sit while working.
 - b. Drink water during the workday.
 - c. Receive closer parking.
 - d. Have flexible hours.
 - e. Receive appropriately sized uniforms and safety apparel.
 - f. Receive additional break time to use the bathroom, eat, and rest.
 - g. Take time off to recover from childbirth.
 - h. Be excused from strenuous activities and/or activities that involve exposure to chemicals deemed unsafe during pregnancy.
3. An employee may request paid or unpaid leave as a reasonable accommodation under this policy; however, the City of Haysville will not require an employee to take time off if another reasonable accommodation can be provided that will allow the employee to continue to work.

4. The City of Haysville prohibits any retaliation, harassment, or adverse action due to an individual's request for accommodation under this policy or for reporting or participating in an investigation of unlawful discrimination under this policy.

Z. BREASTFEEDING

For up to one year after the child's birth, any employee who is breastfeeding her child will be provided reasonable break times to express breast milk for her baby. The City will designate a private location at each City facility for this purpose. Please check with your Department Head for this information. A small refrigerator reserved for the specific storage of breast milk will be made available. Any breast milk stored in the refrigerator must be labeled with the name of the employee and the date of expressing the breast milk. Any nonconforming products stored in the refrigerator may be disposed of. Employees storing milk in the refrigerator assume all responsibility for the safety of the milk and the risk of harm for any reason, including improper storage, refrigeration, and tampering. Nursing mothers wishing to use this room must request/reserve the room by contacting the Department Head. Additional rules for use of the room and refrigerator storage may be posted in the room. Employees who work offsite or in other locations will be accommodated in a private area as necessary. Breaks of more than 20 minutes in length will be unpaid, and the employee should indicate this break period on her time record.

SECTION II - PLACEMENT

A. EMPLOYMENT ELIGIBILITY:

1. A job applicant may be disqualified for, among others, the following reasons:
 - a. Determination that the applicant intentionally made false statement(s) on his/her employment application;
 - b. Unsatisfactory reports from previous employers;
 - c. Unfavorable background check;
 - d. The applicant has solicited favors from any City official in connection with his/her search for employment, or another person has done so at his/her request;
or
 - e. The applicant is physically or mentally incapable of performing the duties of the position for which he/she seeks employment.

THE ABOVE LIST IS NOT INTENDED TO BE A COMPLETE LIST OF ANY AND ALL REASONS FOR DISQUALIFICATION OF A JOB APPLICANT, AND THE CITY RESERVES THE RIGHT TO INTERVIEW AND HIRE ANY APPLICANT IT CHOOSES.

2. Standard personnel forms, including applications (except Police Department) and evaluation sheets, are available in the City Clerk's office. Police Department application forms are available in the Police Department.

B. TRAINING PERIOD:

The training period is intended to give new employees the opportunity to demonstrate their ability to achieve a satisfactory level of performance and to determine whether the new position meets their expectations. The City uses this period to evaluate employee capabilities, work habits, personal and social capabilities, and overall performance. Either the employee or the City may end the employment relationship at any time during the training period with or without cause or advance notice.

1. Length of Training Period: Each offer of employment, or rehire, shall be provisional on the satisfactory completion of a training period beginning on the first day an employee is required to report for duty. The training period will normally be six months but may be shorter for those with substantial, material, prior experience or longer depending on the length of time needed to receive a certificate and complete training or complete a certification to meet the minimum requirements of the position. These positions include, but are not limited to, those requiring law enforcement certifications or water and wastewater certificates.
2. Extending the Training Period: If the City determines that the designated training period does not allow sufficient time to thoroughly evaluate the employee's performance, or the employee is absent with permission for more than 5 days during this time, the training period may be extended for a clearly specified time period, not to exceed six months, without any negative connotations regarding the employee's performance.
3. Promotion or Transfer: Employees who are promoted or transferred (see following sections) within the City must complete a secondary training period of the same length with each reassignment to a new position, but such training period does not change the employee's status as a regular employee. In cases of promotions or transfers, an employee who, in the sole judgment of management, is not successful in the new position can be removed from that position at any time during the secondary training period. If this occurs, the employee may be allowed to return to his or her former

position or to a comparable job for which the employee is qualified, depending on the availability of such positions and the City's needs.

During the training period, provisional employees are eligible for those benefits that are required by law, such as workers' compensations insurance and Social Security. They may also be eligible for other City fringe benefits subject to the terms and conditions of each benefit program. All provisional employees should read the information for each specific benefit program for the details on eligibility requirements.

Upon satisfactory completion of the provisional period, employees enter the "regular" employment classification.

C. TRANSFERS:

A qualified employee can be transferred from one position to another at the discretion of the Department Head with approval from the Chief Administrative Officer. A transfer is considered to be the reassignment of an employee from one position classification to another, irrespective of whether the classes are in the same promotional line, or whether the position is higher or lower on the salary scale. Incumbents must demonstrate ability to perform in the new position, either by successful performance of a period of time, a careful screening by Supervisory personnel, or by passing an appropriate examination.

1. If an employee transfers from one position to another, whether within the same department or in a different department, if the position starting salaries (step one) are no more than fifty cents (\$.50) apart, the salary will be adjusted to the same step in the new classification.
2. If the transfer is to a classification with a starting salary (step one) more than fifty cents lower than the employee's current classification, the employee's salary will be adjusted to the same step in the new classification.
3. If the transfer is to a classification with a starting salary (step one) fifty cents (\$.50) or more higher than the employee's current classification, the employee's salary will be raised to at least the starting salary of the new classification. If the employee currently earns more than the starting salary, the employee's new rate will be the step in the new classification that first exceeds the employee's current rate of pay.

D. PROMOTIONS:

A qualified employee may be promoted from one position to another at the discretion of the Department Head. A promotion is the advancement of an employee's rank or position to a job classification that has an increased set of responsibilities and a higher classification on the pay chart.

1. If a Department Head promotes an employee, the employee's salary will be raised to at least the starting salary (step one) for the new classification. If the employee currently earns more than the starting salary (step one) of the new classification, the employee's new rate will be one step above the step in the new classification that first exceeds the employee's current rate of pay.

E. DEMOTIONS:

An employee may be demoted from one position to another at the discretion of the Department Head with approval from the Mayor. Employees may be demoted for inability to satisfactorily perform assigned duties, as a disciplinary action, or during periods when it is necessary to lay off employees. If an employee is demoted from one position to another, whether within the same department or in a different department, the employee's current step will be the step the employee starts on in the new classification.

F. RETREAT:

A qualified employee can retreat from one position to a previously held position at the discretion of the Department Head with approval from the Chief Administrative Officer. Retreats are employee initiated. Retreats are only allowed if the position to retreat to is open.

1. An employee retreating to a previously held position will be returned to the same step the employee last held when in that position.

G. RESIGNATIONS:

Absence without leave that exceeds five (5) days is considered to be a voluntary resignation. (See Article B, Section II, I, for Pay on Termination.) All regular City employees will be offered the opportunity to participate in an exit interview once the letter of resignation has been submitted to their department head. The exit interview will be scheduled and conducted by the Human Resource Generalist.

H. RETIREMENT:

An employee wishing to retire shall give the Department Head and the Human Resource Generalist no less than three (3) months' notice, and at the time of such notice, the employee should complete all required paperwork. Retirement from City service shall be recognized when an employee files official retirement paperwork with KPERS or when an employee has completed at least twenty-five (25) years of service with the City. The employee shall also provide a schedule listing all leave the employee plans to take prior to expected retirement date. (See Article B, Section II, I, for Pay on Termination.)

SECTION III - VACATION AND LEAVES

A. LEAVES OF ABSENCE WITH PAY:

Includes PTO, sick, vacation, military reserve, and other (as defined in the following sections). Administrative leave with pay may be authorized by a Department Head (or Mayor if the employee reports to the Mayor) when deemed appropriate.

B. PROMOTION, DEMOTION OR TRANSFER:

When an employee is promoted, demoted or transferred, all PTO, sick leave, vacation leave, and wellness leave remains to his/her credit and is transferred with the employee. When an employee changes departments or has a status change from non-exempt to exempt, all compensatory time will be paid out to employee.

C. REQUESTS FOR LEAVE OF ABSENCE:

All requests for leave of absence shall be made according to the procedures designated on the following pages for that particular leave.

D. REPORTING LEAVE FOR PAYROLL:

Leave, with or without pay, is to be reported to the Human Resource Generalist through a Leave Request or through the time entry submittal.

E. PAID TIME OFF POLICY:

Paid Time Off (PTO) provides you with the flexibility to use your time off to meet your personal needs, while recognizing your individual responsibility to manage your paid time off. PTO combines personal holiday, vacation, and sick leave into one flexible, PTO policy.

You will accumulate specified amount of PTO each pay period worked and it is up to you to allocate how you will use it for vacation, illness, caring for children, school activities, personal business or emergencies. The amount of PTO earned will depend on your length of service with the city.

Employees must work or use authorized PTO or other paid leave for at least 50% of their regularly scheduled hours in a pay period to accrue PTO credit for such pay period.

PTO must be approved in advance, except in circumstances where the employee is unable to anticipate the absence. PTO may be used in 15-minute increments or higher.

1. Eligibility: You are eligible to receive PTO if you are a regular status employee that works an average of 40 hours per week.

2. **Deposits Into Your Leave Account:** The amount of PTO you accrue each year is based on your length of service and accrues according to the Accrual Schedule for Full-Time Employees chart below. PTO is accrued as you work. You will not accrue PTO time while you are on unpaid leave of absence or suspension. PTO is capped at 600 hours. Employees will lose any PTO over the 600 hours cap.
3. **Accrual Schedule for Full-Time Employees:**

Years of Service	Per Pay Period Accrual
0-2 Years	5.85
3- 5 Years	7.38
6-10 Years	8.92
11-15 Years	10.46
16-20 Years	12.00
21 – 25 Years	13.54
26 – 30 Years	15.08
31 – 35 Years	16.62
36 – 40 Years	18.16

4. **Payout of PTO Hours Upon Termination and/or Retirement:** Employees whose employment with the City is terminated voluntarily with 2 weeks’ notice are entitled to payment of their PTO balance as of the termination/retirement date up to the maximum permitted carry amount.

Employees separating from service prior to six months of employment will not be eligible for payment of leave of any kind.

Employees who were hired before January 9, 2023, will have the option of remaining on the Vacation Leave, Sick Leave and Personal Holiday system. All employees hired on or after January 9, 2023, are not eligible for the Vacation Leave, Sick Leave and Personal Holiday system.

F. VACATION LEAVE, SICK LEAVE, AND PERSONAL HOLIDAYS:

Employees who were hired before January 9, 2023, will have the option to remain on the Vacation Leave, Sick Leave and Personal Holiday system.

1. Vacation Leave:

- a. Employees in full-time positions with the City are granted vacation leave credited annually on the employee’s anniversary (hire-in) date. The following list shows the correlation between year of employment and hours available:

Year (Start of)	Hours
1 st	0
2 nd	40
3 rd – 5 th	80
6 th – 10 th	120
11 th – 15 th	160
16 th – 20 th	200
21 st – 25 th	240
26 th – 30 th	280
31 st – 35 th	320

36 th – 40 th	360
-------------------------------------	-----

- b. Vacations are scheduled through the Department Heads or their designees and can be taken in 15-minute increments.
- c. Department Heads may take their vacations at any time subject to the approval of the Chief Administrative Officer.
- d. An employee leaving the employment of the City shall receive pay for vacation credited and unused to the date of his/her separation or resignation, provided he/she has been in service of the City for at least one year. (See Article B, Section II, I., for Pay on Termination.)
- e. At times, circumstances may prevent an employee from taking all of his/her vacation that is accumulated within the year. Any request for carryover must be submitted, in writing, and be approved by the Department Head. The carryover request must be accompanied by a Leave Request that schedules the usage of all requested carryover days. Department Heads must have carryover vacation approved by the Chief Administrative Officer. Employees reporting directly to the Mayor must have carryover vacation approved by the Mayor.
- f. Waiving Vacation Prohibited: Employees shall not be permitted to waive vacation leave for the purpose of receiving double pay.
- g. Holidays Occurring During Vacation Period: Any official holiday, as set forth in this article, which shall occur during an employee’s scheduled vacation period, shall not be counted as a day of vacation.
- h. Employees must work or use authorized paid leave for at least 50% of their regularly scheduled workdays in a month to accrue vacation credit for such month.

2. Sick Leave:

- a. For purposes of sick leave, immediate family is defined as an individual with any of the following relationships to the employee:
 - i. Spouse, and their parents;
 - ii. Sons and daughters, and their spouses;

- iii. Parents, and their spouses;
- iv. Brothers and sisters, and their spouses;
- v. Grandparents and grandchildren, and their spouses;
- vi. Domestic partner and their parents, including domestic partners of any individual in 2 through 5 of this definition; and
- vii. Any individual related by blood or affinity whose close association with the employee is the equivalent of a family relationship.

b. Accumulations: Sick leave benefits are granted on the basis of eight (8) hours per month. Sick leave may be accumulated to a maximum of eight hundred (800) hours. Any employee accumulating more than eight hundred (800) hours may, by November 15, request one of the following options:

i. ~~to receive~~ Receive 100% sick leave pay for hours in excess of eight hundred (800); ~~or~~

ii. ~~Take~~ Take 100% vacation for the hours in excess of eight hundred (800); or

iii. Request to receive 50% sick leave pay for hours in excess of eight hundred (800) and take 50% vacation for the hours in excess of eight hundred (800).

b. If ~~the 100%~~any vacation is elected, the time must be taken within the next calendar year.

Sick leave is not earned but is a benefit granted to full-time employees to accommodate the occasional need to remain at home due to illness. Employees must work or use authorized paid leave for at least 50% of their regularly scheduled work days in a month to accrue sick leave for such month. Regarding the granting of sick leave in the first month of employment: if the hire date falls in the first half of the month (1st through the 15th with the exception of February which is 1st through the 14th), eight (8) hours will be granted. If the hire date falls in the last half of the month, zero (0) hours will be granted.

c. Uses of Sick Leave: Sick leave is available to an employee when:

- i. The employee or an immediate family member is ill or has a medical appointment;

- ii. ~~Human Resource Generalist~~Department Heads may make exceptions, with approval from the Chief Administrative Officer. If an employee has no available leave other than sick leave, the Department Head has the discretion to grant, eight (8) hours at a time, up to sixteen (16) hours of special personal time to be deducted from accrued sick leave.
- d. Sick leave will be rounded up to the nearest quarter-hour.
- e. Reporting of Sick Leave: If a personal or immediate family member illness prevents any employee from performing assigned duties, said employee shall notify his/her supervisor of the problem. The call should be placed prior to scheduled beginning of the employee's workday. If an employee is absent from work and has not notified the supervisor, sick leave will be granted only by specific Department Head approval. Leave will not be recorded as sick leave unless it has been approved. A doctor's note may be required at the discretion of the Department Head for any sick leave. The doctor's note shall be turned in with the associated time sheet.
- f. Return-to-Work Release Form: Before an employee can be permitted to perform duties after having sustained an injury or undergone any surgery that prevents the employee from satisfactorily performing the essential functions of his/her job or having been ill beyond thirty (30) consecutive calendar days, said employee must present the Department Head with a City-issued Return-to-Work release form, stating that the employee is fit for work. If restrictions are included on the Return-to-Work release form, a note will be needed to clear the restrictions. If a leave other than sick leave is used to cover this type of absence, the requirement of a Return-to-Work release form, stating that the employee is fit for work, still applies.
- g. Sick Leave on Termination: Upon voluntary termination of employment, if two (2) weeks' notice has been given, an employee may receive pay for one-half of credited sick leave. If an employee resigns without giving two weeks' notice, no payment for sick leave will be made. If the employer terminates employment, no payment for sick leave will be made. An employee retiring from City service shall receive pay for all accrued, credited, sick leave. Retirement from City service shall be recognized when an employee files official retirement paperwork with KPERS or when an employee has completed at least twenty-five (25) years of service with the City. (See Article B, Section II, I, for Pay on Termination.)

- h. Abuse: An employee who improperly claims sick leave shall be subject to disciplinary action, including loss of pay or dismissal. The City reserves the right to discipline employees who abuse this policy, for example, by: falsifying documents submitted to support leave; being untruthful about the reasons for requested leave; or repeatedly using paid sick leave immediately before or after weekends, City holidays, or vacations. The City reserves the right to request a signed statement from a licensed health care practitioner verifying the employee's inability to perform their duties because of illness or injury if the Supervisor or Department Head suspects abuse of sick leave.

3. Personal Holidays:

- a. All employees in regular full-time positions shall receive two (2) personal holidays each year.
- b. Personal holidays in year of hire: Employees hired before July 1 are allowed two personal holidays a year; employees hired July 1 or after, but before October 1 are allowed one personal holiday; employees hired October 1 or after do not receive personal holidays until the following year.
- c. Personal holidays shall be scheduled through the Department Heads and/or Supervisors, are credited on a calendar year basis, and cannot be carried over from one year to the next. Personal holidays can be taken in 15-minute increments.

G. FUNERAL LEAVE:

- 1. Eligibility: In the event of the death of an employee's spouse, spouse's parent, son, daughter, parent, brother, sister, grandparent, grandchild, or domestic partner, the employee shall be allowed funeral leave with pay up to a maximum of forty (40) hours. In the event of the death of the spouse or domestic partner of any of the above-listed relations or the death of any individual related to the employee by blood or affinity whose close association with the employee is the equivalent of a family relationship, the employee shall be allowed funeral leave with pay up to a maximum of the number of hours of their regularly scheduled shift on the day they will be absent. This leave must be approved by the Department Head and is not charged against any other leave accumulations. The Department Head may extend up to an additional eighteen (18) hours of funeral leave for out-of-state travel. Any additional leave granted must have Department Head approval and may be taken from any accrued leave. Only full-time employees are eligible for Funeral Leave.

2. Reporting Funeral Leave: An employee who is unable to work because of a death in the immediate family must, prior to the employee's scheduled time to report, notify his/her office or immediate supervisor, who will then notify the Department Head.

H. WORKPLACE INJURY LEAVE:

1. Eligibility: Full-time employees who are eligible to receive workers' compensation are entitled to work-related injury leave with full pay for up to five scheduled workdays (40 hours or the normal number of hours scheduled in a week). Leave for a covered workers' compensation illness or injury arising out of and in the course of employment, is not charged to vacation leave or sick leave.
2. Reporting Injury Leave and Explanation of Benefits: In order for an employee to be eligible for paid injury leave, the nature of the injury must be reported to the employee's supervisor and Department Head within twenty-four (24) hours (1 working day); the location where the injury took place; the materials the employee was using at the time of the injury; the extent of damage, if any, to City equipment; the work procedure the employee was following at the time of the injury; the extent of supervision at time of injury; and a statement as to how the injury could have been avoided. This report, exclusive of any workers' compensation form, must be completed and filed with the Human Resource Generalist within twenty-four (24) hours of the injury, if at all possible, before an employee is eligible for injury leave. Further, an employee must notify his/her supervisor at the beginning of the shift that the employee will be absent due to an injury on the job. Injury leave shall not be granted without written verification that the employer's workers' compensation doctor recommended the time off work. In the event an employee is injured and receives injury leave pursuant to this section, the employee shall be compensated at his/her full rate of pay for a maximum of twelve weeks. If workers' compensation benefits are discontinued, the employee on injury leave shall no longer receive a regular paycheck from the City. During the time an employee on injury leave receives a full paycheck from the City, the weekly payments authorized by the Kansas Workers' Compensation (two thirds [2/3] of gross average weekly wage) will be returned to the City Clerk no later than forty-eight (48) hours after their receipt. If an employee continues on injury leave after the twelfth week, the employee will then receive only the workers' compensation payments and not a City paycheck. Any payroll deductions for health insurance must be paid by the employee to the City in a timely manner to continue insurance coverage, and any other optional deductions can be continued or terminated at the request of the employee.

3. Return to work/light duty program: If an employee is injured and is placed on restrictions by a physician that impede or prevent the employee from resuming regular job duties, the City may offer the individual a limited term job assignment or light duty assignment which will comply with the statement from the physician regarding job duty restrictions. The return to work/light duty program is not available to Part-Time Employees. The differing job assignment or light duty assignment will be 1) actual open positions with the City, and 2) limited to a specific length of time based upon the availability of such assignment and the specific injuries of the employee. Permanent restrictions shall not qualify for this short-term accommodation. Return to work/light duty jobs are temporary employment and may be limited in time and/or eliminated at the City's discretion at any time. The City expects the same standards, performance, and attendance from an employee who is performing a return to work/light duty job as it does from a regular or full-time employee.
4. ADA Accommodations: The City will actively seek to return disabled, but qualified employees covered by workers' compensation to productive work as quickly as possible in cooperation with the City's physician or health care provider. Any accommodations will be handled in accordance with ADA requirements. In recognition of the need to maintain that level of staffing necessary to carry out the business of the City, an employee in a non-critical job position who has been unable to work for six continuous months for any reason, even if the employee is continuing to draw workers' compensation benefits, may be terminated. Employees holding critical positions as defined by the City may be terminated prior to the conclusion of six continuous months of leave if the City deems it necessary to fill the position in order to continue to operate safely. All department head positions are considered critical positions, as well as higher level supervisors within the various departments. The City reaffirms that it is an at-will employer and reserves the right to terminate employment at its discretion.
5. Medical Appointments: An employee who is receiving treatment during regularly scheduled work hours as a direct result of an injury on the job, shall coordinate with their supervisor any time spent receiving treatment as "Workers' Compensation doctor's appointment" to ensure that personal accruals are not diminished. An employee will be eligible for compensation only if the treatment has been authorized by the designated medical provider and only for the time the employee is actually receiving the medical treatment. An employee shall not receive any compensation for time spent receiving medical treatment that falls outside the employee's regularly scheduled work hours.

Employees will receive straight time pay for appointments that fall on an observed holiday.

I. MILITARY LEAVE:

1. Leaves of absence shall be granted to employees whose United States Uniformed Services (military) obligations necessitate their absence from work. These leaves are applicable to all such obligations, including Reserve and National Guard assignments, and are governed pursuant to the *Uniformed Services Employment and Reemployment Rights Act* (USERRA). Advance notice of military service is required, unless military necessity prevents such notice or it is otherwise impossible or unreasonable.
2. Employees who are subject to multiple military duty assignments may, at their option, present leave requests covering all such obligations or individual leave notices.
3. Any employee who receives orders for military duty shall be placed on military leave without pay. The employee may choose to substitute paid leave during military leave. If not accepted for such duty, the employee shall be reinstated in his present position without loss of status or reduction in pay.
4. Continuation of health insurance benefits will be as required by and in accordance with USERRA based on the length of the leave and subject to the terms, conditions, and limitations of the applicable plans for which the employee is otherwise eligible.
5. Employees returning from military leave will be placed in the position they would have attained had they remained continuously employed or a comparable one depending on the length of military service in accordance with USERRA. They will be treated as though they were continuously employed for purposes of determining benefits based on length of service. Employees on military leave for up to 30 days are required to return to work for the first regularly scheduled shift after the end of service, allowing reasonable travel time. If the period of service was more than 31 days, but less than 181 days, the employee must submit an application to the City no later than 14 days following completion of service. For service in the military for over 180 days, the employee must submit an application to the City not later than 90 days after completion of service.

J. OTHER LEAVES WITH PAY:

1. Other leaves with pay may be granted for employees to attend professional conferences and meetings, or to visit other cities in the interest of the home City.

2. Requests for such leave must be made to the Department Head stating the date of absence, purpose of the leave, and the function to be attended.
3. The travel expense and authorization form should be used in requesting this leave with pay.
4. Upon returning from an approved other leave with pay, the employee must complete and forward to the City Clerk a travel expense report in accordance with the rules set forth for same.

K. CIVIL LEAVE:

1. Jury Duty or Witness For the City Under Subpoena: Upon receipt of the order requiring the employee to report for jury duty or placing the employee under subpoena, the order will be shown to the immediate supervisor who shall receive the required permission from the Department Head. Upon receipt of pay for jury duty or witness fee, the employee shall endorse or cash the check and deliver the funds to the Human Resource Generalist. The employee may retain reimbursement for personal travel expenses or meals. The employee shall receive full pay for the time spent on jury duty. Employees not regularly working a full-time schedule shall receive pay for upcoming scheduled work. If jury duty extends beyond the current work schedule, employee shall receive pay based on regularly scheduled hours. If the employee is serving or appearing for jury duty on their own time, the employee may retain any payments received.
2. Court Appearance: Upon receipt of the order requiring the employee to make a court appearance, arrangements shall be made by the employee with the employee's supervisor to receive permission from the Department Head to comply with the order. An employee who is required to make a court appearance in an official capacity in connection with the City of Haysville or as expert witness either because of the employee's profession or observed knowledge will be considered on duty and no charge is made against civil leave. The employee shall file for fees where a fee is paid. The employee shall turn such fees over to the City when testimony arises out of employment with the City of Haysville when testimony is given during duty hours. If the employee uses his/her own transportation the employee may keep travel expenses.
3. Employees Involved In A Personal Case: If an employee is involved in court in a personal case, either as plaintiff or defendant, the employee shall be granted leave but the time off must be charged to an available, accrued leave. The use of sick leave must be approved by the Department Head and can only be used if all other accrued leave is exhausted. If all available leave has been exhausted, the time off may be charged to leave of absence without pay.

L. SELECTIVE SERVICE INFORMATION:

1. Employees ordered by their Selective Service Board to appear for a physical examination shall be given the required time off with pay, not to exceed forty-eight working hours.
2. Immediately upon receipt of the Selective Service Board's orders, the employee will present the order to his/her supervisor so approval may be granted by the Department Head.

M. LEAVES OF ABSENCE WITHOUT PAY:

Occasionally, for medical, personal or other reasons, employees may need to be temporarily released from the duties of their job with the City. Leaves of absence without pay not specifically covered by this manual or federal, state or local law will be considered only when no paid leave is available. A Department Head may grant leaves of absence without pay.

1. Leaves of absence without pay will not be granted for more than 2 hours of absence until all available leave has been exhausted.
2. Requests for leave for personal reasons shall be submitted in writing to the Department Head stating reasons for the request, the date the leave shall begin and the probable date of return.
3. If an employee is no longer able to meet the requirements of his/her position, the employee may be placed on leave without pay until again qualified, for up to six (6) months, or employment may be terminated immediately.
4. Employees on an approved extended leave of absence without pay pursuant to this policy will not accrue vacation, sick leave or other benefits during the leave of absence.
5. Generally, the City will continue its contribution toward dental and health insurance during the leave of absence without pay; provided that in cases of extended leaves of absence, continuation of benefits will be evaluated on a case-by-case basis.
6. Failure to return to work as scheduled from an approved leave of absence or to inform the supervisor of an acceptable reason for not returning as scheduled will be considered a voluntary resignation of employment.

N. FMLA (Family and Medical Leave Act) LEAVE:

1. Purpose: The City of Haysville (the “City”) has adopted this Family & Medical Leave Policy (the “Policy”) because the City is a covered employer under the Family and Medical Leave Act (the “FMLA”). This Policy provides an employee with important information when he/she requests leave under FMLA (“FMLA Leave”).
2. Compliance with FMLA and Other Family Leave Laws: It is the intent of this Policy to comply with the FMLA and the U.S. Department of Labor’s FMLA regulations. In the case of a conflict with this Policy, the FMLA and the FMLA regulations control. Where state or local family and medical leave laws offer more protections or benefits to employees, the protections or benefits provided by such laws will apply. This Policy is not to be construed to offer more benefits to employees than the FMLA and state or local family and medical leave laws require. Additional information regarding the FMLA is found on the Department of Labor’s FMLA poster. A copy of the poster is included as an Appendix to this Personnel Manual. The poster can also be found in the areas of the City premises where employment law posters are posted.
3. Definitions: Most of the defined words and phrases used in this Policy are set forth later in this Policy, in a separate section.
4. Eligible Employees: An employee is eligible to take FMLA Leave and to be restored to the same position or to an equivalent position upon returning from FMLA Leave if the employee satisfies the following conditions:
 - a. The employee has worked for the City for at least twelve (12) months, measured as of the date the requested FMLA Leave is to begin;
 - b. The employee has worked for the City for at least one thousand two-hundred fifty (1,250) hours in the last twelve (12) months, measured as of the date the requested FMLA Leave is to begin; and
 - c. The employee is employed at a City worksite that has fifty (50) or more employees within seventy-five (75) miles, measured as of the date FMLA Leave is requested.

Such an employee is referred to in this Policy as an “Eligible Employee.”

For purposes of determining whether the employee has worked for the City for at least twelve (12) months, employment periods prior to a break in service of at least seven (7) years are not counted, unless an exception in the FMLA regulations (such as for USERRA-covered service) requires some or all of that prior employment to be counted.

5. Notifications to Employees by City.
 - a. Notification of Eligibility: When an employee files a request for FMLA Leave, the City will notify the employee as to whether he/she is an Eligible Employee within five (5) business days of the date of such request. If the requesting employee is an Eligible Employee, the notice from the City will notify him/her of any additional information that the FMLA requires to be provided to Eligible Employees, including written information regarding his/her rights and responsibilities under the FMLA. If the employee is not an Eligible Employee, the notice from the City will notify the employee of the reason(s) for ineligibility.
 - b. Status of Requested Leave: The City will inform an Eligible Employee as to whether the requested leave is FMLA Leave and, if so, the amount of FMLA Leave that will be counted against the FMLA Leave entitlement. If the City determines that the requested leave is not FMLA Leave, it will notify the Eligible Employee that the request does not qualify as FMLA Leave.
6. Entitlement for 12-Week FMLA Leave: An Eligible Employee may take up to 12 weeks of unpaid FMLA Leave within any 12-month period (as that period is described in Section 9) and is entitled to be restored to the same position or to an equivalent position upon returning from FMLA Leave for any of the following reasons:
 - a. Birth. For the birth of the Eligible Employee's Son or Daughter and in order to care for such newborn Son or Daughter;
 - b. Adoption or Foster Care Placement. For the placement of a Son or Daughter with the Eligible Employee for adoption or foster care;
 - c. Serious Health Condition of Family Member. To care for the Eligible Employee's Spouse, Son, Daughter, or Parent with a Serious Health Condition;
 - d. Employee's Own Serious Health Condition. Because of the Eligible Employee's own Serious Health Condition which makes the Eligible Employee unable to perform the essential functions of the job; or
 - e. Qualifying Exigency. Because of "any qualifying exigency" arising out of the fact that an Eligible Employee's Spouse, Son, Daughter, or Parent is a Covered Servicemember on Covered Active Duty (or has been notified of an impending call or order to Covered Active Duty). Qualifying exigencies include attending military events, arranging for alternative childcare, addressing certain financial

and legal arrangements, attending certain counseling sessions, and attending post-deployment reintegration briefings.

7. Expiration of Entitlement for Birth, Adoption, or Foster Care Placement: Entitlement to FMLA Leave because of the reasons set forth in Section 6(a) or Section 6(b) (i.e., birth, adoption, or foster care placement) expires twelve (12) months after the date of birth, adoption, or foster care placement.
8. Rule for Spouses who are Co-Workers: Spouses employed by the City who request FMLA Leave because of the reasons set forth in Section 6(a) or Section 6(b) (i.e., birth, adoption, or foster care placement) or to care for a Parent due to the Parent's Serious Health Condition (see Section 6(c)) may only take a combined total of 12 weeks of FMLA Leave during any 12-month period.
9. 12-Month Period Measured Forward for 12-Week FMLA Leave: The 12-month period during which an Eligible Employee's 12 weeks of FMLA Leave may be taken begins on the first day the Eligible Employee takes FMLA Leave and ends twelve (12) months after that date. After that 12-month period, the Eligible Employee has a new 12-month period that begins the first time FMLA Leave is taken after completion of the prior 12-month period. For example, if an employee's first FMLA Leave begins on June 1, 2019, then the employee is eligible to take 12 weeks of FMLA Leave between June 1, 2019, and May 31, 2020. If the same employee takes additional FMLA Leave beginning on August 1, 2020, then the employee is eligible to take 12 weeks of FMLA Leave between August 1, 2020, and July 31, 2021.
10. Entitlement for 26-Week Military Family Leave: An Eligible Employee who is the Spouse, Son, Daughter, Parent, or Next of Kin of a Covered Servicemember with a Serious Illness or Injury may take up to twenty-six (26) weeks of FMLA Leave during a single 12-month period (as that period is described below) to care for the Covered Servicemember. This type of FMLA Leave is referred to in this Policy as "Military Family Leave."
11. 12-Month Period for 26-Week Military Family Leave: The 12-month period during which the twenty-six (26) weeks of Military Family Leave may be taken begins on the first day the Eligible Employee takes Military Family Leave and ends twelve (12) months after that date.
12. Maximum Combined FMLA Leave: The maximum combined amount of FMLA Leave (including FMLA Leave subject to the 12-week limitation) that may be taken during a single 12-month period is twenty-six (26) weeks.

13. Notice of Leave to the City:
 - a. Notice for Foreseeable Need (but not Qualifying Exigency): If an Eligible Employee's need for FMLA Leave (for reasons other than a qualifying exigency) is foreseeable, the Eligible Employee must give the City at least thirty (30) days' prior written notice.
 - b. Notice for Foreseeable Need (Qualifying Exigency): For foreseeable FMLA Leave due to any qualifying exigency, the Eligible Employee must give the City written notice as soon as practicable, regardless of how far in advance such FMLA Leave is foreseeable.
 - c. Effect of Failure to Provide Notice: Failure to provide the required notice for foreseeable FMLA Leave may be grounds for delay of FMLA Leave.
 - d. Notice for Unforeseeable Need: Where the need for FMLA Leave is not foreseeable, the Eligible Employee is expected to notify the City as soon as practicable after learning of the need for the FMLA Leave.
 - e. FMLA Forms Required: All requests for FMLA Leave must be made on forms approved by the City. Employees should contact the Human Resource Generalist to obtain the forms.
 - f. Sufficiency of the Notice: As part of the notice, Eligible Employees must provide sufficient information for the City to determine if the requested leave qualifies as FMLA Leave and as to the anticipated timing and duration of the FMLA Leave. Sufficient information may include that the Eligible Employee is unable to perform job functions, the family member is unable to perform daily activities, the need for hospitalization or Continuing Treatment by a Health Care Provider, or circumstances supporting the need for Military Family Leave. Employees must also inform the City if the requested leave is for a reason for which FMLA Leave was previously taken or certified.
14. Medical Certification.
 - a. When Medical Certification Required: If an Eligible Employee is requesting FMLA Leave because of the Eligible Employee's own Serious Health Condition, because of a Serious Health Condition of the Eligible Employee's Spouse, Son, Daughter, or Parent, or because of Military Family Leave, the Eligible Employee and the relevant Health Care Provider must supply appropriate medical certification. If Military Family Leave is requested, the

Health Care Provider must be provided through the U.S. Department of Defense or the U.S. Department of Veteran Affairs or must be authorized through TRICARE.

- b. Notice from the City of Need for Medical Certification: Within five (5) business days after a request for FMLA Leave is made by an Eligible Employee, the City will notify him/her of (i) the requirement for medical certification and (ii) the date when the certification is due (which must be at least fifteen (15) days after the Eligible Employee receives the notice of the medical certification requirement).
 - c. Effect of Failure to Provide Medical Certification: An employee's failure to provide requested medical certification in a timely manner may result in delay or denial of FMLA Leave or of a continuation of FMLA Leave until it is provided. It is an employee's responsibility to ensure that his/her Health Care Provider accurately, completely, and timely completes and returns to the City any medical certification requested by the City.
 - d. Second and Third Opinions: For non-Military Family Leave, the City, at its expense, may require an examination by a second Health Care Provider designated by the City, if it has reason to doubt the medical certification initially provided by the Eligible Employee. If the second Health Care Provider's opinion conflicts with the original medical certification, the City, at its expense, may require a third, mutually agreeable, Health Care Provider to conduct an examination and provide a final and binding opinion. If the City decides not to require a third certification, the Eligible Employee is entitled to FMLA benefits. Pending receipt of the second or third medical certification, the Eligible Employee is provisionally entitled to FMLA benefits.
 - e. Recertification: For non-Military Family Leave, the City may require subsequent medical recertification at the Eligible Employee's expense, but not more often than the FMLA allows.
 - f. Use City-approved Forms: All medical certifications and re-certifications required by this Policy must be submitted to the City by the Eligible Employee using the forms approved by the City. Employees should contact the Human Resource Generalist to obtain the forms.
15. Certification for FMLA Leave Due to a Qualifying Exigency: An Eligible Employee requesting FMLA Leave due to a qualifying exigency must provide certification using the form available from the Human Resource Generalist.

16. Reporting While on FMLA Leave: If an Eligible Employee takes FMLA Leave because of the Eligible Employee's own Serious Health Condition or because of the Serious Health Condition of the Eligible Employee's Spouse, Son, Daughter, or Parent, the Eligible Employee must contact the City on Monday of each week regarding the status of the condition and the Eligible Employee's intention to return to work, unless he/she is notified by the City of a different reporting schedule.
17. Need for More or Less FMLA Leave: If the Eligible Employee needs to take more or less FMLA Leave than previously anticipated, he/she must notify the City within two (2) business days after learning of the need for the change in the amount of FMLA Leave.
18. Paid and Unpaid Leave:-
- a. General Rule – Unpaid Leave: FMLA Leave is unpaid, although an Eligible Employee may be eligible for disability payments and/or workers' compensation benefits under those insurance plans.
- b. Exception if Unused Accrued Paid Leave: ~~If an Eligible Employee is on FMLA Leave and has any unused accrued vacation leave and/or sick leave, the Eligible Employee has option to use vacation leave and sick leave (but only to the extent that the purpose of the FMLA Leave falls within the purposes for which sick leave may be taken). Employees on FMLA leave are required to use all accumulated vacation, sick, PTO, holiday, compensatory time, and wellness time concurrently with the employee's FMLA leave time until such time as all paid leave is exhausted. All remaining FMLA leave will be unpaid. The use of paid leave during FMLA Leave does not extend the 12-week (or 26 week, if applicable) FMLA Leave period.~~
- b.c. Notwithstanding the previous ~~sentence subsection~~, paid ~~vacation and/or paid sick~~ leave cannot be used at the same time that an Eligible Employee is receiving benefits from a disability insurance plan sponsored by the City, except that the City and Eligible Employee can agree (if permitted by state law) that paid vacation and/or sick leave will be used to supplement the disability insurance payments, such as in the case where a plan provides replacement income for only two-thirds of an Eligible Employee's salary. ~~The use of paid leave during FMLA Leave does not extend the 12 week (or 26 week, if applicable) FMLA Leave period.~~

19. Medical and Other Benefits: During an approved FMLA Leave, the City will maintain the Eligible Employee's group health plan benefits, as if the Eligible Employee continued to work during the entire FMLA Leave period.
- a. Payment for Group Health Plan Premiums While on Paid Leave: To the extent that paid leave is used during FMLA Leave, the City will deduct the Eligible Employee's portion of the group health plan premiums as a regular payroll deduction.
 - b. Payment for Group Health Plan Premiums While on Unpaid Leave: To the extent that paid leave is not used during FMLA Leave, the Eligible Employee must make arrangements with the City for the Eligible Employee to pay the employee's portion of the group health plan premiums when the premiums are due. The City may cancel an Eligible Employee's coverage under a group health plan if the Eligible Employee's premium payment is more than 30 days late, subject to the terms and conditions of the group health plan.
 - c. Reimbursement if No Return to Work: If an Eligible Employee elects not to return to work at the end of the FMLA Leave period, the Eligible Employee will be required to reimburse the City for the cost of the group health insurance premiums paid by the City for maintaining coverage during the FMLA Leave, unless the reason the Eligible Employee does not return to work is one of the following:
 - i. The continuation, recurrence, or onset of a Serious Health Condition of his/her own or of a Spouse, Son, Daughter, or Parent or the Serious Illness or Injury of a Covered Servicemember that would otherwise entitle the Eligible Employee to FMLA Leave; or
 - ii. Other circumstances beyond his/her control.

In the event that the failure to return to work is due to a Serious Health Condition or the Serious Illness or Injury of a Covered Servicemember, the City may request medical certification of the Serious Health Condition. The Eligible Employee is required to provide medical certification to the Human Resource Generalist within thirty (30) days from the date of the City's request. If the requested medical certification is not timely provided or does not establish a Serious Health Condition or a Serious Illness or Injury of a Covered Servicemember, the City may recover 100% of its portion of the group health plan premiums it paid during the period of unpaid FMLA Leave.

- d. Payment of Premiums for Other Benefits: If the Eligible Employee participates in any benefit program (other than a group health plan) that requires the Eligible Employee to make all or some contribution to the premium, the Eligible Employee must arrange with the City to make all payments from the Eligible Employee when due.
20. Intermittent and Reduced Schedule Leave: FMLA Leave may be taken intermittently (in separate blocks of time due to a single health condition) or on a reduced leave schedule (reducing the usual number of hours worked per workweek or workday), as follows:
- a. By Agreement: When FMLA Leave is taken because of the birth of a Son or Daughter or placement of a Son or Daughter for adoption or foster care, an Eligible Employee may take FMLA Leave intermittently or on a reduced leave schedule only if the City agrees.
 - b. Mandatory if Requested by Employee: Military Family Leave and FMLA Leave because of a Serious Health Condition or a qualifying exigency may be taken intermittently (in separate blocks of time due to a single health condition) or on a reduced leave schedule (reducing the usual number of hours worked per workweek or workday) in the following circumstances:
 - i. When medically necessary for planned and/or unanticipated medical treatment of a Serious Health Condition or a Serious Injury or Illness of a Covered Servicemember;
 - ii. When medically necessary for recovery from treatment or recovery from a Serious Health Condition or Serious Illness or Injury of a Covered Servicemember; or
 - iii. To provide care or psychological comfort to a Spouse, Son, Daughter, or Parent with a Serious Health Condition or to a Covered Servicemember with a Serious Illness or Injury.
 - c. Reduction of Salary for Exempt Employees: If unpaid intermittent or reduced schedule FMLA is taken by an exempt employee, the City is entitled to reduce the Eligible Employee's salary based on the amount of time actually worked.
 - d. Alternative Position: During intermittent or reduced schedule FMLA Leave, the City may temporarily transfer an Eligible Employee from his/her normal position to an alternative position for which he/she is qualified. However, as

compared to the normal position, the alternative position must better accommodate the recurring FMLA Leave and have equivalent pay and benefits.

- e. Usage: When intermittent or reduced schedule FMLA Leave is used, the City will not require an Eligible Employee to take more FMLA Leave than necessary to address the circumstances that precipitated the need for the leave, nor will the City count any time actually worked by an Eligible Employee against his/her FMLA Leave allotment.

21. Fitness-for-Duty Certification Required: Before an Eligible Employee on FMLA Leave because of his/her own Serious Health Condition may return to work, a fitness-for-duty certification from his/her Health Care Provider is required, subject to the following:

- a. The City requires that such certification be made in writing, on a form available from the Human Resource Generalist.
- b. The certification must certify that the employee is able to resume work.
- c. The City may require that the certification specifically address the Eligible Employee's ability to perform the essential functions of his/her job.
- d. Employees on intermittent FMLA leave due to their own Serious Health Conditions will not be required to submit a fitness-for-duty certification in order to return to work.

22. Definitions: In addition to the words and phrases defined earlier in the Policy, where the following words and phrases appear in the Policy, they shall have the respective meanings as set forth in this Section, unless the context clearly indicates otherwise. Where the defined meaning is intended, the term is capitalized. These definitions come from the Department of Labor's FMLA regulations. In the event that the definitions in those regulations are amended, these definitions shall automatically be amended.

- a. "Chronic Serious Health Condition" means a Serious Health Condition which (i) requires periodic visits (at least twice a year) for treatment by a Health Care Provider, or by a nurse under direct supervision of a Health Care Provider; (ii) continues over an extended period of time (including recurring episodes of a single underlying condition); and (iii) may cause episodic rather than a continuing period of incapacity (e.g., asthma, diabetes, epilepsy, etc.).

- b. “Continuing Treatment by a Health Care Provider” means any one or more of the following: (i) a period of incapacity of more than three (3) consecutive full calendar days, and any subsequent treatment or period of incapacity relating to the same condition that also involves (a) treatment two (2) or more times, within thirty (30) days of the first day of incapacity (unless extenuating circumstances exist) by a Health Care Provider, a nurse under direct supervision of a Health Care Provider, or a provider of health care services (e.g., physical therapist) under orders of, or on referral by, a Health Care Provider or (b) treatment by a Health Care Provider on at least one occasion that results in a regimen of continuing treatment under the supervision of the Health Care Provider; (ii) any period of incapacity due to pregnancy or for prenatal care; (iii) any period of incapacity or treatment for such incapacity due to a Chronic Serious Health Condition; (iv) a period of incapacity which is permanent or long-term due to a condition for which treatment may not be effective and for which the Eligible Employee or family member must be under the continuing supervision of, but need not be receiving active treatment by, a Health Care Provider (e.g., Alzheimer’s, a severe stroke, or the terminal stages of a disease); or (v) any period of absence to receive multiple treatments (including any period of recovery therefrom) by a Health Care Provider or by a provider of health care services under orders of, or on referral by, a Health Care Provider, either for restorative surgery after an accident or other injury, or for a condition that would likely result in a period of incapacity of more than three (3) consecutive full calendar days in the absence of medical intervention or treatment, such as cancer (chemotherapy, radiation, etc.), severe arthritis (physical therapy), or kidney disease (dialysis).
- c. “Covered Active Duty” means (i) in the case of a member of a regular component of the Armed Forces, duty during the deployment of the member with the Armed Forces to a foreign country and (ii) in the case of a member of a reserve component of the Armed Forces, duty during the deployment of the member with the Armed Forces to a foreign country under a call or order to active duty under a provision of law referred to in section 101(a)(13)(B) of title 10, United States Code.
- d. “Covered Servicemember” means (i) a member of the Armed Forces (including a member of the National Guard or Reserves) who is undergoing medical treatment, recuperation, or therapy, is otherwise in Outpatient Status, or is otherwise on the temporary disability retired list, for a Serious Injury or Illness or (ii) a Veteran who is undergoing medical treatment, recuperation, or therapy,

for a Serious Illness or Injury and who was a member of the Armed Forces (including a member of the National Guard or Reserves) at any time during the period of 5 years preceding the date on which the Veteran undergoes that medical treatment, recuperation, or therapy.

- e. “Health Care Provider” means one of the following: (i) a doctor of medicine or osteopathy who is authorized to practice medicine or surgery by the state in which the doctor practices; (ii) a podiatrist, dentist, clinical psychologist, optometrist, or chiropractor (limited to treatment consisting of manual manipulation of the spine to correct a subluxation as demonstrated by X-ray to exist) who is authorized to practice in the state and performing within the scope of their practice as defined under state law; (iii) a nurse practitioner, nurse-midwife, clinical social worker, or physician assistant who is authorized to practice under state law and who is performing within the scope of their practice as defined under state law; (iv) a Christian Science practitioner listed with the First Church of Christ, Scientist in Boston, Massachusetts; (v) a health care provider from whom the City or its group health plan’s benefits manager will accept certification of the existence of a Serious Health Condition to substantiate a claim for benefits; or (vi) a Health Care Provider as defined above in (i) through (v) who practices in a country other than the United States and is licensed to practice in accordance with the laws and regulations of that country.
- f. “Next of Kin” means, with respect to a Covered Servicemember, the nearest blood relative of that individual, other than the Covered Servicemember’s Spouse, Parent, Son, or Daughter, in the order of priority established by the FMLA regulations.
- g. “Outpatient Status” means, with respect to a Covered Servicemember, the status of a member of the Armed Forces assigned to a military medical treatment facility as an outpatient or to a unit established for the purpose of providing command and control of members of the Armed Forces receiving medical care as outpatients.
- h. “Parent” means the biological, adoptive, step, or foster father or mother of an Eligible Employee or any other individual who stands or stood in loco parentis to an Eligible Employee when the Eligible Employee was a Son or Daughter.

- i. “Serious Health Condition” means an illness, injury, impairment, or physical or mental condition that involves: (i) any incapacity or treatment in connection with inpatient care or (ii) Continuing Treatment by a Health Care Provider.
- j. “Serious Illness or Injury” means (i) in the case of a member of the Armed Forces (including a member of the National Guard or Reserves), an injury or illness incurred by a Covered Servicemember in the line of duty on active duty in the Armed Forces (or that existed before the beginning of the member’s active duty and was aggravated by service in line of duty on active duty in the Armed Forces) that may render him/her medically unfit to perform the duties of his/her office, grade, rank, or rating and (ii) in the case of a Veteran who was a member of the Armed Forces (including a member of the National Guard or Reserves) at any time during the 5-year period described in Subsection (c)(ii), a qualifying (as defined by the Secretary of Labor) injury or illness that was incurred by the member in line of duty on active duty in the Armed Forces (or existed before the beginning of the member’s active duty and was aggravated by service in line of duty on active duty in the Armed Forces) and that manifested itself before or after the member became a Veteran.
- k. “Son” or “Daughter” means the biological, adopted, or foster child, stepchild, legal ward, or a child of a person standing in loco parentis, who is either under age 18 or is age 18 or older but incapable of self-care because of a mental or physical disability at the time that FMLA Leave is to commence. However, for purposes of determining whether a person is a Son or Daughter of a Covered Servicemember or is a Covered Servicemember, the age of the person is irrelevant.
- l. “Spouse” means the Eligible Employee’s spouse, as determined under the Department of Labor’s FMLA regulations.
- m. “Unable to Perform the Functions of the Job” means an Eligible Employee is: (i) unable to work at all; or (ii) unable to perform any of the essential functions of his/her position. The term “essential functions” is borrowed from the Americans with Disabilities Act to mean “the fundamental job duties of the employment position” and does not include the marginal functions of the position.
- n. “Veteran” means a person who served in the active military, naval, or air service, and who was discharged or released therefrom under conditions other than dishonorable.

O. HOLIDAYS:

1. Legal Holidays:

- a. Full-time employees shall be paid holiday leave for the number of hours they are regularly scheduled to work on the day of the week the holiday is observed. To be eligible to receive pay for an observed holiday, an employee must not have been on “leave without pay” status on any part of the workday prior to or following the holiday.
- b. Police Department personnel are paid for holidays according to department procedures, and the Department Head should be consulted for details.
- c. Shift workers will be paid overtime holiday pay for the time worked on the actual legal holiday at a rate of one and one-half (1 ½) times their regular pay in addition to their regular rate of pay.
- d. If a legal holiday observed by the City falls on Saturday, administrative offices will be closed on the Friday before; if the holiday falls on Sunday, the administrative offices will be closed on the Monday after.
- e. Legal holidays observed by the City are:

New Year’s Day	Columbus Day
Martin Luther King, Jr. Day	Veterans Day
Presidents Day	Thanksgiving Day
Memorial Day	Friday after Thanksgiving Day
Juneteenth	Christmas Eve
Independence Day	Christmas Day
Labor Day	

P. WELLNESS LEAVE:

- 1. Wellness leave hours are earned by attending Wellness Committee Training Sessions, completing wellness programs, and winning wellness challenges. Wellness leave may be earned by all full-time and part-time employee types. Wellness leave may be accumulated to a maximum of eighty (80) hours.

2. Wellness leave is scheduled through the Department Heads and can be taken no less than one quarter hour at a time.
3. Wellness leave upon voluntary termination of employment: if two (2) weeks' notice has been given, an employee may receive pay for one half of credited wellness leave. An employee retiring from City service shall receive pay for all credited wellness leave. Retirement from City service shall be recognized when an employee files official retirement paperwork with KPERS or when an employee has completed at least twenty-five (25) years of service with the City. (See Article B, Section II, I, for Pay on Termination.)

Q. DOMESTIC VIOLENCE AND SEXUAL ASSAULT LEAVE:

The City will not discharge, or in any manner discriminate against, an employee who is a victim of domestic violence or sexual assault and who takes time off from work to obtain relief, including restraining orders and other injunctive relief. The employee must be permitted time off to seek medical attention, obtain services from domestic violence programs, or make court appearances related to domestic violence. The employee must give advance notice when feasible. Employee must also provide to the City certain documentation such as a copy of the police report or restraining order within 48 hours of returning from requested time off. The employee may use accrued paid leave or, if paid leave is unavailable to the employee, up to 8 days per calendar year of unpaid leave for these purposes.

R. EXTENDED ABSENCE:

When a full-time or part-time employee takes six (6) months or more of any individual leave or combined types of leave, the employee will be required to pass all pre-employment testing prior to returning to work. If employee is in a position that requires psychological evaluation during the hiring process, employee will also be required to pass a psychological evaluation by the City's psychological doctor prior to returning to work.

When Temporary/seasonal employees do not return to work in any temporary or seasonal position within one (1) year of their last day worked; the employee will be required to pass pre-employment testing prior to returning to work.

S. DONATION OF LEAVE:

1. Guidelines: Employees who would like to make a request to receive donated leave must have a situation that meets the following criteria:
 - a. Medical Emergency: defined as a medical condition of the employee or an immediate family member that will require the prolonged/extended absence of

the employee from duty and will result in a substantial loss of income to the employee due to the exhaustion of all paid leave available.

2. Request for Donated Leave: Employees who would like to request donated leave are required to complete a Donation of Leave Time Request Form and submit it to the Human Resource Generalist.
3. Donation of Leave: Employees who have accumulated a combined total of forty (40) hours of leave may donate at least four (4) hours but not more than forty (40) hours or no more than fifty percent (50%) of the employee's current combined leave balance to another employee who has depleted all paid leave but has a medical emergency.

SECTION IV - DISCIPLINE

A. AUTHORITY TO DISCIPLINE:

The Mayor, Department Heads, and immediate supervisors shall have the authority to discipline personnel. Each disciplinary action will be based upon the facts and circumstances surrounding the particular case.

B. REPRIMAND:

1. Verbal/Written
2. A copy of all official reprimands will be placed in the employee's personnel file.

C. SUSPENSION:

1. The Department Head (or Mayor if the employee reports directly to the Mayor) shall notify the employee in writing of the reasons for the suspension, number of hours or days of the suspension, the date and time the employee may return to work, if suspension is paid or not paid, and other terms the employee must meet before returning to work.
2. An employee charged with a felony shall be suspended without pay and benefits pending final disposition of the matter or may be terminated from employment if such suspension is likely to last longer than two weeks. If such an employee is found not guilty of the charges or such charges are dismissed, the employee may petition the Mayor in writing for reinstatement of employment and any benefits and pay that may have been lost as a result of a suspension.

D. DEMOTIONS:

1. Employees may be demoted for inability to satisfactorily perform assigned duties, or during periods when it is necessary to lay off employees.
2. All demotions shall require recommendations by the employee's Department Head (or Mayor if the employee reports directly to the Mayor) and approval by the Mayor. Any employee who is demoted will be notified of this fact.
3. See Section II. C. Transfers for clarification on downward transfers not resulting from disciplinary action.

E. EMPLOYEES COMMITTING CRIMINAL OFFENSES:

Any employee arrested and charged with a criminal offense other than a felony is required to report the offense to his/her Department Head within 24 hours and may be suspended without pay pending final disposition of the case. The employee is not entitled to receive any benefits during the suspension period. If the employee is found not guilty of the charges, the charges are dropped, or the case is not taken to trial; said employee may petition the Mayor in writing for reinstatement of any benefits and pay that may have been lost as a result of the suspension. The Mayor shall respond to any such request on a case-by-case basis. See Section IV. C. SUSPENSION regarding any employee charged with a felony.

F. DISMISSALS:

THE CITY OF HAYSVILLE IS AN AT-WILL EMPLOYER, AND EMPLOYMENT MAY BE TERMINATED AT THE DISCRETION OF MANAGEMENT OR THE EMPLOYEE WITHOUT PRIOR NOTICE. (See Page B-5 for Pay On Termination.)

G. RETURN OF CITY PROPERTY:

An employee leaving the City's service through resignation, layoff, dismissal, or retirement is responsible for returning all City property. (See Section 1, Article H, Return of City Property)

SECTION V - BENEFITS

A. EMPLOYEE BENEFITS:

1. Purpose: This section generally describes and summarizes various benefits the City makes available to eligible employees. The City continually reviews its benefits programs. These summaries are not exhaustive or all-inclusive, and further information is available in the form of plan descriptions or insurance subscription agreements maintained by the City, which may be reviewed upon request. In the event the

information included in this Manual is inconsistent with, or conflicts with, benefit plan documents, the latter documents are deemed controlling.

2. **Medical Insurance Coverage:** Full-time employees will receive group medical insurance on the 1st of the month following a 30-day waiting period. Part-time employees who average at least 30 hours per week, after a one-year measurement period, are eligible for medical insurance. A Section 125 Plan is in effect and allows the employee the option to deduct the employee's contribution to insurance from before-tax income. The amount of any such employee contribution may change from time to time as established by the Department Heads.
3. **Term Life Insurance:** Full-time employees will become eligible to participate in the City's group life insurance plan immediately upon hiring. Effective dates of coverage will depend upon the time required to generate the necessary paperwork and for the insurance carrier to process the application. Certain insurance requirements may disqualify an employee from coverage.
4. **Workers' Compensation:** The City carries workers' compensation for all employees. All injuries must be reported immediately to the employee's immediate supervisor.
5. **Voluntary Retirement Plan:** A payroll deduction program is an option for the employee to contribute to a personal retirement fund. Employees may select KPERs 457, a deferred compensation program where the employee's contribution is taken from the gross pay before taxes, or KPERs 457 ROTH, a program where the employee's contribution is taken after taxes.
6. **Dental Insurance:** Dental Insurance coverage is available through payroll deduction.
7. **Employee Assistance Program (EAP):** The City contracts with Employee Assistance Consultants (EMPAC) to provide counseling to employees of the City and their families in dealing with any type of personal problem, including but not limited to, alcoholism, drug abuse, financial or legal difficulties, family problems, and other similar difficulties. The program offers confidential services and is designed to encourage early intervention and awareness of such problems and offer help at the earliest opportunities. EMPAC contact information is available on department bulletin boards and from Department Heads, Supervisors, and the Human Resource Generalist.
8. **HAC:** Each employee receives a free single membership to the Haysville Activity Center. The value of a single membership shall be considered part of the employee's wages for tax purposes. Payroll deduction is available for family memberships. Part Time and Temporary employees are eligible for the HAC benefit. Contract employees

do not qualify. Part Time employees must work an average of 5 hours per week to qualify.

9. Vision Insurance: Vision Insurance coverage is available through payroll deduction.

B. RETIREMENT PLAN:

1. Kansas Public Employee Retirement System (KPERS) Benefits: Membership in KPERS is mandatory and begins on the first day of employment for all employees in covered positions. A covered position is one that is not seasonal or temporary and requires at least 1,000 hours of work per year. KPERS members receive benefits in accordance with state laws and regulations. Employee's required KPERS contributions will be made through a payroll deduction plan. KPERS periodically determines the rates to be paid by both employees and the City. The KPERS plan, in addition to retirement benefits, also provides disability and life insurance benefits.
2. Kansas Police & Fire Retirement System (KP&F) Benefits: All certified full-time police officers regardless of rank, and full-time police officers in training are members of KP&F. KP&F members receive the benefits thereof in accordance with state laws and regulations. Employee's required KP&F contributions will be made through a payroll deduction plan. KP&F periodically determines the rates to be paid by both employees and the City.

SECTION VI - CITY OWNED AND PRIVATE VEHICLES AND EQUIPMENT

A. USE OF CITY OWNED VEHICLES AND EQUIPMENT:

City owned vehicles or City equipment are to be used for City business and use only. No one except employees or elected or appointed officials is permitted to drive City owned vehicles.

Unauthorized use of a City vehicle can result in the suspension or dismissal of any employee with authority or control over such vehicle.

In the event of any accident or damage to equipment, employees are required to take the following action:

1. If a City owned vehicle is involved in any accident, whatsoever, the appropriate police department shall be notified so an investigation can be made before the vehicle is moved;

2. All injuries, equipment damage, or damage to any real or personal property must be reported to an employee's immediate supervisor and Department Head as soon as possible;
3. A City approved incident form must be filled out and submitted to the employee's Department Head and immediate supervisor within 24 hours of the injury, accident, or damage, if circumstances permit. Medical disability may justify waiver of this time deadline by the employee's supervisor or Department Head.
4. An on-duty employee involved in a motor vehicle accident resulting in any damage to any vehicle, and/or an employee involved in a motor vehicle accident resulting in any damage to any vehicle while such employee is operating a city-owned vehicle at any time, may be subject to a drug and alcohol test as soon as possible after the accident. (See Article A, Section IX, C, 3 – Post-Motor Vehicle Accident Testing.)

Before an employee is permitted to operate a City vehicle, he/she must have a valid driver's license appropriate for operation of such vehicle. Equipment is to be used for City use only; however, work may be exchanged with another governmental unit. This must meet current IRS guidelines.

Use of any tobacco product is prohibited in or on any City vehicle or City equipment regardless of whether or not the vehicle has an enclosed cab. Electronic cigarettes (E-Cig), personal vaporizers (PV), and electronic nicotine delivery systems (ENDS) are also prohibited in or on any City vehicle or City equipment.

Use of mobile electronic devices must not cause driver to be distracted.

B. USE OF PRIVATE VEHICLES AND SUBSISTENCE:

When authorized, officers and employees of the City shall be reimbursed for mileage at a rate equal to that allowed by the State and other expenses incurred while on official City business.

In case of an accident occurring to a personal vehicle while an employee is on City business, the vehicle owner's insurance policy will be required to cover any repairs, but the City will cover the owner's deductible unless the employee is determined to be at fault. If the employee is determined to be at fault, the City assumes no responsibility for any expenses except as required by law.

SECTION VII - DEPARTMENT HEADS

The City Department Heads have the authority and responsibility for administering this policy in their respective departments.

Department Heads are exempt employees and schedule their time to accomplish the requirements of the position.

Department Heads are required to live within thirty miles of City Hall and are appointed by the Mayor.

SECTION VIII - EMPLOYEE SAFETY

It is the operational policy of the City of Haysville that it is possible to effectively combine two goals:

SAFE OPERATION AND HIGH PRODUCTIVITY ON THE JOB.

The requirement of on-the-job safety is as important as the services we render to the public.

The City has a fully integrated safety program covering all its operations, including motor vehicles, that is administered by an employee safety committee. The employee safety committee members work with employees and supervisors to continuously examine operations and activities within each department to ensure the establishment of safe practices, and to eliminate hazardous conditions. Safety is everyone's responsibility, and your cooperation is necessary to help the City and the employee safety committee maintain and improve the City's current safety record. The safety committee shall conduct a safety audit of all City facilities on an annual basis. Such audit shall include soliciting input from employees regarding safety issues and concerns as well as forming recommendations to changes in policies or practices to increase workplace safety.

One member of each City department will serve on the committee, which will meet at least once every two (2) months. The committee shall be chaired by a Department Head. Members of the committee are appointed by the Department Heads and shall serve until replacements are appointed.

SECTION IX - SUBSTANCE ABUSE POLICY

All City of Haysville employees are expected and required to report to work on time and in appropriate mental and physical condition, free from the effects of drugs and alcohol.

The unlawful manufacture, distribution, dispensation, possession or use of a controlled substance, other than a controlled substance dispensed as a prescription by a physician for such City employee, on City premises or while conducting City business off City premises is absolutely prohibited. Violations of this policy will result in disciplinary action including the possibility of termination and may result in criminal prosecution.

Employees needing help in dealing with substance abuse problems are encouraged to seek assistance and use health insurance plans as may be appropriate.

The City of Haysville employees must, as a condition of employment, abide by the terms of the policies and procedures concerning drug and alcohol abuse and promptly report any conviction under a criminal drug statute for violations occurring on or off City premises. Such report of a conviction must be made within five (5) days after the conviction. (This requirement is mandated by The Drug Free Workplace Act of 1988.)

A. PURPOSE:

1. The City has a reasonable right to expect its employees to report for work fit for duty, free from the effects of drug and/or alcohol use.
2. The City recognizes that an employee's physical condition affects job performance and that drug abuse ranks as one of the major health problems in our society. It is the intent of this policy to express the City's viewpoint on drug use exhibited by behavioral/medical disorders, to encourage an enlightened viewpoint toward these disorders and to provide guidelines for consistent handling of situations arising from such disorders.

B. DEFINITIONS:

1. Alcohol: Alcohol is a drug. It is a central nervous system depressant. Alcohol is the major intoxicating ingredient in wine, beer, and distilled liquor. It is the product of distillation of any fermented liquid, whether rectified or diluted whatever the original, and includes synthetic ethyl alcohol.
2. City Business: Any work related function of an employee performed in accordance with such employee's job duties while such employee is being compensated by the City in any manner, or will request reimbursement from the City for undertaking/participating in the act. Unlawful acts or acts in violation of this policy are not City Business.
3. Controlled Substance: Any substance included under the Uniform Controlled Substances Act of the State of Kansas or so defined by Federal law.
4. Designated Employer Representative (DER): is the point of contact for the City's Designated Testing Facility. This representative will make appointments for the testing, and will receive the test results and other communications for the employer (Consistent with the requirements of 49 CFR part 40). The Designated Employer Representative for the City of Haysville shall be the City Clerk.
5. Drug: Any chemical substance, which produces physical, mental, emotional or behavioral changes in the user.

6. Drug and Alcohol Testing: Procedures utilized to detect the presence in an employee's system of alcohol, drugs, controlled substances, illegal drugs, or intoxicating substances. Such testing may include, but is not limited to, urinalysis, breath analysis, hair analysis or blood testing.
7. Illegal Drugs: Means drugs or controlled substances that are (1) not legally obtainable or (2) legally obtainable but not obtained or used in a lawful or prescribed manner, including but not limited to, cocaine, marijuana, opiates, amphetamines, and phencyclidine (PCP); prescription drugs that are not lawfully obtained or not properly utilized; and mind-altering or addictive substances such as glue and peyote that are not sold as drugs or medicines but are used for the mind- or behavior-altering effect.
8. Intoxicating Substance: Any substance which produces physical, mental, emotional or behavioral changes. Examples of intoxicating substances include, but are not limited to, controlled substances, legal and illegal drugs, alcohol, and legal substances used for their intoxicating effects such as glue and paint thinner.
9. Legal Drugs: Legally prescribed drugs and non-prescription medications are not generally prohibited. However, the use of any substance which carries a warning label that indicates that mental functioning, motor skills, or judgment may be adversely affected must be reported to a supervisor prior to undertaking any task indicated by the warning label. The misuse or abuse of legal drugs, including prescription drugs, while performing job functions is prohibited.
10. Possession: Having in one's possession or exerting control over a controlled substance which is not obtained either directly from a doctor or pharmacist using a valid prescription, or having controlled substances, the possession or use of which is unlawful pursuant to the laws of the State of Kansas or any federal law or regulation. Possession also includes having or exerting control over, on City premises and without proper authority, drugs, illegal drugs, alcohol and intoxicating substances when such intoxicating substances are intended for use as intoxicants.
11. Prescription Drugs: A legally prescribed drug means that the employee has a prescription or other written approval from a physician for the use of a drug in the course of medical treatment. It must include the patient's name, the name of the substance, quantity/amount to be taken, and the period of authorization. In addition, all law enforcement officers and any employee who operates any vehicle as part of their job duties must obtain a written release from a licensed medical practitioner authorizing the person to perform their job duties while taking any prescription that carries a warning indicating that it may potentially impact such employee's ability to perform

job duties. Other employees may be required to obtain such a release at the discretion of the employee's supervisor.

12. Reportable Incidents: A reportable incident is:
 - a. Any event in which an on-duty employee is involved in a motor vehicle accident resulting in any level of property damage to any vehicle involved,
 - b. Any event in which an employee is involved in a motor vehicle accident resulting in any level of property damage to any vehicle while operating a city-owned vehicle,
 - c. Any event in which another individual suffers physical injury as the result of an employee, and
 - d. Any event involving physical injury to an employee.

13. Test Refusal: Any of the following may be construed as a test refusal:
 - a. Refusing to provide specimen. This includes an insufficient volume of urine without a valid medical explanation.
 - b. Tampering with, adulterating, or substituting a specimen.
 - c. Failure to appear for testing upon notification.
 - d. Leaving the scene of an accident without just cause prior to submitting to a test.
 - e. Leaving collection facility prior to test completion.
 - f. Failing to permit an observed or monitored collection when required.
 - g. Failing to take a second test when required.
 - h. Failing to undergo a medical examination when required.
 - i. Failing to cooperate with any part of the testing process.
 - j. Failing to sign a consent or drug/alcohol test form.
 - k. Once test is underway, failing to remain at site and provide a specimen.

14. Under the Influence of Alcohol: As a result of the consumption of alcohol an employee's ability to perform the job is impaired to any degree. For the purpose of this

definition, a blood alcohol level of .08% by weight (0.02% if under 21, and .04% if operating a CMV) shall be considered to be sufficient to establish that an employee is under the influence to a degree that law enforcement shall be notified to determine if any unlawful act was carried out by such employee.

15. Under the Influence of Prescribed Drugs, Illegal Drugs, Controlled Substances, Over the Counter Substances or Other Intoxicating Substances: As a result of the consumption, inhalation, injection or other use of any substance, or the use of any substance in combination with alcohol, an employee's job performance is impaired to any degree.

C. TESTING PROTOCOL AND PROCEDURES:

To promote a drug and alcohol free workplace, the City will utilize drug and alcohol testing to promote the goals of the substance abuse policy. Prior to testing, the person tested will be asked to sign a Chemical Screen Consent and Release Form. An applicant who refuses to sign such a form shall not be further considered for employment. An employee who refuses to sign such form shall not be tested, but shall be immediately subject to discipline up to and including termination of employment.

1. Testing will occur as follows:
 - a. Applicant Testing. Each applicant shall read the substance abuse policy and complete, sign and date a chemical screening consent and release form. All applicants for employment with the City who receive a conditional offer of employment will be required, as a condition of employment, to successfully complete a drug detection test. Any conditional offer of employment will be withdrawn unless the applicant signs the form and submits to the testing procedure. Each applicant tested shall be notified of the time and location of the test. Applicants who refuse to participate in a screening at the scheduled time will be denied employment. Any such applicant tested who fails to successfully complete this testing shall not be eligible to reapply to work at the City for a period of 1 year.
 - b. Reasonable Cause Testing For Employees. Employees may be asked to submit to a test if reasonable cause exists to indicate their health or ability to perform work is impaired. Factors which may establish such reasonable cause to believe that an employee's work performance is impaired include, but are certainly not limited to:
 - i. Sudden changes in work performance;

- ii. Repeated failure to follow instructions or operating procedures;
- iii. Violation of city safety policies;
- iv. Involvement in an accident or near accident;
- v. Discovery or presence of illegal drugs or controlled substances, drug paraphernalia or alcohol in an employee's possession or near the employee's workplace;
- vi. Odor, on or about an employee's person of alcoholic beverage and/or residual odor peculiar to some chemical or controlled substances;
- vii. Unexplained and/or frequent absenteeism or tardiness;
- viii. Personality changes or disorientation;
- ix. Arrest or conviction for violation of a criminal drug or alcohol law, or for driving under the influence of an intoxicating substance whether on or off duty;
- x. Any serious worker's compensation injury; OR
- xi. Any other circumstances, which, in the City's sole discretion, merit reasonable cause testing.

If a Supervisor, Department Head, or the Chief Administrative Officer believes reasonable cause exists for drug/alcohol testing, or has a reasonable cause that an employee may be impaired or using substances, the supervisory individual shall direct the employee to submit to drug/alcohol testing at the City's designated time and expense. The employee shall sign a Physical/Drug Screen Request Form. The employee will not return to work until the test results have been reviewed by the Department Head or Chief Administrative Officer.

- c. Post-Motor Vehicle Accident Testing. An on-duty employee involved in a motor vehicle accident resulting in any damage to any vehicle, and/or an employee involved in a motor vehicle accident resulting in any damage to any vehicle while such employee is operating a city-owned vehicle at any time, may be subject to a drug and alcohol test as soon as practicable after the accident. Accidents determined by the scene supervisor to be no fault of the employee will not require the employee to be tested. Any employee who is seriously injured and cannot provide a specimen at the time of the accident

shall be required to provide the necessary authorization for obtaining hospital or treatment records and other documents that would indicate whether there were any substances in the employee's system that could have impaired the employee's ability to safely operate a vehicle.

- d. Return to Service Testing. Employees who return to service after an extended time (six months or longer) away from employment with the City will be required to submit to drug testing.
- e. CDL additional requirements. Employees already employed by the City who seek to transfer into a job position that requires them to have a Commercial Driver's License must complete a drug/alcohol test prior to such job transfer taking effect. Upon receipt of a negative test, the employee may perform those functions that require the CDL. Details of pre-employment testing and exemptions can be found in 49 CFR, part 382.301.

The City must request alcohol and controlled substances information from previous employers in accordance with the requirements of 49 CFR, parts 40, 382.413 and CFR 391.23 (e). Applicants offered a position requiring a CDL and employees seeking transfer to a position requiring a CDL must sign release of information forms allowing the City to receive alcohol and controlled substances information from previous employers.

- f. Random Testing
 - i. All drivers that perform CDL functions as a normal part of their job are subject to random drug and alcohol testing.
 - ii. Random testing will be unannounced and unpredictable; spread reasonably throughout the calendar year. Testing will be conducted at all times of the day when CDL functions are performed.
 - iii. Employees are required to proceed immediately to the collection site once notified of testing.
 - iv. Drug and/or alcohol tests will be conducted while the employee is on duty.
 - v. The list of employees selected will be retained by the DER in a secure location.

vi. Details of the random testing process can be found in 49 CFR, part 382.305.

g. Other Testing Programs. Employees may be required to submit to drug and alcohol testing when required by federal or state law or regulation. If an employee is charged with or convicted of a drug-related crime, or a crime in which drugs/alcohol were a contributing factor, the City may investigate the circumstances and require a drug test.

REFUSAL TO TAKE ANY DRUG OR ALCOHOL TEST IN CONFORMANCE WITH THIS POLICY IS GROUNDS FOR IMMEDIATE DISCIPLINARY ACTION UP TO AND INCLUDING TERMINATION OF EMPLOYMENT.

D. TESTING OF EMPLOYEES:

Test and Post-Test Procedures and Appeals. This section describes testing and post-test procedures regarding the City's drug/alcohol testing program.

1. Types of Tests. Generally, drug or alcohol screening of applicants or employees will include a urinalysis and may also include breath analysis, hair analysis and/or blood testing. The City's drug testing program is designed to identify, through chemical testing (but is not limited to), the presence/use of the following drug groups: alcohol; amphetamines; barbiturates; cocaine/metabolite; methaqualone; phencyclidine (PCP); opiates; benzodiazepines; and cannabinoids (THC, the active ingredient of marijuana). These groups were selected based on known abuse in the community and the ability of each substance to adversely affect physical/mental performance. As new or existing drugs develop into abuse problems, they shall be included in the testing when technically and financially feasible.
2. All drug/alcohol testing shall be done at a city designated facility.
3. An employee shall be informed of the testing result by a designated representative of the City. All testing results will be kept confidential in conformance with the City's personnel policies, applicable provisions of State and Federal law. The release of such results shall be allowed when necessary for administrative or judicial action or review. Testing results may have a reduced expectation of privacy as part of request for review of a disciplinary action by the employee, as such request necessitates providing the information to additional individuals to utilize in the review of the evidence.
4. Employees with negative test results following a random test, return to work test, or CDL test are expected to return to their place of employment. Applicants and

employees tested based on some level of cause will be contacted by a representative of the City.

5. All positive test samples shall be retained by the testing laboratory for one (1) year, or such longer period as is necessitated by administrative or legal action. A confirmed positive test shall result in rescission of any conditional offers of employment for applicants, and disciplinary action up to and including termination for employees. An employee will be provided an opportunity to explain any positive results. In addition, an employee with a confirmed positive test result may, at their own option and expense, have a second confirmation test made on the same specimen at a laboratory of the employee's choice that has been approved by the City. An employee or applicant shall request such retest within thirty days of being notified of the original test results. The laboratory used for the retest shall have chain of custody procedures to ensure proper identification, labeling and handling of test samples and proper exchange with the return of the samples of the original medical group or laboratory. The employee may be placed on unpaid leave during the pendency of such retest. Following review of the appeal process, a final determination will be made by the appropriate authority. Due to the transient nature of most substances within the human body, and to avoid fraud, an employee will not be allowed to submit another specimen for testing.
6. Employees who seek treatment of an impairment issue, may be placed on suspension without pay awaiting pending testing results *following an initial confirmed positive result*, may be placed on suspension without pay if necessary during the time required for such specimen to be evaluated.

E. EXCEPTION FOR PRESCRIBED MEDICAL USAGE:

The legal use of drugs or controlled substances shall not subject an employee to disciplinary action, or an applicant to denial of employment, if that usage is pursuant to prescribed medical treatment by a licensed medical professional, and it will not/does not adversely affect job performance. Medications specifically warning against operation of vehicles/machinery while under the influence of such medication shall be deemed detrimental to job performance, and may subject an employee to disciplinary action if such employee operates City vehicles/machinery while taking a prescription for such medication unless and until the City is provided with notification from a licensed physician that such medication is safe for such employee to use while operating such vehicle/machinery. An employee or applicant whose drug test is positive shall be given the opportunity to provide a physician's report or statement substantiating the prescribed and lawful use of the drug indicated or detected.

If the use of prescribed drugs adversely affects the employee's job performance and/or is detrimental to the public trust or safety of other employees or citizens, the employee shall be

reassigned to an alternative position or placed on a leave of absence. Leaves of absence may be paid or unpaid, and will be used only in accordance with current policies and applicable law.

F. INVESTIGATION:

To ensure that illegal drugs and alcohol do not enter or affect the workplace, the City reserves the right to take the following actions:

1. City management may at any time, in support of upholding the requirements of this policy, conduct an administrative search, review or inspection of any City property assigned to any employee, including City vehicles, desks, cellular telephones and computers, including all electronic mail, internet usage logs and electronic documents. If any evidence of criminal activity is discovered during an administrative search, such search will be immediately terminated and law enforcement will be notified.
2. City management may request an investigation by law enforcement of any set of facts that suggest a crime may have occurred upon or involving city property.

G. DISCIPLINARY ACTION:

1. Any employee engaging in the use of alcohol while on city business or who reports for duty under the effects of alcohol will be removed from the workplace, required to undergo testing and may be disciplined up to and including termination. This provision, however, shall not apply to law enforcement officers whose use of alcohol is necessitated by current undercover assignment. However, this exception shall not apply to a law enforcement officer who reports for duty under the influence of alcohol, regardless of assignment.
2. Any employee engaged in the use, possession, purchase, sale, or transfer of any illegal drug while on city property or while on city business will be removed from the work place, required to undergo testing, and may be disciplined up to and including termination and may be subject to criminal investigation and/or prosecution. This includes prescription drugs, unless the individual has been given a valid prescription by a medical professional for such drug.
3. If an employee is arrested or convicted for driving under the influence of alcohol and/or drugs, or for violation of a drug statute (while on or off duty/city business), the city may utilize the drug and alcohol testing procedure and conduct an investigation. If evidence supports a finding that such employee violated a City policy or a federal, state or local law, City administrative personnel will determine the appropriate course of action. The employee may be disciplined, up to and including termination.

4. As a condition of employment, an employee agrees that at any time while employed by the City, the employee shall notify the City's Designated Employee Representative (DER) of any DUI arrest, drug-related conviction or for any plea of guilty, *nolo contendere*, diversion or suspended imposition of sentence that has been entered on a drug or alcohol related charge. The employee must give notice in writing to the City within five (5) days after such arrest, conviction, AND disposition of charge. If a sentence is imposed for such act that makes it impossible for an employee to carry out their job duties, such employee shall be terminated from employment.
5. The City will not hire any applicant who tests positive for illegal drugs or alcohol. Such persons shall be prohibited from employment with the City for one (1) year. Applicants who have reapplied shall be subjected to a new drug screening prior to being reconsidered for employment.
6. Any city employee who is involved in a reportable incident shall be subject to an investigation. Any city employee who is involved in an incident involving drugs and/or alcohol, whether on or off duty, is subject to investigation to determine whether job related issues are associated with such incident. Employees may be directed to undergo drug or alcohol detection tests. An employee who refuses to participate in a required drug or alcohol detection test will be subject to discipline, up to and including termination.
7. The City reserves the right, in lieu of discipline, to refer an employee who tests positive for drugs and/or alcohol to an appropriate rehabilitation program. Such referral will require the employee, as a condition of continued employment with the city, to participate in such rehabilitation program. Participation in such a program may require leave from employment, which must meet the requirements of one of the City's existing leave policies. Participation in such program shall not alter or amend the employee's status as an employee at will. The City and the employee can still terminate the employment relationship at any time, with or without cause, and with or without advance notice. Following completion of such rehabilitation program, the employee shall be subject to periodic drug and/or alcohol testing for as long as necessary depending upon job duties.
8. All illegal substances discovered during an investigation of possible improper drug and/or alcohol use by city employee will be given to the appropriate law enforcement agency. Criminal prosecution may result.
9. The verified use, sale, possession, transfer, or distribution of a narcotic, intoxicating substance, any illegal drug, or alcohol while an employee is on duty, in a city vehicle,

or in city uniform will subject said employee to disciplinary action, up to and including termination. Any such activity shall also be reported to the appropriate law enforcement agency. Criminal prosecution may result.

10. If an employee believes a Supervisor is under the influence of drugs and/or alcohol, the employee shall report the incident to the Supervisor's immediate superior, or to the Chief Administrative Officer. If the employee feels that reporting such an incident in this manner would adversely affect their working relationships or conditions, the report may be made to the Chief Administrative Officer. The Reporting Employee shall identify themselves to the Chief Administrative Officer or immediate Supervisor. The identity of the Reporting Employee shall be kept confidential to the extent possible, however, a Reporting Employee's name may be disclosed if a grievance or litigation proceeding results. Any allegations of retaliation against a Reporting Employee shall be handled under the City of Haysville's Non-Harassment Policy

This substance abuse policy is intended to be, and is, a unilateral expression by the City of the general policies, procedures and guidelines concerning substance abuse. It is not intended to, and does not, create any contractual rights of employment, either express or implied, between the City and its employees. The policy does not change the employment at will relationship between the City and its employees. Either the City or an employee may terminate the employment relationship at any time, with or without cause, and with or without advance notice.

As with all its policies and procedures, the City reserves the right to change the provisions of the substance abuse policy at any time, with or without notice.

H. CDL SPECIFIC PROCEDURES:

Where this section conflicts with other sections of the Substance Abuse Policy, the more stringent of the two sections shall govern.

1. General

The Department of Transportation (DOT), Federal Motor Carriers Safety Administration (FMCSA) requires the City of Haysville (hereinafter "the City") to establish a drug and alcohol testing program designed to help prevent accidents and injuries resulting from the misuse of alcohol or use of controlled substances by drivers of commercial motor vehicles (CMV). The purpose of this policy is to comply with all regulations which require affirmative action by the City to eliminate the impact of the use of controlled substances and misuse of alcohol in the workplace.

- a. This policy applies to any employee of the City who holds a Commercial Driver's License (CDL) and uses that license to operate a commercial motor

vehicle. 49 CFR, part 382.107 defines these vehicles as a motor vehicle or combination of motor vehicles used in commerce to transport passengers or property if the motor vehicle:

- i. Has a gross combination weight rating of 26,001 or more pounds inclusive of a towed unit with a gross vehicle weight rating of more than 10,000 pounds; or
 - ii. Has a gross vehicle weight rating of 26,001 or more pounds; or
 - iii. Is designed to transport 16 or more passengers, including the driver; or
 - iv. Is of any size and is used in the transportation of materials found to be hazardous for the purposes of the Hazardous Materials Transportation Act (49 U.S.C. 5103(b)) and which require the motor vehicle to be placarded under the hazardous Materials Regulations (49 CFR Part 172, Subpart F)
- b. Testing Procedures. All testing conducted under this policy will follow the procedures as set forth in 49 CFR, parts 40 and 382.

2. Test Refusal

For the purposes of testing and refusals, the following guidelines shall be followed:

- a. Behavior that Constitutes a Refusal to Test.
 - i. Refusing to provide specimen. This includes an insufficient volume of urine without a valid medical explanation.
 - ii. Tampering with, adulterating, or substituting a specimen.
 - iii. Failure to appear for testing upon notification.
 - iv. Leaving the scene of an accident without just cause prior to submitting to a test.
 - v. Leaving collection facility prior to test completion.
 - vi. Failing to permit an observed or monitored collection when required.
 - vii. Failing to take a second test when required.

- viii. Failing to undergo a medical examination when required.
 - ix. Failing to cooperate with any part of the testing process.
 - x. Failing to sign Step 2 of the alcohol test form.
 - xi. Once test is underway, failing to remain at site and provide a specimen
- b. No driver shall refuse to submit to an alcohol or controlled substance test required by 49 CFR, parts 40 and 382.

3. Tests Required

- a. Post-Accident testing for CMV operators.
- i. As soon as practicable following an accident, the driver of a commercial motor vehicle, operating on a public road in commerce, must be tested for alcohol and controlled substances under certain conditions.
 - 1. Alcohol testing must be conducted if a driver receives a citation for a moving violation within 8 hours of the accident.
 - 2. Drug testing must be conducted if a driver receives a citation for a moving violation within 32 hours of the accident.
 - ii. The driver who is subject to post-accident testing shall remain readily available for such testing (meaning that the employer knows where the driver is) or may be deemed by the City to have refused to submit to testing.
 - iii. Nothing in this section shall be construed to require the delay of necessary medical attention for injured people following an accident or to prohibit a driver from leaving the scene of the accident for the period necessary to obtain assistance in responding to the accident, or to obtain necessary emergency medical care.
 - iv. Details of post-accident testing and exemptions can be found in 49 CFR, part 382.303. The following chart defines when an accident has occurred and when testing must take place.

Type of Accident Involved	Citation Issued to the CMV Driver	Test Must be Performed by Employer
Human Fatality	Yes	Yes
Human Fatality	No	Yes
Bodily Injury With Immediate Medical Treatment Away From the Scene	Yes	Yes
Bodily Injury With Immediate Medical Treatment Away From the Scene	No	No
Disabling Damage to Any Motor Vehicle Requiring Tow Away	Yes	Yes
Disabling Damage to Any Motor Vehicle Requiring Tow Away	No	No

4. Handling of Test Results, Confidentiality

a. Access to records.

- i. Except as required by law or expressly authorized by release by an employee, the City will not release driver information that is contained in records required to be maintained under 49 CFR, parts 40 and 382.
- ii. A driver is entitled, upon written request, to obtain copies of any records pertaining to the driver's use of alcohol or controlled substances, including any records pertaining to his or her alcohol or controlled substances tests.
- iii. A driver's testing records will be made available to a subsequent employer upon receipt of a written request from the driver.
- iv. The City may disclose information required to be maintained pertaining to a driver to the decision maker in a lawsuit, grievance, or administrative proceeding initiated by or on behalf of the individual (including, but not limited to, a worker's compensation, unemployment compensation, or other proceeding relating to a benefit sought by the driver), and arising from a positive DOT drug or alcohol test or a refusal to test (including, but not limited to, adulterated or substituted test result).

5. Consequences for Operating a Vehicle in a Prohibited Manner

- a. Operators who refuse an alcohol test following a driving related event will be subject to termination under the insubordination provisions of this personnel manual.
- b. Operators who test positive for alcohol following a driving related event will be subject to termination if the amount of alcohol within such employee's system is prima facie grounds for criminal action, under the prohibition against criminal conduct on duty provisions of this personnel manual.
- c. Operators who test positive for any amount of alcohol within their system following a driving related event in which any person, including the operator, suffered an identified injury will be subject to discipline up to and including termination for unsafe operation of a vehicle.
- d. Operators who test positive for any amount of alcohol within their systems following a driving related event will be subject to termination if the event was a second or subsequent act of violation of the prohibition against use of alcohol within the scope of employment as set forth within this policy.
- e. Operators who test positive for any amount of alcohol within their systems who have been involved for the first time in a minor traffic event resulting in damage of \$500 or less with no harm to themselves or another individual may be given an opportunity to retain his or her employment, provided they:
 - i. Participate in an evaluation by EMPAC, and
 - ii. Actively participate in and successfully complete any EMPAC recommended evaluation/rehabilitation program, and
 - iii. Receive a verified negative test result on a return-to-duty test, and
 - iv. Retain all of the licenses and qualifications necessary for the job position.
- f. All costs associated with the evaluation and rehabilitation program are the responsibility of the employee.
- g. Employees should consult their health insurance policy for extent of nervous, mental and substance abuse coverage.

- h. A second positive test whether it indicates a drug or alcohol policy violation, will result in immediate termination of employment.
- i. The City may impose such additional disciplinary actions as deemed appropriate. This may include removal from performing covered functions, suspension (with or without pay), or termination.

SECTION X - NON-HARASSMENT POLICY

1. The City supports the rights of all its employees to work in an environment free from all forms of harassment, including harassment on the basis of race, color, religion, gender, national origin, veteran status, age, disability or any other protected category. Harassment of any kind will not be tolerated; employees have the obligation to report all incidents of harassment, and those reports will be promptly and thoroughly investigated. Any employee who has engaged in harassing conduct will be subject to immediate discipline, up to and including immediate termination.
2. Harassment is verbal, written or physical conduct that denigrates or shows hostility or aversion toward others and which creates an intimidating, hostile or offensive working environment; unreasonably interferes with an individual's work performance; or otherwise adversely affects an individual's employment opportunities.
3. Examples of workplace harassment can include group harassment, peer to peer harassment, supervisor to subordinate harassment, and situations where a subordinate employee subjects a supervisory-level employee to harassment. These can include, but are not necessarily limited to:
 - a. Slandering, ridiculing, or maligning a person or his or her family; persistent name calling that is hurtful, insulting or humiliating; using the person as a butt of jokes; abusive and offensive remarks.
 - b. Nonverbal threatening gestures; glances conveying threatening messages.
 - c. Socially or physically excluding or disregarding a person in work-related activities.
 - d. Persistent or constant criticism in front of other persons (including co-workers, vendors, contractors or members of the public) for the purpose of humiliating another employee.

- e. Pushing, shoving, kicking, poking, tripping, assaulting or the threatening of physical assault, damage to a person's work area or property.
 - f. Tampering with an employee's personal belongings or work equipment.
 - g. Invasion of privacy, such as spying, stalking, rummaging through personal belongings (including unauthorized access of personal email and contents of personal cell phones and employee-owned personal digital assistants). NOTE: an employee has no expectation of privacy in any items of personal equipment attached to the City's network devices.
 - h. Making up arbitrary rules applying only to the targeted employee.
 - i. Assigning undesirable work as punishment.
 - j. Managing by threat and intimidation.
 - k. Giving tasks with unreasonable, impossible or constantly changing objectives and or deadlines.
 - l. Removing key areas of responsibility and / or replacing them with more trivial or unpleasant tasks for no business-related reason.
 - m. Taking credit for another employee's work.
 - n. Falsely accusing an employee of making errors.
 - o. Undermining or deliberately impeding an employee's work.
4. Reporting Incidents of Harassment. Again, the City prohibits harassment of any kind. Immediately report any incidents of harassment to one of the individuals listed below.
- a. Employee's immediate supervisor;
 - b. Employee's Department Head;
 - c. Other supervisory personnel regardless of the department.

In departments that operate 24 hours per day / 7 days a week or outside of the 8 a.m. to 5 p.m., Monday through Friday work week, employees can report any incidents of harassment to one of the above individuals 24 hours per day / 7 days per week.

Reports of harassment involving any of the above listed persons shall not be reported to that person; instead, make the report to one of the other persons identified. The City does not retaliate against, and does not tolerate retaliation against, those who report harassment in good faith, or those who cooperate with harassment investigations. Complaints must include detailed information concerning the harassing conduct; the names of all persons involved; the names of any witnesses; and any other information deemed helpful to an investigation.

All reports will be treated, to the extent possible, confidentially and will be promptly investigated. Employees are required to cooperate in these investigations and shall be subject to discipline, including termination of employment, for failing to cooperate. If the result of the investigation indicates that corrective action is called for, such action will be taken in accordance with the seriousness of the event and may include disciplinary measures up to and including immediate termination of the offender. When an investigation is complete, involved employees will be informed of the results. Failing to report harassment will subject employees to discipline, up to and including termination from employment.

5. Sexual Harassment. Sexual harassment is expressly prohibited. The City defines sexual harassment as:
 - a. Unwelcome sexual advances, requests for sexual favors, and other verbal, visual, physical or written conduct of a sexual nature. Sexual harassment also includes, but is not limited to, the following acts, whether committed by City officials, employees, or other persons on City premises but not employed by the City, including citizens and visitors:
 - b. Unwelcome flirtations;
 - c. Unwelcome sexual advances or propositions;
 - d. Verbal abuse of a sexual nature;
 - e. Subtle pressure or requests for sexual activities;
 - f. Unnecessary touching of an individual;
 - g. Graphic or vulgar commentaries about a person's physical appearance, body, or clothing;
 - h. Sexually degrading words used to describe a person;

- i. Physical assault or battery;
- j. Verbal harassment or abuse;
- k. Accusations of sexual preference;
- l. Demands for sexual favors, including demands accompanied by express or implied promises or threats concerning an individual's employment status;
- m. Conditioning any term or benefit of employment upon sexual favors;
- n. Sexual slurs or innuendoes;
- o. Suggestive or insulting sounds;
- p. Touching, leering, whistling, and obscene gestures;
- q. Displaying derogatory or offensive posters, cartoons or drawings; and,
- r. Any other conduct that unreasonably interferes with an employee's performance of his or her job that creates an intimidating, hostile or offensive working environment, or otherwise adversely affects an individual's employment opportunities.
- s. Generally speaking, there are two types of sexual harassment: (1) quid-pro-quo harassment, which involves an express or implied suggestion that a term/condition of employment is, or may be, contingent upon sexual activities or favors, and (2) hostile environment, which involves sexually-harassing conduct that is so severe or pervasive that it creates a hostile working environment. Sexual harassment occurs when the conduct described above may:
 - i. Be construed as being a term or condition of an individual's employment, i.e., when supervisor or other employee threatens or insinuates, either explicitly or implicitly, that another employee's or applicant's refusal to submit to sexual advances or demands will adversely affect that person's employment in any way, or when the employee's or applicant's agreement to submit to sexual advances or demands will positively affect that person's employment in any way;

- ii. Be used as a basis for making employment decisions affecting an employee or applicant, depending upon the employee's or applicant's submission to, or rejection of, improper conduct; and
 - iii. In purpose or effect, substantially interfere with an employee's work performance or create an intimidating, hostile, or offensive working environment.
- 6. Employees are reminded to report all instances of harassment by non-employees. These reports are to be made in the same way as all other reports of harassment.
- 7. Again, the City prohibits, and will not tolerate, harassment. Any City official or employee who engages in harassment shall be subject to immediate discipline, up to and including immediate termination of employment. All incidents of harassment shall be reported immediately to one of the following individuals:
 - a. Employee's immediate supervisor;
 - b. Employee's department head; or
 - c. Other supervisory personnel regardless of the department. Reports of harassment involving any of these persons shall not be reported to that person; instead, make the report to one of the other persons identified.
- 8. The City does not retaliate against, and does not tolerate retaliation against, those who report harassment in good faith, or those who cooperate with harassment investigations.

SECTION XI - GRIEVANCE PROCEDURE

A. PURPOSE:

The purpose of the Grievance Procedure is to allow employees the opportunity to discuss and appeal certain employment disciplinary actions.

B. ELIGIBILITY:

Only those employees in regular full-time positions and who have successfully completed any and all training periods are eligible to file a grievance under the Grievance Procedure.

C. BASIS FOR GRIEVANCE:

- 1. Eligible employees may file grievances for the following reasons:

- a. Disciplinary Action
 - b. Demotion
 - c. Disciplinary Probation
 - d. Suspension of More Than Three Days
2. Complaints alleging harassment due to an employee's race, color, religion, gender, national origin, veteran status, age, disability or other protected characteristic shall be filed in accordance with the City's Non-Harassment Policy. Further, employees shall not utilize this procedure to file grievances relating to:
- a. Federal and state statutes not associated with the above listed basis for grievance;
 - b. Policies and ordinances enacted by the Governing Body; or
 - c. Matters where the employee has no direct employment interest.

D. GENERAL PROVISIONS:

1. Any hearing pursuant to this grievance procedure shall be conducted at a time and place that will afford a fair and reasonable opportunity for all persons, including witnesses, entitled to be present to attend. Only those persons specifically called by the grievance board will be allowed to attend any portion of the hearing.
2. Grievances arising from the action of an elected official or supervisory employee other than the immediate supervisor of the employee can be initiated with the employee's Department Head at Step 2 of the Grievance Procedure below.
3. Appeals of involuntary demotions, disciplinary probations, or suspensions of three or more days shall be initiated directly at Step 3 of the grievance procedure by submitting the written grievance directly to the City Clerk.
4. Details of grievances and grievance proceedings shall be accorded the same level of confidentiality afforded to other personnel records.
5. An employee shall not be retrained, discriminated against or subject to any retaliation as the result of the filing of a grievance or testifying in a grievance hearing.

6. At no time shall an employee take a grievance of any kind directly to a member of the Governing Body; to do so, shall be a separate violation of personnel policy and will subject the employee to disciplinary action up to and including termination.

E. GRIEVANCE PROCEDURE:

1. Step 1

Within five working days of the time that the employee knew or reasonably should have known of the grounds for grievance, the employee shall orally present the grievance to his/her immediate supervisor. The supervisor shall orally respond to the aggrieved party within five working days after the presentation of the grievance. The supervisor shall document, in writing, both the grievance and response. This documentation shall contain the signature of both the supervisor and the employee presenting the grievance.

2. Step 2

If the grievance is not resolved at Step 1, the employee may file the grievance, in writing, with the Department Head. Such filing shall be within five working days after receiving an oral response from the immediate supervisor.

The written grievance shall contain the following information:

- a. Name of the employee or group of employees involved;
- b. Facts giving rise to the grievance;
- c. Identification of administrative regulations or policies at issue;
- d. The contention of the employee (grievant) with respect to the grievance;
- e. Decision of the grievant's Supervisor;
- f. Specific relief requested.

The Department Head shall present a written response to the grievant within five working days of the receipt of the grievance.

3. Step 3

If the grievance is not resolved at Step 2, within five working days of the receipt of the decision from the Department Head the grievant shall notify the City Clerk of the

grievant's decision to file an appeal. Notification shall include all documents set forth in Step 2 above, the Department Head's written response to the grievance, as well as any other information relevant to determining the outcome of the grievance including a complete list of all witnesses to the grieved action. The City shall initiate the process to convene a grievance board hearing, including notification to the Department Head to submit all relevant evidence and a witness list in support of his/her decision that is under appeal.

The grievance board shall be established by the Mayor and shall consist of three members as follows: One member shall be chosen by the grievant; one member shall be a non-supervisory employee chosen by the Mayor; and one member shall be a supervisory employee chosen by the Mayor. No board member shall be: 1.) from the same department as the grievant filing the grievance; 2.) a witness to, or party to the grievance; 3.) an immediate family member to any of the parties involved; or 4.) A Department Head. All board members shall be active, regular full-time city employees.

All members of the grievance board shall be notified by the City Clerk of their appointment to the board and the time, date, and location of the initial meeting. At the initial meeting, board members shall be given an orientation and outline of duties by the City Clerk and City Attorney and shall be informed of the confidentiality of the proceedings. Also during the initial meeting the following items shall be addressed:

- a. Establish date/location of the hearing;
- b. Review the written record;
- c. Develop a witness list of individuals requested by the parties;
- d. Notify the City Clerk to issue notices to appear to all witnesses.

The hearing shall be quasi-judicial, and neither party shall be bound to strictly follow the rules of evidence, other than limiting the evidence presented to information relevant to determining the outcome of the grievance. Examination of any witnesses shall be limited to the members of the grievance board, although both parties may be present. This shall not be a hearing of record.

Within five working days of the close of the hearing the grievance board shall prepare a written finding of facts and a recommendation that will be forwarded to the Chief Administrative Officer for consideration. All evidence presented to the hearing board shall be maintained with the finding of facts until the matter is finally resolved.

The Chief Administrative Officer shall make a decision within five working days of the receipt of the recommendation whether to a) accept the recommendation of the grievance board, b) reject the recommendation of the grievance board, or c) modify the recommendation of the grievance board. A written response shall be provided to the grievant.

If the grievance is not resolved to the satisfaction of the grievant, the grievant may make a written appeal of the decision of the Chief Administrative Officer to the Mayor within five days of the receipt of the decision of the Chief Administrative Officer. Such appeal shall be filed through the City Clerk. Based on the written testimony, reports, file documents, etc., the Mayor shall make a decision within five working days of the receipt of the appeal and provide a written response to the grievant. This response shall serve as the final administrative decision of the City.

If the grievance is decided in favor of the grievant, any loss-of-pay or pay adjustment attributed to the grieved action shall be paid retroactive to the grievant.

All records of the grievance board and hearing shall be maintained by the City Clerk. Within five days, either party may request in writing a return of the original of any evidence that such party provided to the hearing board after the matter is finally resolved, although where possible a copy shall be maintained.

SECTION XII - WEAPONS IN THE WORKPLACE

1. The City prohibits employees from possessing, using, or displaying a weapon within the workplace or while engaged in official duties on behalf of the City except as specifically provided in this policy. This prohibition applies regardless of the location of said duties. This applies to all employees who drive or ride in City vehicles or equipment, and applies whether the weapon is concealed or unconcealed, loaded or unloaded. The above prohibition does not apply to law enforcement officers who are authorized by statute to carry a weapon in the scope of their employment with the City.
2. Notwithstanding the foregoing and pursuant to the Kansas Personal and Family Protection Act (75-7c17) and the restrictions found herein. Employees may carry a concealed handgun into city facilities, in city vehicles and while engaged in, or conducting the business of the City provided the employee is legally qualified to carry a concealed handgun under federal and state law, and the carrying of a concealed handgun is lawfully allowed and not otherwise prohibited under the 17 provisions of federal or state law. This exception does not permit the open carry of a handgun or other weapon. Employees choosing to carry a concealed handgun pursuant to this

subsection must keep their handgun concealed at all times, in a proper holster with all safety features in place, and the handgun must always be within the immediate control of the employee. Employees may not leave their handgun unattended at any time. In rare circumstances when an employee cannot keep the handgun within his or her immediate control, the employee is permitted to temporarily place the handgun in a secure container such as a locked portable gun safe or lockbox designed for the temporary storage of firearms, a locked desk drawer or locked locker. Any such secure container shall be accessible only to the employee and must be controlled with a key, code, or biometric lock. Temporary placement of a handgun within a secure container within a City vehicle is permitted so long as the secure container is not in plain view from the exterior of the vehicle and the vehicle remains locked at all times when the employee is not in the vehicle. Temporary placement of a handgun in a secure container on City property is permitted only during hours when the employee is on duty and does not permit the routine storage or placement of a handgun within secure container during times when the employee is not on duty (for example: overnight, during periods of vacation or sick leave). Secure containers may not be left on an employee's desk, workstation, area of gathering, purse/bag or any unsecure container or area, or left in an employee's office area, City vehicle, or area of work unless specifically provided herein. Secure containers must remain locked at all times while the handgun is not in the immediate control of the employee. It is the sole responsibility of the employee to provide the secure container which meets the requirements of this policy. Employees are permitted to store a handgun in their private vehicle while on City owned property provided that such storage is outside of plain view from the exterior of the vehicle and the vehicle remains locked at all times when the employee is not in the vehicle.

3. It is outside the scope of employment for any non-authorized City employee to possess, use, handle, brandish, or display a weapon or to threaten any person with the use of a weapon in the workplace or in the exercise of his or her duties under any circumstances.
4. The City in no way encourages the carrying of a concealed handgun by employees unless it is required pursuant to the employee's job duties, and, as such, it is up to the employee to act responsibly in accordance with this policy and the provisions of federal and state law. It is an employee's sole responsibility for proper concealment and carrying of the handgun, and the carrying of the handgun may not interfere with proper safety equipment, execution of approved safety protocols, or an employee's performance of all assigned duties. The City is not liable for incidents involving the discharge or misuse of a firearm, whether accidental or intentional. Any liability or costs associated with the employee's decision to conceal carry, including any resulting

injuries or damages, will be considered the responsibility of the employee and will not be defended by the City. The City is not liable for any loss including damage to or theft of a personal firearm or any other personal property.

5. Nothing in this policy relieves the employee from performing his or her job duties in an efficient, safe and timely manner, including the wearing of proper safety equipment and/or the following of proper safety protocols. Such failure may result in discipline up to and including termination.
6. Any employee violating this policy, including the inadvertent display of a handgun, may be subject to discipline up to and including termination.
7. Subject to other policies and procedures of the City of Haysville and Kansas law, law enforcement, within the scope of their employment are the only individuals authorized to use deadly force while acting for or on behalf of the City of Haysville. Under no circumstances will any other employee use deadly force as a function of their job. Employees who are not authorized to use deadly force, do not have the immunities and are not entitled to the same indemnity generally afforded law enforcement. The City will not provide for, reimburse, or pay attorney fees or other costs in defense of any employee who uses deadly force if the use of deadly force is not a function of said employee's job.
8. Nothing in this policy shall be construed to create any duty or obligation on the part of the City to take any actions beyond those required of an employer by existing law. Nothing in this policy shall be construed to waive any immunity to which the City is entitled including but in no way limited to immunities under the Kansas Tort Claims Act.

SECTION XIII – TEMPORARY TELECOMMUNICATIONS POLICY

In the event of an emergency such as a weather disaster or pandemic, the City of Haysville may allow or require employees to temporarily work from home to ensure business continuity.

Procedures:

1. In the event of an emergency, the City may require certain employees to work remotely. These employees will be advised of such requirements by the department head. Preparations should be made by employees and supervisors or department heads well in advance to allow remote work in emergency circumstances. This includes appropriate equipment needs, such as hardware, software, phone and data lines. The IT

department is available to review these equipment needs with employees and to provide support to employees in advance of emergency telework situations.

2. For voluntary telework arrangements, either the employee or department head can initiate a temporary telecommuting agreement during emergency circumstances. The department head will review the job responsibilities and determine if the job is appropriate for a telecommuting arrangement, including equipment needs, workspace design considerations and scheduling issues.
3. A telecommuting agreement will be prepared by the department head and signed by the employee and his or her supervisor or department head.
4. The employee will establish an appropriate work environment within his or her home for work purposes. The City will not be responsible for costs associated with the setup of the employee's home office, such as remodeling, furniture or lighting, nor for repairs or modifications to the home office space.
5. The City will determine the equipment needs for each employee on a case-by-case basis. Equipment supplied by the City is to be used for business purposes only.
6. Consistent with the city's expectations of information security for employees working at the office, telecommuting employees will be expected to ensure the protection of information accessible from their home office.
7. Employees should not assume any specified period of time for emergency telework arrangements, and the City may require employees to return to regular, in-office work at any time.

SECTION XIV – GENERATIVE ARTIFICIAL INTELLIGENCE POLICY

The purpose of this policy is to outline the acceptable use of generative artificial intelligence (AI) by employees. The policy is designed to ensure that AI is used in a responsible and productive manner that does not compromise the security or integrity of city data, networks, or systems.

A. POLICY:

1. This policy applies to all business use cases involving the City of Haysville, including but not limited to:
 - a. Written documentation (i.e., policy, ordinances, or regulations) and correspondence (such as memorandums, letters, text messages, and emails),

- b. Research,
- c. Summarizing and proofreading documents,
- d. Making business decisions that impact short-term or long-term activities or policies and procedures.

B. RESPONSIBILITIES:

1. Responses generated from generative AI outputs shall be reviewed by knowledgeable human operators for accuracy, appropriateness, privacy and security before being acted upon or disseminated.
2. Responses generated from generative AI shall not:
 - a. Be used verbatim,
 - b. Be assumed to be truthful, credible, or accurate,
 - c. Be treated as the sole source of reference,
 - d. Be used to issue official statements (i.e. policy, ordinances, or regulations),
 - e. Be solely relied upon for making final decisions,
 - f. Be used to impersonate individuals or organizations.
3. Personally identifiable information, confidential information, or other restricted information shall not be provided when interacting with generative AI.
4. Material that is inappropriate for public release shall not be entered as input to generative AI.
5. Material that is copyrighted or the property of another, shall not be entered as input to generative AI.
6. Generative AI shall not be used for any activities that are harmful, illegal, or in violation of city policies.

C. SECURITY:

1. Employees must take reasonable measures to ensure the security of any data or information accessed, created, or transmitted using AI.

2. Employees must comply with all related policies related to data security, including password policies, encryption policies, and data backup policies.
3. Employees must report any suspected security breaches or incidents related to the use of AI to the appropriate IT personnel.

ARTICLE B

COMPENSATION

This manual relates to policies and procedures regarding positions, job classifications and pay ranges.

THE CITY OF HAYSVILLE IS AN AT-WILL EMPLOYER AND EMPLOYMENT MAY BE TERMINATED BY EITHER THE CITY OR THE EMPLOYEE WITHOUT PRIOR NOTICE.

THIS MANUAL SHALL NOT BE CONSTRUED TO BE A CONTRACT, BUT A GUIDE.

THE CITY OF HAYSVILLE RESERVES THE RIGHT TO MAKE CHANGES TO THIS MANUAL AT ITS DISCRETION WITHOUT PRIOR NOTICE.

SECTION I - POSITION CLASSIFICATION PLAN

A. POSITIONS:

Each position in the City government is established or abolished with Governing Body approval.

B. CLASSIFICATIONS:

Each position shall be assigned, with Governing Body approval, to a classification based on job requirements and responsibilities.

C. PAY RANGES:

Each job classification shall be assigned an appropriate range of pay, approved by the City Governing Body.

D. ABOLITION OF A POSITION:

Whenever the Department Head or Mayor determines that a particular position is no longer necessary, the Mayor may, with the approval of the Governing Body, declare the position abolished. Any employee in a regular position that has been abolished may be transferred in accordance with procedures agreed upon by Department Heads and the Governing Body.

E. CLASSIFICATION OF NEW POSITIONS:

The Mayor may, with City Council approval, establish new positions and negotiate salary and benefits for those positions.

Such new positions are subject to a training period of six (6) months unless waived by the appropriate Department Head (or Mayor if the employee reports to the Mayor). If the new position requires a certification that takes longer than six (6) months to complete, the training period will be extended to match the length of time needed to receive the certification.

F. CHANGES OF DUTIES, RECLASSIFICATION OF POSITIONS:

The reclassification of a position shall effect no change in the salary of any employee in that position if the employee's salary falls within the range of the new classification. For information on Transfers, see Article A, Section II, Letter D.

Any employee may request in writing a classification review of his/her own position at any time, if a similar request had not been made within the previous twelve (12) months. Such a request must first be filed with the appropriate Department Head. Within ten (10) days of receiving this request, the Department Head shall forward it to the Personnel Manual Committee (consisting of all Department Heads) together with the Department Head's own written recommendation as to whether the position should be reclassified. Any request for reclassification will be reviewed and acted upon within ninety (90) days of its receipt.

G. EFFECTS OF RECLASSIFICATION:

When a position is reclassified, the employee in that position shall remain in it if the Department Head determines that the employee is qualified to perform the essential functions of the reclassified position. The employee in the reclassified position is subject to the six (6) month training period unless waived by the Department Head (or Mayor if the employee reports to the Mayor). If the new position requires a certification that takes longer than six (6) months to complete, the training period will be extended to match the length of time needed to receive the certification.

If the Department Head determines that the employee in the reclassified position lacks the qualifications necessary for that position, the Department Head shall prepare a written summary of this finding and submit it to the Mayor. If the Mayor agrees with that finding, the employee shall be reassigned as follows:

1. If a vacancy exists in a position with a pay range the employee's present salary falls within, he/she may be transferred to the vacant position if the employee meets the minimum qualifications of the position.

2. If no vacancies exist with pay ranges within which the employee's current salary falls, the displaced employee may be transferred to the position of the person with least seniority in the same department if that displaced employee has the minimum qualifications required of the position. Any person of lesser seniority who is replaced under this provision shall be laid off.

H. NOTICE OF RECLASSIFICATION:

Written notice of any reclassification shall be given by the Department Head to the affected employee thirty (30) days before the action shall become effective.

SECTION II - COMPENSATION

A. ESTABLISHMENT OF WAGE SCHEDULE:

The Department Heads, with Governing Body approval, shall establish a wage schedule. Each classified position will be covered by this schedule.

B. SALARY INCREASE:

Employee performance evaluations, budget authority and funds availability will be considered in determining salary increases and decreases, and as a factor in promotions and demotions.

C. BLANKET RAISES:

The Governing Body may grant blanket raises for all employees when funds are available.

D. COST OF LIVING:

Subject to budgetary considerations, all employees in regular positions on the pay chart shall be covered by a cost-of-living allowance, which will be determined at the time of budget preparation and shall become effective for the first full pay period in January of each year.

The cost-of-living allowance will be based on the average Consumer Price Index during the most recently available previous twelve-month period, calculated on the average of the salary of the lowest paid City employee and the highest paid City employee, not including Department Heads, part-time or temporary positions.

E. LONGEVITY PAY:

Each year longevity pay shall be given to each regular full-time employee who will complete five (5) years of full-time employment by December 31 of that year. Longevity will be paid at a rate of \$50 per year for each year of employment, years five (5) through nine (9); \$75 per year for years ten (10) through nineteen (19); \$100 per year for years twenty (20) through twenty-nine (29); and

\$125 per year thirty (30) years and over. All applicable taxes will be deducted from this pay and the check will be given on the first Friday in December that is not a regular payday. Employee must be active at this time to receive Longevity Pay. This payment may be combined with any holiday or sick leave pay for which the employee might be eligible.

F. STEP INCREASES:

Annually, prior to the end of June, each Department Head shall evaluate the job performance of his/her employees. Excessive absences resulting in an insufficient body of work to evaluate will delay the annual performance evaluation until a sufficient body of work is established. Subject to budgetary considerations, employees who have demonstrated satisfactory job performance shall be eligible for a step increase effective the first full pay period in July. No step increase will be given to an employee who is in training. Only one step increase will be given in any six (6) month period.

Step Increases, whether due to annual review, end of training, promotion, transfer, etc., shall be effective the first pay period following the effective date of the review, end of training, promotion, transfer, etc. If, however, the effective date falls on the first business day of a pay period then the increase will be effective for the current pay period.

G. PROMOTION TRAINING PERIOD:

An employee receiving a promotion will be subject to a training period of six (6) months unless waived by the Department Head (or Mayor if the employee reports to the Mayor). If the new position requires a certification that takes longer than six (6) months to complete, the training period will be extended to match the length of time needed to receive the certification and complete training.

H. PAY PERIODS:

Employees are paid every two weeks. Paychecks shall be distributed every other Friday unless such Friday is a holiday. In that case, paychecks shall be distributed the last workday prior to the holiday.

It is crucial that the Human Resource Generalist receive all time sheets no later than 12:00 p.m. (noon) on the Monday following the close of a pay period. Failure to receive the timecard or time sheet by the 12:00 p.m. deadline will cause the affected employee to not receive any overtime pay until the next pay period, i.e. the paycheck will be figured at 40 hours of straight time.

If an employee wants to allow someone else to pick up his/her paycheck, the employee must submit in writing a request to their Department Head prior to payday. Such request shall be valid until changed by the employee.

If the employee wants his/her paycheck deposited directly via ACH, the employee must fill out the appropriate form and return it to the Human Resource Generalist.

I. PAY ON TERMINATION:

An employee whose employment with the City ceases will receive his/her final paycheck on the first regularly scheduled payday following the date employment ends.

1. Resignation (Voluntary Termination)

a. Vacation Leave – Unused, accrued vacation time will be paid at the employee’s regular rate of pay provided the employee has been in service of the City for at least one year.

b. Sick Leave

i. With proper notice – If two (2) weeks’ notice has been given, an employee may receive one-half of credited sick leave.

ii. Without proper notice – If two (2) weeks’ notice has not been given, no payment for sick leave will be made.

c. PTO Leave

i. With proper notice – If two (2) weeks’ notice has been given, an employee is entitled to payment of their PTO balance as of the termination date up to the maximum permitted carry amount.

ii. Without proper notice – If two (2) weeks’ notice has not been given, no payment for PTO will be made.

d. Wellness Leave

i. With proper notice – If two (2) weeks’ notice has been given, an employee may receive pay for one half of credited wellness leave.

ii. Without proper notice – If two (2) weeks’ notice has not been given, no payment for wellness leave will be made.

e. Compensatory Time – Unused, earned compensatory time will be paid.

2. Retirement – An employee wishing to retire shall give the Department Head and the Human Resource Generalist no less than three (3) months’ notice, and at the time of such notice, the employee should complete all required paperwork. Retirement from City service shall be recognized when an employee files official retirement paperwork

with KPERS or when an employee has completed at least twenty-five (25) years of service with the City.

- a. Vacation Leave – Unused, accrued vacation time will be paid at the employee’s regular rate of pay.
 - b. Sick Leave – Unused, accrued sick leave will be paid at the employee’s regular rate of pay.
 - c. PTO Leave – Unused, accrued PTO will be paid at the employee’s regular rate of pay up to the maximum permitted carry amount.
 - d. Wellness Leave – Unused, earned wellness leave will be paid at the employee’s regular rate of pay.
 - e. Compensatory Time – Unused, earned compensatory time will be paid.
3. Termination (Employer Initiated)
- a. Vacation Leave – Unused, accrued vacation time will be paid at the employee’s regular rate of pay.
 - b. Sick Leave – No payment for sick leave will be made.
 - c. PTO Leave – No payment for PTO leave will be made.
 - d. Wellness Leave – No payment for wellness leave will be made.
 - e. Compensatory Time – Unused, earned compensatory time will be paid.
 - f. Death – All unused, accrued benefits will be paid to the named beneficiary at the next regular payday. No limit is placed on unused, accrued sick leave benefits in the case of death of the employee.
4. All Terminations
- a. No payment for unused personal holidays will be made.

J. OVERTIME HOURS AND COMPENSATORY TIME OFF:

Overtime compensation and compensatory time off is scheduled with the Department Head and shall be administered in accordance with City policy and the Fair Labor Standards Act.

For employees other than exempt employees, overtime is computed at one and one-half times the employee's salary for hours accumulated over forty hours per week and compensatory time is computed at one and one-half times the number of overtime hours accumulated over forty hours per week. Sick leave shall be excluded for the purposes of figuring the initial forty hours.

K. ON-CALL PAY:

1. When an employee is required to remain on call for emergency duty, the employee shall be compensated as follows:
 - a. Monday – Friday: 6% of their base rate of pay per hour based on the number of hours the employee remains on-call, except on holidays.
 - b. Saturday – Sunday: 12% of their base rate of pay per hour based on the number of hours the employee remains on call.
 - c. Holidays: 12% of their base rate of pay per hour based on the number of hours the employee remains on call.
- ~~2.~~ The number of on-call hours shall be figured on those above the regularly scheduled work week. If the on-call employee is called-out, the employee will receive compensation for actual time worked, unless time is under 2 hours then compensation will be according to the Call-Out Pay section below, but will not receive both on-call and regular compensation for the same hour/time worked.
3. Example: Employee A's base rate of pay is \$15.00 per hour. Employee A's on-call rate of pay would be \$0.90 per hour. The employee's regularly scheduled work week is 8 am to 5 pm Monday through Friday. The employee would be compensated for 16 hours at \$0.90 per hour each day they are on call Monday through Friday and for 24 hours at \$1.80 per hour on Saturday and Sunday. If the employee is called out for one hour other than the regular workday, the employee would receive \$15.00 (or \$22.50 if the time was overtime) not \$15.90 (nor \$23.85 if the time was overtime).

L. CALL-OUT PAY:

Any employee who is "called-out" is awarded 2 hours minimum compensation plus time worked beyond those two hours on that same day. The "call-out" must be approved by a supervisor. This call-out policy applies to all City departments.

M. HOLIDAY OVERTIME:

Except for the police department, if an employee is required to work during a holiday recognized by the City of Haysville, the employee shall report to work and will be compensated for such time

at work on the actual date of the legal holiday, at a rate one and one-half (1 ½) times his/her regular rate of pay in addition to their regular rate of pay.

A Department Head may grant compensatory time off in lieu of holiday overtime pay if taken within the same week.

Police Department personnel will be paid their normal rate of pay plus one and one-half times their normal pay for the hours worked on the legal holiday and will not receive an additional day off for the holiday. When the legal holiday falls on a scheduled day off, the employee will be compensated for an extra day of pay.

Police Department personnel who work on holidays will receive a holiday paycheck the first week of December which is not a normal payroll week for the holidays worked during the year. Calculations should be completed and given to the Human Resource Generalist by November 15th in order to accommodate accounting procedures.

If a police department employee has accumulated holidays not paid for, he/she may use the holidays as time off in an emergency, at the discretion of the Department Head.

N. HAZARD PAY:

The Governing Body may authorize hazard pay for employees.

O. SHIFT DIFFERENTIAL

Shift differential pay is extra compensation intended for certain police employees who regularly work a less desirable shift, such as evenings or midnight shifts. Certain police employees assigned to those shifts shall receive the differential amount in addition to their normal rate of pay. In certain situations the differential may also be paid due to special assignment (such as a training officer assignment). The number of hours worked that the differential is applied to shall be reported on the employee's time sheet, and shall be paid on the regular pay check.

P. PAYROLL DISCREPENCIES

Employees who believe they have been subject to improper salary deductions or who have not been fully paid for any payroll period, should notify the Human Resource Generalist immediately upon discovering such discrepancy. If it is determined that a salary deduction was improper or that the employee did not receive full compensation for any payroll period, the employee will be reimbursed for any improper deduction or paid for any previously unpaid wages on the next payroll period following the determination.





HAYSVILLE POLICE DEPARTMENT

February 2026

TOTAL CALLS	1453	DOGS IMPOUNDED (AT LARGE)	09
CASE NUMBERS ISSUED	123	DOGS IMPOUNDED (OTHER)	00
SUMMONS ISSUED	135	OWNER CITED/IMPOUNDED	05
CITY CODE	10	RETURNED TO OWNER	06
CRIMINAL MISD	19	NO IMPOUND/CITED	04
TRAFFIC MISD	34	RELEASED TO COUNTY	03
TRAFFIC INF	52	DECEASED ANIMALS	21
VOIDED	00	ANIMALS HELD	00
WARNINGS	08		
		CITY LICENSE	00
ARRESTS	66	LICENSES PURCHASED	
ADULT	63	15th TO 15th OF MONTH	11
JUVENILE	03		
CINC	00		
CITE/RELEASE	22		
HPD WARRANTS	06		
OUTSIDE ARRESTS	15		
MV ACCIDENTS	04	WARRANTS ISSUED	10
INJURY	01		
NON-INJURY	03		
VACATION HOMES	02		
COMMUNITY POLICING	04	K9 DEPLOYMENTS	02
SPECIAL WATCH	05	MILESDRIVEN	16,704
CRS WALK –INS	61		
INCOMING CALLS	723		
OUTGOING CALLS BY CRS	51		





Summary

Month	No Trash Service	Nuisance	Auto on Grass	Unsafe Structure	Grass Residential	Grass Commercial	Lighting	Diseased Tree	Other	Nuisance Auto on Grass	Total Violations	Total Cases
January	1	18	2	0	0	0	0	0	2	5	28	22
February	1	19	9	0	0	0	0	0	0	13	43	35
March	0	0	0	0	0	0	0	0	0	0	0	0
April	0	0	0	0	0	0	0	0	0	0	0	0
May	0	0	0	0	0	0	0	0	0	0	0	0
June	0	0	0	0	0	0	0	0	0	0	0	0
July	0	0	0	0	0	0	0	0	0	0	0	0
August	0	0	0	0	0	0	0	0	0	0	0	0
September	0	0	0	0	0	0	0	0	0	0	0	0
October	0	0	0	0	0	0	0	0	0	0	0	0
November	0	0	0	0	0	0	0	0	0	0	0	0
December	0	0	0	0	0	0	0	0	0	0	0	0
Total	2	37	11	0	0	0	0	0	2	18	71	57



MARCH 2026

- Programs & Upcoming Events -

DADDY DAUGHTER DATE NIGHT

Saturday, March 7th

5:00 PM or 7:00 PM \$15/Person

COED FLAG FOOTBALL

March 9-16-23-30

Mondays @ 6:00 PM Dorner Park
3rd-6th Grade Boys & Girls \$40

ADULT PUTT-PUTT TOURNEY

Saturday, March 21st

Men's & Coed Divisions \$20/2-Person Team

TRIVIA NIGHT

Saturday, March 21st at 7:00 PM

\$60/4 Person Team Cash/Prizes

HAPPY FEET

March 26 - April 30 (Thursdays)

3-4 Yr Olds 6:00-6:30 PM \$35/Participant
5-7 Yr Olds 6:35-7:20 PM \$40/Participant

PARTY IN THE O60

Saturday, April 25th @ Riggs Park
3:00 - 9:00 PM

Cornhole Tourney @ 3 PM
Pre-Register @ HAC by April 10th!

Cruisin' Car Show (3-6 PM)
Craft Show (3-9 PM)

Beer Garden by Shaken or Stirred (3-9 PM)

Food Trucks (3-9 PM)

K-Rich (3-4 PM)

Lithium Theory 83 (5:30-9 PM)

Shamrock Shuffle 5K - March 14
Youth Soccer Games Begin - March 14
Spring Break Camp - March 16-20

SOFTBALL/BASEBALL PRACTICES

(Start Week of March 23rd)

ALL AGES SILENT DISCO PARTY

Saturday, March 28th

7:00 - 9:00 PM \$10/Person

EASTER EGG HUNT

Sunday, March 29th

Dorner Park @ 3:00 PM
Children Aged 10 & Younger

TINY TOT NINJAS

April 6-13-20-27 Monday Evenings
3-5 Yr Olds 6:00 OR 6:30 PM \$40

GYMNASTICS

April 14th - May 19th (Tuesdays)

3-4 Yr Olds 5:45-6:15 PM \$35
5-6 Yr Olds 6:20-7:05 PM \$40
6-8 Yr Olds 7:10-7:55 PM \$40

COMING IN APRIL

Summer Elements Registration (April 1st)
Pool Sales Begin (April 6th)
Parent Night Out (April 11th)
SOS Days (April 3rd, 6th & 27th)
Party in the O60 (April 25th)
T-Ball Games Start End of April
Splash Pad Opens May 1st
Milkshakes with Mom (May 5th)



HAYSVILLE RECREATION



**SHAMROCK
SHUFFLE**

SATURDAY, MARCH 14TH @ HAYSVILLE ACTIVITY CENTER

**EACH REGISTERED RUNNER GETS A SHIRT, MEDAL AND
POST RACE REFRESHMENTS! REGISTER BY
FEBRUARY 20TH TO GUARANTEE YOUR SHIRT SIZE!**


5K PRICES:

\$25/17YRS & YOUNGER

\$35/EARLY BIRD DISCOUNT (ENDS FEB 13TH)

\$40/PRE-REGISTRATION

\$45/DAY OF REGISTRATION



**REGISTER IN PERSON AT THE HAYSVILLE ACTIVITY CENTER
OR REGISTER ONLINE AT HAYSVILLEREC.COM**

TRIVIA NIGHT

HAYSVILLE RECREATION

MARCH 21, 2026

\$60/4-PERSON TEAM

\$1,000 CASH/PRIZES

SHAKEN OR STIRRED DRINKS

LIGHT SNACKS PROVIDED!

7:00 PM

ACTIVITY CENTER

523 SARAH LN, HAYSVILLE



REGISTRATION DEADLINE IS FRIDAY. MARCH 13TH

HAYSVILLE RECREATION'S 1ST ANNUAL

PUTT - PUTT TOURNAMENT

Grab a partner and join us for Haysville Recreation's first ever indoor putt-putt tournament! Partners will team up and compete on 8' portable holes against the rest of the field!

Format: 2-Person Teams (ages 18+) play 18 holes of Alternate Shot. Clubs, balls & scorecards will be provided! Awards for winners!!

SATURDAY, MARCH 21ST

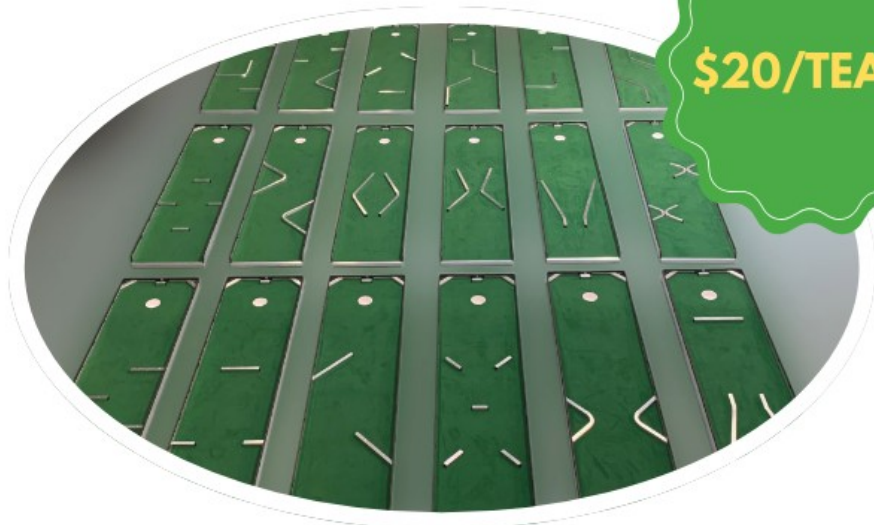
Two Division's:

"Men's Division"

8:30 AM Start Time

"Coed Division"

10:00 AM Start Time



\$20/TEAM

REGISTRATION DEADLINE: WEDNESDAY, MARCH 18TH

Register as a team online @ haysvillerec.com.

Contact: Nick Norris



316-529-5922



nnorris@haysvilleks.gov



HAYSVILLE RECREATION PRESENTS



NEW
EVENT!!

SILENT DISCO

PARTY

NEW
EVENT!!

FUN FOR ALL 6YRS & UP!

MUST PRE-REGISTER!!

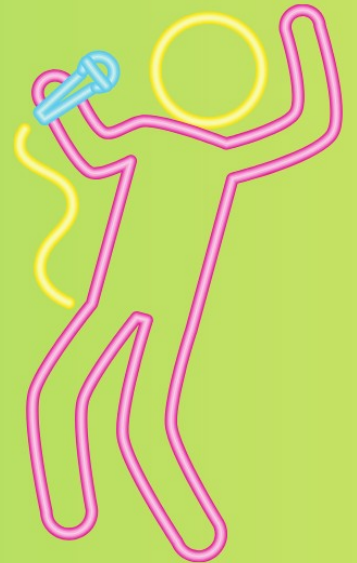
\$10/PERSON

(NO WALK-IN REGISTRATIONS)

**SATURDAY,
MARCH 28TH**

7:00-9:00PM

HAYSVILLE ACTIVITY CENTER



REGISTER ONLINE @ HAYSVILLEREC.COM - 529-5922 - 523 SARAH LN



AP Summary of Expenditures By Vendor Name

Payment Dates 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: 18001587 - 1-800-JUNKPRO					
1-800-JUNKPRO	84602	02/10/2026	JUNK REMOVAL: 150 S. WIRE AVE. 01/26/2026	001-28-2012	437.00
1-800-JUNKPRO	84955	02/24/2026	JUNK REMOVAL: 335 HUNGERFORD AVE. 02/11/2026	001-28-2012	147.00
Vendor 18001587 - 1-800-JUNKPRO Total:					584.00
Vendor: AAAP0014 - AAA PORTABLE SERVICES LLC					
AAA PORTABLE SERVICES LLC	I237792	02/24/2026	PORTABLE RESTROOM 1EA. - 608 CHATTA	030-50-2092	120.75
AAA PORTABLE SERVICES LLC	I237793	02/24/2026	PORTABLE RESTROOM 1EA. - 1956 W. GRAND	030-50-2092	120.75
AAA PORTABLE SERVICES LLC	I237794	02/24/2026	PORTABLE RESTROOM 2EA. - 900 W. GRAND	030-50-2092	241.50
Vendor AAAP0014 - AAA PORTABLE SERVICES LLC Total:					483.00
Vendor: ACME0033 - ACME WASTE SYSTEMS, LLC.					
ACME WASTE SYSTEMS, LLC.	I49306	02/10/2026	C & D DISPOSAL - PW RECYCLE CNTR.	036-56-3017	2,245.78
Vendor ACME0033 - ACME WASTE SYSTEMS, LLC. Total:					2,245.78
Vendor: AFLA0056 - AFLAC					
AFLAC	02 19 2026	02/19/2026	PAYROLL DEDUCTION AFLAC	001-00-2052	1,862.19
Vendor AFLA0056 - AFLAC Total:					1,862.19
Vendor: A-FO0011 - A-FORD-ABLE-LOCKSMITHING INC					
A-FORD-ABLE-LOCKSMITHING ...160541		02/10/2026	PURCHASE: MASTER PADLOCK #3 12EA. (PW)	001-03-2009	38.13
A-FORD-ABLE-LOCKSMITHING ...160541		02/10/2026	PURCHASE: MASTER PADLOCK #3 12EA. (PW)	010-30-2009	38.13
A-FORD-ABLE-LOCKSMITHING ...160541		02/10/2026	PURCHASE: MASTER PADLOCK #3 12EA. (PW)	011-31-2009	38.13
A-FORD-ABLE-LOCKSMITHING ...160541		02/10/2026	PURCHASE: MASTER PADLOCK #3 12EA. (PW)	021-41-2009	38.13
Vendor A-FO0011 - A-FORD-ABLE-LOCKSMITHING INC Total:					152.52
Vendor: AJRA1000 - AJ RAMIREZ					
AJ RAMIREZ	FEB 2026	02/02/2026	CELL PHONE REIMBURSEMENT	030-50-2002	35.00
Vendor AJRA1000 - AJ RAMIREZ Total:					35.00
Vendor: ALLE1943 - ALLEN HANTON					
ALLEN HANTON	FEB 2026	02/02/2026	CELL PHONE REIMBURSEMENT	001-22-2002	35.00
Vendor ALLE1943 - ALLEN HANTON Total:					35.00
Vendor: ALLP0094 - ALLPAK BATTERY					
ALLPAK BATTERY	436750	02/10/2026	BATTERY 1EA. - PW RADIO REPEATER	001-03-2006	47.14
ALLPAK BATTERY	436750	02/10/2026	BATTERY 1EA. - PW RADIO REPEATER	010-30-2006	47.12
ALLPAK BATTERY	436750	02/10/2026	BATTERY 1EA. - PW RADIO REPEATER	011-31-2006	47.12
ALLPAK BATTERY	436750	02/10/2026	BATTERY 1EA. - PW RADIO REPEATER	021-41-2006	47.12
Vendor ALLP0094 - ALLPAK BATTERY Total:					188.50
Vendor: ALTE0100 - ALTERNATIVE PEST MGMNT.					
ALTERNATIVE PEST MGMNT.	9838	02/10/2026	PEST CONTROL - VICKER'S BLDG.	001-09-2040	35.00
ALTERNATIVE PEST MGMNT.	9838	02/10/2026	PEST CONTROL - CITY HALL	001-09-2040	50.00

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ALTERNATIVE PEST MGMNT.	9838	02/10/2026	PEST CONTROL - SR. CNTR.	001-12-2040	35.00
Vendor ALTE0100 - ALTERNATIVE PEST MGMNT. Total:					120.00
Vendor: AMAN1999 - AMANDA M. DIAZ					
AMANDA M. DIAZ	FEB 2026	02/02/2026	CELL PHONE REIMBURSEMENT	001-01-2002	35.00
Vendor AMAN1999 - AMANDA M. DIAZ Total:					35.00
Vendor: AMER1447 - AMERICAN BACKFLOW					
AMERICAN BACKFLOW	1006562	02/24/2026	WATTS REPAIR KIT 1EA. - WATER PLANT BACKFLOW	011-31-2006	526.31
Vendor AMER1447 - AMERICAN BACKFLOW Total:					526.31
Vendor: ASKM2050 - ASKMACHINES					
ASKMACHINES	3597	02/10/2026	VENDING MACHINE - PUBLIC WORKS	001-03-2006	625.00
ASKMACHINES	3597	02/10/2026	VENDING MACHINE - PUBLIC WORKS	010-30-2006	625.00
ASKMACHINES	3597	02/10/2026	VENDING MACHINE - PUBLIC WORKS	011-31-2006	625.00
ASKMACHINES	3597	02/10/2026	VENDING MACHINE - PUBLIC WORKS	021-41-2006	625.00
Vendor ASKM2050 - ASKMACHINES Total:					2,500.00
Vendor: ASSO0193 - ASSOCIATED MATERIAL & SUPPLY					
ASSOCIATED MATERIAL & SU...	50935	02/10/2026	FILL SAND 13.69 TONS	021-41-2009	58.18
Vendor ASSO0193 - ASSOCIATED MATERIAL & SUPPLY Total:					58.18
Vendor: AUST0211 - AUSTIN HOSE					
AUSTIN HOSE	02267434	02/10/2026	HYDRAULIC HOSE ASSY. 1EA. - PEAR TREE GEN. (SEWER)	010-30-2006	23.75
AUSTIN HOSE	02270373	02/24/2026	HIGH PRESSURE FLAT FACE COUPLING 3EA. (PW)	001-03-2009	48.09
AUSTIN HOSE	02270373	02/24/2026	HIGH PRESSURE FLAT FACE COUPLING 3EA. (PW)	010-30-2009	48.08
AUSTIN HOSE	02270373	02/24/2026	HIGH PRESSURE FLAT FACE COUPLING 3EA. (PW)	011-31-2009	48.08
AUSTIN HOSE	02270373	02/24/2026	HIGH PRESSURE FLAT FACE COUPLING 3EA. (PW)	021-41-2009	48.08
AUSTIN HOSE	02274013	03/24/2026	100FT OILFIELD SUCTION HOSE 2EA. (STREET)	021-41-2006	25.00
Vendor AUST0211 - AUSTIN HOSE Total:					241.08
Vendor: BEAL0281 - BEALL & MITCHELL LLC					
BEALL & MITCHELL LLC	FEB 2026	02/02/2026	PROFESSIONAL SERVICES - JUDGE	001-06-1100	1,775.53
Vendor BEAL0281 - BEALL & MITCHELL LLC Total:					1,775.53
Vendor: BIGT0314 - BIG TOOL STORE					
BIG TOOL STORE	788988	02/10/2026	PERMA COIL KIT 1EA. (SEWER)	010-30-2012	29.44
BIG TOOL STORE	788988	02/10/2026	1/2" DRIVE SAE 6-POINT SOCKET SET 1EA. (SEWER)	010-30-2012	272.70
BIG TOOL STORE	788988	02/10/2026	TITANIUM COATED MILWAUKEE DRILL 1EA. (SEWER)	010-30-2012	20.04
Vendor BIGT0314 - BIG TOOL STORE Total:					322.18
Vendor: BORD0351 - BORDER STATES ELECTRIC SUPPLY					
BORDER STATES ELECTRIC SU...	931831077	02/10/2026	13.5W LED/HID LIGHT 2EA. (VICKERS STATION)	001-09-2079	30.78
BORDER STATES ELECTRIC SU...	931831092	02/10/2026	20A GFCI RECEPTACLE 3EA. (PW)	001-03-2009	12.90
BORDER STATES ELECTRIC SU...	931831092	02/10/2026	WIRE STRIPPER/CUTTER 1EA. (PW)	001-03-2009	5.50
BORDER STATES ELECTRIC SU...	931831092	02/10/2026	20A GFCI RECEPTACLE 3EA. (PW)	010-30-2009	12.92
BORDER STATES ELECTRIC SU...	931831092	02/10/2026	WIRE STRIPPER/CUTTER 1EA. (PW)	010-30-2009	5.49

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BORDER STATES ELECTRIC SU...	931831092	02/10/2026	20A GFCI RECEPTACLE 3EA. (PW)	011-31-2009	12.92
BORDER STATES ELECTRIC SU...	931831092	02/10/2026	WIRE STRIPPER/CUTTER 1EA. (PW)	011-31-2009	5.49
BORDER STATES ELECTRIC SU...	931831092	02/10/2026	20A GFCI RECEPTACLE 3EA. (PW)	021-41-2009	12.92
BORDER STATES ELECTRIC SU...	931831092	02/10/2026	WIRE STRIPPER/CUTTER 1EA. (PW)	021-41-2009	5.49
BORDER STATES ELECTRIC SU...	931891568	02/24/2026	THHN-12-WHT-19STR WIRING 500FT (ANTIQUE LIGHTS)	036-56-3036	193.80
BORDER STATES ELECTRIC SU...	931891568	02/24/2026	THHN-12-GRN-19STR WIRING 500FT (ANTIQUE LIGHTS)	036-56-3036	193.80
BORDER STATES ELECTRIC SU...	931891568	02/24/2026	THHN-12-BLK-19STR WIRING 500FT (ANTIQUE LIGHTS)	036-56-3036	193.80
BORDER STATES ELECTRIC SU...	931891579	02/24/2026	20A GFCI RECEPTACLE 7EA. (PW)	001-03-2009	30.12
BORDER STATES ELECTRIC SU...	931891579	02/24/2026	20A GFCI RECEPTACLE 7EA. (PW)	010-30-2009	30.14
BORDER STATES ELECTRIC SU...	931891579	02/24/2026	20A GFCI RECEPTACLE 7EA. (PW)	011-31-2009	30.14
BORDER STATES ELECTRIC SU...	931891579	02/24/2026	20A GFCI RECEPTACLE 7EA. (PW)	021-41-2009	30.14
BORDER STATES ELECTRIC SU...	931907836	02/24/2026	14T8 LED BULB 25EA. (HAC)	030-50-2009	155.25
BORDER STATES ELECTRIC SU...	931915942	02/24/2026	BLUE WING-NUT WIRE CONNECTOR 100EA. (HAC)	030-50-2006	10.59
BORDER STATES ELECTRIC SU...	931915956	02/24/2026	THHN-10-RED-19STR WIRING 500FT (ANTIQUE LIGHTS)	036-56-3036	193.80
BORDER STATES ELECTRIC SU...	931915956	02/24/2026	8400 3/8" CABLE CONNECTOR 100EA. (ANTIQUE LIGHTS)	036-56-3036	100.16
BORDER STATES ELECTRIC SU...	931915956	02/24/2026	OXIDE INHIBITOR 1EA. (ANTIQUE LIGHTS)	036-56-3036	22.36
BORDER STATES ELECTRIC SU...	931923677	02/24/2026	BULK HEAT SHRINK SLEEVE (ANTIQUE LIGHTS)	036-56-3036	34.91
BORDER STATES ELECTRIC SU...	931972165	02/24/2026	KEYSTONE LED27 E26 HID REPLACEMENT 4EA. (WWTP)	010-30-2006	257.00
BORDER STATES ELECTRIC SU...	931972168	02/24/2026	BULK HEAT SHRINK SLEEVE 6EA. (ANTIQUE LIGHTS)	036-56-3036	65.88
Vendor BORD0351 - BORDER STATES ELECTRIC SUPPLY Total:					1,646.30
Vendor: BOSL2288 - BOSLEY'S TIRE PROS					
BOSLEY'S TIRE PROS	33303	02/10/2026	225/60R18 TIRES 4 EA. - PATROL CAR #09-20	001-02-2035	572.32
BOSLEY'S TIRE PROS	33303	02/10/2026	LESS ORDER DISCOUNT	001-02-2035	-285.66
BOSLEY'S TIRE PROS	33303	02/10/2026	225/60R18 TIRES 4EA. - PATROL CAR #08-23	001-02-2035	572.32
Vendor BOSL2288 - BOSLEY'S TIRE PROS Total:					858.98
Vendor: BRAD0358 - BRAD MURRAY, INC.					
BRAD MURRAY, INC.	PAY APP. 01 - HISTORIC SIDE...	02/24/2026	PROJECT: HISTORIC DISTRICT SIDEWALK	096-66-3023	58,187.00
Vendor BRAD0358 - BRAD MURRAY, INC. Total:					58,187.00
Vendor: BRAD2559 - BRADY SIMMONS					
BRADY SIMMONS	01/18/2026 - 02/14/2026	02/24/2026	CELL PHONE REIMBURSEMENT	001-02-2040	35.00
Vendor BRAD2559 - BRADY SIMMONS Total:					35.00
Vendor: BREN0367 - BRENNTAG SOUTHWEST INC					
BRENNTAG SOUTHWEST INC	BSW677151	02/10/2026	CHLORINE 900LBS. - WATER DEPT.	011-31-2009	1,503.00
BRENNTAG SOUTHWEST INC	BSW677151	02/10/2026	TRANSPORTATION CHARGE	011-31-2009	170.00
BRENNTAG SOUTHWEST INC	BSW677151	02/10/2026	VESSEL RECVOERY FEE	011-31-2009	90.00
Vendor BREN0367 - BRENNTAG SOUTHWEST INC Total:					1,763.00
Vendor: BROD2244 - BRODY WILSON					
BRODY WILSON	02 10 2026 A	02/10/2026	REFEREE BASKETBALL 1 HR. 01/31/2026	030-50-1250	18.00

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BRODY WILSON	02 10 2026 A	02/10/2026	REFEREE BASKETBALL 2 HRS. 01/31/2026	030-50-1250	30.00
Vendor BROD2244 - BRODY WILSON Total:					48.00
Vendor: CALE2796 - CALE TOPINKA					
CALE TOPINKA	FEB 2026	02/02/2026	CELL PHONE REIMBURSEMENT	010-30-2002	11.67
CALE TOPINKA	FEB 2026	02/02/2026	CELL PHONE REIMBURSEMENT	011-31-2002	11.67
CALE TOPINKA	FEB 2026	02/02/2026	CELL PHONE REIMBURSEMENT	021-41-2002	11.66
Vendor CALE2796 - CALE TOPINKA Total:					35.00
Vendor: CAPI0431 - CAPITAL ONE					
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	AMAZON - COMPUTER MOUSE 1EA. (CC)	001-01-2004	5.97
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	ADOBE - AROBAT PRO DC SUBSCRIPTION (CC)	001-01-2004	21.69
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	SHRM - 2026 MEMBERSHIP DUES (B. DODGE)	001-01-2064	299.00
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	ADOBE - PHOTOSHOP SUBSCRIPTION (CC)	001-01-2064	24.94
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	CABELA'S - SEAT BACK ORGANIZER 1EA. (PD)	001-02-2016	59.66
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	OPENAI - CHAT GPT PLUS SUBSCRIPTION (PW)	001-03-2004	5.00
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	BEST BUY - APPLE PENCIL 1EA. (PW)	001-03-2009	32.25
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	SK DONUTS - EMPLOYEE DONUTS (PARK & STREET)	001-03-2009	18.43
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	PCS - REVITALIZE & SPRAYER (PARK)	001-03-2009	132.81
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	KEY INDUSTRIES - PW UNIFORMS	001-03-2012	190.39
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	KEY INDUSTRIES - PW UNIFORMS	001-03-2012	29.39
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	KEY INDUSTRIES - PW UNIFORMS	001-03-2012	38.87
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	PMI - PMP EXAM & MEMBERSHIP (PW)	001-03-2012	156.00
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	AMAZON - CLEANING SUPPLIES (BLDG. & GRNDS.)	001-09-2009	12.52
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	AMAZON - CLEANING SUPPLIES (BLDG. & GRNDS.)	001-09-2009	15.38
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	ULINE - LOBBY CHAIR 2EA. (CITY HALL)	001-09-2012	560.49
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	IDRIVE.COM - ONLINE BACKUP OVRCHRG	001-10-2040	99.50
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	AMAZON - TISSUE BOXES 4/PK. 6EA. (CITY)	001-10-2077	34.86
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	DOLLAR TREE - BINGO PRIZES (SR. CNTR.)	001-12-2012	79.75
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	DILLONS - FEBRUARY DINNER CHICKEN (SR. CNTR.)	001-12-2012	136.47
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	AMAZON - VALENTINES PARTY SUPPLIES (SR. CNTR.)	001-12-2012	144.40
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	WALMART - VALENTINES DINNER SUPPLIES (SR. CNTR.)	001-12-2012	177.72
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	AMAZON - VALENTINES PARTY SUPPLIES (SR. CNTR.)	001-12-2012	12.99
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	HOBBY LOBBY - BINGO PRIZES/TABLECLOTHS (SR. CNTR.)	001-12-2012	70.27
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	NOAH'S DONUTS - SR. CNTR. COFFEE & DONUTS	001-12-2012	15.19
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	AMAZON - VALENTINES BAKE CLASS SUPP. (SR. CNTR.)	001-12-2012	50.97

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	DOLLAR TREE - VALENTINES BALLOONS (SR. CNTR.)	001-12-2012	35.00
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	AMAZON - CHILI COOK OFF SUPPLIES (SR. CNTR.)	001-12-2012	61.47
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	AMAZON - VALENTINES CRAFT SUPPLIES (SR. CNTR.)	001-12-2012	21.99
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	AMAZON - VALENTINES CRAFT SUPPLIES (SR. CNTR.)	001-12-2012	21.99
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	WAMART - BINGO PRIZES (SR. CNTR.)	001-12-2012	23.85
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	NOAH'S DONUTS - SR. CNTR. COFFEE & DONUTS	001-12-2012	17.00
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	KS DEPT OF AG - FOOD LICENSE RENEWAL (SR. CNTR.)	001-12-2015	220.00
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	ZOOM - MONTHLY SUBSCRIPTION FEE	001-18-2004	17.35
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	SPRINGHILL STE TOPEKA - 2026 LOCAL GOV DAY (MAYOR)	001-18-2015	110.00
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	AMAZON - OFFICE CHAIR 2EA. (INSP. DEPT.)	001-20-2004	149.98
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	SIMPLE IN/OUT - MONTHLY SUBSCRIPTION FEE	001-21-2040	9.99
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	OPENAI - CHAT GPT PLUS SUBSCRIPTION (PW)	010-30-2004	5.00
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	BEST BUY - APPLE PENCIL 1EA. (PW)	010-30-2009	32.25
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	PMI - PMP EXAM & MEMBERSHIP (PW)	010-30-2015	156.00
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	KEY INDUSTRIES - PW UNIFORMS	010-30-2016	100.77
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	KEY INDUSTRIES - PW UNIFORMS	010-30-2016	29.39
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	KEY INDUSTRIES - PW UNIFORMS	010-30-2016	38.87
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	OPENAI - CHAT GPT PLUS SUBSCRIPTION (PW)	011-31-2004	5.00
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	BEST BUY - APPLE PENCIL 1EA. (PW)	011-31-2009	32.25
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	HOME DEPOT - 6-POINT GEAR WRENCH 1EA. (WATER)	011-31-2012	99.43
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	KDHE - CERTIFICATE RENEWAL (K. LYONS)	011-31-2015	20.00
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	PMI - PMP EXAM & MEMBERSHIP (PW)	011-31-2015	156.00
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	KEY INDUSTRIES - PW UNIFORMS	011-31-2016	38.86
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	KEY INDUSTRIES - PW UNIFORMS	011-31-2016	37.88
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	KEY INDUSTRIES - PW UNIFORMS	011-31-2016	29.38
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	OPENAI - CHAT GPT PLUS SUBSCRIPTION (PW)	021-41-2004	5.00
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	HARBOR FREIGHT - GAS ENGINE PUMP 1EA. (STREET)	021-41-2006	289.99
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	BEST BUY - APPLE PENCIL 1EA. (PW)	021-41-2009	32.25
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	SK DONUTS - EMPLOYEE DONUTS (PARK & STREET)	021-41-2009	18.44
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	PMI - PMP EXAM & MEMBERSHIP (PW)	021-41-2015	156.00
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	KEY INDUSTRIES - PW UNIFORMS	021-41-2016	29.38
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	KEY INDUSTRIES - PW UNIFORMS	021-41-2016	37.85

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	KEY INDUSTRIES - PW UNIFORMS	021-41-2016	38.86
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	AMAZON - LABELS & TAPE (HAC)	030-50-2004	71.34
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	AMAZON - AA BATTERIE...	030-50-2004	27.04
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	FITNESS EQUIP. - REPAIRS	030-50-2006	394.99
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	02/12/2026 (PULL DWN/ROW)		
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	WHATABURGER - DINING 2026 KRPA CONF.	030-50-2015	31.48
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	COURTYARD TPKA - 2026 KRPA CONF. (CORTEZ)	030-50-2015	209.66
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	FAT SHACK - DINING 2026 KRPA CONF.	030-50-2015	73.07
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	COURTYARD TPKA - 2026 KRPA CONF. (NICK/AJ)	030-50-2015	228.80
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	IRON RAIL BREWING - DINING 2026 KRPA CONF.	030-50-2015	64.68
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	VRBO - TRAVEL RENTAL (2026 BOOST CONF.)	030-50-2015	811.20
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	KWIK SHOP - GAS PURCHASE (2026 KRPA CONF.)	030-50-2015	37.28
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	LITTLE CAESARS - PIZZA (PNO)	030-50-2092	38.94
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	AMAZON - KIDS JIGSAW PUZZLES (PUZZLES & PINTS)	030-50-2092	43.98
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	AMAZON - MOM PROM SUPPLIES (HAC)	030-50-2092	67.10
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	WALMART - FOAM BASEBALL BAT SET 1EA. (HAC)	030-50-2092	16.96
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	AMAZON - SOCCER BALLS & WHISTLE (HAC)	030-50-2092	277.37
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	SHAKEN OR STIRRED - MOM PROM (HAC)	030-50-2092	180.25
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	AMAZON - JIGSAW PUZZLE 7EA. (PUZZLES & PINTS)	030-50-2092	118.93
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	WALMART - FOAM BASEBALL BAT SET 13EA. (HAC)	030-50-2092	129.61
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	POWER SYSTEMS - KETTLEBELL 30LB. & 45LB.	030-50-2092	250.34
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	AMAZON - FOAM BASEBALL BAT SET 12EA. (HAC)	030-50-2092	137.64
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	FACEBOOK - MOM PROM AD	030-50-2092	21.88
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	AMAZON - JIGSAW PUZZLE 10EA. (PUZZLES & PINTS)	030-50-2092	169.90
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	PANDESSA PHOTO - 360 PHOTO BOOTH (MOM PROM)	030-50-2092	210.00
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	AMAZON - GLOW-IN-THE-DARK SUPPLIES (HAC)	030-50-2092	25.98
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	AMAZON - JIGSAW PUZZLE 5EA. (PUZZLES & PINTS)	030-50-2092	84.95
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	THE ART PARK - LATCH KEY FIELD TRIP	030-50-2094	456.00
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	WALMART - JUICE (LK)	030-50-2094	228.82
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	WALMART - SOS DAY DESSERT SUPPLIES (LK)	030-50-2094	65.18
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	GIFTS GALORE - FILLED EASTER EGGS	037-57-2012	600.00
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	OLLIE'S - MISC. LATCHKEY SUPPLIES	037-57-2012	60.17
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	AMAZON - PORTABLE DISC GOLF 1EA. (HAC)	037-57-2012	89.99
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	DILLONS - GIFT CARD PRIZES 4EA. (HAC)	037-57-2012	100.00
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	HULU - SUBSCRIPTION FEE	037-57-2012	103.06

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	CRUMBL COOKIES - COOKIES (AFTER PROM)	037-57-2012	240.76
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	PIZZA HUT - PIZZA & PUZZLE FEST (HAC)	037-57-2012	293.81
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	PIZZA HUT - PIZZA & PUZZLE FEST (HAC)	037-57-2012	21.69
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	CRUMBL COOKIES - COOKIES (AFTER PROM)	037-57-2012	240.76
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	AMAZON - MISC. LATCH KEY SUPPLIES	037-57-2012	348.08
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	AMAZON - FOOTBALL DISPLAY CASE 1EA. (HAC)	037-57-2012	32.99
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	CRUMBL COOKIES - COOKIES (AFTER PROM)	037-57-2012	200.41
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	DISNEY PLUS - MONTHLY SUBSCRIPTION FEE	037-57-2012	27.11
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	KRPA - SILENT AUCTION	037-57-2012	865.00
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	AMAZON - PICKLEBALL NET 3EA. (HAC)	037-57-2012	636.97
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	AMAZON - JERSEY FRAME DISPLAY 2PK. (HAC)	037-57-2012	62.09
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	CRUMBL COOKIES - COOKIES (AFTER PROM)	037-57-2012	288.91
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	NATIONAL ARBOR DAY FDN. - PLAQUE EMBLEMS/DECALS	051-66-3001	7.04
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	WICHITA TABLE RENTAL - HOMESTEAD GROUNDBREAKING	092-66-3001	56.00
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	UBER - TRANSP. 2026 ICSC CONF. (CARTER & GABOR)	092-66-3001	17.95
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	UBER - TRANSP. 2026 ICSC CONF. (CARTER & GABOR)	092-66-3001	64.73
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	CURRENT & CRAFT - DINING 2026 ICSC CONF. (CARTER)	092-66-3001	60.88
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	UBER - TRANSP. 2026 ICSC CONF. (CARTER & GABOR)	092-66-3001	12.96
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	EISENHOWER AIRPORT - PARKING 2026 ICSC CONF.	092-66-3001	60.00
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	BULLRITOS - DINING 2026 ICSC CONF (CARTER & GABOR)	092-66-3001	35.90
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	LEEKER'S - GIFT CARD PRIZE (WABA HOME SHOW)	092-66-3001	50.00
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	CAFE CARINO - DINING 2026 ICSC CONF (CARTER/GABOR)	092-66-3001	45.53
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	MAILCHIMP - MONTHLY SUBSCRIPTION FEE	092-66-3001	20.00
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	CAFE CARINO - DINING 2026 ICSC CONF (CARTER/GABOR)	092-66-3001	21.20
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	CAFE CARINO - DINING 2026 ICSC CONF.	092-66-3001	33.89
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	CENTURY II - LUNCH (WABA HOME SHOW)	092-66-3001	23.65
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	UBER - TRANSP. 2026 ICSC CONF. (CARTER & GABOR)	092-66-3001	23.93
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	MARRIOTT SN ANTONIO - 2026 ICSC CONF. (D. GABOR)	092-66-3001	592.86
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	MARRIOTT SN ANTONIO - 2026 ICSC CONF. (G. CARTER)	092-66-3001	592.86
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	HIKARI - GIFT CARD PRIZE (WABA HOME SHOW)	092-66-3001	50.00
CAPITAL ONE	FEB 2026 STMNT.	02/23/2026	SOUTHERLEIGH - DINING 2026 ICSC CONF.	092-66-3001	70.55
Vendor CAPI0431 - CAPITAL ONE Total:					15,027.48

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: CARL0713 - CARL B. DAVIS, TRUSTEE					
CARL B. DAVIS, TRUSTEE	02 05 2026 A	02/05/2026	BI-WEEKLY PAYROLL DEDUCTION - CASE NO. 23-10360	001-00-2057	246.00
CARL B. DAVIS, TRUSTEE	02 05 2026 B	02/05/2026	BI-WEEKLY PAYROLL DEDUCTION - CASE NO. 22-10615	001-00-2057	69.23
CARL B. DAVIS, TRUSTEE	02 19 2026 A	02/19/2026	BI-WEEKLY PAYROLL DEDUCTION - CASE NO. 23-10360	001-00-2057	246.00
CARL B. DAVIS, TRUSTEE	02 19 2026 B	02/19/2026	BI-WEEKLY PAYROLL DEDUCTION - CASE NO. 22-10615	001-00-2057	69.23
Vendor CARL0713 - CARL B. DAVIS, TRUSTEE Total:					630.46
Vendor: CARR1919 - CARRIE ANN GOLEMON					
CARRIE ANN GOLEMON	02 10 2026 A	02/10/2026	FITNESS INSTRUCTOR 1.5 HRS. 01/28/2026	030-50-1250	30.00
CARRIE ANN GOLEMON	02 10 2026 A	02/10/2026	FITNESS INSTRUCTOR 1.5 HRS. 01/22/2026	030-50-1250	30.00
CARRIE ANN GOLEMON	02 10 2026 A	02/10/2026	FITNESS INSTRUCTOR 1.5 HRS. 01/21/2026	030-50-1250	30.00
CARRIE ANN GOLEMON	02 10 2026 A	02/10/2026	FITNESS INSTRUCTOR 1.5 HRS. 01/29/2026	030-50-1250	30.00
Vendor CARR1919 - CARRIE ANN GOLEMON Total:					120.00
Vendor: CENT2250 - CENTRAL SAND COMPANY					
CENTRAL SAND COMPANY	2286	02/24/2026	MATERIAL ADJUSTMENT	021-41-2009	9.70
CENTRAL SAND COMPANY	2286	02/24/2026	14.86 TONS RIPRAP - SARAH LANE CULVERT	021-41-2009	323.21
Vendor CENT2250 - CENTRAL SAND COMPANY Total:					332.91
Vendor: CHRI1039 - CHRISTOPHER GERMAN					
CHRISTOPHER GERMAN	02 10 2026 A	02/10/2026	GYMNASTICS INSTRUCTOR 2 HRS. 02/03/2026	030-50-1250	20.00
CHRISTOPHER GERMAN	02 10 2026 A	02/10/2026	GYMNASTICS INSTRUCTOR 2 HRS. 01/27/2026	030-50-1250	20.00
CHRISTOPHER GERMAN	02 24 2026 A	02/24/2026	GYMNASTICS INSTRUCTOR 3 HRS. 02/17/2026	030-50-1250	30.00
CHRISTOPHER GERMAN	02 24 2026 A	02/24/2026	GYMNASTICS INSTRUCTOR 2 HRS. 02/10/2026	030-50-1250	20.00
Vendor CHRI1039 - CHRISTOPHER GERMAN Total:					90.00
Vendor: CIAR1720 - CIARA LEACH					
CIARA LEACH	FEB 2026	02/02/2026	CELL PHONE REIMBURSEMENT	030-50-2002	35.00
Vendor CIAR1720 - CIARA LEACH Total:					35.00
Vendor: CINT0521 - CINTAS CORPORATION #451					
CINTAS CORPORATION #451	4258221995	02/10/2026	TERRY TOWEL - WHTIE	001-03-2009	13.80
CINTAS CORPORATION #451	4258221995	02/10/2026	Z-FOLD PAPER TOWEL REFILL	001-03-2009	30.84
CINTAS CORPORATION #451	4258221995	02/10/2026	EMP. 0025 T. CHAMBERLIN	001-03-2012	3.89
CINTAS CORPORATION #451	4258221995	02/10/2026	EMP. 0021 C. LEWIS	001-03-2012	3.89
CINTAS CORPORATION #451	4258221995	02/10/2026	EMP. 0006 R. STOKES	001-03-2012	3.88
CINTAS CORPORATION #451	4258221995	02/10/2026	EMP. 0002 A. NGUYEN	001-03-2012	4.51
CINTAS CORPORATION #451	4258221995	02/10/2026	EMP. 0023 J. SNYDER	001-03-2012	6.95
CINTAS CORPORATION #451	4258221995	02/10/2026	EMP. 0004 C. BARNARD	001-03-2012	7.50
CINTAS CORPORATION #451	4258221995	02/10/2026	EMP. 0001 O. BAILEY	001-03-2012	6.10
CINTAS CORPORATION #451	4258221995	02/10/2026	EMP. 0011 K. STARK	001-03-2012	3.66
CINTAS CORPORATION #451	4258221995	02/10/2026	EMP. 0012 C. BETTLES	001-20-2016	3.89
CINTAS CORPORATION #451	4258221995	02/10/2026	34X57 FENDER COVER - RED	010-30-2009	7.38
CINTAS CORPORATION #451	4258221995	02/10/2026	DUAL TOILET PAPER REFILL	010-30-2009	9.59
CINTAS CORPORATION #451	4258221995	02/10/2026	SM SHOP TOWELS - RED	010-30-2009	11.01
CINTAS CORPORATION #451	4258221995	02/10/2026	HARDWIND TOWEL ROLL - WHITE	010-30-2009	24.68
CINTAS CORPORATION #451	4258221995	02/10/2026	3X5 ACTIVE SCRAPER MAT	010-30-2009	0.44
CINTAS CORPORATION #451	4258221995	02/10/2026	3X10 GRAY MAT	010-30-2009	0.69

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CINTAS CORPORATION #451	4258221995	02/10/2026	1000 MOISTURIZING SOAP	010-30-2009	0.82
CINTAS CORPORATION #451	4258221995	02/10/2026	SANIS SCENTED TOILET BOWL CLIP	010-30-2009	0.88
CINTAS CORPORATION #451	4258221995	02/10/2026	3X5 GRAY MAT	010-30-2009	1.02
CINTAS CORPORATION #451	4258221995	02/10/2026	EMP. 0015 J. LETOURNEAU	010-30-2016	2.03
CINTAS CORPORATION #451	4258221995	02/10/2026	EMP. 0016 Z. BATY	010-30-2016	13.40
CINTAS CORPORATION #451	4258221995	02/10/2026	EMP. 0007 S. RINEHART	010-30-2016	7.96
CINTAS CORPORATION #451	4258221995	02/10/2026	EMP. 0017 E. SATTERFIELD	010-30-2016	7.32
CINTAS CORPORATION #451	4258221995	02/10/2026	EMP. 0022 S. OVIEDO	010-30-2016	6.10
CINTAS CORPORATION #451	4258221995	02/10/2026	EMP. 0020 C. ROSE	010-30-2016	3.89
CINTAS CORPORATION #451	4258221995	02/10/2026	EMP. 0008 C. ASHER	010-30-2016	1.39
CINTAS CORPORATION #451	4258221995	02/10/2026	EMP. 0005 M. LITCHFIELD	010-30-2016	5.71
CINTAS CORPORATION #451	4258221995	02/10/2026	EMP. 0019 M. LIPPOLDT	010-30-2016	1.30
CINTAS CORPORATION #451	4258221995	02/10/2026	UNIFORM ADVANTAGE	010-30-2016	17.10
CINTAS CORPORATION #451	4258221995	02/10/2026	EMP. 0024 B. BIBY	010-30-2016	5.20
CINTAS CORPORATION #451	4258221995	02/10/2026	3X5 GRAY MAT	011-31-2009	1.02
CINTAS CORPORATION #451	4258221995	02/10/2026	HARDWIND TOWEL ROLL - WHITE	011-31-2009	24.68
CINTAS CORPORATION #451	4258221995	02/10/2026	3X5 ACTIVE SCRAPER MAT	011-31-2009	0.44
CINTAS CORPORATION #451	4258221995	02/10/2026	SM SHOP TOWELS - RED	011-31-2009	11.00
CINTAS CORPORATION #451	4258221995	02/10/2026	DUAL TOILET PAPER REFILL	011-31-2009	9.59
CINTAS CORPORATION #451	4258221995	02/10/2026	3X10 GRAY MAT	011-31-2009	0.69
CINTAS CORPORATION #451	4258221995	02/10/2026	34X57 FENDER COVER - RED	011-31-2009	7.38
CINTAS CORPORATION #451	4258221995	02/10/2026	1000 MOISTURIZING SOAP	011-31-2009	0.82
CINTAS CORPORATION #451	4258221995	02/10/2026	SANIS SCENTED TOILET BOWL CLIP	011-31-2009	0.88
CINTAS CORPORATION #451	4258221995	02/10/2026	EMP. 0018 M. MCELROY	011-31-2016	1.22
CINTAS CORPORATION #451	4258221995	02/10/2026	EMP. 0009 B. HALE	011-31-2016	8.66
CINTAS CORPORATION #451	4258221995	02/10/2026	EMP. 0007 S. RINEHART	011-31-2016	7.96
CINTAS CORPORATION #451	4258221995	02/10/2026	EMP. 0015 J. LETOURNEAU	011-31-2016	2.03
CINTAS CORPORATION #451	4258221995	02/10/2026	EMP. 0024 B. BIBY	011-31-2016	5.20
CINTAS CORPORATION #451	4258221995	02/10/2026	EMP. 0003 K. LYONS	011-31-2016	6.10
CINTAS CORPORATION #451	4258221995	02/10/2026	EMP. 0008 C. ASHER	011-31-2016	1.39
CINTAS CORPORATION #451	4258221995	02/10/2026	UNIFORM ADVANTAGE	011-31-2016	17.08
CINTAS CORPORATION #451	4258221995	02/10/2026	EMP. 0005 M. LITCHFIELD	011-31-2016	5.71
CINTAS CORPORATION #451	4258221995	02/10/2026	EMP. 0019 M. LIPPOLDT	011-31-2016	1.30
CINTAS CORPORATION #451	4258221995	02/10/2026	EMP. 0010 N. CABALLERO	011-31-2016	8.55
CINTAS CORPORATION #451	4258221995	02/10/2026	HARDWIND TOWEL ROLL - WHITE	021-41-2009	24.70
CINTAS CORPORATION #451	4258221995	02/10/2026	34X57 FENDER COVER - RED	021-41-2009	7.37
CINTAS CORPORATION #451	4258221995	02/10/2026	SM SHOP TOWELS - RED	021-41-2009	11.00
CINTAS CORPORATION #451	4258221995	02/10/2026	DUAL TOILET PAPER REFILL	021-41-2009	9.60
CINTAS CORPORATION #451	4258221995	02/10/2026	3X5 ACTIVE SCRAPER MAT	021-41-2009	0.44
CINTAS CORPORATION #451	4258221995	02/10/2026	3X10 GRAY MAT	021-41-2009	0.68
CINTAS CORPORATION #451	4258221995	02/10/2026	1000 MOISTURIZING SOAP	021-41-2009	0.82
CINTAS CORPORATION #451	4258221995	02/10/2026	SANIS SCENTED TOILET BOWL CLIP	021-41-2009	0.87
CINTAS CORPORATION #451	4258221995	02/10/2026	3X5 GRAY MAT	021-41-2009	1.03
CINTAS CORPORATION #451	4258221995	02/10/2026	EMP. 0018 M. MCELROY	021-41-2016	1.21
CINTAS CORPORATION #451	4258221995	02/10/2026	EMP. 0019 M. LIPPOLDT	021-41-2016	1.29
CINTAS CORPORATION #451	4258221995	02/10/2026	EMP. 0008 C. ASHER	021-41-2016	1.40
CINTAS CORPORATION #451	4258221995	02/10/2026	UNIFORM ADVANTAGE	021-41-2016	17.08
CINTAS CORPORATION #451	4258221995	02/10/2026	EMP. 0015 J. LETOURNEAU	021-41-2016	2.04
CINTAS CORPORATION #451	4258221995	02/10/2026	EMP. 0005 M. LITCHFIELD	021-41-2016	5.71
CINTAS CORPORATION #451	4258221995	02/10/2026	EMP. 0007 S. RINEHART	021-41-2016	7.97
CINTAS CORPORATION #451	4258221995	02/10/2026	EMP. 0024 B. BIBY	021-41-2016	5.20
CINTAS CORPORATION #451	4258222069	02/10/2026	JANITORIAL SUPPLIES - PUBLIC WORKS	001-03-2009	48.32
CINTAS CORPORATION #451	4258222069	02/10/2026	JANITORIAL SUPPLIES - POLICE DEPT.	001-09-2009	286.86

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CINTAS CORPORATION #451	4258222069	02/10/2026	JANITORIAL SUPPLIES - CITY HALL	001-09-2009	124.49
CINTAS CORPORATION #451	4258222069	02/10/2026	JANITORIAL SUPPLIES - PUBLIC WORKS	010-30-2009	48.32
CINTAS CORPORATION #451	4258222069	02/10/2026	JANITORIAL SUPPLIES - PUBLIC WORKS	011-31-2009	48.32
CINTAS CORPORATION #451	4258222069	02/10/2026	JANITORIAL SUPPLIES - PUBLIC WORKS	021-41-2009	48.34
CINTAS CORPORATION #451	5316877603	02/10/2026	PUBLIC WORKS - FIRST AID / SUPPLIES	001-03-2012	104.02
CINTAS CORPORATION #451	5316877603	02/10/2026	PUBLIC WORKS - FIRST AID / SUPPLIES	010-30-2012	104.02
CINTAS CORPORATION #451	5316877603	02/10/2026	PUBLIC WORKS - FIRST AID / SUPPLIES	011-31-2012	104.02
CINTAS CORPORATION #451	5316877603	02/10/2026	PUBLIC WORKS - FIRST AID / SUPPLIES	021-41-2012	104.02
CINTAS CORPORATION #451	4252253729	02/24/2026	Z-FOLD PAPER TOWEL REFILL	001-03-2009	30.84
CINTAS CORPORATION #451	4252253729	02/24/2026	TERRY TOWEL - WHITE	001-03-2009	13.80
CINTAS CORPORATION #451	4252253729	02/24/2026	EMP. 0021 C. LEWIS	001-03-2012	3.89
CINTAS CORPORATION #451	4252253729	02/24/2026	EMP. 0002 A. NGUYEN	001-03-2012	4.51
CINTAS CORPORATION #451	4252253729	02/24/2026	EMP. 0025 T. CHAMBERLIN	001-03-2012	3.89
CINTAS CORPORATION #451	4252253729	02/24/2026	EMP. 0001 O. BAILEY	001-03-2012	6.10
CINTAS CORPORATION #451	4252253729	02/24/2026	EMP. 0004 C. BARNARD	001-03-2012	7.50
CINTAS CORPORATION #451	4252253729	02/24/2026	EMP. 0023 J. SNYDER	001-03-2012	6.95
CINTAS CORPORATION #451	4252253729	02/24/2026	EMP. 0011 K. STARK	001-03-2012	3.66
CINTAS CORPORATION #451	4252253729	02/24/2026	EMP. 0006 R. STOKES	001-03-2012	3.88
CINTAS CORPORATION #451	4252253729	02/24/2026	EMP. 0012 C. BETTLES	001-20-2016	3.89
CINTAS CORPORATION #451	4252253729	02/24/2026	SANIS SCENTED TOILET BOWL CLIP	010-30-2009	0.88
CINTAS CORPORATION #451	4252253729	02/24/2026	34X57 FENDER COVER - RED	010-30-2009	7.38
CINTAS CORPORATION #451	4252253729	02/24/2026	SM SHOP TOWELS - RED	010-30-2009	11.01
CINTAS CORPORATION #451	4252253729	02/24/2026	3X10 GRAY MAT	010-30-2009	0.69
CINTAS CORPORATION #451	4252253729	02/24/2026	DUAL TOILET PAPER REFILL	010-30-2009	9.59
CINTAS CORPORATION #451	4252253729	02/24/2026	HARDWIND TOWEL ROLL - WHITE	010-30-2009	24.68
CINTAS CORPORATION #451	4252253729	02/24/2026	3X5 GRAY MAT	010-30-2009	1.02
CINTAS CORPORATION #451	4252253729	02/24/2026	1000 MOISTURIZING SOAP	010-30-2009	0.82
CINTAS CORPORATION #451	4252253729	02/24/2026	3X5 ACTIVE SCRAPER MAT	010-30-2009	0.44
CINTAS CORPORATION #451	4252253729	02/24/2026	EMP. 0015 J. LETOURNEAU	010-30-2016	2.03
CINTAS CORPORATION #451	4252253729	02/24/2026	EMP. 0008 C. ASHER	010-30-2016	1.39
CINTAS CORPORATION #451	4252253729	02/24/2026	EMP. 0020 C. ROSE	010-30-2016	3.89
CINTAS CORPORATION #451	4252253729	02/24/2026	EMP. 0024 B. BIBY	010-30-2016	5.20
CINTAS CORPORATION #451	4252253729	02/24/2026	UNIFORM ADVANTAGE	010-30-2016	17.10
CINTAS CORPORATION #451	4252253729	02/24/2026	EMP. 0019 M. LIPPOLDT	010-30-2016	1.30
CINTAS CORPORATION #451	4252253729	02/24/2026	EMP. 0005 M. LITCHFIELD	010-30-2016	5.71
CINTAS CORPORATION #451	4252253729	02/24/2026	EMP. 0022 S. OVIEDO	010-30-2016	6.10
CINTAS CORPORATION #451	4252253729	02/24/2026	EMP. 0017 E. SATTERFIELD	010-30-2016	7.32
CINTAS CORPORATION #451	4252253729	02/24/2026	EMP. 0007 S. RINEHART	010-30-2016	7.38
CINTAS CORPORATION #451	4252253729	02/24/2026	EMP. 0016 Z. BATY	010-30-2016	13.40
CINTAS CORPORATION #451	4252253729	02/24/2026	SM SHOP TOWELS - RED	011-31-2009	11.00
CINTAS CORPORATION #451	4252253729	02/24/2026	3X10 GRAY MAT	011-31-2009	0.69
CINTAS CORPORATION #451	4252253729	02/24/2026	3X5 ACTIVE SCRAPER MAT	011-31-2009	0.44
CINTAS CORPORATION #451	4252253729	02/24/2026	DUAL TOILET PAPER REFILL	011-31-2009	9.59
CINTAS CORPORATION #451	4252253729	02/24/2026	HARDWIND TOWEL ROLL - WHITE	011-31-2009	24.68
CINTAS CORPORATION #451	4252253729	02/24/2026	SANIS SCENTED TOILET BOWL CLIP	011-31-2009	0.88
CINTAS CORPORATION #451	4252253729	02/24/2026	34X57 FENDER COVER - RED	011-31-2009	7.38
CINTAS CORPORATION #451	4252253729	02/24/2026	1000 MOISTURIZING SOAP	011-31-2009	0.82
CINTAS CORPORATION #451	4252253729	02/24/2026	3X5 GRAY MAT	011-31-2009	1.02
CINTAS CORPORATION #451	4252253729	02/24/2026	EMP. 0007 S. RINEHART	011-31-2016	7.38
CINTAS CORPORATION #451	4252253729	02/24/2026	EMP. 0018 M. MCELROY	011-31-2016	1.22

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CINTAS CORPORATION #451	4252253729	02/24/2026	EMP. 0010 N. CABALLERO	011-31-2016	8.55
CINTAS CORPORATION #451	4252253729	02/24/2026	EMP. 0009 B. HALE	011-31-2016	8.66
CINTAS CORPORATION #451	4252253729	02/24/2026	EMP. 0003 K. LYONS	011-31-2016	6.10
CINTAS CORPORATION #451	4252253729	02/24/2026	EMP. 0024 B. BIBY	011-31-2016	5.20
CINTAS CORPORATION #451	4252253729	02/24/2026	EMP. 0005 M. LITCHFIELD	011-31-2016	5.71
CINTAS CORPORATION #451	4252253729	02/24/2026	EMP. 0015 J. LETOURNEAU	011-31-2016	2.03
CINTAS CORPORATION #451	4252253729	02/24/2026	EMP. 0008 C. ASHER	011-31-2016	1.39
CINTAS CORPORATION #451	4252253729	02/24/2026	EMP. 0019 M. LIPPOLDT	011-31-2016	1.30
CINTAS CORPORATION #451	4252253729	02/24/2026	UNIFORM ADVANTAGE	011-31-2016	17.08
CINTAS CORPORATION #451	4252253729	02/24/2026	SANIS SCENTED TOILET BOWL CLIP	021-41-2009	0.87
CINTAS CORPORATION #451	4252253729	02/24/2026	SM SHOP TOWELS - RED	021-41-2009	11.00
CINTAS CORPORATION #451	4252253729	02/24/2026	3X5 GRAY MAT	021-41-2009	1.03
CINTAS CORPORATION #451	4252253729	02/24/2026	3X10 GRAY MAT	021-41-2009	0.68
CINTAS CORPORATION #451	4252253729	02/24/2026	3X5 ACTIVE SCRAPER MAT	021-41-2009	0.44
CINTAS CORPORATION #451	4252253729	02/24/2026	DUAL TOILET PAPER REFILL	021-41-2009	9.60
CINTAS CORPORATION #451	4252253729	02/24/2026	34X57 FENDER COVER - RED	021-41-2009	7.37
CINTAS CORPORATION #451	4252253729	02/24/2026	1000 MOISTURIZING SOAP	021-41-2009	0.82
CINTAS CORPORATION #451	4252253729	02/24/2026	HARDWIND TOWEL ROLL - WHITE	021-41-2009	24.70
CINTAS CORPORATION #451	4252253729	02/24/2026	EMP. 0007 S. RINEHART	021-41-2016	7.37
CINTAS CORPORATION #451	4252253729	02/24/2026	EMP. 0015 J. LETOURNEAU	021-41-2016	2.04
CINTAS CORPORATION #451	4252253729	02/24/2026	EMP. 0008 C. ASHER	021-41-2016	1.40
CINTAS CORPORATION #451	4252253729	02/24/2026	UNIFORM ADVANTAGE	021-41-2016	17.08
CINTAS CORPORATION #451	4252253729	02/24/2026	EMP. 0005 M. LITCHFIELD	021-41-2016	5.71
CINTAS CORPORATION #451	4252253729	02/24/2026	EMP. 0018 M. MCELROY	021-41-2016	1.21
CINTAS CORPORATION #451	4252253729	02/24/2026	EMP. 0019 M. LIPPOLDT	021-41-2016	1.29
CINTAS CORPORATION #451	4252253729	02/24/2026	EMP. 0024 B. BIBY	021-41-2016	5.20
CINTAS CORPORATION #451	4258972943	02/24/2026	TERRY TOWEL - WHITIE	001-03-2009	13.80
CINTAS CORPORATION #451	4258972943	02/24/2026	EMP. 0025 T. CHAMBERLIN	001-03-2012	3.89
CINTAS CORPORATION #451	4258972943	02/24/2026	EMP. 0021 C. LEWIS	001-03-2012	3.89
CINTAS CORPORATION #451	4258972943	02/24/2026	EMP. 0002 A. NGUYEN	001-03-2012	4.51
CINTAS CORPORATION #451	4258972943	02/24/2026	EMP. 0011 K. STARK	001-03-2012	3.66
CINTAS CORPORATION #451	4258972943	02/24/2026	EMP. 0006 R. STOKES	001-03-2012	3.88
CINTAS CORPORATION #451	4258972943	02/24/2026	EMP. 0001 O. BAILEY	001-03-2012	6.10
CINTAS CORPORATION #451	4258972943	02/24/2026	EMP. 0004 C. BARNARD	001-03-2012	7.50
CINTAS CORPORATION #451	4258972943	02/24/2026	EMP. 0012 C. BETTLES	001-20-2016	3.89
CINTAS CORPORATION #451	4258972943	02/24/2026	SM SHOP TOWELS - RED	010-30-2009	11.01
CINTAS CORPORATION #451	4258972943	02/24/2026	3X5 GRAY MAT	010-30-2009	1.02
CINTAS CORPORATION #451	4258972943	02/24/2026	SANIS SCENTED TOILET BOWL CLIP	010-30-2009	0.88
CINTAS CORPORATION #451	4258972943	02/24/2026	34X57 FENDER COVER - RED	010-30-2009	7.38
CINTAS CORPORATION #451	4258972943	02/24/2026	3X10 GRAY MAT	010-30-2009	0.69
CINTAS CORPORATION #451	4258972943	02/24/2026	3X5 ACTIVE SCRAPER MAT	010-30-2009	0.44
CINTAS CORPORATION #451	4258972943	02/24/2026	1000 MOISTURIZING SOAP	010-30-2009	0.82
CINTAS CORPORATION #451	4258972943	02/24/2026	EMP. 0017 E. SATTERFIELD	010-30-2016	7.32
CINTAS CORPORATION #451	4258972943	02/24/2026	EMP. 0005 M. LITCHFIELD	010-30-2016	5.71
CINTAS CORPORATION #451	4258972943	02/24/2026	UNIFORM ADVANTAGE	010-30-2016	16.34
CINTAS CORPORATION #451	4258972943	02/24/2026	EMP. 0019 M. LIPPOLDT	010-30-2016	1.30
CINTAS CORPORATION #451	4258972943	02/24/2026	EMP. 0024 B. BIBY	010-30-2016	5.20
CINTAS CORPORATION #451	4258972943	02/24/2026	EMP. 0015 J. LETOURNEAU	010-30-2016	2.03
CINTAS CORPORATION #451	4258972943	02/24/2026	EMP. 0007 S. RINEHART	010-30-2016	7.38
CINTAS CORPORATION #451	4258972943	02/24/2026	EMP. 0016 Z. BATY	010-30-2016	13.40
CINTAS CORPORATION #451	4258972943	02/24/2026	EMP. 0008 C. ASHER	010-30-2016	1.39
CINTAS CORPORATION #451	4258972943	02/24/2026	EMP. 0022 S. OVIEDO	010-30-2016	6.10
CINTAS CORPORATION #451	4258972943	02/24/2026	EMP. 0020 C. ROSE	010-30-2016	3.89
CINTAS CORPORATION #451	4258972943	02/24/2026	3X5 ACTIVE SCRAPER MAT	011-31-2009	0.44
CINTAS CORPORATION #451	4258972943	02/24/2026	SM SHOP TOWELS - RED	011-31-2009	11.00
CINTAS CORPORATION #451	4258972943	02/24/2026	SANIS SCENTED TOILET BOWL CLIP	011-31-2009	0.88
CINTAS CORPORATION #451	4258972943	02/24/2026	34X57 FENDER COVER - RED	011-31-2009	7.38

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CINTAS CORPORATION #451	4258972943	02/24/2026	3X10 GRAY MAT	011-31-2009	0.69
CINTAS CORPORATION #451	4258972943	02/24/2026	1000 MOISTURIZING SOAP	011-31-2009	0.82
CINTAS CORPORATION #451	4258972943	02/24/2026	3X5 GRAY MAT	011-31-2009	1.02
CINTAS CORPORATION #451	4258972943	02/24/2026	EMP. 0015 J. LETOURNEAU	011-31-2016	2.03
CINTAS CORPORATION #451	4258972943	02/24/2026	EMP. 0008 C. ASHER	011-31-2016	1.39
CINTAS CORPORATION #451	4258972943	02/24/2026	EMP. 0010 N. CABALLERO	011-31-2016	8.55
CINTAS CORPORATION #451	4258972943	02/24/2026	EMP. 0018 M. MCELROY	011-31-2016	1.22
CINTAS CORPORATION #451	4258972943	02/24/2026	EMP. 0019 M. LIPPOLDT	011-31-2016	1.30
CINTAS CORPORATION #451	4258972943	02/24/2026	EMP. 0024 B. BIBY	011-31-2016	5.20
CINTAS CORPORATION #451	4258972943	02/24/2026	UNIFORM ADVANTAGE	011-31-2016	16.34
CINTAS CORPORATION #451	4258972943	02/24/2026	EMP. 0007 S. RINEHART	011-31-2016	7.38
CINTAS CORPORATION #451	4258972943	02/24/2026	EMP. 0009 B. HALE	011-31-2016	8.66
CINTAS CORPORATION #451	4258972943	02/24/2026	EMP. 0003 K. LYONS	011-31-2016	6.10
CINTAS CORPORATION #451	4258972943	02/24/2026	EMP. 0005 M. LITCHFIELD	011-31-2016	5.71
CINTAS CORPORATION #451	4258972943	02/24/2026	3X5 GRAY MAT	021-41-2009	1.03
CINTAS CORPORATION #451	4258972943	02/24/2026	SM SHOP TOWELS - RED	021-41-2009	11.00
CINTAS CORPORATION #451	4258972943	02/24/2026	SANIS SCENTED TOILET BOWL CLIP	021-41-2009	0.87
CINTAS CORPORATION #451	4258972943	02/24/2026	1000 MOISTURIZING SOAP	021-41-2009	0.82
CINTAS CORPORATION #451	4258972943	02/24/2026	34X57 FENDER COVER - RED	021-41-2009	7.37
CINTAS CORPORATION #451	4258972943	02/24/2026	3X10 GRAY MAT	021-41-2009	0.68
CINTAS CORPORATION #451	4258972943	02/24/2026	3X5 ACTIVE SCRAPER MAT	021-41-2009	0.44
CINTAS CORPORATION #451	4258972943	02/24/2026	EMP. 0005 M. LITCHFIELD	021-41-2016	5.71
CINTAS CORPORATION #451	4258972943	02/24/2026	EMP. 0008 C. ASHER	021-41-2016	1.40
CINTAS CORPORATION #451	4258972943	02/24/2026	UNIFORM ADVANTAGE	021-41-2016	16.33
CINTAS CORPORATION #451	4258972943	02/24/2026	EMP. 0019 M. LIPPOLDT	021-41-2016	1.29
CINTAS CORPORATION #451	4258972943	02/24/2026	EMP. 0018 M. MCELROY	021-41-2016	1.21
CINTAS CORPORATION #451	4258972943	02/24/2026	EMP. 0007 S. RINEHART	021-41-2016	7.37
CINTAS CORPORATION #451	4258972943	02/24/2026	EMP. 0015 J. LETOURNEAU	021-41-2016	2.04
CINTAS CORPORATION #451	4258972943	02/24/2026	EMP. 0024 B. BIBY	021-41-2016	5.20
CINTAS CORPORATION #451	4259714965	02/24/2026	Z-FOLD PAPER TOWEL REFILL	001-03-2009	30.84
CINTAS CORPORATION #451	4259714965	02/24/2026	TERRY TOWEL - WHITE	001-03-2009	13.80
CINTAS CORPORATION #451	4259714965	02/24/2026	EMP. 0004 C. BARNARD	001-03-2012	7.50
CINTAS CORPORATION #451	4259714965	02/24/2026	EMP. 0002 A. NGUYEN	001-03-2012	4.51
CINTAS CORPORATION #451	4259714965	02/24/2026	EMP. 0025 T. CHAMBERLIN	001-03-2012	3.89
CINTAS CORPORATION #451	4259714965	02/24/2026	EMP. 0001 O. BAILEY	001-03-2012	6.10
CINTAS CORPORATION #451	4259714965	02/24/2026	EMP. 0006 R. STOKES	001-03-2012	3.88
CINTAS CORPORATION #451	4259714965	02/24/2026	EMP. 0011 K. STARK	001-03-2012	3.66
CINTAS CORPORATION #451	4259714965	02/24/2026	EMP. 0021 C. LEWIS	001-03-2012	3.89
CINTAS CORPORATION #451	4259714965	02/24/2026	EMP. 0012 C. BETTLES	001-20-2016	3.89
CINTAS CORPORATION #451	4259714965	02/24/2026	DUAL TOILET PAPER REFILL	010-30-2009	9.59
CINTAS CORPORATION #451	4259714965	02/24/2026	34X57 FENDER COVER - RED	010-30-2009	7.38
CINTAS CORPORATION #451	4259714965	02/24/2026	3X10 GRAY MAT	010-30-2009	0.69
CINTAS CORPORATION #451	4259714965	02/24/2026	HARDWIND TOWEL ROLL - WHITE	010-30-2009	24.68
CINTAS CORPORATION #451	4259714965	02/24/2026	3X5 GRAY MAT	010-30-2009	1.02
CINTAS CORPORATION #451	4259714965	02/24/2026	3X5 ACTIVE SCRAPER MAT	010-30-2009	0.44
CINTAS CORPORATION #451	4259714965	02/24/2026	SANIS SCENTED TOILET BOWL CLIP	010-30-2009	0.88
CINTAS CORPORATION #451	4259714965	02/24/2026	SM SHOP TOWELS - RED	010-30-2009	11.01
CINTAS CORPORATION #451	4259714965	02/24/2026	1000 MOISTURIZING SOAP	010-30-2009	0.82
CINTAS CORPORATION #451	4259714965	02/24/2026	EMP. 0008 C. ASHER	010-30-2016	1.39
CINTAS CORPORATION #451	4259714965	02/24/2026	EMP. 0015 J. LETOURNEAU	010-30-2016	2.03
CINTAS CORPORATION #451	4259714965	02/24/2026	EMP. 0019 M. LIPPOLDT	010-30-2016	1.30
CINTAS CORPORATION #451	4259714965	02/24/2026	EMP. 0005 M. LITCHFIELD	010-30-2016	6.34
CINTAS CORPORATION #451	4259714965	02/24/2026	EMP. 0024 B. BIBY	010-30-2016	5.20
CINTAS CORPORATION #451	4259714965	02/24/2026	EMP. 0022 S. OVIEDO	010-30-2016	6.10
CINTAS CORPORATION #451	4259714965	02/24/2026	EMP. 0017 E. SATTERFIELD	010-30-2016	7.32
CINTAS CORPORATION #451	4259714965	02/24/2026	EMP. 0007 S. RINEHART	010-30-2016	7.38
CINTAS CORPORATION #451	4259714965	02/24/2026	EMP. 0016 Z. BATY	010-30-2016	13.40
CINTAS CORPORATION #451	4259714965	02/24/2026	UNIFORM ADVANTAGE	010-30-2016	16.34

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CINTAS CORPORATION #451	4259714965	02/24/2026	EMP. 0020 C. ROSE	010-30-2016	3.89
CINTAS CORPORATION #451	4259714965	02/24/2026	3X5 ACTIVE SCRAPER MAT	011-31-2009	0.44
CINTAS CORPORATION #451	4259714965	02/24/2026	SANIS SCENTED TOILET BOWL CLIP	011-31-2009	0.88
CINTAS CORPORATION #451	4259714965	02/24/2026	HARDWIND TOWEL ROLL - WHITE	011-31-2009	24.68
CINTAS CORPORATION #451	4259714965	02/24/2026	DUAL TOILET PAPER REFILL	011-31-2009	9.59
CINTAS CORPORATION #451	4259714965	02/24/2026	3X10 GRAY MAT	011-31-2009	0.69
CINTAS CORPORATION #451	4259714965	02/24/2026	1000 MOISTURIZING SOAP	011-31-2009	0.82
CINTAS CORPORATION #451	4259714965	02/24/2026	3X5 GRAY MAT	011-31-2009	1.02
CINTAS CORPORATION #451	4259714965	02/24/2026	34X57 FENDER COVER - RED	011-31-2009	7.38
CINTAS CORPORATION #451	4259714965	02/24/2026	SM SHOP TOWELS - RED	011-31-2009	11.00
CINTAS CORPORATION #451	4259714965	02/24/2026	EMP. 0009 B. HALE	011-31-2016	8.66
CINTAS CORPORATION #451	4259714965	02/24/2026	EMP. 0010 N. CABALLERO	011-31-2016	8.55
CINTAS CORPORATION #451	4259714965	02/24/2026	EMP. 0007 S. RINEHART	011-31-2016	7.38
CINTAS CORPORATION #451	4259714965	02/24/2026	EMP. 0003 K. LYONS	011-31-2016	6.10
CINTAS CORPORATION #451	4259714965	02/24/2026	UNIFORM ADVANTAGE	011-31-2016	16.34
CINTAS CORPORATION #451	4259714965	02/24/2026	EMP. 0024 B. BIBY	011-31-2016	5.20
CINTAS CORPORATION #451	4259714965	02/24/2026	EMP. 0015 J. LETOURNEAU	011-31-2016	2.03
CINTAS CORPORATION #451	4259714965	02/24/2026	EMP. 0008 C. ASHER	011-31-2016	1.39
CINTAS CORPORATION #451	4259714965	02/24/2026	EMP. 0019 M. LIPPOLDT	011-31-2016	1.30
CINTAS CORPORATION #451	4259714965	02/24/2026	EMP. 0005 M. LITCHFIELD	011-31-2016	6.34
CINTAS CORPORATION #451	4259714965	02/24/2026	EMP. 0018 M. MCELROY	011-31-2016	1.22
CINTAS CORPORATION #451	4259714965	02/24/2026	34X57 FENDER COVER - RED	021-41-2009	7.37
CINTAS CORPORATION #451	4259714965	02/24/2026	DUAL TOILET PAPER REFILL	021-41-2009	9.60
CINTAS CORPORATION #451	4259714965	02/24/2026	3X5 ACTIVE SCRAPER MAT	021-41-2009	0.44
CINTAS CORPORATION #451	4259714965	02/24/2026	SM SHOP TOWELS - RED	021-41-2009	11.00
CINTAS CORPORATION #451	4259714965	02/24/2026	HARDWIND TOWEL ROLL - WHITE	021-41-2009	24.70
CINTAS CORPORATION #451	4259714965	02/24/2026	3X10 GRAY MAT	021-41-2009	0.68
CINTAS CORPORATION #451	4259714965	02/24/2026	1000 MOISTURIZING SOAP	021-41-2009	0.82
CINTAS CORPORATION #451	4259714965	02/24/2026	SANIS SCENTED TOILET BOWL CLIP	021-41-2009	0.87
CINTAS CORPORATION #451	4259714965	02/24/2026	3X5 GRAY MAT	021-41-2009	1.03
CINTAS CORPORATION #451	4259714965	02/24/2026	EMP. 0008 C. ASHER	021-41-2016	1.40
CINTAS CORPORATION #451	4259714965	02/24/2026	EMP. 0015 J. LETOURNEAU	021-41-2016	2.04
CINTAS CORPORATION #451	4259714965	02/24/2026	EMP. 0024 B. BIBY	021-41-2016	5.20
CINTAS CORPORATION #451	4259714965	02/24/2026	EMP. 0018 M. MCELROY	021-41-2016	1.21
CINTAS CORPORATION #451	4259714965	02/24/2026	EMP. 0019 M. LIPPOLDT	021-41-2016	1.29
CINTAS CORPORATION #451	4259714965	02/24/2026	EMP. 0005 M. LITCHFIELD	021-41-2016	6.34
CINTAS CORPORATION #451	4259714965	02/24/2026	EMP. 0007 S. RINEHART	021-41-2016	7.37
CINTAS CORPORATION #451	4259714965	02/24/2026	UNIFORM ADVANTAGE	021-41-2016	16.33
CINTAS CORPORATION #451	4259715045	02/24/2026	JANITORIAL SUPPLIES - PUBLIC WORKS	001-03-2009	46.01
CINTAS CORPORATION #451	4259715045	02/24/2026	JANITORIAL SUPPLIES - CITY HALL	001-09-2009	122.95
CINTAS CORPORATION #451	4259715045	02/24/2026	JANITORIAL SUPPLIES - POLICE DEPT.	001-09-2009	238.25
CINTAS CORPORATION #451	4259715045	02/24/2026	JANITORIAL SUPPLIES - PUBLIC WORKS	010-30-2009	46.01
CINTAS CORPORATION #451	4259715045	02/24/2026	JANITORIAL SUPPLIES - PUBLIC WORKS	011-31-2009	46.01
CINTAS CORPORATION #451	4259715045	02/24/2026	JANITORIAL SUPPLIES - PUBLIC WORKS	021-41-2009	46.01
CINTAS CORPORATION #451	4260475087	02/24/2026	TERRY TOWEL - WHTIE	001-03-2009	13.80
CINTAS CORPORATION #451	4260475087	02/24/2026	EMP. 0025 T. CHAMBERLIN	001-03-2012	3.89
CINTAS CORPORATION #451	4260475087	02/24/2026	EMP. 0011 K. STARK	001-03-2012	3.66
CINTAS CORPORATION #451	4260475087	02/24/2026	EMP. 0001 O. BAILEY	001-03-2012	6.10
CINTAS CORPORATION #451	4260475087	02/24/2026	EMP. 0006 R. STOKES	001-03-2012	3.88
CINTAS CORPORATION #451	4260475087	02/24/2026	EMP. 0021 C. LEWIS	001-03-2012	3.89
CINTAS CORPORATION #451	4260475087	02/24/2026	EMP. 0002 A. NGUYEN	001-03-2012	4.51
CINTAS CORPORATION #451	4260475087	02/24/2026	EMP. 0004 C. BARNARD	001-03-2012	7.50

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CINTAS CORPORATION #451	4260475087	02/24/2026	EMP. 0012 C. BETTLES	001-20-2016	3.89
CINTAS CORPORATION #451	4260475087	02/24/2026	3X5 GRAY MAT	010-30-2009	1.02
CINTAS CORPORATION #451	4260475087	02/24/2026	1000 MOISTURIZING SOAP	010-30-2009	0.82
CINTAS CORPORATION #451	4260475087	02/24/2026	3X10 GRAY MAT	010-30-2009	0.69
CINTAS CORPORATION #451	4260475087	02/24/2026	34X57 FENDER COVER - RED	010-30-2009	7.38
CINTAS CORPORATION #451	4260475087	02/24/2026	SANIS SCENTED TOILET BOWL CLIP	010-30-2009	0.88
CINTAS CORPORATION #451	4260475087	02/24/2026	SM SHOP TOWELS - RED	010-30-2009	11.01
CINTAS CORPORATION #451	4260475087	02/24/2026	3X5 ACTIVE SCRAPER MAT	010-30-2009	0.44
CINTAS CORPORATION #451	4260475087	02/24/2026	UNIFORM ADVANTAGE	010-30-2016	16.34
CINTAS CORPORATION #451	4260475087	02/24/2026	EMP. 0020 C. ROSE	010-30-2016	3.89
CINTAS CORPORATION #451	4260475087	02/24/2026	EMP. 0016 Z. BATY	010-30-2016	13.40
CINTAS CORPORATION #451	4260475087	02/24/2026	EMP. 0007 S. RINEHART	010-30-2016	7.38
CINTAS CORPORATION #451	4260475087	02/24/2026	EMP. 0024 B. BIBY	010-30-2016	5.20
CINTAS CORPORATION #451	4260475087	02/24/2026	EMP. 0017 E. SATTERFIELD	010-30-2016	7.32
CINTAS CORPORATION #451	4260475087	02/24/2026	EMP. 0022 S. OVIEDO	010-30-2016	6.10
CINTAS CORPORATION #451	4260475087	02/24/2026	EMP. 0015 J. LETOURNEAU	010-30-2016	2.03
CINTAS CORPORATION #451	4260475087	02/24/2026	EMP. 0008 C. ASHER	010-30-2016	1.39
CINTAS CORPORATION #451	4260475087	02/24/2026	EMP. 0005 M. LITCHFIELD	010-30-2016	5.71
CINTAS CORPORATION #451	4260475087	02/24/2026	EMP. 0019 M. LIPPOLDT	010-30-2016	1.30
CINTAS CORPORATION #451	4260475087	02/24/2026	3X5 GRAY MAT	011-31-2009	1.02
CINTAS CORPORATION #451	4260475087	02/24/2026	3X5 ACTIVE SCRAPER MAT	011-31-2009	0.44
CINTAS CORPORATION #451	4260475087	02/24/2026	3X10 GRAY MAT	011-31-2009	0.69
CINTAS CORPORATION #451	4260475087	02/24/2026	1000 MOISTURIZING SOAP	011-31-2009	0.82
CINTAS CORPORATION #451	4260475087	02/24/2026	34X57 FENDER COVER - RED	011-31-2009	7.38
CINTAS CORPORATION #451	4260475087	02/24/2026	SM SHOP TOWELS - RED	011-31-2009	11.00
CINTAS CORPORATION #451	4260475087	02/24/2026	SANIS SCENTED TOILET BOWL CLIP	011-31-2009	0.88
CINTAS CORPORATION #451	4260475087	02/24/2026	EMP. 0018 M. MCELROY	011-31-2016	1.22
CINTAS CORPORATION #451	4260475087	02/24/2026	EMP. 0024 B. BIBY	011-31-2016	5.20
CINTAS CORPORATION #451	4260475087	02/24/2026	EMP. 0015 J. LETOURNEAU	011-31-2016	2.03
CINTAS CORPORATION #451	4260475087	02/24/2026	EMP. 0019 M. LIPPOLDT	011-31-2016	1.30
CINTAS CORPORATION #451	4260475087	02/24/2026	EMP. 0008 C. ASHER	011-31-2016	1.39
CINTAS CORPORATION #451	4260475087	02/24/2026	EMP. 0010 N. CABALLERO	011-31-2016	8.55
CINTAS CORPORATION #451	4260475087	02/24/2026	EMP. 0009 B. HALE	011-31-2016	8.66
CINTAS CORPORATION #451	4260475087	02/24/2026	EMP. 0007 S. RINEHART	011-31-2016	7.38
CINTAS CORPORATION #451	4260475087	02/24/2026	UNIFORM ADVANTAGE	011-31-2016	16.34
CINTAS CORPORATION #451	4260475087	02/24/2026	EMP. 0003 K. LYONS	011-31-2016	6.10
CINTAS CORPORATION #451	4260475087	02/24/2026	EMP. 0005 M. LITCHFIELD	011-31-2016	5.71
CINTAS CORPORATION #451	4260475087	02/24/2026	1000 MOISTURIZING SOAP	021-41-2009	0.82
CINTAS CORPORATION #451	4260475087	02/24/2026	3X5 ACTIVE SCRAPER MAT	021-41-2009	0.44
CINTAS CORPORATION #451	4260475087	02/24/2026	SM SHOP TOWELS - RED	021-41-2009	11.00
CINTAS CORPORATION #451	4260475087	02/24/2026	SANIS SCENTED TOILET BOWL CLIP	021-41-2009	0.87
CINTAS CORPORATION #451	4260475087	02/24/2026	34X57 FENDER COVER - RED	021-41-2009	7.37
CINTAS CORPORATION #451	4260475087	02/24/2026	3X10 GRAY MAT	021-41-2009	0.68
CINTAS CORPORATION #451	4260475087	02/24/2026	3X5 GRAY MAT	021-41-2009	1.03
CINTAS CORPORATION #451	4260475087	02/24/2026	EMP. 0008 C. ASHER	021-41-2016	1.40
CINTAS CORPORATION #451	4260475087	02/24/2026	EMP. 0005 M. LITCHFIELD	021-41-2016	5.71
CINTAS CORPORATION #451	4260475087	02/24/2026	EMP. 0024 B. BIBY	021-41-2016	5.20
CINTAS CORPORATION #451	4260475087	02/24/2026	EMP. 0015 J. LETOURNEAU	021-41-2016	2.04
CINTAS CORPORATION #451	4260475087	02/24/2026	EMP. 0007 S. RINEHART	021-41-2016	7.37
CINTAS CORPORATION #451	4260475087	02/24/2026	EMP. 0018 M. MCELROY	021-41-2016	1.21
CINTAS CORPORATION #451	4260475087	02/24/2026	EMP. 0019 M. LIPPOLDT	021-41-2016	1.29
CINTAS CORPORATION #451	4260475087	02/24/2026	UNIFORM ADVANTAGE	021-41-2016	16.33
CINTAS CORPORATION #451	5319113202	02/24/2026	PUBLIC WORKS - FIRST AID / SUPPLIES	001-03-2012	44.09
CINTAS CORPORATION #451	5319113202	02/24/2026	PUBLIC WORKS - FIRST AID / SUPPLIES	010-30-2012	44.09
CINTAS CORPORATION #451	5319113202	02/24/2026	PUBLIC WORKS - FIRST AID / SUPPLIES	011-31-2012	44.09

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CINTAS CORPORATION #451	5319113202	02/24/2026	PUBLIC WORKS - FIRST AID / SUPPLIES	021-41-2012	44.08
Vendor CINT0521 - CINTAS CORPORATION #451 Total:					3,626.86
Vendor: CITY0525 - CITY BLUE PRINT INC					
CITY BLUE PRINT INC	370750	02/10/2026	GRAPHIC DESIGN (WATER)	011-31-2009	12.50
CITY BLUE PRINT INC	370750	02/10/2026	LARGE FORMAT PRINT 3EA. (WATER)	011-31-2009	15.00
Vendor CITY0525 - CITY BLUE PRINT INC Total:					27.50
Vendor: CITY0523 - CITY OF HAYSVILLE					
CITY OF HAYSVILLE	02 05 2026 A	02/05/2026	PAYROLL DEDUCTION MED OPT 1	001-00-5056	12,625.93
CITY OF HAYSVILLE	02 05 2026 B	02/05/2026	PAYROLL DEDUCTION MED OPT 2	001-00-5056	3,662.00
CITY OF HAYSVILLE	02 05 2026 C	02/05/2026	PAYROLL DEDUCTION MED OPT 3	001-00-5056	10,272.22
CITY OF HAYSVILLE	02 05 2026 D	02/05/2026	PAYROLL DEDUCTION MED HDHP	001-00-5056	6,721.68
CITY OF HAYSVILLE	02 19 2026 A	02/19/2026	PAYROLL DEDUCTION MED OPT 1	001-00-5056	12,625.93
CITY OF HAYSVILLE	02 19 2026 B	02/19/2026	PAYROLL DEDUCTION MED OPT 2	001-00-5056	2,975.02
CITY OF HAYSVILLE	02 19 2026 C	02/19/2026	PAYROLL DEDUCTION MED OPT 3	001-00-5056	10,272.22
CITY OF HAYSVILLE	02 19 2026 D	02/19/2026	PAYROLL DEDUCTION MED HDHP	001-00-5056	6,721.68
Vendor CITY0523 - CITY OF HAYSVILLE Total:					65,876.68
Vendor: COLO0570 - COLONIAL LIFE & ACCIDENT INS					
COLONIAL LIFE & ACCIDENT I...	02 19 2026	02/19/2026	PAYROLL DEDUCTION COLONIAL	001-00-2058	383.00
Vendor COLO0570 - COLONIAL LIFE & ACCIDENT INS Total:					383.00
Vendor: CORE0620 - CORE & MAIN					
CORE & MAIN	Y392568	02/02/2026	4" CORDONEL WATER METERS	011-31-2009	4,530.00
CORE & MAIN	INV0026359	02/24/2026	WATER HOSE PUMP SUCTION STRAINER 1EA. (WATER)	011-31-2009	20.25
CORE & MAIN	INV0026359	02/24/2026	INSULATED HIP WADER ST BOOTS 1EA. (WATER)	011-31-2012	231.82
CORE & MAIN	INV0026417	02/24/2026	NITROGEN-NITRATE REAGENT 2EA. - LAB (SEWER)	010-30-2008	310.00
CORE & MAIN	INV0026417	02/24/2026	HAND TOWELS 2CS. - LAB (SEWER)	010-30-2008	230.00
CORE & MAIN	INV0026417	02/24/2026	PHOSPHORUS REAGENT SET 2EA. - LAB (SEWER)	010-30-2008	382.00
CORE & MAIN	INV0026417	02/24/2026	NITRILE GLOVES 12BX. - LAB (SEWER)	010-30-2008	159.00
CORE & MAIN	INV0026417	02/24/2026	GLASS FIBER FILTERS 3EA. - LAB (SEWER)	010-30-2008	122.70
CORE & MAIN	INV0026643	02/24/2026	NITROGEN-AMMONIA REAGENT SET 2EA. - LAB (SEWER)	010-30-2008	410.00
CORE & MAIN	INV0026683	02/24/2026	INSULATED HIP WADER ST BOOTS 1EA. (WATER)	011-31-2012	215.89
CORE & MAIN	Y455707	02/24/2026	CREDIT: 4' 4MJ HYDRANT 9EA. - PRICE ADJ. (WATER)	011-31-2009	-1,349.10
CORE & MAIN	Y503624	02/24/2026	OMNI 2 R2 1G WATER METER 1EA. (WATER)	011-31-2009	756.25
CORE & MAIN	Y503624	02/24/2026	2" DROP-IN FLANGE METER GASKET 2EA. (WATER)	011-31-2009	3.90
Vendor CORE0620 - CORE & MAIN Total:					6,022.71
Vendor: CORN0621 - CORNEJO & SONS INC					
CORNEJO & SONS INC	835257	02/10/2026	AGGREGATE FILLER 14.4...	021-41-2009	517.32
Vendor CORN0621 - CORNEJO & SONS INC Total:					517.32

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: COXC0636 - COX BUSINESS					
COX BUSINESS	FEB 2026 - SR CNTR	02/02/2026	SR. CNTR. - MONTHLY CABLE DATA SVCS.	001-12-2003	299.87
COX BUSINESS	FEB 2026 - CITY/PD/COURT	02/02/2026	CITY/PD/COURT - MONTHLY CABLE/DATA SVCS.	001-01-2002	442.16
COX BUSINESS	FEB 2026 - CITY/PD/COURT	02/02/2026	CITY/PD/COURT - MONTHLY CABLE/DATA SVCS.	001-02-2002	1,344.16
COX BUSINESS	FEB 2026 - CITY/PD/COURT	02/02/2026	CITY/PD/COURT - MONTHLY CABLE/DATA SVCS.	001-04-2002	45.32
COX BUSINESS	FEB 2026 - CITY/PD/COURT	02/02/2026	CITY/PD/COURT - MONTHLY CABLE/DATA SVCS.	001-06-2002	110.54
COX BUSINESS	FEB 2026 - CITY/PD/COURT	02/02/2026	CITY/PD/COURT - MONTHLY CABLE/DATA SVCS.	001-18-2002	177.97
COX BUSINESS	FEB 2026 - CITY/PD/COURT	02/02/2026	CITY/PD/COURT - MONTHLY CABLE/DATA SVCS.	001-21-2002	45.32
COX BUSINESS	FEB 2026 - CITY/PD/COURT	02/02/2026	CITY/PD/COURT - MONTHLY CABLE/DATA SVCS.	001-22-2002	45.32
COX BUSINESS	FEB 2026 - PW	02/02/2026	PW - MONTHLY CABLE/DATA SVCS.	001-03-2002	29.08
COX BUSINESS	FEB 2026 - PW	02/02/2026	PW - MONTHLY CABLE/DATA SVCS.	001-20-2002	29.08
COX BUSINESS	FEB 2026 - PW	02/02/2026	PW - MONTHLY CABLE/DATA SVCS.	010-30-2002	29.08
COX BUSINESS	FEB 2026 - PW	02/02/2026	PW - MONTHLY CABLE/DATA SVCS.	011-31-2002	29.07
COX BUSINESS	FEB 2026 - PW	02/02/2026	PW - MONTHLY CABLE/DATA SVCS.	021-41-2002	29.08
COX BUSINESS	FEB 2026 - HAC	02/10/2026	HAC - MONTHLY DATA SVC.	030-50-2002	144.01
COX BUSINESS	FEB 2026 - HAC	02/10/2026	HAC - MONTHLY CABLE SVC.	030-50-2003	81.72
COX BUSINESS	FEB 2026 - PW WWTP	02/24/2026	PW - MONTHLY CABLE/DATA SVCS.	001-03-2002	1.30
COX BUSINESS	FEB 2026 - PW WWTP	02/24/2026	PW - MONTHLY CABLE/DATA SVCS.	001-20-2002	1.30
COX BUSINESS	FEB 2026 - PW WWTP	02/24/2026	PW - MONTHLY CABLE/DATA SVCS.	010-30-2002	1.32
COX BUSINESS	FEB 2026 - PW WWTP	02/24/2026	PW - MONTHLY CABLE/DATA SVCS.	011-31-2002	1.30
COX BUSINESS	FEB 2026 - PW WWTP	02/24/2026	PW - MONTHLY CABLE/DATA SVCS.	021-41-2002	1.30
Vendor COXC0636 - COX BUSINESS Total:					2,888.30
Vendor: CUMM0675 - CUMMINS SALES & SVC.					
CUMMINS SALES & SVC.	J1-260244518	02/10/2026	TPS151GT10 120V ENG. BLK. HEATER 1EA. (CITY HALL)	001-09-2006	149.90
Vendor CUMM0675 - CUMMINS SALES & SVC. Total:					149.90
Vendor: DANI1013 - DANIELLE GABOR					
DANIELLE GABOR	FEB 2026	02/02/2026	CELL PHONE REIMBURSEMENT	092-66-3001	35.00
Vendor DANI1013 - DANIELLE GABOR Total:					35.00
Vendor: DAVE2021 - DAVE BOWMAN, PH.D.					
DAVE BOWMAN, PH.D.	01 27 2026 STMNT.	02/10/2026	PRE-EMPLOYMENT EVALUATION - J. HYLE	001-02-2012	225.00
Vendor DAVE2021 - DAVE BOWMAN, PH.D. Total:					225.00
Vendor: DEBC1276 - DEB CRUM					
DEB CRUM	02 02 2026	02/02/2026	PROFESSIONAL PHOTOGRAPHY SVCS. - 02/07/2026	030-50-2092	300.00
Vendor DEBC1276 - DEB CRUM Total:					300.00
Vendor: DELT0736 - DELTA DENTAL OF KANSAS					
DELTA DENTAL OF KANSAS	753476	02/03/2026	DELTA DENTAL - PAYROLL DEDUCTION	001-00-2050	3,882.46
Vendor DELT0736 - DELTA DENTAL OF KANSAS Total:					3,882.46

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: EMCI0869 - EMC INSURANCE COMPANIES					
EMC INSURANCE COMPANIES	7002584635	02/10/2026	INSURANCE PREMIUM - INSTALLMENT CHARGE	001-10-2020	5.00
EMC INSURANCE COMPANIES	7002584635	02/10/2026	INSURANCE PREMIUM - SPCL FUNDS	001-10-2020	9,561.79
EMC INSURANCE COMPANIES	7002584635	02/10/2026	INSURANCE PREMIUM - SR. CNTR.	001-12-2020	308.39
EMC INSURANCE COMPANIES	7002584635	02/10/2026	INSURANCE PREMIUM - SEWER DEPT.	010-30-2020	4,219.76
EMC INSURANCE COMPANIES	7002584635	02/10/2026	INSURANCE PREMIUM - WATER DEPT.	011-31-2020	2,523.50
EMC INSURANCE COMPANIES	7002584635	02/10/2026	INSURANCE PREMIUM - STREET DEPT.	021-41-2020	2,030.53
EMC INSURANCE COMPANIES	7002584635	02/10/2026	INSURANCE PREMIUM - SPCL LIABILITY CVRG.	027-47-2020	5,409.52
EMC INSURANCE COMPANIES	7002584635	02/10/2026	INSURANCE PREMIUM - RECREATION DEPT.	030-50-2020	633.33
Vendor EMCI0869 - EMC INSURANCE COMPANIES Total:					24,691.82
Vendor: EMPA0872 - EMPAC INC					
EMPAC INC	17755	02/10/2026	TRAINING: EXCELLING AT CUSTOMER SVC. 03/04/2026	001-10-2040	300.00
EMPAC INC	17755	02/10/2026	TRAINING: EXCELLING AT CUSTOMER SVC. 03/04/2026	001-10-2040	300.00
Vendor EMPA0872 - EMPAC INC Total:					600.00
Vendor: ENTE0882 - ENTERPRISE FM TRUST					
ENTERPRISE FM TRUST	632855-020426	02/10/2026	VEH. 29K3LK LEASE - PATROL CAR #04-26 (PD)	024-44-2080	1,151.10
ENTERPRISE FM TRUST	632855-020426	02/10/2026	VEH. 27JM78 LEASE - PATROL CAR #08-23 (PD)	024-44-2080	1,049.36
ENTERPRISE FM TRUST	632855-020426	02/10/2026	VEH. 27JM6Q LEASE - PATROL CAR #03-23 (PD)	024-44-2080	1,051.78
ENTERPRISE FM TRUST	632855-020426	02/10/2026	VEH. 29K3LM LEASE - PATROL CAR #05-26 (PD)	024-44-2080	1,151.10
ENTERPRISE FM TRUST	632855-020426	02/10/2026	VEH. 282B8D LEASE - TRK #01 (PW DIRECTOR)	081-66-3001	1,052.37
ENTERPRISE FM TRUST	632855-020426	02/10/2026	VEH. 27JMDV LEASE - TRK #21 (PARK DEPT.)	081-66-3001	1,162.66
ENTERPRISE FM TRUST	632855-020426	02/10/2026	VEH. 27JMDQ LEASE - TRK #39 (WATER DEPT.)	081-66-3001	1,182.17
ENTERPRISE FM TRUST	632855-020426	02/10/2026	VEH. 28PWPD LEASE - TRK #111 (PW DUMP TRK)	081-66-3001	123.49
Vendor ENTE0882 - ENTERPRISE FM TRUST Total:					7,924.03
Vendor: EULA1050 - EULA MCKINLEY					
EULA MCKINLEY	FEB 2026	02/02/2026	CELL PHONE REIMBURSEMENT	001-12-2003	35.00
Vendor EULA1050 - EULA MCKINLEY Total:					35.00
Vendor: EVER0904 - EVERGY					
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 3309929818 - 403 S. JANE (ANIMAL CNTRL)	001-02-2013	102.09
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 7129262547 - 608 CHATTA (KIRBY PARK)	001-03-2003	47.63
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 3948196248 - 950 FREEMAN (WHISLER PARK)	001-03-2003	49.91
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 3878024307 - 2330 COUNTRY LKS (CNTRY LKS PK)	001-03-2003	31.65
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 2232633084 - 362 MOY (PEARTREE PARK)	001-03-2003	60.67
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 3316912332 - 354 PARK (TIMBERLANE SHLTR)	001-03-2003	36.15
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 8496264823 - 6545 MABEL (P/C PARK)	001-03-2003	38.83
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 3746970641 - 1327 W. HANNAH (TMBRLANE POND)	001-03-2003	89.81

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 8604638840 - 706 SARAH LN (RIGGS PARK)	001-03-2003	92.47
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 6012408441 - 400 W. 79TH ST. (DORNER-A)	001-03-2003	99.60
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 0903609843 - 400 W. 79TH ST (DORNER PARK-B)	001-03-2003	635.83
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 0217152773 - 706 SARAH LN. (RIGGS PARK RR)	001-03-2003	148.98
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 3323064332 - 700 SARAH LN. (RIGGS STAGE)	001-03-2003	145.32
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 5833997608 - 706 SARAH LN. (RIGGS PARK)	001-03-2003	44.92
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 0068549324 - STREET LIGHTS (CITY)	001-08-2003	7,588.51
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 2627184607 - 413 S. JANE (BIKE PATH)	001-08-2003	149.99
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 1512076766 - 504 HEMPHILL (BIKE PATH)	001-08-2003	140.35
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 4597200027 - 109 N. DELOS (BIKE PATH)	001-08-2003	120.73
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 1180533681 - 324 PEACH CIRCLE (BIKE PATH)	001-08-2003	115.62
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 1260297980 - 6650 S. MERIDIAN (ANTIQUÉ)	001-08-2003	77.99
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 0373111427 - 302 W. GRAND (BIKE PATH)	001-08-2003	77.45
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 3714835885 - 7665 S. MERIDIAN (ANTIQUÉ)	001-08-2003	68.02
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 7825645624 - 1101 TIMBERLANE (BIKE PATH)	001-08-2003	67.38
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 9774332007 - 356 PARK DR. (BIKE PATH)	001-08-2003	129.97
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 3301378533 - 200 W. GRAND (CITY HALL)	001-09-2003	366.07
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 2490700084 - 140 N. MAIN (VICKER'S)	001-09-2003	346.06
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 3301409293 - 200 W. GRAND (PD CARPORT)	001-09-2003	38.14
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 2704313228 - 130 W. GRAND (PD/COURT)	001-09-2003	976.09
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 8370808681 - 130 E. 2ND ST. (COMM. BLDG.)	001-09-2003	109.68
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 7257876884 - 209 HAYS (WIRE HOUSE)	001-09-2003	647.75
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 3101322742 - 200 S. MAIN (BLACKSMITH SHOP)	001-09-2003	589.37
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 4744686382 - 160 E. KARLA (SR. CNTR.)	001-12-2003	483.01
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 3313590254 - 702 S. MAIN (LIFT STATION)	010-30-2003	457.12
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 3313621012 - 140 MARLEN (LIFT STATION)	010-30-2003	255.71
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 3470853389 - 600 CHATTA (LIFT STATION)	010-30-2003	225.24
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 0776795629 - 551 S. DELOS (OLD SEWER PLANT)	010-30-2003	1,241.18
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 3298394816 - 2369 E. EMMETT (LIFT STATION)	010-30-2003	209.82
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 7903172642 - 428 S. JANE (WWTP)	010-30-2003	9,283.14
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 1453270722 - 208 PIRNER (LIFT STATION)	010-30-2003	191.10
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 8897913841 - 904 GROVER (LIFT STATION)	010-30-2003	138.81

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 5254492302 - 1249 S. WARD PKWY (LIFT STAT)	010-30-2003	593.86
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 3309960579 - 427 S. JANE (PUBLIC WORKS)	010-30-2003	191.89
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 3301378533 - 200 W. GRAND (CITY HALL)	010-30-2003	365.97
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 5462092875 - 412 E. 4TH ST. (WTR STG BLDG)	011-31-2003	165.35
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 3301378533 - 200 W. GRAND (CITY HALL)	011-31-2003	365.97
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 3341950975 - 400 E. 4TH (PUMP STATION)	011-31-2003	3,993.89
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 3309960579 - 427 S. JANE (PUBLIC WORKS)	011-31-2003	191.82
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 3304362251 - 1915 W. GRAND (WATER TOWER)	011-31-2003	207.64
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 8398485640 - 527 SARAH LN. (MUN. POOL)	012-32-2003	119.76
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 3231109642 - 209 S. MAIN (CROSSWALK)	021-41-2003	325.00
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 4383028826 - 902 W. GRAND (CROSSWALK)	021-41-2003	35.73
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 6883862366 - 1010 W. GRAND (STR SIGNAL)	021-41-2003	37.44
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 3309960579 - 427 S. JANE (PUBLIC WORKS)	021-41-2003	191.82
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 1436937808 - 1600 W. GRAND (STR SIGNAL)	021-41-2003	157.96
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 4124389666 - 257 N. MAIN (STR. SIGNAL)	021-41-2003	124.30
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 5382206596 - 521 E. GRAND (CROSSWALK)	021-41-2003	37.98
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 3295103493 - 7201 S. BROADWAY (STR SIGNAL)	021-41-2003	116.88
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 3323218134 - SCHOOL SIGNALS (CITY)	021-41-2003	69.17
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 2550346384 - 102 N. MAIN (STR SIGNAL)	021-41-2003	211.53
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 2955167783 - 523 SARAH LN. (HAC)	030-50-2003	1,648.78
EVERGY	JAN 2026 - ACH 01	02/09/2026	ACCT. 8743920263 - 665 W. 63RD ST. (P/C SPORTS)	030-50-3065	120.67
EVERGY	JAN 2026	02/10/2026	ACCT. 8414219424 - 1200 E. DIRCK (ORCHARD ACRES)	001-03-2003	32.84
Vendor EVER0904 - EVERGY Total:					35,024.41
Vendor: FBI-0939 - FBI - LEEDA					
FBI - LEEDA	42397071-26	02/24/2026	2026 ANNUAL DUES	001-02-2012	50.00
Vendor FBI-0939 - FBI - LEEDA Total:					50.00
Vendor: FIDE2175 - FIDELITY SECURITY LIFE INSURANCE CO.					
FIDELITY SECURITY LIFE INSUR...	167167550	02/04/2026	EYE MED - PAYROLL DEDUCTION	001-00-2062	755.27
Vendor FIDE2175 - FIDELITY SECURITY LIFE INSURANCE CO. Total:					755.27
Vendor: UNUM2882 - FIRST UNUM LIFE INSURANCE COMPANY					
FIRST UNUM LIFE INSURANCE...	02 19 2026	02/19/2026	PAYROLL DEDUCTION UNUM	001-00-2000	274.36
Vendor UNUM2882 - FIRST UNUM LIFE INSURANCE COMPANY Total:					274.36
Vendor: FIRS0956 - FIRST WIRELESS, INC.					
FIRST WIRELESS, INC.	132778	02/10/2026	BATTERY, APX IMPRES 2 LITHIUM ION 4EA.	001-02-2006	745.56
FIRST WIRELESS, INC.	132778	02/10/2026	XPR6/7 IMPRES REMOTE SPEAKER W/ INPUT 2EA.	001-02-2006	276.64
Vendor FIRS0956 - FIRST WIRELESS, INC. Total:					1,022.20

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: FLEE0969 - FLEETPRIDE					
FLEETPRIDE	WIC0128148	02/24/2026	ALIGNMENT SERVICES LABOR - TRK #101 (PARK)	001-03-2006	225.00
FLEETPRIDE	WIC0128148	02/24/2026	SHOP SUPPLIES - TRK #101 (PARK)	001-03-2006	39.25
Vendor FLEE0969 - FLEETPRIDE Total:					264.25
Vendor: FORV1395 - FORVIS MAZARS, LLP					
FORVIS MAZARS, LLP	2806384	02/24/2026	ADMINISTRATIVE FEE	001-10-2041	800.00
FORVIS MAZARS, LLP	2806384	02/24/2026	2025 FINANCIAL AUDIT	001-10-2041	16,000.00
Vendor FORV1395 - FORVIS MAZARS, LLP Total:					16,800.00
Vendor: FOUR0989 - FOUR POINTS RANCH					
FOUR POINTS RANCH	02 24 2026 DEPOSIT	02/24/2026	INTERACTIVE PETTING ZOO SVCS. 04/25/2026 - DEPOSIT	099-66-3001	100.00
Vendor FOUR0989 - FOUR POINTS RANCH Total:					100.00
Vendor: FRAN0625 - FRANCISCO S.CORTEZ III					
FRANCISCO S.CORTEZ III	FEB 2026	02/02/2026	CELL PHONE REIMBURSEMENT	030-50-2002	35.00
Vendor FRAN0625 - FRANCISCO S.CORTEZ III Total:					35.00
Vendor: GALL1019 - GALLS LLC					
GALLS LLC	034019046	02/24/2026	PBE MAVERICK MOD-25 CARRIER 1EA. (JORDAN)	001-02-2016	361.00
GALLS LLC	034059869	02/24/2026	PBE MAVERICK MOD-25 CARRIER 1EA. (MARR)	001-02-2016	361.00
GALLS LLC	034111991	02/24/2026	WOMENS APEX PANT 2EA. (HYLE)	001-02-2016	200.00
GALLS LLC	034111991	02/24/2026	SAFARILAND #77 DBL MAGAZINE HOLDER 1EA. (HYLE)	001-02-2016	69.99
GALLS LLC	034111991	02/24/2026	MODEL 190 HANDCUFF POUCH 1EA. (HYLE)	001-02-2016	68.99
GALLS LLC	034111991	02/24/2026	ASP ENVOY 50 ROTATING SCABBARD 1EA. (HYLE)	001-02-2016	58.99
GALLS LLC	034111991	02/24/2026	ACCUMOLD DUTY BELT 1EA. (HYLE)	001-02-2016	57.99
GALLS LLC	034111991	02/24/2026	STINGER DS LED RECHARGEABLE FLASHLIGHT 1EA. (HYLE)	001-02-2016	219.99
GALLS LLC	034111991	02/24/2026	TACTICAL KEY RING HOLDER 1EA. (HYLE)	001-02-2016	17.99
GALLS LLC	034111991	02/24/2026	LEATHER GLOVES 1 PR. (HYLE)	001-02-2016	48.99
GALLS LLC	034126532	02/24/2026	VELCRO HOOK APPLIED 1EA. (HYLE)	001-02-2016	2.19
GALLS LLC	034126532	02/24/2026	VELCRO FOR GARMENTS 1EA. (HYLE)	001-02-2016	2.99
GALLS LLC	034126532	02/24/2026	1" CLOTH STRIPING NAMESTRIP 1EA.(HYLE)	001-02-2016	9.89
Vendor GALL1019 - GALLS LLC Total:					1,480.00
Vendor: GRAI1068 - GRAINGER					
GRAINGER	9792479413	02/10/2026	1/2" TO 3/8" COMP ELBOW FITTING 10EA. (WATER)	011-31-2009	59.50
GRAINGER	9792479413	02/10/2026	1/2" COMP TO 3/4" MNPT FITTING 10EA. (WATER)	011-31-2009	24.50
GRAINGER	9805146686	02/24/2026	CAM & GROOVE COUPLING 2EA. - ROTARY PRESS (SEWER)	010-30-2009	134.20
GRAINGER	9805146686	02/24/2026	CAM & GROOVE ADAPTER 3EA. - ROTARY PRESS (SEWER)	010-30-2009	158.70
GRAINGER	9805146694	02/24/2026	LIQUID PAINT MARKER, YELLOW, 1EA. (SEWER)	010-30-2009	2.58
GRAINGER	9805146694	02/24/2026	LIQUID PAINT MARKER, WHITE, 1EA. (SEWER)	010-30-2009	2.58
GRAINGER	9805146694	02/24/2026	LIQUID PAINT MARKER, RED, 1EA. (SEWER)	010-30-2009	6.05

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
GRAINGER	9812474030	02/24/2026	CAM & GROOVE ADAPTER 5EA. - NORTH SHOP (SEWER)	010-30-2006	48.15
GRAINGER	9812474030	02/24/2026	AIR COMPRESSOR MOTOR 1EA. - NORTH SHOP (SEWER)	010-30-2006	389.30
GRAINGER	9812474048	02/24/2026	2" X 2" PVC COUPLING 2EA. (SEWER)	010-30-2009	27.56
GRAINGER	9812474048	02/24/2026	2 X 3" PVC NIPPLE 3EA. (SEWER)	010-30-2009	17.34
GRAINGER	9812474048	02/24/2026	FILTER HOUSING 2EA. (SEWER)	010-30-2009	60.40
GRAINGER	9812474055	02/24/2026	CREDIT: CAM & GROOVE ADPT 3EA. - ROTARY PRESS (WW)	010-30-2009	-158.70
Vendor GRAI1068 - GRAINGER Total:					772.16

Vendor: GTMI1096 - GT MIDWEST

GT MIDWEST	11299078-00	02/10/2026	.25 X 3.75" OD X 2"ID RG 60D NEOP 100EA. (WATER)	011-31-2009	268.80
Vendor GTMI1096 - GT MIDWEST Total:					268.80

Vendor: HACH1109 - HACH COMPANY

HACH COMPANY	14859704	02/10/2026	REAGENT SET, CHLORINE FREE CL17 6EA. (WATER)	011-31-2009	506.74
Vendor HACH1109 - HACH COMPANY Total:					506.74

Vendor: HAMP1124 - HAMPEL OIL

HAMPEL OIL	92109220	02/10/2026	UNLEADED FUEL 1400 GAL.	001-02-2010	2,828.00
HAMPEL OIL	92109220	02/10/2026	DIESEL FUEL 800 GAL.	010-30-2010	2,152.00
HAMPEL OIL	92120026	02/24/2026	UNLEADED FUEL 1350 GAL.	001-02-2010	2,641.96
HAMPEL OIL	92120026	02/24/2026	DIESEL FUEL 500 GAL.	010-30-2010	1,370.00
Vendor HAMP1124 - HAMPEL OIL Total:					8,991.96

Vendor: HAYS1160 - HAYSVILLE COMMUNITY LIBRARY

HAYSVILLE COMMUNITY LIBR...	02 02 2026	02/02/2026	LIBRARY - COMM. VEHICLE TAX	025-45-2012	116.22
HAYSVILLE COMMUNITY LIBR...	02 02 2026	02/02/2026	LIBRARY - REC. VEHICLE	025-45-2012	40.72
HAYSVILLE COMMUNITY LIBR...	02 02 2026	02/02/2026	LIBRARY - WATERCRAFT TAX	025-45-2012	154.45
HAYSVILLE COMMUNITY LIBR...	02 02 2026	02/02/2026	LIBRARY - MOTOR VEHICLE	025-45-2012	1,979.77
HAYSVILLE COMMUNITY LIBR...	02 02 2026	02/02/2026	LIBRARY - BACK TAX	025-45-2012	7,241.34
HAYSVILLE COMMUNITY LIBR...	02 02 2026	02/02/2026	LIBRARY - AD-VALOREM TAX DISTR.	025-45-2012	280,047.96
Vendor HAYS1160 - HAYSVILLE COMMUNITY LIBRARY Total:					289,580.46

Vendor: HAYS1177 - HAYSVILLE RENTAL CENTER

HAYSVILLE RENTAL CENTER	121999	02/24/2026	PURCHASE: BLADES / BOLTS 12/16/2025	001-03-2006	225.50
Vendor HAYS1177 - HAYSVILLE RENTAL CENTER Total:					225.50

Vendor: HAYS1187 - HAYSVILLE TRUE VALUE

HAYSVILLE TRUE VALUE	STMNT. 01 31 2026	02/10/2026	STMNT. 01/31/2026 - MONTHLY HARDWARE SUPPLIES	001-03-2009	27.72
HAYSVILLE TRUE VALUE	STMNT. 01 31 2026	02/10/2026	STMNT. 01/31/2026 - MONTHLY HARDWARE SUPPLIES	001-03-2012	5.89
HAYSVILLE TRUE VALUE	STMNT. 01 31 2026	02/10/2026	STMNT. 01/31/2026 - MONTHLY HARDWARE SUPPLIES	001-09-2009	28.64
HAYSVILLE TRUE VALUE	STMNT. 01 31 2026	02/10/2026	STMNT. 01/31/2026 - MONTHLY HARDWARE SUPPLIES	010-30-2006	30.36
HAYSVILLE TRUE VALUE	STMNT. 01 31 2026	02/10/2026	STMNT. 01/31/2026 - MONTHLY HARDWARE SUPPLIES	010-30-2009	176.13
HAYSVILLE TRUE VALUE	STMNT. 01 31 2026	02/10/2026	STMNT. 01/31/2026 - MONTHLY HARDWARE SUPPLIES	011-31-2009	15.32
HAYSVILLE TRUE VALUE	STMNT. 01 31 2026	02/10/2026	STMNT. 01/31/2026 - MONTHLY HARDWARE SUPPLIES	011-31-2012	31.99

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
HAYSVILLE TRUE VALUE	STMNT. 01 31 2026	02/10/2026	STMNT. 01/31/2026 - MONTHLY HARDWARE SUPPLIES	021-41-2006	30.27
HAYSVILLE TRUE VALUE	STMNT. 01 31 2026	02/10/2026	STMNT. 01/31/2026 - MONTHLY HARDWARE SUPPLIES	021-41-2009	4.74
HAYSVILLE TRUE VALUE	STMNT. 01 31 2026	02/10/2026	STMNT. 01/31/2026 - MONTHLY HARDWARE SUPPLIES	030-50-2009	5.81
Vendor HAYS1187 - HAYSVILLE TRUE VALUE Total:					356.87
Vendor: HAYS1189 - HAYSVILLE USD 261					
HAYSVILLE USD 261	13347	02/24/2026	LATCHKEY - DRIVER PAY & MILEAGE - 01/05/2026	030-50-2094	86.09
HAYSVILLE USD 261	13348	02/24/2026	LATCHKEY - DRIVER PAY & MILEAGE - 01/06/2026	030-50-2094	257.14
Vendor HAYS1189 - HAYSVILLE USD 261 Total:					343.23
Vendor: HEND2764 - HENDRICKS PROPERTIES LLC					
HENDRICKS PROPERTIES LLC	02 24 2026	02/24/2026	LEASE GRANT PYMNT. ON BEHALF OF BISON TRACK, LLC.	092-66-3001	1,075.00
Vendor HEND2764 - HENDRICKS PROPERTIES LLC Total:					1,075.00
Vendor: HSAA1200 - HSA AARON KIRCHERT					
HSA AARON KIRCHERT	02 05 2026	02/05/2026	HSA A/C: AARON KIRCHERT	001-00-2061	100.00
HSA AARON KIRCHERT	02 19 2026	02/19/2026	HSA A/C: AARON KIRCHERT	001-00-2061	100.00
Vendor HSAA1200 - HSA AARON KIRCHERT Total:					200.00
Vendor: HSAA1940 - HSA ANGELA RIEDL					
HSA ANGELA RIEDL	02 05 2026	02/05/2026	HSA A/C: ANGELA RIEDL	001-00-2061	50.00
HSA ANGELA RIEDL	02 19 2026	02/19/2026	HSA A/C: ANGELA RIEDL	001-00-2061	50.00
Vendor HSAA1940 - HSA ANGELA RIEDL Total:					100.00
Vendor: HSAD1961 - HSA DANIELLE GABOR					
HSA DANIELLE GABOR	02 05 2026	02/05/2026	HSA A/C: DANIELLE GABOR	001-00-2061	75.00
HSA DANIELLE GABOR	02 19 2026	02/19/2026	HSA A/C: DANIELLE GABOR	001-00-2061	75.00
Vendor HSAD1961 - HSA DANIELLE GABOR Total:					150.00
Vendor: HSAR1282 - HSA ROBERT ARNESON					
HSA ROBERT ARNESON	02 05 2026	02/05/2026	HSA A/C: ROBERT ARNESON	001-00-2061	150.00
HSA ROBERT ARNESON	02 19 2026	02/19/2026	HSA A/C: ROBERT ARNESON	001-00-2061	150.00
Vendor HSAR1282 - HSA ROBERT ARNESON Total:					300.00
Vendor: HSAS1201 - HSA SAMUEL ARNOLD					
HSA SAMUEL ARNOLD	02 05 2026	02/05/2026	HSA A/C: SAMUEL ARNOLD	001-00-2061	320.00
HSA SAMUEL ARNOLD	02 19 2026	02/19/2026	HSA A/C: SAMUEL ARNOLD	001-00-2061	320.00
Vendor HSAS1201 - HSA SAMUEL ARNOLD Total:					640.00
Vendor: HSAS1284 - HSA SEAN RINEHART					
HSA SEAN RINEHART	02 05 2026	02/05/2026	HSA A/C: SEAN RINEHART	001-00-2061	30.00
HSA SEAN RINEHART	02 19 2026	02/19/2026	HSA A/C: SEAN RINEHART	001-00-2061	30.00
Vendor HSAS1284 - HSA SEAN RINEHART Total:					60.00
Vendor: HSAW1283 - HSA WILLIAM BLACK					
HSA WILLIAM BLACK	02 05 2026	02/05/2026	HSA A/C: WILLIAM BLACK	001-00-2061	364.58

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
HSA WILLIAM BLACK	02 19 2026	02/19/2026	HSA A/C: WILLIAM BLACK	001-00-2061	364.58
Vendor HSAW1283 - HSA WILLIAM BLACK Total:					729.16
Vendor: HUTC1305 - HUTCHINSON SALT COMPANY					
HUTCHINSON SALT COMPANY	202482	02/10/2026	ROCK SALT - ASTM GRADE 1 - 12.03 TONS	021-41-2009	415.04
Vendor HUTC1305 - HUTCHINSON SALT COMPANY Total:					415.04
Vendor: IACP1317 - IACP					
IACP	0455920	02/24/2026	2026 MEMBERSHIP DUES: J. WHITFIELD	001-02-2012	220.00
Vendor IACP1317 - IACP Total:					220.00
Vendor: IAEI1319 - IAEI - KANSAS SUNFLOWER CHAPTER					
IAEI - KANSAS SUNFLOWER C...	2026 IAEI CONF	02/10/2026	2026 ANNUAL IAEI CONFERENCE - CHAD BETTLES	001-20-2015	350.00
Vendor IAEI1319 - IAEI - KANSAS SUNFLOWER CHAPTER Total:					350.00
Vendor: ICI1323 - ICI					
ICI	22206	02/24/2026	PUBLIC OFFICIAL BOND - CITY CLERK/TREASURER	001-01-2004	180.00
Vendor ICI1323 - ICI Total:					180.00
Vendor: INTE1369 - INNOVATIVE INTERLINGUAL SOLUTIONS, LLC.					
INNOVATIVE INTERLINGUAL S...	2056	02/24/2026	INTERPRETATION SVCS. 01/13/2026 - CASE #2025/2101	001-06-2012	112.78
Vendor INTE1369 - INNOVATIVE INTERLINGUAL SOLUTIONS, LLC. Total:					112.78
Vendor: INTR1381 - INTRUST BANK					
INTRUST BANK	02 06 2026 FED	02/06/2026	FED DEPOSIT	001-00-2010	14,570.08
INTRUST BANK	02 06 2026 FED (ADJ)	02/06/2026	FED DEPOSIT	001-00-2010	1.33
INTRUST BANK	02 06 2026 FICA	02/06/2026	FICA DEPOSIT	001-00-2020	33,930.24
INTRUST BANK	02 06 2026 FICA (ADJ)	02/06/2026	FICA DEPOSIT	001-00-2020	1.48
INTRUST BANK	02 20 2026 FED	02/20/2026	FED DEPOSIT	001-00-2010	15,738.90
INTRUST BANK	02 20 2026 FICA	02/20/2026	FICA DEPOSIT	001-00-2020	34,846.66
Vendor INTR1381 - INTRUST BANK Total:					99,088.69
Vendor: JACO1433 - JACOB BERENS					
JACOB BERENS	02 10 2026 A	02/10/2026	REFEREE BASKETBALL 1 HR. 01/31/2026	030-50-1250	15.00
JACOB BERENS	02 10 2026 A	02/10/2026	REFEREE BASKETBALL 2 HRS. 01/31/2026	030-50-1250	18.00
Vendor JACO1433 - JACOB BERENS Total:					33.00
Vendor: JADA0175 - JADA ARNESON					
JADA ARNESON	02 10 2026 A	02/10/2026	REFEREE BASKETBALL 3 HRS. 01/31/2026	030-50-1250	27.00
Vendor JADA0175 - JADA ARNESON Total:					27.00
Vendor: JAXS1971 - JAXSON NOWELL					
JAXSON NOWELL	02 10 2026 A	02/10/2026	REFEREE BASKETBALL 3 HRS. 01/31/2026	030-50-1250	60.00
Vendor JAXS1971 - JAXSON NOWELL Total:					60.00
Vendor: JENN2597 - JENNIFER M. SOHM					
JENNIFER M. SOHM	FEB 2026	02/02/2026	CELL PHONE REIMBURSEMENT	030-50-2002	35.00
Vendor JENN2597 - JENNIFER M. SOHM Total:					35.00
Vendor: JESS2296 - JESSIE GRAY					
JESSIE GRAY	02 24 2026 DEPOSIT	02/24/2026	2026 FALL FEST ENTERTAINMENT - DEPOSIT	058-50-3073	450.00
Vendor JESS2296 - JESSIE GRAY Total:					450.00
Vendor: JILL2956 - JILL WARD					
JILL WARD	FEB 2026	02/02/2026	CELL PHONE REIMBURSEMENT	030-50-2002	35.00
Vendor JILL2956 - JILL WARD Total:					35.00

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: JOHN1431 - JOHN DEERE FINANCIAL					
JOHN DEERE FINANCIAL	1002024639	02/10/2026	PANEL 1EA. - JD 4300 (STREET/PARK)	001-03-2006	31.69
JOHN DEERE FINANCIAL	1002024639	02/10/2026	PANEL 1EA. - JD 4300 (STREET/PARK)	021-41-2006	31.68
JOHN DEERE FINANCIAL	1002031907	02/24/2026	COOLANT CONTAINER 1EA. - JD 4300 (STREET/PARK)	001-03-2006	40.73
JOHN DEERE FINANCIAL	1002031907	02/24/2026	COOLANT CONTAINER 1EA. - JD 4300 (STREET/PARK)	021-41-2006	40.74
JOHN DEERE FINANCIAL	1002034776	02/24/2026	GASKET 1EA. - 855 TRACTOR (PARK)	001-03-2012	7.34
JOHN DEERE FINANCIAL	1002036133	02/24/2026	HYDRAULIC QUICK COUPLER 1EA. - SKID STEER (STREET)	021-41-2006	118.18
Vendor JOHN1431 - JOHN DEERE FINANCIAL Total:					270.36
Vendor: JOHN0398 - JOHN R BUSH CONSTRUCTION					
JOHN R BUSH CONSTRUCTION	STMNT. 02 10 2026	02/10/2026	PROJECT: FACIA REPAIR/PAINTING (RENTAL HOUSE)	036-56-3035	750.00
Vendor JOHN0398 - JOHN R BUSH CONSTRUCTION Total:					750.00
Vendor: KAIL1881 - KAILYN HOGAN					
KAILYN HOGAN	FEB 2026	02/02/2026	CELL PHONE REIMBURSEMENT	001-04-2002	35.00
Vendor KAIL1881 - KAILYN HOGAN Total:					35.00
Vendor: KANS1574 - KANSAS BG INC					
KANSAS BG INC	PI0072504	02/24/2026	BG SUPERCHARGE II FUEL ADDITIVE	001-03-2009	224.70
KANSAS BG INC	PI0072504	02/24/2026	BG SUPERCHARGE II FUEL ADDITIVE	010-30-2009	224.70
KANSAS BG INC	PI0072504	02/24/2026	BG SUPERCHARGE II FUEL ADDITIVE	011-31-2009	224.70
KANSAS BG INC	PI0072504	02/24/2026	BG SUPERCHARGE II FUEL ADDITIVE	021-41-2009	224.70
Vendor KANS1574 - KANSAS BG INC Total:					898.80
Vendor: KANS1601 - KANSAS DEPARTMENT OF REVENUE					
KANSAS DEPARTMENT OF RE...	02 06 2026 KS WITHHOLD	02/06/2026	KANSAS WITHHOLDING TAX	001-00-2030	10,082.37
KANSAS DEPARTMENT OF RE...	02 10 2026 KS WITHHOLD (AD...	02/10/2026	KANSAS WITHHOLDING TAX	001-00-2030	0.52
KANSAS DEPARTMENT OF RE...	02 20 2026 KS WITHHOLD	02/20/2026	KANSAS WITHHOLDING TAX	001-00-2030	10,195.63
Vendor KANS1601 - KANSAS DEPARTMENT OF REVENUE Total:					20,278.52
Vendor: KANS1499 - KANSAS DEPT OF REVENUE					
KANSAS DEPT OF REVENUE	JAN 2026	02/03/2026	WATER SALES TAX - JAN 2026	011-31-2022	687.92
Vendor KANS1499 - KANSAS DEPT OF REVENUE Total:					687.92
Vendor: KANS1615 - KANSAS GAS SERVICE					
KANSAS GAS SERVICE	JAN 2026	02/02/2026	ACCT. 1568420 18 - 403 S. JANE (ANIMAL CNTRL.)	001-02-2013	178.76
KANSAS GAS SERVICE	JAN 2026	02/02/2026	ACCT. 1308570 45 - 130 E. 2ND (COMM. BLDG.)	001-09-2003	166.35
KANSAS GAS SERVICE	JAN 2026	02/02/2026	ACCT. 1578976 27 - 200 W. GRAND (CITY/PD/COURT)	001-09-2003	308.89
KANSAS GAS SERVICE	JAN 2026	02/02/2026	ACCT. 2003258 73 - 160 E. KARLA (SR. CNTR.)	001-12-2003	668.59
KANSAS GAS SERVICE	JAN 2026	02/02/2026	ACCT. 1600065 91 - 428 S. JANE (WWTP)	010-30-2003	3,043.43
KANSAS GAS SERVICE	JAN 2026	02/02/2026	ACCT. 1308619 00 - 429 S. JANE (PW SHOP)	010-30-2003	247.45
KANSAS GAS SERVICE	JAN 2026	02/02/2026	ACCT. 1654247 00 - 417 S. JANE (PW STORAGE)	010-30-2003	173.62
KANSAS GAS SERVICE	JAN 2026	02/02/2026	ACCT. 1654252 00 - 401 S. JANE (PW OFFICE)	010-30-2003	135.23
KANSAS GAS SERVICE	JAN 2026	02/02/2026	ACCT. 1308619 00 - 429 S. JANE (PW SHOP)	011-31-2003	247.38
KANSAS GAS SERVICE	JAN 2026	02/02/2026	ACCT. 1654247 00 - 417 S. JANE (PW STORAGE)	011-31-2003	173.57

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
KANSAS GAS SERVICE	JAN 2026	02/02/2026	ACCT. 1654252 00 - 401 S.JANE (PW OFFICE)	011-31-2003	135.20
KANSAS GAS SERVICE	JAN 2026	02/02/2026	ACCT. 2059216 64 - 412 E. 4TH ST. (WATER STORAGE)	011-31-2003	455.29
KANSAS GAS SERVICE	JAN 2026	02/02/2026	ACCT. 1308619 00 - 429 S. JANE (PW SHOP)	021-41-2003	247.38
KANSAS GAS SERVICE	JAN 2026	02/02/2026	ACCT. 1654247 00 - 417 S. JANE (PW STORAGE)	021-41-2003	173.57
KANSAS GAS SERVICE	JAN 2026	02/02/2026	ACCT. 1654252 00 - 401 S.JANE (PW OFFICE)	021-41-2003	135.20
KANSAS GAS SERVICE	JAN 2026	02/02/2026	ACCT. 2032392 45 - 523 SARAH LN. (HAC)	030-50-2003	777.98

Vendor KANS1615 - KANSAS GAS SERVICE Total: 7,267.89

Vendor: KANS1627 - KANSAS ONE-CALL SYSTEM INC

KANSAS ONE-CALL SYSTEM INC	6010297	02/10/2026	SEWER/WATER LOCATE FEES	010-30-2040	75.81
KANSAS ONE-CALL SYSTEM INC	6010297	02/10/2026	SEWER/WATER LOCATE FEES	011-31-2040	75.81
KANSAS ONE-CALL SYSTEM INC	6010298	02/10/2026	SEWER/WATER LOCATE FEES	010-30-2040	154.28

Vendor KANS1627 - KANSAS ONE-CALL SYSTEM INC Total: 305.90

Vendor: KANS1629 - KANSAS PAYMENT CENTER

KANSAS PAYMENT CENTER	02 05 2026 A	02/05/2026	SG09DM003555	001-00-2057	213.00
KANSAS PAYMENT CENTER	02 05 2026 B	02/05/2026	SG15DM007951	001-00-2057	61.54
KANSAS PAYMENT CENTER	02 05 2026 C	02/05/2026	SG19DM005637	001-00-2057	887.54
KANSAS PAYMENT CENTER	02 05 2026 D	02/05/2026	SG22DM05556	001-00-2057	184.62
KANSAS PAYMENT CENTER	02 05 2026 E	02/05/2026	SG24DM003690	001-00-2057	116.77
KANSAS PAYMENT CENTER	02 19 2026 A	02/19/2026	SG09DM003555	001-00-2057	213.00
KANSAS PAYMENT CENTER	02 19 2026 B	02/19/2026	SG15DM007951	001-00-2057	61.54
KANSAS PAYMENT CENTER	02 19 2026 C	02/19/2026	SG19DM005637	001-00-2057	887.54
KANSAS PAYMENT CENTER	02 19 2026 D	02/19/2026	SG22DM05556	001-00-2057	184.62
KANSAS PAYMENT CENTER	02 19 2026 E	02/19/2026	SG24DM003690	001-00-2057	116.77

Vendor KANS1629 - KANSAS PAYMENT CENTER Total: 2,926.94

Vendor: KANS1568 - KANSAS RURAL WATER ASSOCIATION

KANSAS RURAL WATER ASSOC....27921		02/10/2026	2026 KRWA CONFERENCE REG. - C. ROSE	010-30-2015	195.00
KANSAS RURAL WATER ASSOC....27921		02/10/2026	2026 KRWA CONFERENCE REG. - A. KIRCHERT	010-30-2015	180.00
KANSAS RURAL WATER ASSOC....27921		02/10/2026	2026 KRWA CONFERENCE REG. - Z. BATY	010-30-2015	195.00
KANSAS RURAL WATER ASSOC....27921		02/10/2026	2026 KRWA CONFERENCE REG. - E. SATTERFIELD	010-30-2015	195.00
KANSAS RURAL WATER ASSOC....27921		02/10/2026	2026 KRWA CONFERENCE REG. - S. OVIEDO	010-30-2015	195.00
KANSAS RURAL WATER ASSOC....27921 - 01		02/11/2026	2026 KRWA CONFERENCE REG. - Z. BATY	010-30-2015	30.00
KANSAS RURAL WATER ASSOC....29731		02/24/2026	2026 KRWA CONFERENCE REG. - M. LIPPOLDT	010-30-2015	73.33
KANSAS RURAL WATER ASSOC....29731		02/24/2026	2026 KRWA CONFERENCE REG. - T. MARTINEZ	010-30-2015	73.33
KANSAS RURAL WATER ASSOC....29731		02/24/2026	2026 KRWA CONFERENCE REG. - B. HALE	010-30-2015	73.33
KANSAS RURAL WATER ASSOC....29731		02/24/2026	2026 KRWA CONFERENCE REG. - C. TOPINKA	010-30-2015	73.33
KANSAS RURAL WATER ASSOC....29731		02/24/2026	2026 KRWA CONFERENCE REG. - C. GRISSOM	010-30-2015	73.33
KANSAS RURAL WATER ASSOC....29731		02/24/2026	2026 KRWA CONFERENCE REG. - T. MARTINEZ	011-31-2015	73.33
KANSAS RURAL WATER ASSOC....29731		02/24/2026	2026 KRWA CONFERENCE REG. - K. LYONS	011-31-2015	220.00
KANSAS RURAL WATER ASSOC....29731		02/24/2026	2026 KRWA CONFERENCE REG. - C. GRISSOM	011-31-2015	73.33
KANSAS RURAL WATER ASSOC....29731		02/24/2026	2026 KRWA CONFERENCE REG. - B. HALE	011-31-2015	73.33

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
KANSAS RURAL WATER ASSOC....	29731	02/24/2026	2026 KRWA CONFERENCE REG. - M. LIPPOLDT	011-31-2015	73.33
KANSAS RURAL WATER ASSOC....	29731	02/24/2026	2026 KRWA CONFERENCE REG. - C. TOPINKA	011-31-2015	73.33
KANSAS RURAL WATER ASSOC....	29731	02/24/2026	2026 KRWA CONFERENCE REG. - N. CABALLERO	011-31-2015	220.00
KANSAS RURAL WATER ASSOC....	29731	02/24/2026	2026 KRWA CONFERENCE REG. - L. BREWER	011-31-2015	220.00
KANSAS RURAL WATER ASSOC....	29731	02/24/2026	2026 KRWA CONFERENCE REG. - J. SIMONS	021-41-2015	220.00
KANSAS RURAL WATER ASSOC....	29731	02/24/2026	2026 KRWA CONFERENCE REG. - T. MARTINEZ	021-41-2016	73.34
KANSAS RURAL WATER ASSOC....	29731	02/24/2026	2026 KRWA CONFERENCE REG. - B. HALE	021-41-2016	73.34
KANSAS RURAL WATER ASSOC....	29731	02/24/2026	2026 KRWA CONFERENCE REG. - C. TOPINKA	021-41-2016	73.34
KANSAS RURAL WATER ASSOC....	29731	02/24/2026	2026 KRWA CONFERENCE REG. - C. GRISSOM	021-41-2016	73.34
KANSAS RURAL WATER ASSOC....	29731	02/24/2026	2026 KRWA CONFERENCE REG. - M. LIPPOLDT	021-41-2016	73.34
Vendor KANS1568 - KANSAS RURAL WATER ASSOCIATION Total:					2,970.00
Vendor: KANS1646 - KANSAS TRUCK EQUIP CO INC					
KANSAS TRUCK EQUIP CO INC	137660	02/10/2026	BOSS HYDRAULIC OIL GAL. 2EA. (SNOWPLOW) - TRK #56	021-41-2006	92.30
KANSAS TRUCK EQUIP CO INC	137660	02/10/2026	BOSS CYL. ANGLE BLADE 1EA. (SNOWPLOW) - TRK #56	021-41-2006	248.04
Vendor KANS1646 - KANSAS TRUCK EQUIP CO INC Total:					340.34
Vendor: KNET2298 - KNETICX					
KNETICX	02 24 2026	02/24/2026	SOFT/BASEBALL FIELDING & HITTING CLINIC 02/28/2026	030-50-2092	100.00
Vendor KNET2298 - KNETICX Total:					100.00
Vendor: KONE1556 - KONE, INC.					
KONE, INC.	1159081776	02/24/2026	S/C 01/19/2026 - LIBRARY ELEVATOR REPAIRS	001-09-2048	1,037.09
Vendor KONE1556 - KONE, INC. Total:					1,037.09
Vendor: KONI1558 - KONICA MINOLTA PREMIERE					
KONICA MINOLTA PREMIERE	573666997	02/02/2026	KONICA C3351 LEASE - SR. CNTR.	001-12-2004	187.29
Vendor KONI1558 - KONICA MINOLTA PREMIERE Total:					187.29
Vendor: KPER1560 - KPERS 457 - EMPOWER RETIREMENT					
KPERS 457 - EMPOWER RETIR...	02 06 2026	KPERS 457 PRE-TAX 02/06/2026	PAYROLL DEDUCTION KPERS 457 PRE-TAX	001-00-2051	1,211.50
KPERS 457 - EMPOWER RETIR...	02 06 2026	KPERS 457 ROTH 02/06/2026	PAYROLL DEDUCTION KPERS 457 ROTH POST-TAX	001-00-2067	2,116.00
KPERS 457 - EMPOWER RETIR...	02 20 2026	KPERS 457 PRE-TAX 02/20/2026	PAYROLL DEDUCTION KPERS 457 PRE-TAX	001-00-2051	1,211.50
KPERS 457 - EMPOWER RETIR...	02 20 2026	KPERS 457 ROTH 02/20/2026	PAYROLL DEDUCTION KPERS 457 ROTH POST-TAX	001-00-2067	2,116.00
Vendor KPER1560 - KPERS 457 - EMPOWER RETIREMENT Total:					6,655.00
Vendor: KPER1559 - KPERS					
KPERS	02 06 2026	KPERS D&D 02/06/2026	PAYROLL DEDUCTION KPERS D&D	001-00-2040	1,518.16
KPERS	02 06 2026	KPERS EE&ER 02/06/2026	PAYROLL DEDUCTION KPERS EE & ER	001-00-2040	23,668.44
KPERS	02 06 2026	KPERS KP&F 02/06/2026	PAYROLL DEDUCTION KP&F EE & ER	001-00-2040	20,071.61
KPERS	02 06 2026	KPERS RETIRE 02/06/2026	PAYROLL DEDUCTION KPERS WORK AFTER RETIREMENT	001-00-2040	148.39
KPERS	02 20 2026	KPERS D&D 02/20/2026	PAYROLL DEDUCTION KPERS D&D	001-00-2040	1,449.17
KPERS	02 20 2026	KPERS EE&ER 02/20/2026	PAYROLL DEDUCTION KPERS EE & ER	001-00-2040	22,592.99

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
KPERS	02 20 2026 KPERS KP&F	02/20/2026	PAYROLL DEDUCTION KP&F EE & ER	001-00-2040	20,001.53
KPERS	02 20 2026 KPERS RETIRE	02/20/2026	PAYROLL DEDUCTION KPERS WORK AFTER RETIREMENT	001-00-2040	134.46
Vendor KPER1559 - KPERS Total:					89,584.75
Vendor: KRIS1861 - KRISTEN MCDANIEL					
KRISTEN MCDANIEL	FEB 2026	02/02/2026	CELL PHONE REIMBURSEMENT	001-12-2003	35.00
Vendor KRIS1861 - KRISTEN MCDANIEL Total:					35.00
Vendor: KURT1263 - KURT A HOLMES, PA					
KURT A HOLMES, PA	02 05 2026	02/05/2026	SG 24 LM 007822, 18 LM 00312	001-00-2057	365.19
KURT A HOLMES, PA	02 19 2026	02/19/2026	SG 24 LM 007822, 18 LM 00312	001-00-2057	365.19
Vendor KURT1263 - KURT A HOLMES, PA Total:					730.38
Vendor: KYLE1677 - KYLE LYONS					
KYLE LYONS	FEB 2026	02/02/2026	CELL PHONE REIMBURSEMENT	011-31-2002	35.00
Vendor KYLE1677 - KYLE LYONS Total:					35.00
Vendor: LAUT1700 - LAUTZ LAW, LLC					
LAUTZ LAW, LLC	FEB 2026	02/02/2026	PUBLIC DEFENDER MONTHLY SERVICES	001-06-2037	1,400.00
Vendor LAUT1700 - LAUTZ LAW, LLC Total:					1,400.00
Vendor: LEEK1739 - LEEKER'S FAMILY FOODS					
LEEKER'S FAMILY FOODS	JAN 2026	02/02/2026	MONTHLY GROCERIES	001-12-2012	12.34
Vendor LEEK1739 - LEEKER'S FAMILY FOODS Total:					12.34
Vendor: LEGA1735 - LEGAL SHIELD					
LEGAL SHIELD	02 19 2026	02/19/2026	PAYROLL DEDUCTION LEGAL SHIELD	001-00-2060	33.90
Vendor LEGA1735 - LEGAL SHIELD Total:					33.90
Vendor: LOGO1776 - LOGO DEPOT					
LOGO DEPOT	173839	02/24/2026	CORNERSTONE L/S SNAG-PROOF, XL 2EA. (HYLE)	001-02-2016	70.50
LOGO DEPOT	173839	02/24/2026	CORNERSTONE SNAG-PROOF POLO, XL 2EA. (HYLE)	001-02-2016	65.50
LOGO DEPOT	173839	02/24/2026	PORT AUTHORITY FLEECE, 1/4 ZIP, XL 1EA. (HYLE)	001-02-2016	36.25
Vendor LOGO1776 - LOGO DEPOT Total:					172.25
Vendor: LOWE1787 - LOWES BUSINESS ACCT/SYNCB					
LOWES BUSINESS ACCT/SYNCB	JAN 2026	02/10/2026	GE 30" ELECTRIC COOKTOP 1EA. (SR. CNTR.)	001-12-2006	569.05
LOWES BUSINESS ACCT/SYNCB	JAN 2026	02/10/2026	TORCH, PROPANE, AND MISC. TOOLS (WATER)	011-31-2009	118.20
LOWES BUSINESS ACCT/SYNCB	JAN 2026	02/10/2026	BATHROOM SUPPLIES (WATER - STORAGE BLDG.)	011-31-2080	63.75
LOWES BUSINESS ACCT/SYNCB	JAN 2026	02/10/2026	3/8" X 8" X16' COMPOSITE SIDING 5EA. (STREET)	021-41-2009	66.45
Vendor LOWE1787 - LOWES BUSINESS ACCT/SYNCB Total:					817.45
Vendor: MALC3098 - MALCOLM YOUNG					
MALCOLM YOUNG	01/18/2026 - 02/14/2026	02/24/2026	CELL PHONE REIMBURSEMENT	001-02-2040	35.00
Vendor MALC3098 - MALCOLM YOUNG Total:					35.00
Vendor: MARI1825 - MARIANNA EVANS YOGA, LLC.					
MARIANNA EVANS YOGA, LLC.	2026-01-HSC	02/02/2026	SR. CNTR. YOGA - JAN 2026	001-12-1100	130.00
Vendor MARI1825 - MARIANNA EVANS YOGA, LLC. Total:					130.00
Vendor: MARS1769 - MARSHALL LITCHFIELD					
MARSHALL LITCHFIELD	FEB 2026	02/02/2026	CELL PHONE REIMBURSEMENT	010-30-2002	11.67
MARSHALL LITCHFIELD	FEB 2026	02/02/2026	CELL PHONE REIMBURSEMENT	011-31-2002	11.67
MARSHALL LITCHFIELD	FEB 2026	02/02/2026	CELL PHONE REIMBURSEMENT	021-41-2002	11.66
Vendor MARS1769 - MARSHALL LITCHFIELD Total:					35.00

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: MAXI1844 - MAXIMUM OUTDOOR EQUIPMENT					
MAXIMUM OUTDOOR EQUIP...	491256	02/10/2026	SHAFT BEARING, BLUE 1EA. - SOD CUTTER (PARK)	001-03-2006	18.19
MAXIMUM OUTDOOR EQUIP...	491256	02/10/2026	BALL BEARING 8EA. - SOD CUTTER (PARK)	001-03-2006	59.04
MAXIMUM OUTDOOR EQUIP...	491256	02/10/2026	SHAFT BEARING, BLUE 2EA. - SOD CUTTER (PARK)	001-03-2006	36.38
MAXIMUM OUTDOOR EQUIP...	491256	02/10/2026	FLANGE BEARING, ZINC 2EA. - SOD CUTTER (PARK)	001-03-2006	23.48
MAXIMUM OUTDOOR EQUIP...	491380	02/10/2026	ARAMID BELT 2EA. (SOD CUTTER REPAIR)	001-03-2012	21.06
MAXIMUM OUTDOOR EQUIP...	491842	02/24/2026	18" CUTTING BLADE KIT 1EA. - SOD CUTTER (PARK)	001-03-2012	231.57
MAXIMUM OUTDOOR EQUIP...	491842	02/24/2026	0.50 SPRING WASHER 8EA. - SOD CUTTER (PARK)	001-03-2012	59.44
Vendor MAXI1844 - MAXIMUM OUTDOOR EQUIPMENT Total:					449.16
Vendor: MELH1875 - MEL HAMBELTON FORD					
MEL HAMBELTON FORD	332519	02/10/2026	292F SPARK PLUG 6EA. - PATROL CAR #09-20	001-02-2035	31.38
MEL HAMBELTON FORD	332519	02/10/2026	D9C4 GASKET 1EA. - PATROL CAR #09-20	001-02-2035	3.52
MEL HAMBELTON FORD	332519	02/10/2026	D6D6 GASKET 1EA. - PATROL CAR #09-20	001-02-2035	3.23
MEL HAMBELTON FORD	332659	02/10/2026	292F SPARK PLUG 6EA. - PATROL CAR #06-21	001-02-2035	31.38
MEL HAMBELTON FORD	332659	02/10/2026	D6D6 GASKET 1EA. - PATROL CAR #06-21	001-02-2035	3.23
MEL HAMBELTON FORD	332659	02/10/2026	D9C4 GASKET 1EA. - PATROL CAR #06-21	001-02-2035	3.52
MEL HAMBELTON FORD	70290A	02/10/2026	VEHICLE REPAIRS 11/26/2025 - PATROL CAR #01-21	001-02-2035	694.62
Vendor MELH1875 - MEL HAMBELTON FORD Total:					770.88
Vendor: MERI1883 - MERIDIAN ANALYTICAL LABS, LLC.					
MERIDIAN ANALYTICAL LABS, ...	6000133	02/10/2026	WATER TESTING	011-31-2040	225.00
MERIDIAN ANALYTICAL LABS, ...	6000217	02/10/2026	WATER TESTING	010-30-2040	862.00
MERIDIAN ANALYTICAL LABS, ...	6000293	02/10/2026	WATER TESTING	010-30-2040	1,491.50
MERIDIAN ANALYTICAL LABS, ...	6000294	02/10/2026	WATER TESTING	010-30-2040	1,288.50
MERIDIAN ANALYTICAL LABS, ...	6000385	02/24/2026	WATER TESTING	010-30-2040	862.00
MERIDIAN ANALYTICAL LABS, ...	6000435	02/24/2026	WATER TESTING	011-31-2040	225.00
MERIDIAN ANALYTICAL LABS, ...	6000523	02/24/2026	WATER TESTING	011-31-2040	225.00
Vendor MERI1883 - MERIDIAN ANALYTICAL LABS, LLC. Total:					5,179.00
Vendor: MICH1768 - MICHAEL J. LIPPOLDT					
MICHAEL J. LIPPOLDT	FEB 2026	02/02/2026	CELL PHONE REIMBURSEMENT	010-30-2002	11.67
MICHAEL J. LIPPOLDT	FEB 2026	02/02/2026	CELL PHONE REIMBURSEMENT	011-31-2002	11.67
MICHAEL J. LIPPOLDT	FEB 2026	02/02/2026	CELL PHONE REIMBURSEMENT	021-41-2002	11.66
Vendor MICH1768 - MICHAEL J. LIPPOLDT Total:					35.00
Vendor: MIES1927 - MIES CONSTRUCTION INC					
MIES CONSTRUCTION INC	02 10 2026 PAY APP. 03 - LAK...	02/10/2026	PROJECT: LAKEFIELD ADDT'N. - STORMWATER DRAIN	088-66-3040	79,816.60
MIES CONSTRUCTION INC	02 10 2026 PAY APP. 03 - LAK...	02/10/2026	PROJECT: LAKEFIELD ADDT'N. - PAVING	088-66-3041	4,971.50
Vendor MIES1927 - MIES CONSTRUCTION INC Total:					84,788.10
Vendor: MIKE1929 - MIKE JOHNSON SALES, INC.					
MIKE JOHNSON SALES, INC.	22993	02/10/2026	EXPEDITE FEE - W-2 COPY 2 (STATE)	001-10-2077	20.00
MIKE JOHNSON SALES, INC.	22993	02/10/2026	W-2 COPY 2 (STATE) 250EA.	001-10-2077	48.68
Vendor MIKE1929 - MIKE JOHNSON SALES, INC. Total:					68.68
Vendor: MINT1943 - MINTER & POLLAK, LC					
MINTER & POLLAK, LC	8046	02/02/2026	PROFESSIONAL SVCS. - NOTICE TO VACATE	001-01-2011	33.78

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MINTER & POLLAK, LC	FEB 2026	02/02/2026	PROFESSIONAL SVCS. - CITY ATTY. FEES	001-10-1100	4,300.00
Vendor MINT1943 - MINTER & POLLAK, LC Total:					4,333.78
Vendor: MOUN1917 - MOUNTAINLAND SUPPLY COMPANY					
MOUNTAINLAND SUPPLY CO...	S107632181.001	02/24/2026	8" PVC S40 SLIP CAP 3EA. (SEWER)	010-30-2009	174.38
MOUNTAINLAND SUPPLY CO...	S107640854.001	02/24/2026	8" PVC DWV CLEANOUT PLUG 3EA. (SEWER)	010-30-2009	128.50
MOUNTAINLAND SUPPLY CO...	S107640854.001	02/24/2026	8" PVC DWV FEMALE ADAPTER 3EA. (SEWER)	010-30-2009	137.68
Vendor MOUN1917 - MOUNTAINLAND SUPPLY COMPANY Total:					440.56
Vendor: MYRE1999 - MYREC.COM					
MYREC.COM	FEB 2026 ACH	02/02/2026	MYREC. SYSTEM SOFTWARE	037-57-2012	985.83
Vendor MYRE1999 - MYREC.COM Total:					985.83
Vendor: NANC2018 - NANCY BERNARDO					
NANCY BERNARDO	FEB 2026	02/02/2026	CELL PHONE REIMBURSEMENT	001-01-2002	35.00
Vendor NANC2018 - NANCY BERNARDO Total:					35.00
Vendor: NATH2243 - NATHAN ELLIS					
NATHAN ELLIS	02 10 2026 A	02/10/2026	REFEREE BASKETBALL 3 HRS. 01/31/2026	030-50-1250	45.00
Vendor NATH2243 - NATHAN ELLIS Total:					45.00
Vendor: NCSI2025 - NCSI					
NCSI	65926	02/24/2026	1EA. BACKGROUND CHECK - HAC (LATCHKEY)	030-50-2094	18.50
Vendor NCSI2025 - NCSI Total:					18.50
Vendor: NEWE2042 - NEWEGG BUSINESS, INC.					
NEWEGG BUSINESS, INC.	1305961376	02/10/2026	MICROSOFT SURFACE PRO 10 TABLET 1EA. (WATER SPRV)	011-31-2004	2,385.32
NEWEGG BUSINESS, INC.	1305961499	02/10/2026	NETGEAR 24-PORT ETHERNET SWITCH 1EA. (PD SERVER)	001-21-2042	379.99
NEWEGG BUSINESS, INC.	1305968228	02/10/2026	MS SURFACE PRO KEYBOARD CVR/CS 1EA. (WATER SPRVSR)	011-31-2004	148.39
NEWEGG BUSINESS, INC.	1305968922	02/10/2026	6FT. HDMI 2.1 CABLE 2EA. (INFO. SYSTEMS)	001-21-2004	25.98
NEWEGG BUSINESS, INC.	1305970749	02/10/2026	HOOK-N-LOOP TAPE, CABLE TIE 50FT. (INFO. SYS.)	001-21-2004	20.77
NEWEGG BUSINESS, INC.	1305958067	02/24/2026	DELL 5430 RUGGED LAPTOP 1EA. (PATROL CAR #04-19)	024-44-2012	2,000.00
NEWEGG BUSINESS, INC.	1305974749	02/24/2026	GIGABYTE GS27QA 27" MONITOR 1EA. (INFO SYS.)	001-21-2042	159.99
NEWEGG BUSINESS, INC.	1305977148	02/24/2026	LAPTOP CHARGER, USB- C 1EA. (PATROL CAR #04-19)	024-44-2012	90.99
NEWEGG BUSINESS, INC.	1305988303	02/24/2026	STARTECH INLINE COUPLER 1EA. (PW FUEL PUMP REPAIR)	001-03-2006	2.66
NEWEGG BUSINESS, INC.	1305988303	02/24/2026	STARTECH INLINE COUPLER 1EA. (PW FUEL PUMP REPAIR)	010-30-2006	2.64
NEWEGG BUSINESS, INC.	1305988303	02/24/2026	STARTECH INLINE COUPLER 1EA. (PW FUEL PUMP REPAIR)	011-31-2006	2.66
NEWEGG BUSINESS, INC.	1305988303	02/24/2026	STARTECH INLINE COUPLER 1EA. (PW FUEL PUMP REPAIR)	021-41-2006	2.66
Vendor NEWE2042 - NEWEGG BUSINESS, INC. Total:					5,222.05
Vendor: NICH2055 - NICHOLAS W. NORRIS					
NICHOLAS W. NORRIS	FEB 2026	02/02/2026	CELL PHONE REIMBURSEMENT	030-50-2002	35.00
Vendor NICH2055 - NICHOLAS W. NORRIS Total:					35.00
Vendor: NOAH2150 - NOAH LEWIS					
NOAH LEWIS	02 10 2026 A	02/10/2026	REFEREE BASKETBALL 3 HRS. 01/10/2026	030-50-1250	45.00
Vendor NOAH2150 - NOAH LEWIS Total:					45.00

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: ODPB2079 - ODP BUSINESS SOLUTIONS, LLC					
ODP BUSINESS SOLUTIONS, LLC	451360737001	02/10/2026	3PK FINGERTIP MOISTENER 1EA. (CITY)	001-10-2077	2.66
ODP BUSINESS SOLUTIONS, LLC	451360737001	02/10/2026	MOISTENER, ENVELOPE 4EA. (CITY)	001-10-2077	6.56
ODP BUSINESS SOLUTIONS, LLC	451360737001	02/10/2026	NOTES, POST-IT, 3"X3", 24/PK. 1EA. (CITY)	001-10-2077	18.45
ODP BUSINESS SOLUTIONS, LLC	451360737001	02/10/2026	WHITE BOARD CLEANER 1EA. (ECON. DEV.)	092-66-3001	2.35
ODP BUSINESS SOLUTIONS, LLC	456166777001	02/10/2026	6"X9.5" NOTEBOOK, SPIRAL, 6/PK 1EA. (PW)	001-03-2004	2.39
ODP BUSINESS SOLUTIONS, LLC	456166777001	02/10/2026	LOGITECH BT WIRELESS MOUSE 1EA. (PW)	001-03-2004	5.34
ODP BUSINESS SOLUTIONS, LLC	456166777001	02/10/2026	BINDER, 1.5" HVY DUTY, BLUE 1EA. (PW)	001-03-2004	1.72
ODP BUSINESS SOLUTIONS, LLC	456166777001	02/10/2026	INK, CARTRIDGE, HP 74, BLK. 3EA. (PW)	001-03-2004	28.41
ODP BUSINESS SOLUTIONS, LLC	456166777001	02/10/2026	OFFICE DUSTER 6/PK 1EA. (PW)	001-03-2004	9.02
ODP BUSINESS SOLUTIONS, LLC	456166777001	02/10/2026	NOTEBOOK, SPIRAL, COLLEGE RULED 6/PK 2EA. (PW)	001-03-2004	7.16
ODP BUSINESS SOLUTIONS, LLC	456166777001	02/10/2026	MOUSEPAD, BLACK 1EA. (PW)	001-03-2004	0.80
ODP BUSINESS SOLUTIONS, LLC	456166777001	02/10/2026	PENCIL, MECHANICAL 24/PK 1EA. (PW)	001-03-2004	1.20
ODP BUSINESS SOLUTIONS, LLC	456166777001	02/10/2026	LEGAL PAD, PERF, CANARY 12/PK 1EA. (PW)	001-03-2004	3.15
ODP BUSINESS SOLUTIONS, LLC	456166777001	02/10/2026	OFFICE DUSTER 6/PK 1EA. (PW)	010-30-2004	9.01
ODP BUSINESS SOLUTIONS, LLC	456166777001	02/10/2026	INK, CARTRIDGE, HP 74, BLK. 3EA. (PW)	010-30-2004	28.42
ODP BUSINESS SOLUTIONS, LLC	456166777001	02/10/2026	NOTEBOOK, SPIRAL, COLLEGE RULED 6/PK 2EA. (PW)	010-30-2004	7.14
ODP BUSINESS SOLUTIONS, LLC	456166777001	02/10/2026	LOGITECH BT WIRELESS MOUSE 1EA. (PW)	010-30-2004	5.35
ODP BUSINESS SOLUTIONS, LLC	456166777001	02/10/2026	BINDER, 1.5" HVY DUTY, BLUE 1EA. (PW)	010-30-2004	1.70
ODP BUSINESS SOLUTIONS, LLC	456166777001	02/10/2026	LEGAL PAD, PERF, CANARY 12/PK 1EA. (PW)	010-30-2004	3.14
ODP BUSINESS SOLUTIONS, LLC	456166777001	02/10/2026	MOUSEPAD, BLACK 1EA. (PW)	010-30-2004	0.82
ODP BUSINESS SOLUTIONS, LLC	456166777001	02/10/2026	6"X9.5" NOTEBOOK, SPIRAL, 6/PK 1EA. (PW)	010-30-2004	2.40
ODP BUSINESS SOLUTIONS, LLC	456166777001	02/10/2026	PENCIL, MECHANICAL 24/PK 1EA. (PW)	010-30-2004	1.18
ODP BUSINESS SOLUTIONS, LLC	456166777001	02/10/2026	LEGAL PAD, PERF, CANARY 12/PK 1EA. (PW)	011-31-2004	3.14
ODP BUSINESS SOLUTIONS, LLC	456166777001	02/10/2026	INK, CARTRIDGE, HP 74, BLK. 3EA. (PW)	011-31-2004	28.42
ODP BUSINESS SOLUTIONS, LLC	456166777001	02/10/2026	LOGITECH BT WIRELESS MOUSE 1EA. (PW)	011-31-2004	5.35
ODP BUSINESS SOLUTIONS, LLC	456166777001	02/10/2026	6"X9.5" NOTEBOOK, SPIRAL, 6/PK 1EA. (PW)	011-31-2004	2.40
ODP BUSINESS SOLUTIONS, LLC	456166777001	02/10/2026	NOTEBOOK, SPIRAL, COLLEGE RULED 6/PK 2EA. (PW)	011-31-2004	7.14
ODP BUSINESS SOLUTIONS, LLC	456166777001	02/10/2026	MOUSEPAD, BLACK 1EA. (PW)	011-31-2004	0.82
ODP BUSINESS SOLUTIONS, LLC	456166777001	02/10/2026	BINDER, 1.5" HVY DUTY, BLUE 1EA. (PW)	011-31-2004	1.70
ODP BUSINESS SOLUTIONS, LLC	456166777001	02/10/2026	PENCIL, MECHANICAL 24/PK 1EA. (PW)	011-31-2004	1.18
ODP BUSINESS SOLUTIONS, LLC	456166777001	02/10/2026	OFFICE DUSTER 6/PK 1EA. (PW)	011-31-2004	9.01
ODP BUSINESS SOLUTIONS, LLC	456166777001	02/10/2026	INK, CARTRIDGE, HP 74, BLK. 3EA. (PW)	021-41-2004	28.42
ODP BUSINESS SOLUTIONS, LLC	456166777001	02/10/2026	MOUSEPAD, BLACK 1EA. (PW)	021-41-2004	0.82
ODP BUSINESS SOLUTIONS, LLC	456166777001	02/10/2026	PENCIL, MECHANICAL 24/PK 1EA. (PW)	021-41-2004	1.18
ODP BUSINESS SOLUTIONS, LLC	456166777001	02/10/2026	LEGAL PAD, PERF, CANARY 12/PK 1EA. (PW)	021-41-2004	3.14

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ODP BUSINESS SOLUTIONS, LLC	456166777001	02/10/2026	BINDER, 1.5" HVY DUTY, BLUE 1EA. (PW)	021-41-2004	1.70
ODP BUSINESS SOLUTIONS, LLC	456166777001	02/10/2026	NOTEBOOK, SPIRAL, COLLEGE RULED 6/PK 2EA. (PW)	021-41-2004	7.14
ODP BUSINESS SOLUTIONS, LLC	456166777001	02/10/2026	LOGITECH BT WIRELESS MOUSE 1EA. (PW)	021-41-2004	5.35
ODP BUSINESS SOLUTIONS, LLC	456166777001	02/10/2026	6"X9.5" NOTEBOOK, SPIRAL, 6/PK 1EA. (PW)	021-41-2004	2.40
ODP BUSINESS SOLUTIONS, LLC	456166777001	02/10/2026	OFFICE DUSTER 6/PK 1EA. (PW)	021-41-2004	9.01
ODP BUSINESS SOLUTIONS, LLC	456167105001	02/10/2026	TRAY, PAPER, STACKABLE 4PC. 1EA. (PW)	001-03-2004	9.00
ODP BUSINESS SOLUTIONS, LLC	456167105001	02/10/2026	TRAY, PAPER, STACKABLE 4PC. 1EA. (PW)	010-30-2004	9.01
ODP BUSINESS SOLUTIONS, LLC	456167105001	02/10/2026	TRAY, PAPER, STACKABLE 4PC. 1EA. (PW)	011-31-2004	9.01
ODP BUSINESS SOLUTIONS, LLC	456167105001	02/10/2026	TRAY, PAPER, STACKABLE 4PC. 1EA. (PW)	021-41-2004	9.01
ODP BUSINESS SOLUTIONS, LLC	456167106001	02/10/2026	5"X8" LEGAL PAD 8/PK 1EA. (PW)	001-03-2004	2.00
ODP BUSINESS SOLUTIONS, LLC	456167106001	02/10/2026	5"X8" LEGAL PAD 8/PK 1EA. (PW)	010-30-2004	2.00
ODP BUSINESS SOLUTIONS, LLC	456167106001	02/10/2026	5"X8" LEGAL PAD 8/PK 1EA. (PW)	011-31-2004	2.00
ODP BUSINESS SOLUTIONS, LLC	456167106001	02/10/2026	5"X8" LEGAL PAD 8/PK 1EA. (PW)	021-41-2004	2.01
ODP BUSINESS SOLUTIONS, LLC	456301131001	02/10/2026	CREDIT: 5"X8" LEGAL PAD 8/PK 1EA. (PW)	001-03-2004	-2.00
ODP BUSINESS SOLUTIONS, LLC	456301131001	02/10/2026	CREDIT: 5"X8" LEGAL PAD 8/PK 1EA. (PW)	010-30-2004	-2.00
ODP BUSINESS SOLUTIONS, LLC	456301131001	02/10/2026	CREDIT: 5"X8" LEGAL PAD 8/PK 1EA. (PW)	011-31-2004	-2.00
ODP BUSINESS SOLUTIONS, LLC	456301131001	02/10/2026	CREDIT: 5"X8" LEGAL PAD 8/PK 1EA. (PW)	021-41-2004	-2.01
ODP BUSINESS SOLUTIONS, LLC	451708484001	02/24/2026	PENCIL, MECHANICAL 12/PK 1EA. (CITY)	001-10-2077	3.60
ODP BUSINESS SOLUTIONS, LLC	456521873001	02/24/2026	DRY ERASE WHITE BOARD 1EA. (PW)	001-03-2004	7.18
ODP BUSINESS SOLUTIONS, LLC	456521873001	02/24/2026	INK CARTRIDGE, HP 952, COMBO PK. 2EA. (PW)	001-03-2004	31.04
ODP BUSINESS SOLUTIONS, LLC	456521873001	02/24/2026	TONER, BROTHER, TN630, BLK. 2EA. (PW)	001-03-2004	14.12
ODP BUSINESS SOLUTIONS, LLC	456521873001	02/24/2026	ANTI-FATIGUE MAT 1EA. (PW)	001-03-2004	13.88
ODP BUSINESS SOLUTIONS, LLC	456521873001	02/24/2026	INK CARTRIDGE, HP 952, BLK. 1EA. (PW)	001-03-2004	14.95
ODP BUSINESS SOLUTIONS, LLC	456521873001	02/24/2026	INK CARTRIDGE, HP 952, COMBO PK. 2EA. (PW)	010-30-2004	31.06
ODP BUSINESS SOLUTIONS, LLC	456521873001	02/24/2026	TONER, BROTHER, TN630, BLK. 2EA. (PW)	010-30-2004	14.10
ODP BUSINESS SOLUTIONS, LLC	456521873001	02/24/2026	ANTI-FATIGUE MAT 1EA. (PW)	010-30-2004	13.87
ODP BUSINESS SOLUTIONS, LLC	456521873001	02/24/2026	DRY ERASE WHITE BOARD 1EA. (PW)	010-30-2004	7.20
ODP BUSINESS SOLUTIONS, LLC	456521873001	02/24/2026	INK CARTRIDGE, HP 952, BLK. 1EA. (PW)	010-30-2004	14.95
ODP BUSINESS SOLUTIONS, LLC	456521873001	02/24/2026	INK CARTRIDGE, HP 952, BLK. 1EA. (PW)	011-31-2004	14.95
ODP BUSINESS SOLUTIONS, LLC	456521873001	02/24/2026	ANTI-FATIGUE MAT 1EA. (PW)	011-31-2004	13.87
ODP BUSINESS SOLUTIONS, LLC	456521873001	02/24/2026	DRY ERASE WHITE BOARD 1EA. (PW)	011-31-2004	7.20
ODP BUSINESS SOLUTIONS, LLC	456521873001	02/24/2026	TONER, BROTHER, TN630, BLK. 2EA. (PW)	011-31-2004	14.10
ODP BUSINESS SOLUTIONS, LLC	456521873001	02/24/2026	INK CARTRIDGE, HP 952, COMBO PK. 2EA. (PW)	011-31-2004	31.06
ODP BUSINESS SOLUTIONS, LLC	456521873001	02/24/2026	TONER, BROTHER, TN630, BLK. 2EA. (PW)	021-41-2004	14.10

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ODP BUSINESS SOLUTIONS, LLC	456521873001	02/24/2026	ANTI-FATIGUE MAT 1EA. (PW)	021-41-2004	13.87
ODP BUSINESS SOLUTIONS, LLC	456521873001	02/24/2026	INK CARTRIDGE, HP 952, BLK. 1EA. (PW)	021-41-2004	14.95
ODP BUSINESS SOLUTIONS, LLC	456521873001	02/24/2026	INK CARTRIDGE, HP 952, COMBO PK. 2EA. (PW)	021-41-2004	31.06
ODP BUSINESS SOLUTIONS, LLC	456521873001	02/24/2026	DRY ERASE WHITE BOARD 1EA. (PW)	021-41-2004	7.20
ODP BUSINESS SOLUTIONS, LLC	457908303001	02/24/2026	CHAIRMAT, 36 X 48" 1EA. (CITY CLERK)	001-01-2004	41.99
ODP BUSINESS SOLUTIONS, LLC	457908303001	02/24/2026	CHAIRMAT, 46 X 60" 1EA. (CITY CLERK)	001-01-2004	65.99
ODP BUSINESS SOLUTIONS, LLC	457908303001	02/24/2026	LABEL, 5.5 X 8.5" SHIPPING 50PK. (CITY)	001-10-2077	8.81
ODP BUSINESS SOLUTIONS, LLC	457908303001	02/24/2026	NOTE, POST-IT, 5X2", 24/PK. 1EA. (CITY)	001-10-2077	8.09
ODP BUSINESS SOLUTIONS, LLC	457908303001	02/24/2026	ROLLER, ADHESIVE, DBL. SIDED 4PK. (CITY)	001-10-2077	12.05
ODP BUSINESS SOLUTIONS, LLC	457915222001	02/24/2026	DESK SUPPLY ORGANIZER 1EA. (CITY CLERK)	001-01-2004	20.19
ODP BUSINESS SOLUTIONS, LLC	457915222001	02/24/2026	DESK FILE ORGANIZER 1EA. (CITY CLERK)	001-01-2004	27.39
ODP BUSINESS SOLUTIONS, LLC	457915222001	02/24/2026	4PC. STACKABLE PAPER TRAY 1EA. (CITY CLERK)	001-01-2004	40.29
ODP BUSINESS SOLUTIONS, LLC	459225866001	02/24/2026	FOLDER, LTR, 1/3 CUT, RED 100/BX. 1EA. (CITY)	001-10-2077	30.61
ODP BUSINESS SOLUTIONS, LLC	459225866001	02/24/2026	YELLOW HIGHLIGHTER 1DZ. (CITY)	001-10-2077	5.28
ODP BUSINESS SOLUTIONS, LLC	459225866001	02/24/2026	EASY TOUCH BLUE PENS 1DZ. (CITY)	001-10-2077	5.80
Vendor ODPB2079 - ODP BUSINESS SOLUTIONS, LLC Total:					897.52

Vendor: O'RE2074 - O'REILLY AUTOMOTIVE INC

O'REILLY AUTOMOTIVE INC	4814-230781	02/10/2026	5QT MOTOR OIL 1EA. - PATROL CAR #10-23	001-02-2035	36.95
O'REILLY AUTOMOTIVE INC	4814-230781	02/10/2026	OIL FILTER 1EA. - PATROL CAR #10-23	001-02-2035	10.19
O'REILLY AUTOMOTIVE INC	4814-230781	02/10/2026	1QT MOTOR OIL 1EA. - PATROL CAR #10-23	001-02-2035	7.39
O'REILLY AUTOMOTIVE INC	4814-231041	02/10/2026	BRAKE SWITCH 1EA. - PARTOL CAR #06-21	001-02-2035	40.71
O'REILLY AUTOMOTIVE INC	4814-231569	02/10/2026	TPMS SENSOR 1EA. - PATROL CAR #08-23	001-02-2035	30.60
O'REILLY AUTOMOTIVE INC	4814-231893	02/10/2026	CABIN FILTER 1EA. - PATROL CAR #02-17	001-02-2035	6.12
O'REILLY AUTOMOTIVE INC	4814-231922	02/10/2026	BLOWER MOTOR 1EA. - PATROL CAR #02-17	001-02-2035	76.94
O'REILLY AUTOMOTIVE INC	4814-232152	02/10/2026	CREDIT: BLOWER MOTOR 1EA. - PATROL CAR #02-17	001-02-2035	-76.94
O'REILLY AUTOMOTIVE INC	4814-232408	02/10/2026	BATTERY HOLD DOWN 1EA. - JD 6140M (STREET)	021-41-2006	9.99
O'REILLY AUTOMOTIVE INC	4814-232486	02/10/2026	BACKUP ALARM 1EA. - JD 4300 (STREET & PARK)	001-03-2006	16.15
O'REILLY AUTOMOTIVE INC	4814-232486	02/10/2026	BACKUP ALARM 1EA. - JD 4300 (STREET & PARK)	021-41-2006	16.16
O'REILLY AUTOMOTIVE INC	4814-232487	02/10/2026	1QT MOTOR OIL 20EA. (PARK)	001-03-2009	259.80
O'REILLY AUTOMOTIVE INC	4814-232614	02/10/2026	INTERIOR DOOR HANDLE 1EA. - TRK #33 (PARK)	001-03-2006	16.19
O'REILLY AUTOMOTIVE INC	4814-232736	02/10/2026	1QT SYNTHETIC OIL 1EA. - MOWER SERVICES (PARK)	001-03-2012	11.99
O'REILLY AUTOMOTIVE INC	4814-232736	02/10/2026	1QT SYNTHETIC OIL 1EA. - MOWER SERVICES (PARK)	001-03-2012	11.99
O'REILLY AUTOMOTIVE INC	4814-232736	02/10/2026	1QT SYNTHETIC OIL 1EA. - MOWER SERVICES (PARK)	001-03-2012	11.99
O'REILLY AUTOMOTIVE INC	4814-232768	02/10/2026	GREASE FITTING 1EA. - MOWER SERVICE (PARK)	001-03-2012	6.99

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
O'REILLY AUTOMOTIVE INC	4814-232778	02/10/2026	COIL ON PLUG BOOT 6EA. - PATROL CAR #09-20	001-02-2035	37.44
O'REILLY AUTOMOTIVE INC	4814-233125	02/10/2026	100 OZ. CAR WASH SOAP 1EA. (SEWER)	010-30-2009	8.99
O'REILLY AUTOMOTIVE INC	4814-233125	02/10/2026	12 PK. MICROFIBER CLOTH 1EA. (SEWER)	010-30-2009	21.99
O'REILLY AUTOMOTIVE INC	4814-233125	02/10/2026	2PK DETAIL BRUSH 1EA. (SEWER)	010-30-2009	13.99
O'REILLY AUTOMOTIVE INC	4814-233125	02/10/2026	ARMOR ALL AUTO CARE BUCKET KIT 1EA. (SEWER)	010-30-2009	34.99
O'REILLY AUTOMOTIVE INC	4814-233125	02/10/2026	WHEEL BRUSH 1EA. (SEWER)	010-30-2009	8.99
O'REILLY AUTOMOTIVE INC	4814-233125	02/10/2026	WHEEL FACE BRUSH 1EA. (SEWER)	010-30-2009	8.99
O'REILLY AUTOMOTIVE INC	4814-233125	02/10/2026	SCENTED VENT CLIP 1EA. (SEWER)	010-30-2009	11.99
O'REILLY AUTOMOTIVE INC	4814-233130	02/10/2026	MANIFOLD GASKET SET 1EA. - PATROL CAR #09-20	001-02-2035	9.54
O'REILLY AUTOMOTIVE INC	4814-233274	02/10/2026	HAND CLEANER 2EA. (PW SHOP SUPPLIES)	001-03-2009	18.48
O'REILLY AUTOMOTIVE INC	4814-233274	02/10/2026	HAND CLEANER 2EA. (PW SHOP SUPPLIES)	010-30-2009	18.50
O'REILLY AUTOMOTIVE INC	4814-233274	02/10/2026	HAND CLEANER 2EA. (PW SHOP SUPPLIES)	011-31-2009	18.50
O'REILLY AUTOMOTIVE INC	4814-233274	02/10/2026	HAND CLEANER 2EA. (PW SHOP SUPPLIES)	021-41-2009	18.50
O'REILLY AUTOMOTIVE INC	4814-233299	02/10/2026	COIL ON PLUG BOOT 6EA. - PATROL CAR #06-21	001-02-2035	37.44
O'REILLY AUTOMOTIVE INC	4814-233299	02/10/2026	MANIFOLD GASKET SET 1EA. - PATROL CAR #06-21	001-02-2035	9.54
O'REILLY AUTOMOTIVE INC	4814-233452	02/10/2026	RETURN BRAKE SWITCH 1EA. - PATROL CAR #06-21	001-02-2035	-40.71
O'REILLY AUTOMOTIVE INC	4814-233452	02/10/2026	RETURN BACK UP ALARM 1EA. - JD 4300 (STREET/PARK)	001-03-2006	-16.15
O'REILLY AUTOMOTIVE INC	4814-233452	02/10/2026	RETURN BACK UP ALARM 1EA. - JD 4300 (STREET/PARK)	021-41-2006	-16.16
O'REILLY AUTOMOTIVE INC	4814-233680	02/24/2026	FRONT BRAKE ROTOR 2EA. - TRK #5 (INSP)	001-20-2035	145.00
O'REILLY AUTOMOTIVE INC	4814-233680	02/24/2026	REAR BRAKE PADS 1EA. - TRK #5 (INSP)	001-20-2035	39.99
O'REILLY AUTOMOTIVE INC	4814-233680	02/24/2026	FRONT BRAKE PADS 1EA. - TRK #5 (INSP)	001-20-2035	39.99
O'REILLY AUTOMOTIVE INC	4814-233680	02/24/2026	REAR BRAKE ROTOR 2EA. - TRK #5 (INSP)	001-20-2035	145.00
O'REILLY AUTOMOTIVE INC	4814-234212	02/24/2026	BATTERY TENDER 1EA. - WATER TOWER RADIO	011-31-2006	99.99
O'REILLY AUTOMOTIVE INC	4814-234234	02/24/2026	1QT MOTOR OIL 7EA. - TRK #34 (STREET)	021-41-2006	90.93
O'REILLY AUTOMOTIVE INC	4814-234234	02/24/2026	OIL FILTER 1EA. - TRK #34 (STREET)	021-41-2006	11.89
O'REILLY AUTOMOTIVE INC	4814-234711	02/24/2026	BATTERY 1EA. - JD855 (PARK)	001-03-2006	115.67
O'REILLY AUTOMOTIVE INC	4814-234711	02/24/2026	CORE CHARGE (BATTERY) - JD855 (PARK)	001-03-2006	22.00
O'REILLY AUTOMOTIVE INC	4814-234712	02/24/2026	1QT MOTOR OIL 3EA. - WALKER MOWER (PARK)	001-03-2006	38.97
O'REILLY AUTOMOTIVE INC	4814-234730	02/24/2026	OIL FILTER 1EA. - JD 855 (PARK)	001-03-2006	4.41
O'REILLY AUTOMOTIVE INC	4814-235187	02/24/2026	CREDIT: CORE RETURN (BATTERY) - JD855 (PARK)	001-03-2006	-22.00
O'REILLY AUTOMOTIVE INC	4814-235298	02/24/2026	MINI BULB 1EA. (STREET)	021-41-2009	6.43
O'REILLY AUTOMOTIVE INC	4814-235386	02/24/2026	BATTERY 1EA. - TRK #47 (STREET)	021-41-2006	134.39
O'REILLY AUTOMOTIVE INC	4814-235386	02/24/2026	CORE EXCHANGE (BATTERY) - TRK #47 (STREET)	021-41-2006	-22.00
O'REILLY AUTOMOTIVE INC	4814-235386	02/24/2026	CORE CHARGE (BATTERY) - TRK #47 (STREET)	021-41-2006	22.00

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
O'REILLY AUTOMOTIVE INC	4814-235431	02/24/2026	1QT MOTOR OIL 2EA. (STREET)	021-41-2009	12.98
O'REILLY AUTOMOTIVE INC	4814-235431	02/24/2026	DRY MOLY LUBE 2EA. (STREET)	021-41-2009	44.38
Vendor O'RE2074 - O'REILLY AUTOMOTIVE INC Total:					1,628.08
Vendor: OVER2104 - OVERHEAD DOOR COMPANY OF WICHITA					
OVERHEAD DOOR COMPANY ...	SVC/268-450563	02/10/2026	S/C 01/29/2026 PW ENTRY	001-03-2006	119.00
			GATE REPAIR		
OVERHEAD DOOR COMPANY ...	SVC/268-450563	02/10/2026	SERVICE CALL	001-03-2006	15.62
OVERHEAD DOOR COMPANY ...	SVC/268-450563	02/10/2026	FUEL SURCHARGE	001-03-2006	3.25
OVERHEAD DOOR COMPANY ...	SVC/268-450563	02/10/2026	PARTS: BRAKE SOLENOID 2EA.	001-03-2006	215.88
OVERHEAD DOOR COMPANY ...	SVC/268-450563	02/10/2026	S/C 01/29/2026 PW ENTRY	010-30-2006	119.00
			GATE REPAIR		
OVERHEAD DOOR COMPANY ...	SVC/268-450563	02/10/2026	PARTS: BRAKE SOLENOID 2EA.	010-30-2006	215.86
OVERHEAD DOOR COMPANY ...	SVC/268-450563	02/10/2026	SERVICE CALL	010-30-2006	15.64
OVERHEAD DOOR COMPANY ...	SVC/268-450563	02/10/2026	FUEL SURCHARGE	010-30-2006	3.25
OVERHEAD DOOR COMPANY ...	SVC/268-450563	02/10/2026	S/C 01/29/2026 PW ENTRY	011-31-2006	119.00
			GATE REPAIR		
OVERHEAD DOOR COMPANY ...	SVC/268-450563	02/10/2026	SERVICE CALL	011-31-2006	15.62
OVERHEAD DOOR COMPANY ...	SVC/268-450563	02/10/2026	FUEL SURCHARGE	011-31-2006	3.25
OVERHEAD DOOR COMPANY ...	SVC/268-450563	02/10/2026	PARTS: BRAKE SOLENOID 2EA.	011-31-2006	215.88
OVERHEAD DOOR COMPANY ...	SVC/268-450563	02/10/2026	SERVICE CALL	021-41-2006	15.62
OVERHEAD DOOR COMPANY ...	SVC/268-450563	02/10/2026	FUEL SURCHARGE	021-41-2006	3.25
OVERHEAD DOOR COMPANY ...	SVC/268-450563	02/10/2026	S/C 01/29/2026 PW ENTRY	021-41-2006	119.00
			GATE REPAIR		
OVERHEAD DOOR COMPANY ...	SVC/268-450563	02/10/2026	PARTS: BRAKE SOLENOID 2EA.	021-41-2006	215.88
Vendor OVER2104 - OVERHEAD DOOR COMPANY OF WICHITA Total:					1,415.00
Vendor: JUST2109 - PAIGE HOWARD					
PAIGE HOWARD	30	02/02/2026	CLEANING SVCS. - JAN 2026 -	001-03-2004	176.00
			PUBLIC WORKS		
PAIGE HOWARD	30	02/02/2026	CLEANING SVCS. - JAN 2026 -	001-20-2004	176.00
			PUBLIC WORKS		
PAIGE HOWARD	30	02/02/2026	CLEANING SVCS. - JAN 2026 -	010-30-2004	176.00
			PUBLIC WORKS		
PAIGE HOWARD	30	02/02/2026	CLEANING SVCS. - JAN 2026 -	011-31-2004	176.00
			PUBLIC WORKS		
PAIGE HOWARD	30	02/02/2026	CLEANING SVCS. - JAN 2026 -	021-41-2004	176.00
			PUBLIC WORKS		
Vendor JUST2109 - PAIGE HOWARD Total:					880.00
Vendor: PEAR2141 - PEARSON CONSTRUCTION, LLC					
PEARSON CONSTRUCTION, LLC	02 10 2026 PAY APP. 02	02/10/2026	PROJECT: RIVER FOREST	036-56-3005	135,077.17
			ASST'D LIVING FACILITY		
Vendor PEAR2141 - PEARSON CONSTRUCTION, LLC Total:					135,077.17
Vendor: PINN2172 - PINNACLE FIRE & AUTOMATION,LLC					
PINNACLE FIRE & AUTOMATI...	27979	02/10/2026	FIRE PROTECTION SYSTEM	030-50-2025	300.00
			MONITORING - HAC		
Vendor PINN2172 - PINNACLE FIRE & AUTOMATION,LLC Total:					300.00
Vendor: POLY2195 - POLYDYNE INC.					
POLYDYNE INC.	2000637	02/10/2026	CLARIFLOC C-6266X POLYMER	010-30-2008	8,280.00
Vendor POLY2195 - POLYDYNE INC. Total:					8,280.00
Vendor: POST1317 - POSTALOCITY BY BROADSTROKE, INC.					
POSTALOCITY BY BROADSTRO...	02 02 2026 ACH	02/02/2026	POSTAL SVC. - JAN 2026	001-10-2040	2,080.65
POSTALOCITY BY BROADSTRO...	02 02 2026 ACH	02/02/2026	POSTAL SVC. - JAN 2026	010-30-2004	332.91
POSTALOCITY BY BROADSTRO...	02 02 2026 ACH	02/02/2026	POSTAL SVC. - JAN 2026	010-30-2011	457.75
POSTALOCITY BY BROADSTRO...	02 02 2026 ACH	02/02/2026	POSTAL SVC. - JAN 2026	011-31-2004	332.91
POSTALOCITY BY BROADSTRO...	02 02 2026 ACH	02/02/2026	POSTAL SVC. - JAN 2026	011-31-2011	957.11
Vendor POST1317 - POSTALOCITY BY BROADSTROKE, INC. Total:					4,161.33
Vendor: POWE2214 - POWERPLAN					
POWERPLAN	2615783	02/24/2026	FRONT LAMP 1EA. - JD544K	021-41-2006	52.69
			LOADER (STREET)		
POWERPLAN	2615783	02/24/2026	FLOOD LAMP 1EA. - JD544K	021-41-2006	520.98
			LOADER (STREET)		

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
POWERPLAN	2615995	02/24/2026	GAS OPERATED CYLINDER 1EA. - JD310SL (STREET)	021-41-2006	93.84
POWERPLAN	2615995	02/24/2026	WINDOW LATCH 2EA. - JD310SL BACKHOE (STREET)	021-41-2006	206.12
POWERPLAN	2615997	02/24/2026	CABIN AIR FILTER 1EA. - 310HL BACKHOE (WATER)	011-31-2006	48.53
POWERPLAN	2615997	02/24/2026	BOLT 8EA. - 310HL BACKHOE (WATER)	011-31-2006	40.00
POWERPLAN	2615997	02/24/2026	PRIMARY FUEL FILTER 1EA. - 310HL BACKHOE (WATER)	011-31-2006	61.17
POWERPLAN	2615997	02/24/2026	FINAL FUEL FILTER 1EA. - 310HL BACKHOE (WATER)	011-31-2006	52.08
POWERPLAN	2615997	02/24/2026	AIR FILTER ELEMENT 1EA. - 310HL BACKHOE (WATER)	011-31-2006	32.52
POWERPLAN	2615997	02/24/2026	TX OIL FILTER 1EA. - 310HL BACKHOE (WATER)	011-31-2006	77.57
POWERPLAN	2615997	02/24/2026	BREATHER VENT FILTER 1EA. - 310HL BACKHOE (WATER)	011-31-2006	22.22
POWERPLAN	2615997	02/24/2026	FRESH AIR FILTER 1EA. - 310HL BACKHOE (WATER)	011-31-2006	18.03
POWERPLAN	2615997	02/24/2026	DUST SEAL 1EA. -310HL BACKHOE (WATER)	011-31-2006	6.31
POWERPLAN	2615997	02/24/2026	INLINE HYDRAULIC 1EA. - 310HL BACKHOE (WATER)	011-31-2006	6.11
POWERPLAN	2615997	02/24/2026	AIR FILTER ELEMENT 1EA. - 310HL BACKHOE (WATER)	011-31-2006	62.36
POWERPLAN	2615997	02/24/2026	ENGINE OIL FILTER 1EA. - 310HL BACKHOE (WATER)	011-31-2006	23.48
POWERPLAN	2615997	02/24/2026	HYDRAULIC OIL FILTER 1EA. - 310HL B ACKHOE (WATER)	011-31-2006	92.36
POWERPLAN	2615997	02/24/2026	CC FILTER ELEMENT 1EA. - 310HL BACKHOE (WATER)	011-31-2006	58.55
POWERPLAN	2615997	02/24/2026	DEF FILTER KIT 1EA. - 310HL BACKHOE (WATER)	011-31-2006	270.76
POWERPLAN	2615997	02/24/2026	BUCKET CUTTING EDGE 1EA. - 310HL BACKHOE (WATER)	011-31-2006	380.86
POWERPLAN	2615997	02/24/2026	DEF PUMP FILTER KIT 1EA. - 310HL BACKHOE (WATER)	011-31-2006	123.01
POWERPLAN	2615998	02/24/2026	VALVE 2EA. - JD210 EXCAVATOR (STREET)	021-41-2006	148.88
POWERPLAN	2617726	02/24/2026	REAR VIEW MIRROR 1EA. - JD210 EXCAVATOR (STREET)	021-41-2006	143.42
Vendor POWE2214 - POWERPLAN Total:					2,541.85

Vendor: PROF2109 - PROFESSIONAL ENGINEERING CONSULTANTS

PROFESSIONAL ENGINEERING...	536355	02/10/2026	MONTHLY RETAINER - CITY ENGINEER	010-30-2040	66.68
PROFESSIONAL ENGINEERING...	536355	02/10/2026	MONTHLY RETAINER - CITY ENGINEER	011-31-2040	66.66
PROFESSIONAL ENGINEERING...	536355	02/10/2026	MONTHLY RETAINER - CITY ENGINEER	021-41-2040	66.66
PROFESSIONAL ENGINEERING...	536425	02/10/2026	PROJECT: NEW WELL LOCATION INVESTIGATION	011-31-2040	375.00
PROFESSIONAL ENGINEERING...	536426	02/10/2026	PROJECT: FORCE MAIN REPLACEMENT AT FLOODWAY	010-30-2040	2,611.25
Vendor PROF2109 - PROFESSIONAL ENGINEERING CONSULTANTS Total:					3,186.25

Vendor: PYEB2269 - PYE BARKER FIRE & SAFETY, LLC.

PYE BARKER FIRE & SAFETY, L...	IV00942059	02/10/2026	ANNUAL BACKFLOW INSPECTION (HAC)	030-50-2025	105.00
PYE BARKER FIRE & SAFETY, L...	IV00942059	02/10/2026	CITY & COMPLIANCE FEE	030-50-2025	45.00
PYE BARKER FIRE & SAFETY, L...	IV00942059	02/10/2026	DISPATCH FEE	030-50-2025	68.00
PYE BARKER FIRE & SAFETY, L...	IV00942059	02/10/2026	ANNUAL FIRE SPRINKLER WET INSPECTION (HAC)	030-50-2025	275.00

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
PYE BARKER FIRE & SAFETY, L...	IV00978293	02/24/2026	ANNUAL FIRE EXT. INSP. 02/23/2026 (HAC)	030-50-2025	80.00
Vendor PYEB2269 - PYE BARKER FIRE & SAFETY, LLC. Total:					573.00
Vendor: QUIL2281 - QUILL CORPORATION					
QUILL CORPORATION	47495723	02/10/2026	8"X11" WIDE RULED WHITE PAD 12PK. (PD)	001-02-2004	18.99
QUILL CORPORATION	47495723	02/10/2026	8.5"X11" WIDE RULED YELLOW PAD 12PK. (PD)	001-02-2004	18.99
QUILL CORPORATION	2614636	02/24/2026	CREDIT: MEMBERSHIP RENEWAL (PD)	001-02-2004	-69.99
QUILL CORPORATION	46989917	02/24/2026	MEMBERSHIP RENEWAL (PD)	001-02-2004	69.99
QUILL CORPORATION	47657300	02/24/2026	9X12 QUICKSTRIP ENVELOPE 4BX. (PD)	001-02-2004	307.96
QUILL CORPORATION	47657300	02/24/2026	FASTENER FOLDER 5BX. (COURT)	001-06-2004	389.95
QUILL CORPORATION	47659073	02/24/2026	BLACK INK PAD 1EA. (COURT)	001-06-2004	4.99
QUILL CORPORATION	47677920	02/24/2026	MONTHLY DESK PAD 6EA. (PD)	001-02-2004	69.54
Vendor QUIL2281 - QUILL CORPORATION Total:					810.42
Vendor: RAIN2301 - RAINBOW FIREWORKS INC					
RAINBOW FIREWORKS INC	02 24 2026 DEPOSIT	02/24/2026	2026 JULY 4TH FIREWORKS - DEPOSIT	001-10-2054	4,750.00
Vendor RAIN2301 - RAINBOW FIREWORKS INC Total:					4,750.00
Vendor: REDA3038 - REDAX					
REDAX	20212	02/10/2026	SHREDDING SERVICES 02/05/2026	001-01-2012	50.00
Vendor REDA3038 - REDAX Total:					50.00
Vendor: RENS2286 - RENSENHOUSE					
RESENHOUSE	9444-1243986	02/10/2026	COMPACT 5000 INPUT MODULE 1EA. (WATER)	011-31-2009	638.33
RESENHOUSE	9444-1243986	02/10/2026	COMPACT 5000 SCREW 1EA. (WATER)	011-31-2009	75.45
Vendor RENS2286 - RENSENHOUSE Total:					713.78
Vendor: RIAN2264 - RIANNA MEYER					
RIANNA MEYER	02 24 2026 A	02/24/2026	DANCE INSTRUCTOR 2.5 HRS. 02/12/2026	030-50-1250	37.50
RIANNA MEYER	02 24 2026 A	02/24/2026	DANCE INSTRUCTOR 2.5 HRS. 02/19/2026	030-50-1250	37.50
Vendor RIAN2264 - RIANNA MEYER Total:					75.00
Vendor: ROTH2285 - ROTH HEATING & AIR					
ROTH HEATING & AIR	G 2204	02/10/2026	HVAC SERVICES 01/28/2026 - COURT ROOM	001-09-2025	274.00
Vendor ROTH2285 - ROTH HEATING & AIR Total:					274.00
Vendor: SAMA0180 - SAM ARNOLD					
SAM ARNOLD	FEB 2026	02/02/2026	CELL PHONE REIMBURSEMENT	001-21-2002	35.00
Vendor SAMA0180 - SAM ARNOLD Total:					35.00
Vendor: SAMA2042 - SAMJAYS QUIRKYWORKS					
SAMJAYS QUIRKYWORKS	02 24 2026 DEPOSIT	02/24/2026	FACE PAINTING SVCS. 06/06/2026 - DEPOSIT	099-66-3001	45.00
Vendor SAMA2042 - SAMJAYS QUIRKYWORKS Total:					45.00
Vendor: SAMS2448 - SAM'S CLUB/SYNCHRONY BANK					
SAM'S CLUB/SYNCHRONY BA...	JAN 2026	02/10/2026	MONTHLY SUPPLIES - JAN 2026	001-12-2012	213.92
SAM'S CLUB/SYNCHRONY BA...	JAN 2026	02/10/2026	MONTHLY SUPPLIES - JAN 2026	030-50-2031	15.92
SAM'S CLUB/SYNCHRONY BA...	JAN 2026	02/10/2026	MONTHLY SUPPLIES - JAN 2026	030-50-2092	7.96
SAM'S CLUB/SYNCHRONY BA...	JAN 2026	02/10/2026	MONTHLY SUPPLIES - JAN 2026	030-50-2094	2,891.06
SAM'S CLUB/SYNCHRONY BA...	JAN 2026	02/10/2026	MONTHLY SUPPLIES - JAN 2026	092-66-3001	238.96
Vendor SAMS2448 - SAM'S CLUB/SYNCHRONY BANK Total:					3,367.82
Vendor: SEAN2376 - SEAN RINEHART					
SEAN RINEHART	FEB 2026	02/02/2026	CELL PHONE REIMBURSEMENT	010-30-2002	11.67
SEAN RINEHART	FEB 2026	02/02/2026	CELL PHONE REIMBURSEMENT	011-31-2002	11.67

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SEAN RINEHART	FEB 2026	02/02/2026	CELL PHONE REIMBURSEMENT	021-41-2002	11.66
Vendor SEAN2376 - SEAN RINEHART Total:					35.00
Vendor: SECU2493 - SECURITY 1ST TITLE LLC					
SECURITY 1ST TITLE LLC	3174297	02/10/2026	OWNERSHIP LIST: RESERVE A, GRAND AVE. 3RD ADD.	011-31-2040	396.00
Vendor SECU2493 - SECURITY 1ST TITLE LLC Total:					396.00
Vendor: SEDG2506 - SEDGWICK COUNTY ELECTRIC COOP					
SEDGWICK COUNTY ELECTRIC ...JAN 2026 - ACCT. 225000		02/10/2026	MONTHLY ELECTRIC SVCS. - WEST WELL	011-31-2003	677.91
SEDGWICK COUNTY ELECTRIC ...JAN 2026 - ACCT. 230500		02/10/2026	MONTHLY ELECTRIC SVCS. - EAST WELL	011-31-2003	1,179.96
Vendor SEDG2506 - SEDGWICK COUNTY ELECTRIC COOP Total:					1,857.87
Vendor: SEDG2500 - SEDGWICK COUNTY					
SEDGWICK COUNTY	JAN 2026	02/10/2026	JAN 2026 PRISONER HOUSING - 761 HRS.	001-06-3066	2,351.49
Vendor SEDG2500 - SEDGWICK COUNTY Total:					2,351.49
Vendor: SELE1491 - SELECT MECHANICAL, LLC					
SELECT MECHANICAL, LLC	5408	02/10/2026	HVAC SERVICES 01/16/2026 - POLICE DEPT.	001-09-2025	188.00
SELECT MECHANICAL, LLC	5505	02/24/2026	HVAC SERVICES 01/26/2026 - CITY HALL	001-09-2025	282.00
Vendor SELE1491 - SELECT MECHANICAL, LLC Total:					470.00
Vendor: SIGN2557 - SIGNS & DESIGN INC					
SIGNS & DESIGN INC	61764	02/24/2026	MAGNETIC NAME BADGE 8EA. (COUNCIL)	001-18-2004	173.28
Vendor SIGN2557 - SIGNS & DESIGN INC Total:					173.28
Vendor: SIRC2566 - SIRCHIE ACQUISITIONS CO., LLC.					
SIRCHIE ACQUISITIONS CO., LL... 0728552-IN		02/10/2026	NARK II PSILOCYBIN/PSILOCIN MUSHROOM REAGENT 1EA.	001-02-2047	28.15
SIRCHIE ACQUISITIONS CO., LL... 0728552-IN		02/10/2026	NARK II DUQUENOIS-LEVINE REAGENT 7EA.	001-02-2047	197.05
SIRCHIE ACQUISITIONS CO., LL... 0729295-IN		02/10/2026	NARK II METHAMPHETAMINE REAGENT 3EA.	001-02-2047	84.45
Vendor SIRC2566 - SIRCHIE ACQUISITIONS CO., LLC. Total:					309.65
Vendor: SITE2567 - SITEONE LANDSCAPE SUPPLY					
SITEONE LANDSCAPE SUPPLY	162310973-001	02/10/2026	STRAW BLANKET NET 20EA. - FLOODWAY REPAID (SEWER)	010-30-2009	661.38
Vendor SITE2567 - SITEONE LANDSCAPE SUPPLY Total:					661.38
Vendor: SOUT2604 - SOUTH CENTRAL SEALING, LLC.					
SOUTH CENTRAL SEALING, LLC.	40749	02/24/2026	2025-2026 HISTORIC SIDEWALK PROJECT	096-66-3023	5,350.00
Vendor SOUT2604 - SOUTH CENTRAL SEALING, LLC. Total:					5,350.00
Vendor: STAN2643 - STANDARD INSURANCE COMPANY					
STANDARD INSURANCE COM...	02 06 2026	02/06/2026	PAYROLL DEDUCTION OPTIONAL GROUP LIFE INSURANCE	001-00-2066	652.90
Vendor STAN2643 - STANDARD INSURANCE COMPANY Total:					652.90
Vendor: TEAM1998 - TEAMSAP, INC.					
TEAMSAP, INC.	INV00096798	02/24/2026	MOJO SPORTS LEAGUE SOFTWARE - ANNUAL FEE	030-50-2092	2,550.00
Vendor TEAM1998 - TEAMSAP, INC. Total:					2,550.00
Vendor: TIME2785 - TIMES-SENTINEL NEWSPAPERS					
TIMES-SENTINEL NEWSPAPERS	69424	02/10/2026	NUISANCE NOTICE: 758 E. KARLA CT. 01/22/2026	001-28-2012	60.00
TIMES-SENTINEL NEWSPAPERS	69425	02/10/2026	NUISANCE NOTICE: 216 W. SARAH LN. 01/22/2026	001-28-2012	60.00
TIMES-SENTINEL NEWSPAPERS	69477	02/10/2026	HONOR ROLL OF BUSINESS AD PUBLISHED 01/29/2026	092-66-3001	65.00

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
TIMES-SENTINEL NEWSPAPERS	69561	02/10/2026	NEW YEAR'S AD 01/02/2026 (ECO DEV)	092-66-3001	35.00
TIMES-SENTINEL NEWSPAPERS	69572	02/10/2026	NEW YEARS AD 01/02/2026 (HAC)	030-50-2004	35.00
TIMES-SENTINEL NEWSPAPERS	69534	02/24/2026	NUISANCE NOTICE: 346 W. 7TH ST. 02/05/2026	001-28-2012	60.00
TIMES-SENTINEL NEWSPAPERS	69535	02/24/2026	NUISANCE NOTICE: 335 S. HUNGERFORD AVE. 02/05/2026	001-28-2012	60.00
TIMES-SENTINEL NEWSPAPERS	69536	02/24/2026	NUISANCE NOTICE: 250 S. GERMAN AVE. 02/05/2026	001-28-2012	60.00
TIMES-SENTINEL NEWSPAPERS	69537	02/24/2026	QTRLY. TREASURER'S REPORT 02/05/2026	001-01-2014	378.00
TIMES-SENTINEL NEWSPAPERS	69616	02/24/2026	ORD. 1149: AMMEND. SEWER/WATER RATES 02/12/2026	010-30-2004	120.75
TIMES-SENTINEL NEWSPAPERS	69616	02/24/2026	ORD. 1149: AMMEND. SEWER/WATER RATES 02/12/2026	011-31-2004	120.75
TIMES-SENTINEL NEWSPAPERS	69743	02/24/2026	CAMPUS HOMECOMING AD PUBLISHED 02/12/2026	092-66-3001	50.00
Vendor TIME2785 - TIMES-SENTINEL NEWSPAPERS Total:					1,104.50
Vendor: TIRE2787 - TIRE DEALERS WAREHOUSE					
TIRE DEALERS WAREHOUSE	325-887401	02/24/2026	27X850-15/6 CARLISLE 2EA. - JD4300 (STREET)	021-41-2006	420.82
TIRE DEALERS WAREHOUSE	325-887510	02/24/2026	235/80R MASTERCRAFT TIRE 6EA. - TRK #101 (PARK)	001-03-2006	1,071.96
TIRE DEALERS WAREHOUSE	325-887510	02/24/2026	235/80R COOPER TIRE 4EA. - TRK #43 (SEWER)	010-30-2006	763.40
Vendor TIRE2787 - TIRE DEALERS WAREHOUSE Total:					2,256.18
Vendor: TRAC2804 - TRACY ELECTRIC INC					
TRACY ELECTRIC INC	2275	02/10/2026	S/C 11/15 - 11/22/2025 WATER PLANT HSP #1	011-31-2006	425.00
TRACY ELECTRIC INC	2482	02/24/2026	S/C 01/28/2026 WWTP SLUDGE PUMP BLDG.	010-30-2006	170.00
Vendor TRAC2804 - TRACY ELECTRIC INC Total:					595.00
Vendor: TRIM2822 - TRIMARK, INC					
TRIMARK, INC	7814	02/24/2026	KIRBY PARK RULES SIGN 24 X 24" 2EA.	051-66-3001	710.00
Vendor TRIM2822 - TRIMARK, INC Total:					710.00
Vendor: ULIN2847 - ULINE					
ULINE	203552479	02/24/2026	SHIPPING / HANDLING	001-01-2080	188.75
ULINE	203552479	02/24/2026	FABRIC PARTITION CONNECTOR 1EA. - CH COPY ROOM	001-01-2080	28.00
ULINE	203552479	02/24/2026	48 X 42" FABRIC PARTITION 2EA. - CH COPY ROOM	001-01-2080	830.00
Vendor ULIN2847 - ULINE Total:					1,046.75
Vendor: UNDE2855 - UNDERGROUND VAULTS & STORAGE					
UNDERGROUND VAULTS & ST...	A016623	02/10/2026	MICROSOFT 365 BUSINESS STANDARD	001-21-2040	175.00
UNDERGROUND VAULTS & ST...	A016623	02/10/2026	MICROSOFT 365 BUSINESS BASIC	001-21-2040	504.00
UNDERGROUND VAULTS & ST...	A016624	02/10/2026	MICROSOFT POWER AUTOMATE	001-21-2040	15.00
Vendor UNDE2855 - UNDERGROUND VAULTS & STORAGE Total:					694.00
Vendor: UNIT2868 - UNITED WAY OF THE PLAINS					
UNITED WAY OF THE PLAINS	02 05 2026	02/05/2026	PAYROLL DEDUCTION UNITED WAY	001-00-2056	117.38

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
UNITED WAY OF THE PLAINS	02 19 2026	02/19/2026	PAYROLL DEDUCTION UNITED WAY	001-00-2056	75.00
Vendor UNIT2868 - UNITED WAY OF THE PLAINS Total:					192.38
Vendor: USAB2887 - USA BLUE BOOK					
USA BLUE BOOK	INV00953571	02/24/2026	LEAD GASKETS 1BX. (WATER)	011-31-2009	107.48
USA BLUE BOOK	INV00963254	02/24/2026	100 PSI LIQUID GAUGE 2EA. (WATER)	011-31-2009	112.46
Vendor USAB2887 - USA BLUE BOOK Total:					219.94
Vendor: VALL2295 - VALLEY STATE BANK					
VALLEY STATE BANK	2026-01272026 103	02/24/2026	RECORDS SUBPOENA - CASE #SG-2026-MR-000103	001-02-2047	130.00
Vendor VALL2295 - VALLEY STATE BANK Total:					130.00
Vendor: VERI2920 - VERIZON WIRELESS					
VERIZON WIRELESS	6134356881	02/02/2026	WIRELESS SVCS. - POLICE DEPT.	001-02-2040	521.67
VERIZON WIRELESS	6134918820	02/11/2026	316-529-2461 HAYSVILLE CHAMBER PHONE	001-00-5013	41.55
VERIZON WIRELESS	6134918820	02/11/2026	316-670-7651 MI-FI XPRO - HAYSVILLE CHAMBER	001-00-5013	40.01
VERIZON WIRELESS	6134918820	02/11/2026	316-867-8569 PW DIRECTOR IPAD	001-03-2002	10.01
VERIZON WIRELESS	6134918820	02/11/2026	316-680-3572 PARK SPRVSR. IPHONE	001-03-2002	41.55
VERIZON WIRELESS	6134918820	02/11/2026	316-680-6809 PW DIRECTOR IPHONE	001-03-2002	10.38
VERIZON WIRELESS	6134918820	02/11/2026	316-402-8459 MECHANIC IPAD	001-03-2002	10.00
VERIZON WIRELESS	6134918820	02/11/2026	316-978-0538 PW DIRECTOR IPAD	001-03-2002	10.00
VERIZON WIRELESS	6134918820	02/11/2026	316-285-8133 PLANNING/ZONING JETPACK	001-04-2004	40.01
VERIZON WIRELESS	6134918820	02/11/2026	316-612-7023 TRANSIT SYSTEM PHONE	001-13-2004	41.55
VERIZON WIRELESS	6134918820	02/11/2026	316-322-5433 TRANSIT SYSTEM IPAD #3	001-13-2004	40.01
VERIZON WIRELESS	6134918820	02/11/2026	316-755-6738 TRANSIT SYSTEM IPAD #2	001-13-2004	40.01
VERIZON WIRELESS	6134918820	02/11/2026	316-249-4879 CODE ENFORCEMENT IPAD	001-20-2002	40.01
VERIZON WIRELESS	6134918820	02/11/2026	316-358-8376 INSPECTION IPAD	001-20-2002	40.01
VERIZON WIRELESS	6134918820	02/11/2026	316-680-8909 CITY INSPECTOR IPHONE	001-20-2002	41.55
VERIZON WIRELESS	6134918820	02/11/2026	316-208-6054 PW ASST DIRECTOR PHONE	010-30-2002	25.78
VERIZON WIRELESS	6134918820	02/11/2026	316-369-0403 GIS ADMIN. IPAD	010-30-2002	13.34
VERIZON WIRELESS	6134918820	02/11/2026	316-867-8569 PW DIRECTOR IPAD	010-30-2002	10.00
VERIZON WIRELESS	6134918820	02/11/2026	316-402-8459 MECHANIC IPAD	010-30-2002	10.00
VERIZON WIRELESS	6134918820	02/11/2026	316-978-0538 PW DIRECTOR IPAD	010-30-2002	10.00
VERIZON WIRELESS	6134918820	02/11/2026	316-680-6809 PW DIRECTOR IPHONE	010-30-2002	10.39
VERIZON WIRELESS	6134918820	02/11/2026	316-680-5246 WASTEWATER SPRVSR. IPHONE	010-30-2002	41.55
VERIZON WIRELESS	6134918820	02/11/2026	316-204-1185 SEWER ON CALL PHONE	010-30-2002	51.55
VERIZON WIRELESS	6134918820	02/11/2026	316-680-0116 ELECTRICIAN IPAD	010-30-2002	13.34
VERIZON WIRELESS	6134918820	02/11/2026	316-932-2708 SEWER OPERATOR IPAD	010-30-2002	40.01
VERIZON WIRELESS	6134918820	02/11/2026	316-680-7976 SEWER OPERATOR IPAD	010-30-2002	40.01

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
VERIZON WIRELESS	6134918820	02/11/2026	316-680-5785 SEWER OPERATOR IPAD	010-30-2002	40.01
VERIZON WIRELESS	6134918820	02/11/2026	316-680-0343 SEWER OPERATOR IPAD	010-30-2002	40.01
VERIZON WIRELESS	6134918820	02/11/2026	316-243-6380 SEWER IPAD	010-30-2002	40.01
VERIZON WIRELESS	6134918820	02/11/2026	316-213-0665 M8800 JETPACK (SHARED)	010-30-2002	13.34
VERIZON WIRELESS	6134918820	02/11/2026	316-680-6896 WATER SPRVSR. IPHONE	011-31-2002	41.55
VERIZON WIRELESS	6134918820	02/11/2026	316-402-8459 MECHANIC IPAD	011-31-2002	10.00
VERIZON WIRELESS	6134918820	02/11/2026	316-978-0538 PW DIRECTOR IPAD	011-31-2002	10.00
VERIZON WIRELESS	6134918820	02/11/2026	316-210-3238 WATER ON CALL PHONE	011-31-2002	51.55
VERIZON WIRELESS	6134918820	02/11/2026	316-867-8569 PW DIRECTOR IPAD	011-31-2002	10.00
VERIZON WIRELESS	6134918820	02/11/2026	316-680-6809 PW DIRECTOR IPHONE	011-31-2002	10.39
VERIZON WIRELESS	6134918820	02/11/2026	316-208-6054 PW ASST DIRECTOR PHONE	011-31-2002	25.77
VERIZON WIRELESS	6134918820	02/11/2026	316-369-0403 GIS ADMIN. IPAD	011-31-2002	13.34
VERIZON WIRELESS	6134918820	02/11/2026	316-680-0116 ELECTRICIAN IPAD	011-31-2002	13.34
VERIZON WIRELESS	6134918820	02/11/2026	316-680-9005 WATER OPERATOR IPAD	011-31-2002	40.01
VERIZON WIRELESS	6134918820	02/11/2026	316-680-8441 WATER OPERATOR IPAD	011-31-2002	40.01
VERIZON WIRELESS	6134918820	02/11/2026	316-680-8406 WATER OPERATOR IPAD	011-31-2002	40.01
VERIZON WIRELESS	6134918820	02/11/2026	316-680-8135 WATER OPERATOR IPAD	011-31-2002	40.01
VERIZON WIRELESS	6134918820	02/11/2026	316-391-9668 WATER TOWER MODEM	011-31-2002	40.01
VERIZON WIRELESS	6134918820	02/11/2026	316-358-8146 WATER IPAD	011-31-2002	40.01
VERIZON WIRELESS	6134918820	02/11/2026	316-213-0665 M8800 JETPACK (SHARED)	011-31-2002	13.34
VERIZON WIRELESS	6134918820	02/11/2026	316-680-0116 ELECTRICIAN IPAD	021-41-2002	13.33
VERIZON WIRELESS	6134918820	02/11/2026	316-369-0403 GIS ADMIN. IPAD	021-41-2002	13.33
VERIZON WIRELESS	6134918820	02/11/2026	316-213-0665 M8800 JETPACK (SHARED)	021-41-2002	13.33
VERIZON WIRELESS	6134918820	02/11/2026	316-680-6809 PW DIRECTOR IPHONE	021-41-2002	10.39
VERIZON WIRELESS	6134918820	02/11/2026	316-978-0538 PW DIRECTOR IPAD	021-41-2002	10.01
VERIZON WIRELESS	6134918820	02/11/2026	316-680-4249 STREET SPRVSR. IPHONE	021-41-2002	41.55
VERIZON WIRELESS	6134918820	02/11/2026	316-867-8569 PW DIRECTOR IPAD	021-41-2002	10.00
VERIZON WIRELESS	6134918820	02/11/2026	316-617-7696 STREET IPAD	021-41-2002	40.01
VERIZON WIRELESS	6134918820	02/11/2026	316-402-8459 MECHANIC IPAD	021-41-2002	10.01
VERIZON WIRELESS	6134918820	02/11/2026	316-655-9869 LATCHKEY - RUTH CLARK ELEM.	030-50-2094	41.55
VERIZON WIRELESS	6134918820	02/11/2026	316-655-9867 LATCHKEY - FREEMAN ELEM.	030-50-2094	41.55
VERIZON WIRELESS	6134918820	02/11/2026	316-655-9870 LATCHKEY - OATVILLE ELEM.	030-50-2094	41.55
VERIZON WIRELESS	6134918820	02/11/2026	316-655-9871 LATCHKEY - REX ELEM.	030-50-2094	41.55
VERIZON WIRELESS	6134918820	02/11/2026	316-558-1045 LATCHKEY - PRAIRIE ELEM.	030-50-2094	41.55

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
VERIZON WIRELESS	6134918820	02/11/2026	316-655-9868 LATCHKEY - NELSON ELEM.	030-50-2094	41.55
Vendor VERI2920 - VERIZON WIRELESS Total:					2,218.26
Vendor: VERM2921 - VERMEER GREAT PLAINS, INC.					
VERMEER GREAT PLAINS, INC.	P41756	02/24/2026	GAS CAP 2EA. - TREE SPADE (PARK)	001-03-2006	61.46
Vendor VERM2921 - VERMEER GREAT PLAINS, INC. Total:					61.46
Vendor: WARA2297 - WARAICH & SONS, LLC.					
WARAICH & SONS, LLC.	02 24 2026	02/24/2026	LEASE GRANT PYMNT ON BEHALF OF HORSEPOWER BARBER	092-66-3001	1,200.00
Vendor WARA2297 - WARAICH & SONS, LLC. Total:					1,200.00
Vendor: WAST2962 - WASTE CONNECTIONS OF KANSAS, INC.					
WASTE CONNECTIONS OF KA...	JAN 2026	02/02/2026	MONTHLY TRASH SVC. - 706 SARAH LN. (RIGGS)	001-03-2012	468.03
WASTE CONNECTIONS OF KA...	JAN 2026	02/02/2026	MONTHLY TRASH SVC. - 200 W. GRAND (CITY HALL)	001-09-2040	141.08
WASTE CONNECTIONS OF KA...	JAN 2026	02/02/2026	MONTHLY TRASH SVC. - 130 E. 2ND ST. (COMM BLD)	001-09-2040	243.54
WASTE CONNECTIONS OF KA...	JAN 2026	02/02/2026	MONTHLY TRASH SVC. - 105 N. MAIN (VICKERS)	001-09-2079	14.77
WASTE CONNECTIONS OF KA...	JAN 2026	02/02/2026	MONTHLY TRASH SVC. - 160 E. KARLA (SR CNTR)	001-12-2003	388.74
WASTE CONNECTIONS OF KA...	JAN 2026	02/02/2026	MONTHLY TRASH SVC. - 200 W. GRAND (CITY HALL)	010-30-2040	141.08
WASTE CONNECTIONS OF KA...	JAN 2026	02/02/2026	MONTHLY TRASH SVC. - 428 S. JANE (ROLL OFF)	010-30-2040	11,000.68
WASTE CONNECTIONS OF KA...	JAN 2026	02/02/2026	MONTHLY TRASH SVC. - 401 S. JANE (PW SHOP)	010-30-2040	60.59
WASTE CONNECTIONS OF KA...	JAN 2026	02/02/2026	MONTHLY TRASH SVC. - 428 S. JANE (PW)	010-30-2040	100.06
WASTE CONNECTIONS OF KA...	JAN 2026	02/02/2026	MONTHLY TRASH SVC. - 200 W. GRAND (CITY HALL)	011-31-2040	141.11
WASTE CONNECTIONS OF KA...	JAN 2026	02/02/2026	MONTHLY TRASH SVC. - 401 S. JANE (PW SHOP)	011-31-2040	60.59
WASTE CONNECTIONS OF KA...	JAN 2026	02/02/2026	MONTHLY TRASH SVC. - 428 S. JANE (PW)	011-31-2040	100.03
WASTE CONNECTIONS OF KA...	JAN 2026	02/02/2026	MONTHLY TRASH SVC. - 428 S. JANE (PW)	021-41-2040	100.03
WASTE CONNECTIONS OF KA...	JAN 2026	02/02/2026	MONTHLY TRASH SVC. - 401 S. JANE (PW SHOP)	021-41-2040	60.60
WASTE CONNECTIONS OF KA...	JAN 2026	02/02/2026	MONTHLY TRASH SVC. - 523 SARAH LN. (HAC)	030-50-2003	734.53
WASTE CONNECTIONS OF KA...	JAN 2026	02/02/2026	MONTHLY TRASH SVC. - 665 W. 63RD ST. (PC SPORT)	030-50-2046	585.97
WASTE CONNECTIONS OF KA...	JAN 2026	02/02/2026	MONTHLY TRASH SVC. - 401 S. JANE (SOCCER)	030-50-2092	49.20
Vendor WAST2962 - WASTE CONNECTIONS OF KANSAS, INC. Total:					14,390.63
Vendor: CITY2110 - WAYMAN AND COMPANY, LLC.					
WAYMAN AND COMPANY, LLC.	32042018035	02/02/2026	CLEANING SVCS. - VICKER'S BLDG.	001-09-2040	110.00
WAYMAN AND COMPANY, LLC.	32042018036	02/02/2026	CLEANING SVCS. - CITY HALL	001-09-2040	750.00
WAYMAN AND COMPANY, LLC.	32042018037	02/02/2026	CLEANING SVCS. - SENIOR CENTER	001-12-2040	650.00
WAYMAN AND COMPANY, LLC.	32042018038	02/02/2026	CLEANING SVCS. - COMMUNITY BLDG.	001-09-2040	150.00
WAYMAN AND COMPANY, LLC.	32042018039	02/02/2026	CLEANING SVCS. - POLIC...	001-09-2040	350.00
Vendor CITY2110 - WAYMAN AND COMPANY, LLC. Total:					2,010.00
Vendor: WICH1615 - WICHITA PEST CONTROLS, LLC.					
WICHITA PEST CONTROLS, LLC.	32571	02/10/2026	PEST CONTROL SVCS. - PUBLIC WORKS	001-03-2004	23.75

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WICHITA PEST CONTROLS, LLC.	32571	02/10/2026	PEST CONTROL SVCS. - PUBLIC WORKS	010-30-2004	23.75
WICHITA PEST CONTROLS, LLC.	32571	02/10/2026	PEST CONTROL SVCS. - PUBLIC WORKS	011-31-2004	23.75
WICHITA PEST CONTROLS, LLC.	32571	02/10/2026	PEST CONTROL SVCS. - PUBLIC WORKS	021-41-2004	23.75
WICHITA PEST CONTROLS, LLC.	32260	02/24/2026	PEST CONTROL SVCS. - PUBLIC WORKS	001-03-2004	23.75
WICHITA PEST CONTROLS, LLC.	32260	02/24/2026	PEST CONTROL SVCS. - PUBLIC WORKS	010-30-2004	23.75
WICHITA PEST CONTROLS, LLC.	32260	02/24/2026	PEST CONTROL SVCS. - PUBLIC WORKS	011-31-2004	23.75
WICHITA PEST CONTROLS, LLC.	32260	02/24/2026	PEST CONTROL SVCS. - PUBLIC WORKS	021-41-2004	23.75
Vendor WICH1615 - WICHITA PEST CONTROLS, LLC. Total:					190.00

Vendor: WICH3047 - WICHITA WINSUPPLY CO.

WICHITA WINSUPPLY CO.	617119 01	02/24/2026	1/2" S X S X S PVC40 TEE 1EA. (SEWER)	010-30-2006	0.73
WICHITA WINSUPPLY CO.	617119 01	02/24/2026	4OZ. BRIDGIT PASTE SOLDERING FLUX 1EA. (SEWER)	010-30-2006	5.03
WICHITA WINSUPPLY CO.	617119 01	02/24/2026	1/2" C X MIP ADAPTER 2EA. (SEWER)	010-30-2006	5.52
WICHITA WINSUPPLY CO.	617119 01	02/24/2026	1/2" S X F PVC80 ADAPTER 2EA. (SEWER)	010-30-2006	6.58
WICHITA WINSUPPLY CO.	617119 01	02/24/2026	1/2" S X S PVC80 45 ELBOW 3EA. (SEWER)	010-30-2006	13.98
WICHITA WINSUPPLY CO.	617119 01	02/24/2026	1/2" S X S PVC80 90 ELBOW 8EA. (SEWER)	010-30-2006	16.88
WICHITA WINSUPPLY CO.	617119 01	02/24/2026	2 X 2 X 1/2" CCC TEE 1EA. (SEWER)	010-30-2006	40.60
WICHITA WINSUPPLY CO.	617119 01	02/24/2026	1.25 X 1.25 X 0.5" CCC TEE 1EA. (SEWER)	010-30-2006	24.17
WICHITA WINSUPPLY CO.	617119 01	02/24/2026	1/2" S X M PVC80 ADAPTER 5EA. (SEWER)	010-30-2006	26.25
WICHITA WINSUPPLY CO.	617119 01	02/24/2026	1/2" FULL PORT THREADED BALL VALVE 3EA. (SEWER)	010-30-2006	27.87
WICHITA WINSUPPLY CO.	617119 01	02/24/2026	1/8" LEAD-FREE BRIDGIT SOLDER SPOOL 1EA. (SEWER)	010-30-2006	48.28
WICHITA WINSUPPLY CO.	617119 01	02/24/2026	1/2 X 20" S80 PVC PIPE 40EA. (SEWER)	010-30-2006	27.60
WICHITA WINSUPPLY CO.	617119 02	02/24/2026	CREDIT: 1.25 X 1.25 X 0.5 CCC TEE 1EA. (WWTP)	010-30-2006	-24.17
WICHITA WINSUPPLY CO.	617119 03	02/24/2026	1.5 X 1.5 X 0.5" CCC TEE 1EA. (WWTP)	010-30-2006	25.68
WICHITA WINSUPPLY CO.	617481 01	02/24/2026	2" COUPLING WITH STOP 2EA. (WWTP)	010-30-2006	30.62
WICHITA WINSUPPLY CO.	617481 01	02/24/2026	1.5" CXC COUPLING W/OUT STOP 2EA. (WWTP)	010-30-2006	22.58
Vendor WICH3047 - WICHITA WINSUPPLY CO. Total:					298.20

Vendor: WICH3048 - WICHITA WINWATER WORKS

WICHITA WINWATER WORKS	263283 01	02/10/2026	SERVICE BOX WITH LID 1EA. (WATER)	011-31-2009	70.04
WICHITA WINWATER WORKS	263310 01	02/10/2026	FLG VALVE WITH HANDWHEEL 1EA. - PUMP #6 (SEWER)	010-30-2006	805.00
WICHITA WINWATER WORKS	263310 01	02/10/2026	FULL FACE RED RUBBER FLG PK 2EA. - PUMP #6 (SEWER)	010-30-2006	36.08
WICHITA WINWATER WORKS	263356 01	02/10/2026	PVC CEMENT 1EA. (WATER)	011-31-2009	32.09
WICHITA WINWATER WORKS	263356 01	02/10/2026	1X3/4 CTS X MIP ADAPTER 10EA. (WATER)	011-31-2009	335.30
WICHITA WINWATER WORKS	263356 01	02/10/2026	STAINLESS STEEL INSERT STIFFENER 10EA. (WATER)	011-31-2009	30.30
WICHITA WINWATER WORKS	263336 01	02/24/2026	DUAL CYLINDER SCALE 1EA. - CHLORINE ROOM (WATER)	011-31-2006	2,475.00

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WICHITA WINWATER WORKS	263416 01	02/24/2026	920 OD TAPE 4EA. - FLOODWAY (SEWER)	010-30-2009	69.00
WICHITA WINWATER WORKS	263416 01	02/24/2026	8" PVC40 CAP 1EA. - FLOODWAY (SEWER)	010-30-2009	79.41
WICHITA WINWATER WORKS	263427 01	02/24/2026	3/4" BRASS INSERT X MIP ADAPTER 10EA. (WATER)	011-31-2009	119.40
WICHITA WINWATER WORKS	263427 01	02/24/2026	1" BRASS INSERT X MIP ADAPTER 10EA. (WATER)	011-31-2009	171.50
WICHITA WINWATER WORKS	263486 01	02/24/2026	1" BRASS SCREWED TEE 1EA. (WATER)	011-31-2009	26.00
WICHITA WINWATER WORKS	263486 01	02/24/2026	1" BRASS INSERT COUPLING 11EA. (WATER)	011-31-2009	171.16
WICHITA WINWATER WORKS	263486 01	02/24/2026	3/4" BRASS INSERT COUPLING 6EA. (WATER)	011-31-2009	57.96
WICHITA WINWATER WORKS	263486 01	02/24/2026	3/4" SCREWED TEE 1EA. (WATER)	011-31-2009	11.34
WICHITA WINWATER WORKS	263508 01	02/24/2026	2X12" REPAIR CLAMP 1EA. (WATER)	011-31-2009	151.19
Vendor WICH3048 - WICHITA WINWATER WORKS Total:					4,640.77

Vendor: WILL3061 - WILLIAMS JANITORIAL SUPPLY

WILLIAMS JANITORIAL SUPPLY	0693914-IN	02/10/2026	XL BLACK NITRILE GLOVES 10PKS. (PARK)	001-03-2009	77.00
WILLIAMS JANITORIAL SUPPLY	0693917-IN	02/10/2026	LESS ORDER DISCOUNT	030-50-2009	-2.29
WILLIAMS JANITORIAL SUPPLY	0693917-IN	02/10/2026	LITE FOAMING SOAP, 1 GAL. 1 CS. (HAC)	030-50-2009	22.89
WILLIAMS JANITORIAL SUPPLY	0693917-IN	02/10/2026	TOILET PAPER, 2-PLY 2 CS. (HAC)	030-50-2009	127.00
WILLIAMS JANITORIAL SUPPLY	0694443-IN	02/10/2026	LESS ORDER DISCOUNT	030-50-2006	-2.19
WILLIAMS JANITORIAL SUPPLY	0694443-IN	02/10/2026	LIVE BACTERIA PROTECTION 1 GAL.	030-50-2006	21.85
WILLIAMS JANITORIAL SUPPLY	0694443-IN	02/10/2026	VIPER FANG 26T FLOOR SCRUBBER REPAIRS (HAC)	030-50-2006	110.00
WILLIAMS JANITORIAL SUPPLY	0694443-IN	02/10/2026	PICK-UP & DELIVERY FEE	030-50-2006	50.00
Vendor WILL3061 - WILLIAMS JANITORIAL SUPPLY Total:					404.26

Vendor: XERO2299 - XEROX BUSINESS SOLUTIONS

XEROX BUSINESS SOLUTIONS	IN6361770	02/24/2026	COPIER - EQUIP ID. 64579-Q POLICE DEPT.	001-02-2040	95.11
XEROX BUSINESS SOLUTIONS	IN6361770	02/24/2026	COPIER - EQUIP ID. 64580-Q CITY HALL (CITY CLRK)	001-10-2040	27.23
XEROX BUSINESS SOLUTIONS	IN6361770	02/24/2026	COPIER - EQUIP ID. 64600-Q CITY HALL (FRNT OFFICE)	001-10-2040	115.35
XEROX BUSINESS SOLUTIONS	IN6361770	02/24/2026	COPIER - EQUIP ID. 64587-Q CITY HALL (ADMIN SVCS)	001-10-2040	132.75
XEROX BUSINESS SOLUTIONS	IN6361770	02/24/2026	COPIER - EQUIP ID. 64588-Q PUBLIC WORKS OFFICE	001-20-2004	39.42
XEROX BUSINESS SOLUTIONS	IN6361770	02/24/2026	COPIER - EQUIP ID. 64589-Q HAYSVILLE ACT. CNTR.	099-66-3003	79.58
Vendor XERO2299 - XEROX BUSINESS SOLUTIONS Total:					489.44

Vendor: XERO1318 - XEROX FINANCIAL SERVICES

XEROX FINANCIAL SERVICES	41539400	02/02/2026	MODEL: C8145 POLICE DEPT. COPIER	001-02-2040	125.33
XEROX FINANCIAL SERVICES	41539400	02/02/2026	MODEL: HPLJP3015 CITY HALL CITY CLRK. PRINTER	001-10-2040	12.53
XEROX FINANCIAL SERVICES	41539400	02/02/2026	MODEL: HPCLJ5550 CITY HALL LASER PRINTER	001-10-2040	12.53
XEROX FINANCIAL SERVICES	41539400	02/02/2026	MODEL: C8145 CITY HALL BSMNT. COPIER	001-10-2040	250.65
XEROX FINANCIAL SERVICES	41539400	02/02/2026	MODEL: C8145 CITY HALL COPIER	001-10-2040	313.32
XEROX FINANCIAL SERVICES	41539400	02/02/2026	MODEL: C405 CITY HALL CHECK PRINTER	001-10-2040	12.53
XEROX FINANCIAL SERVICES	41539400	02/02/2026	MODEL: HPLJP2055 CITY HALL A/P CLERK PRINTER	001-10-2040	12.53

AP Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
XEROX FINANCIAL SERVICES	41539400	02/02/2026	MODEL: DELL 1130N CITY HALL ACCTG. CLERK PRINTER	001-10-2040	12.53
XEROX FINANCIAL SERVICES	41539400	02/02/2026	MODEL: ENVELOPE TRAY PW PRINTER	001-20-2004	13.38
XEROX FINANCIAL SERVICES	41539400	02/02/2026	MODEL: C1845 PUBLIC WORKS COPIER	001-20-2004	125.33
XEROX FINANCIAL SERVICES	41539400	02/02/2026	MODEL: C8145 ACTIVITY CENTER COPIER	099-66-3003	375.98
Vendor XERO1318 - XEROX FINANCIAL SERVICES Total:					1,266.64
Vendor: ZACH1941 - ZACHARY STOWELL					
ZACHARY STOWELL	02 10 2026 A	02/10/2026	REFEREE BASKETBALL 2 HRS. 01/31/2026	030-50-1250	44.00
Vendor ZACH1941 - ZACHARY STOWELL Total:					44.00
Grand Total:					1,126,485.72

Report Summary

Fund Summary

Fund	Payment Amount
001 - GENERAL FUND	392,752.65
010 - WASTEWATER FUND	63,729.56
011 - WATER FUND	35,695.28
012 - MUNICIPAL POOL	119.76
021 - STREET FUND	11,875.04
024 - LAW ENFORCEMENT	6,494.33
025 - LIBRARY	289,580.46
027 - SPECIAL LIABILITY	5,409.52
030 - RECREATION DEPARTMENT	18,412.44
036 - CAPITAL IMPROVEMENTS	139,071.46
037 - SUSTAINABILITY FUND	5,197.63
051 - SPECIAL PARK IMPROVEMENT RESERVE FD	717.04
058 - FALL FESTIVAL	450.00
081 - EQUIPMENT RESERVE FUND	3,520.69
088 - TN 2025A LAKEFIELD ADD	84,788.10
092 - TRANSIENT GUEST TAX	4,534.20
096 - SALES TAX - PARK & RECREATION	63,537.00
099 - SALES TAX - RECREATION	600.56
Grand Total:	1,126,485.72

Account Summary

Account Number	Account Name	Payment Amount
001-00-2000	GENERAL ACCOUNTS PA...	274.36
001-00-2010	GENERAL FEDERAL TAX ...	30,310.31
001-00-2020	GENERAL FICA/MEDI PA...	68,778.38
001-00-2030	GENERAL STATE TAX PA...	20,278.52
001-00-2040	GENERAL RETIREMENT ...	89,584.75
001-00-2050	GENERAL DENTAL INS P...	3,882.46
001-00-2051	GENERAL DFC PAYABLE	2,423.00
001-00-2052	GENERAL AFLAC PAYABLE	1,862.19
001-00-2056	GENERAL UNITED WAY ...	192.38
001-00-2057	GENERAL INCOME W/H ...	4,287.78
001-00-2058	GENERAL COLONIAL LIFE...	383.00
001-00-2060	GENERAL PP LEGAL PAY...	33.90
001-00-2061	GENERAL HSA PAYABLE	2,179.16
001-00-2062	GENERAL VSP PAYABLE	755.27
001-00-2066	GENERAL OPT GROUP LI...	652.90
001-00-2067	GENERAL DFC ROTH PA...	4,232.00
001-00-5013	GENERAL REIMBURSED ...	81.56
001-00-5056	GENERAL EMPLOYEE CO...	65,876.68
001-01-2002	CITY CLERK TELEPHONE	512.16
001-01-2004	CITY CLERK OFFICE EXPE...	403.51
001-01-2011	CITY CLERK POSTAGE	33.78
001-01-2012	CITY CLERK MISCELLANE...	50.00
001-01-2014	CITY CLERK LEGAL PRINT...	378.00
001-01-2064	CITY CLERK DUES & SUB...	323.94
001-01-2080	CITY CLERK CAPITAL OUT...	1,046.75
001-02-2002	POLICE TELEPHONE	1,344.16
001-02-2004	POLICE OFFICE EXPENSE	415.48
001-02-2006	POLICE EQUIPMENT MA...	1,022.20
001-02-2010	POLICE GASOLINE & OIL	5,469.96
001-02-2012	POLICE MISCELLANEOUS	495.00
001-02-2013	POLICE ANIMAL CONTR...	280.85
001-02-2016	POLICE UNIFORMS & EQ...	1,711.91
001-02-2035	POLICE VEHICLE MAINT...	1,815.07
001-02-2040	POLICE CONTRACTUAL	812.11
001-02-2047	POLICE SPECIAL INVESTI...	439.65

Account Summary

Account Number	Account Name	Payment Amount
001-03-2002	PARK TELEPHONE	112.32
001-03-2003	PARK UTILITIES	1,554.61
001-03-2004	PARK OFFICE EXPENSE	377.86
001-03-2006	PARK EQUIPMENT MAIN...	3,036.47
001-03-2009	PARK MATERIALS	1,181.78
001-03-2012	PARK MISCELLANEOUS	1,580.10
001-04-2002	PL COMM TELEPHONE	80.32
001-04-2004	PL COMM OFFICE EXPEN...	40.01
001-06-1100	MUN COURT PERSONNE...	1,775.53
001-06-2002	MUN COURT TELEPHONE	110.54
001-06-2004	MUN COURT OFFICE EXP...	394.94
001-06-2012	MUN COURT MISCELLA...	112.78
001-06-2037	MUN COURT CT APPOIN...	1,400.00
001-06-3066	MUN COURT JAIL FEES	2,351.49
001-08-2003	STREET LIGHT UTILITIES	8,536.01
001-09-2003	BLDG & GROUNDS UTILI...	3,548.40
001-09-2006	BLDG & GROUNDS EQUI...	149.90
001-09-2009	BLDG & GROUNDS MAT...	829.09
001-09-2012	BLDG & GROUNDS MISC...	560.49
001-09-2025	BLDG & GROUNDS BUILD..	744.00
001-09-2040	BLDG & GROUNDS CON...	1,829.62
001-09-2048	BLDG & GROUNDS LIBR...	1,037.09
001-09-2079	BLDG & GROUNDS HIST...	45.55
001-10-1100	SP FUNDS PERSONNEL S...	4,300.00
001-10-2020	SP FUNDS INSURANCE	9,566.79
001-10-2040	SP FUNDS CONTRACTUAL	3,682.10
001-10-2041	SP FUNDS AUDIT FEES	16,800.00
001-10-2054	SP FUNDS SPECIAL EVEN...	4,750.00
001-10-2077	SP FUNDS SHARED OFFI...	205.45
001-12-1100	SR CENTER PERSONNEL ...	130.00
001-12-2003	SR CENTER UTILITIES	1,910.21
001-12-2004	SR CENTER OFFICE EXPE...	187.29
001-12-2006	SR CENTER EQUIPMENT...	569.05
001-12-2012	SR CENTER MISCELLANE...	1,095.32
001-12-2015	SR CENTER TRAINING/E...	220.00
001-12-2020	SR CENTER INSURANCE	308.39
001-12-2040	SR CENTER CONTRACTU...	685.00
001-13-2004	TRANSIT OFFICE EXPENSE	121.57
001-18-2002	GEN GOVT TELEPHONE/...	177.97
001-18-2004	GEN GOVT OFFICE EXPE...	190.63
001-18-2015	GEN GOVT TRAINING/E...	110.00
001-20-2002	INSPECTION TELEPHONE	151.95
001-20-2004	INSPECTION OFFICE EXP...	504.11
001-20-2015	INSPECTION TRAINING/...	350.00
001-20-2016	INSPECTION UNIFORMS	19.45
001-20-2035	INSPECTION VEHICLE MA...	369.98
001-21-2002	INFORMATION SYS TELE...	80.32
001-21-2004	INFORMATION SYS OFFI...	46.75
001-21-2040	INFORMATION SYS CON...	703.99
001-21-2042	INFORMATION SYS REPA...	539.98
001-22-2002	MEDIA SPECIALIST TELE...	80.32
001-28-2012	NOXIOUS WEEDS MISCE...	884.00
010-30-2002	SEWER TELEPHONE	476.42
010-30-2003	SEWER UTILITIES	16,753.57
010-30-2004	SEWER OFFICE EXPENSE	831.51
010-30-2006	SEWER EQUIPMENT MA...	3,849.75
010-30-2008	SEWER PLANT EXPENSE	9,893.70
010-30-2009	SEWER MATERIALS	2,505.67

Account Summary

Account Number	Account Name	Payment Amount
010-30-2010	SEWER GASOLINE & OIL	3,522.00
010-30-2011	SEWER POSTAGE	457.75
010-30-2012	SEWER MISCELLANEOUS	470.29
010-30-2015	SEWER TRAINING/EDUC...	1,512.65
010-30-2016	SEWER UNIFORMS	522.06
010-30-2020	SEWER INSURANCE	4,219.76
010-30-2040	SEWER CONTRACTUAL	18,714.43
011-31-2002	WATER TELEPHONE	551.39
011-31-2003	WATER UTILITIES	7,793.98
011-31-2004	WATER OFFICE EXPENSE	3,365.22
011-31-2006	WATER EQUIPMENT MA...	5,930.75
011-31-2009	WATER MATERIALS	9,573.36
011-31-2011	WATER POSTAGE	957.11
011-31-2012	WATER MISCELLANEOUS	727.24
011-31-2015	WATER TRAINING/EDUC...	1,202.65
011-31-2016	WATER UNIFORMS	428.21
011-31-2020	WATER INSURANCE	2,523.50
011-31-2022	WATER SALES TAX	687.92
011-31-2040	WATER CONTRACTUAL	1,890.20
011-31-2080	WATER CAPITAL OUTLAY	63.75
012-32-2003	MUNICIPAL POOL UTILIT...	119.76
021-41-2002	STREET TELEPHONE	238.98
021-41-2003	STREET UTILITIES	1,863.96
021-41-2004	STREET OFFICE EXPENSE	377.85
021-41-2006	STREET EQUIPMENT MA...	3,738.68
021-41-2009	STREET MATERIALS	2,195.38
021-41-2012	STREET MISCELLANEOUS	148.10
021-41-2015	STREET TRAINING/EDUC...	376.00
021-41-2016	STREET UNIFORMS	678.27
021-41-2020	STREET INSURANCE	2,030.53
021-41-2040	STREET CONTRACTUAL	227.29
024-44-2012	LAW ENF MISCELLANEO...	2,090.99
024-44-2080	LAW ENF CAPITAL OUTL...	4,403.34
025-45-2012	LIBRARY MISCELLANEOUS	289,580.46
027-47-2020	SP LIABILITY INSURANCE	5,409.52
030-50-1250	RECREATION DEPT SAL/...	587.00
030-50-2002	RECREATION DEPT TELE...	354.01
030-50-2003	RECREATION DEPT UTILI...	3,243.01
030-50-2004	RECREATION DEPT OFFI...	133.38
030-50-2006	RECREATION DEPT EQUI...	585.24
030-50-2009	RECREATION DEPT MAT...	308.66
030-50-2015	RECREATION DEPT TRG/...	1,456.17
030-50-2020	RECREATION DEPT INSU...	633.33
030-50-2025	RECREATION DEPT BLDG...	873.00
030-50-2031	RECREATION DEPT CON...	15.92
030-50-2046	RECREATION DEPT P-C S...	585.97
030-50-2092	RECREATION DEPT PRO...	5,263.99
030-50-2094	RECREATION DEPT LATC...	4,252.09
030-50-3065	RECREATION DEPT P-C U...	120.67
036-56-3005	CAP IMPR LAND BANK	135,077.17
036-56-3017	CAP IMPR CITYWIDE CLE...	2,245.78
036-56-3035	CAP IMPR HISTORIC DIS...	750.00
036-56-3036	CAP IMPR ANTIQUE LIG...	998.51
037-57-2012	SUSTAINABILITY GRANT...	5,197.63
051-66-3001	SP PARK IMPR RES BLDG...	717.04
058-50-3073	FALL FESTIVAL STAGE	450.00
081-66-3001	EQUIPMENT RESERVE M...	3,520.69
088-66-3040	TN 2025A LAKEFIELD ST...	79,816.60

Account Summary

Account Number	Account Name	Payment Amount
088-66-3041	TN 2025A LAKEFIELD PA...	4,971.50
092-66-3001	TR GUEST TAX EXPENSE	4,534.20
096-66-3023	ST PARK/REC RES SIDEW...	63,537.00
099-66-3001	ST REC RES EXPENSE	145.00
099-66-3003	ST REC RES OFFICE EXPE...	455.56
	Grand Total:	1,126,485.72

Project Account Summary

Project Account Key	Payment Amount
None	1,126,485.72
Grand Total:	1,126,485.72



Petty Cash Summary of Expenditures By Vendor Name

Payment Dates 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: AMAN1999 - AMANDA M. DIAZ					
AMANDA M. DIAZ	02 06 2026	02/06/2026	PURCHASE REIMBURSEMENT - UNITED WAY	001-10-2054	20.15
Vendor AMAN1999 - AMANDA M. DIAZ Total:					20.15
Vendor: BOBB2289 - BOBBY BIBY					
BOBBY BIBY	02 12 2026	02/12/2026	BOOT REIMBURSEMENT	001-03-2012	46.76
BOBBY BIBY	02 12 2026	02/12/2026	JEAN REIMBURSEMENT	001-03-2012	12.50
BOBBY BIBY	02 12 2026	02/12/2026	BOOT REIMBURSEMENT	010-30-2016	46.74
BOBBY BIBY	02 12 2026	02/12/2026	JEAN REIMBURSEMENT	010-30-2016	12.50
BOBBY BIBY	02 12 2026	02/12/2026	BOOT REIMBURSEMENT	011-31-2016	46.74
BOBBY BIBY	02 12 2026	02/12/2026	JEAN REIMBURSEMENT	011-31-2016	12.50
BOBBY BIBY	02 12 2026	02/12/2026	BOOT REIMBURSEMENT	021-41-2016	46.74
BOBBY BIBY	02 12 2026	02/12/2026	JEAN REIMBURSEMENT	021-41-2016	12.50
Vendor BOBB2289 - BOBBY BIBY Total:					236.98
Vendor: BRAD2559 - BRADY SIMMONS					
BRADY SIMMONS	02 02 2026	02/02/2026	PURCHASE REIMB.: FUEL (KBI TRAINING 01/28/2026)	001-02-2010	10.00
Vendor BRAD2559 - BRADY SIMMONS Total:					10.00
Vendor: CARL1525 - CARL ROSE					
CARL ROSE	02 19 2026	02/19/2026	BOOT REIMBURSEMENT	010-30-2016	198.86
Vendor CARL1525 - CARL ROSE Total:					198.86
Vendor: DAVI1599 - DAVID LIANG					
DAVID LIANG	02 06 2026	02/06/2026	BOOT REIMBURSEMENT	001-02-2016	200.00
Vendor DAVI1599 - DAVID LIANG Total:					200.00
Vendor: DOTT1390 - DOTTIE BIVENS					
DOTTIE BIVENS	02 06 2026	02/06/2026	REFUND SR. CNTR. RENTAL DEPOSIT 02/14/2026	001-00-5016	100.00
Vendor DOTT1390 - DOTTIE BIVENS Total:					100.00
Vendor: EUGE2291 - EUGENE &/OR JOY WAREHIME					
EUGENE &/OR JOY WAREHIME	02 12 2026	02/12/2026	REFUND 2026 SR. CNTR. MEMBERSHIP FEES (DBL PYMNT)	001-00-5012	10.00
Vendor EUGE2291 - EUGENE &/OR JOY WAREHIME Total:					10.00
Vendor: HEAT2284 - HEATH STOBART					
HEATH STOBART	02 06 2026	02/06/2026	COACHES REFUND - YOUTH BASKETBALL	030-00-5077	45.00
Vendor HEAT2284 - HEATH STOBART Total:					45.00
Vendor: HUNT2292 - HUNTER DAVENPORT					
HUNTER DAVENPORT	02 12 2026	02/12/2026	REFUND HAC RENTAL DEPOSIT 02/01/2026	030-00-5016	50.00
Vendor HUNT2292 - HUNTER DAVENPORT Total:					50.00
Vendor: KELL2282 - KELLY CRANE					
KELLY CRANE	02 02 2026	02/02/2026	REFUND OVERPAYMENT ON WATER ACCT. 06-008151-00	011-00-5012	300.00
Vendor KELL2282 - KELLY CRANE Total:					300.00
Vendor: KENN1248 - KENNY STARK					
KENNY STARK	02 06 2026	02/06/2026	BOOT REIMBURSEMENT	001-03-2012	200.00
Vendor KENN1248 - KENNY STARK Total:					200.00

Petty Cash Summary of Expenditures

Payment Dates: 2/1/2026 - 2/28/2026

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: MCCO2283 - MCCONNELL PLUMBING, LLC.					
MCCONNELL PLUMBING, LLC.	02 06 2026	02/06/2026	REFUND PLUMBING PERMIT FEE (318 S. LAMAR)	001-00-5008	35.00
Vendor MCCO2283 - MCCONNELL PLUMBING, LLC. Total:					35.00
Vendor: NANP1802 - NAN PUTNAM					
NAN PUTNAM	02 19 2026	02/19/2026	REFUND SR. CNTR. RENTAL DEPOSIT 02/09/2026	001-00-5016	100.00
Vendor NANP1802 - NAN PUTNAM Total:					100.00
Vendor: MCNA1932 - RHONDA MCNAUGHT					
RHONDA MCNAUGHT	02 06 2026	02/06/2026	REFUND SR. CNTR. RENTAL DEPOSIT 01/24 - 01/25/2026	001-00-5016	100.00
Vendor MCNA1932 - RHONDA MCNAUGHT Total:					100.00
Vendor: VICK2290 - VICKI JOHNSON					
VICKI JOHNSON	02 12 2026	02/12/2026	REFUND SR. CNTR. RENTAL DEPOSIT 02/07/2026	001-00-5016	100.00
Vendor VICK2290 - VICKI JOHNSON Total:					100.00
Grand Total:					1,705.99

Report Summary

Fund Summary

Fund	Payment Amount
001 - GENERAL FUND	934.41
010 - WASTEWATER FUND	258.10
011 - WATER FUND	359.24
021 - STREET FUND	59.24
030 - RECREATION DEPARTMENT	95.00
Grand Total:	1,705.99

Account Summary

Account Number	Account Name	Payment Amount
001-00-5008	GENERAL PERMITS	35.00
001-00-5012	GENERAL MISCELLANEO...	10.00
001-00-5016	GENERAL BUILDING REN...	400.00
001-02-2010	POLICE GASOLINE & OIL	10.00
001-02-2016	POLICE UNIFORMS & EQ...	200.00
001-03-2012	PARK MISCELLANEOUS	259.26
001-10-2054	SP FUNDS SPECIAL EVEN...	20.15
010-30-2016	SEWER UNIFORMS	258.10
011-00-5012	WATER MISCELLANEOUS	300.00
011-31-2016	WATER UNIFORMS	59.24
021-41-2016	STREET UNIFORMS	59.24
030-00-5016	RECREATION DEPT RENT...	50.00
030-00-5077	RECREATION DEPT PRO...	45.00
Grand Total:	1,705.99	

Project Account Summary

Project Account Key	Payment Amount
None	1,705.99
Grand Total:	1,705.99





CITY OF HAYSVILLE, KANSAS

ADMINISTRATION SERVICES - 200 WEST GRAND/ P.O. BOX 404
HAYSVILLE, KANSAS 67060 - (316) 529-5900 (316) 529-5925 - FAX

TO: The Honorable Russ Kessler
City Council Members

FROM: Georgie Carter, Deputy Administrative Officer

SUBJECT: Agreement - Central State Metal Artisans

DATE: March 9, 2026

Attached is the annual contract agreement between the City of Haysville and Central State Metal Artisans for the use of the Blacksmith shop. No changes were made to the agreement.

This is before you for your approval.

Letter Agreement

This Letter Agreement is entered on this ____ day of _____, _____, by and between the CENTRAL STATES METAL ARTISANS and the CITY OF HAYSVILLE, KANSAS, in connection with the Artisans' use of the property commonly known as Ward's Blacksmith Shop which is owned by the City of Haysville, Kansas.

Rental Rate: It is agreed that no rental rate shall be afforded to the Central States Metal Artisans for payment toward conducting demonstrations during city sponsored events and tours and that the Central States Metal Artisans will occupy the blacksmith shop as a working shop and educational center.

Utilities: The City of Haysville agrees to pay for gas, electric and water.

Maintenance: The City of Haysville will maintain the exterior of the building.

Interior Upkeep: The Central States Metal Artisans agrees that the interior of the building will be kept in such a manner befitting the blacksmith trade and in keeping with the 1920-1930's era. This does not preclude the use of modern day equipment and tools.

Hours of Use: The hours of use are to be consistent with the park hours established by City Code.

Insurance: The Central States Metal Artisans will carry liability insurance in an amount not less than \$500,000.00 per occurrence listing the City of Haysville as an additional insured in case of injury to one of their members or others who are visiting the shop for educational purposes. Any insurance to cover the contents of the shop will be the responsibility of the Central States Metal Artisans.

The City of Haysville will carry hazard insurance on the building, personal property insurance on any donated machinery, and liability insurance for anyone injured while on the premises other than during a demonstration, tour or while working therein.

Inspection: The City Inspector may from time to time inspect the premises.



Termination:

The City of Haysville may terminate the lease with the Central States Metal Artisans in whole or in part, at any time after the initial year of the term of the lease upon thirty (30) days written notice to the Central States Metal Artisans. The Central States Metal Artisans may, in writing, terminate the lease with the City of Haysville upon thirty (30) days written notice.

Renewal:

The Central States Metal Artisans shall have the right of first refusal for renewal of the lease on an annual basis.

Russ Kessler, Mayor
City of Haysville



Larry Evans, President
Central States Metal Artisans

ATTEST:

Angela Fulton, City Clerk





CITY OF HAYSVILLE, KANSAS

RECREATION DEPARTMENT - 523 SARAH LANE
HAYSVILLE, KANSAS 67060 - (316) 529-5922 (316) 529-5923 - FAX

AGREEMENT

This Agreement is made and entered into as of this day of 02/03/26, by and between the City of Haysville, Kansas (City), and the Haysville Swim Club (HVSC).

WHEREAS, The City owns and operates a Swimming Pool Facility commonly known as Dewey Gunzelman Memorial Swimming Pool, located at 525 Sarah Lane, Haysville, KS; and

WHEREAS, The Dewey Gunzelman Memorial Swimming Pool Facility consists of an Olympic size lap pool, an intermediate pool, a baby pool, two (2) diving boards, a ninety (90) foot waterslide, a double tube slide and a splash pad;

WHEREAS, HVSC desires to obtain the right to use the Olympic size lap pool, intermediate pool and diving boards for swim practices and three (2) home league swim meets and the City is willing to permit the same upon the terms and conditions provided for herein.

NOW, THEREFORE, for and in consideration of the mutual promises and covenants contained herein, the City and HVSC agree as follows:

- I. City agrees and does hereby allow HVSC use of the Olympic size lap pool, intermediate pool and diving boards and necessary appurtenances for said swim practices, commencing on **May 30, 2026** and continuing through **July 16, 2026**, as follows: Monday, Tuesday, Thursday and Friday mornings from 7:30-9:30 am; No practices will be held on Wednesday mornings; Monday and Thursday evenings from 8:15-9:45 pm. No pm practices will be held on **July 3 or 4, 2026**. Vacuums will not be removed from the diving well during morning practice time.
- II. A copy of the coaches' certification from USA swimming must be turned in, and a certified lifeguard must be present at each practice; all coaches' and lifeguard certificates must be turned into the Recreation Director prior to the first practice.
The terms hereof shall apply to the practice and meet dates and facilities specified within this Agreement only. Any additional practice or meet times must be negotiated separately with the Recreation Director.
- III. City agrees and does hereby allow HVSC use of the Olympic size lap pool, intermediate pool and diving boards and necessary appurtenances for home league meets on **June 2 & 16, 2026**. As much as scheduling will allow, HVSC will try not to schedule meets two weeks in a row or the week of 4th of July to not interrupt swim lessons as much as

possible. City agrees to close the pool to the public at 4:00 pm on said dates to allow HVSC to prepare for and conduct said meets.

- IV. City also agrees and does hereby allow HVSC use of the Olympic size lap pool, intermediate pool and diving boards and necessary appurtenances for swim team meets. City agrees to close the pool to the public on said dates to allow HVSC to prepare for and conduct said swim meet.
- V. HVSC agrees to pay one-hundred dollars (\$100.00) per day for use of the Dewey Gunzelman Memorial Swimming Pool for regular season meets. Said total accumulated fee is payable to the City at the conclusion of the HVSC season, but no later than **September 3, 2026**. A late fee of \$5/day will incur after this date.
- VI. HVSC will operate the concession stand during the swim team meets if they want to have concessions open. Requests for food trucks, vendors, signage, electrical, bleachers, parking, Wi-Fi etc... will need to go through the Recreation Director at least two weeks prior to a meet date. Any applicable permits will have to be filled out at City hall.
- VII. Should HVSC opt to operate the concessions at the Dewey Gunzelman Facility during the swim meets, HVSC shall be responsible for cleaning the concession area at the conclusion of the event. Additionally, HVSC may place a grill outside the fence for use associated with concession operation. A vehicle may be used to unload/load the grill but may not be parked on the grass during the meet.
- VIII. Only two sets of keys will be checked out to the HVSC; they will be responsible for the unlocking/locking of the door for practices and after meets. If those keys are lost or not returned by **September 3, 2026**, HVSC will be responsible for the costs associated to replace/rekey locks and reprint keys.
- IX. HVSC shall be responsible for hiring and paying lifeguards for swim meets. One lifeguard must be on stand, and one lifeguard on the deck, starting at 5pm thru the conclusion of the meet. HVSC is responsible for recruiting and scheduling the guards, lifeguards must be employees of the City of Haysville and will be paid **\$12/hour**.
- X. City agrees to allow HVSC to rent the pool for a season-end swim party if HVSC so desires; HVSC will need to fill out a Pool Rental Application requesting their pool party date/pay fees and return the form to the HAC no later than **April 23, 2026** City does not guarantee approval of swim party requested date. HVSC agrees to follow all rental rules and to pay pool rental fees and applicable deposits.
- XI. The following general provisions shall be followed by the parties regarding the care and maintenance of the City's swimming pool facilities pursuant to this Agreement.
 - A. HVSC is responsible for picking up the trash in and around the pool facility and parking lot and for emptying all trash cans into trash dumpster.
 - B. City will provide regular trash service and receptacles for home league meets.

- C. HVSC shall put out and take down lane ropes before and after each practice and swim meet.
 - D. City will make sure bathrooms are cleaned and restocked prior to any HVSC meet as described above.
 - E. HVSC will monitor locker rooms during meets. HVSC will restock all toilet paper and paper towels and clean bathrooms at the conclusion of each meet.
 - F. HVSC shall reimburse City for any costs associated with damage to the pool and/or facility that exceed normal or routine maintenance requirements.
 - G. Overflow parking and RV's will be allowed in the field directly north of Sarah Lane. RV's will not be allowed to park in the Pool/HAC parking lot. Parking will not be allowed in the grassy areas directly around the pool.
 - H. HVSC shall set up all benches/tents/timing/equipment that will be utilized for all HVSC meet. HVSC shall move all lounge chairs as needed (lounge chairs are not to be stacked more than 5 high). All lounge chairs/City pool equipment shall be placed back as it was found at the conclusion of the meet.
 - I. HVSC shall provide adequate personnel to supervise all activities, as set forth herein.
- XII. HVSC agrees to such other requirements as may be deemed appropriate by the City to promote the best usage of facilities including:
- A. HVSC shall make available a copy of their current by-laws.
 - B. HVSC shall provide the City with proof of insurance, \$500,000 minimum. City of Haysville should be named as an Additional Insured on the SUBCONTRACTORS insurance policy using ISO Additional Insured Endorsements, or an endorsement providing equivalent coverage to an additional insured's. The coverage for the additional insureds should provide Primary, Non Contributory coverage.
 - C. All Documentation requested by this Agreement shall be submitted either in person or by certified mail to: Recreation Director, Haysville Recreation Department, 523 Sarah Lane, Haysville, Kansas, 67060.
- XIII. HVSC and its individual officers and members, hereby agree to defend, indemnify and hold harmless City for any damage to City property by any person or persons participating in or attending the Club sanctioned activities and to pay any costs of defense associated with claims brought against City arising from, or related to, this Agreement and/or the activities covered hereunder, including reasonable attorney's fees.
- XIV. HVSC and its individual officers and members, hereby agree to relieve and discharge and release City, its agents and employees from all responsibility for any injury, damage or loss

to the property or person of any person participating in or attending the Club sanctioned activities and to indemnify and hold harmless the City, its agents and employees from any claim, lawsuits, etc. arising out of Club's use of the pool.

- XV. This agreement may be canceled and/or terminated at any time by mutual agreement or by either party upon giving thirty (30) days prior written notice of the cancellation to the other party.
- XVI. This agreement may be modified, changed or amended only as may be mutually agreed in writing between City and HVSC. It is understood that this agreement supersedes and cancels any and all prior existing arrangement(s) between the parties hereto and their predecessors concerning the uses provided for herein.
- XVII. If any covenant, condition or provision herein contained is held to be invalid by any court of competent jurisdiction, the invalidity of any such covenant, condition or provision shall in no way affect any other covenant, condition or provision herein contained; provided, however, that the invalidity of any such convent, condition, or provision does not materially prejudice either HVSC or City in the respective rights and obligations contained in the valid covenants, conditions, or provisions in this agreement.
- XVIII. It is understood and agreed that HVSC shall not sell, sign or transfer any of its rights or privileges granted hereunder without the prior written consent of City.
- XIX. The provisions herein shall insure to the benefit and be binding on parties hereto.

This agreement is hereby executed as of the date first above written.

CITY OF HAYSVILLE, KANSAS

HAYSVILLE SWIM CLUB

Russ Kessler, Mayor



President

ATTEST:

SEAL

Angie Millspaugh, City Clerk



CITY OF HAYSVILLE, KANSAS

TEMPORARY SPECIAL EVENT PERMIT APPLICATION

This is an application for (check all that apply):

- Temporary Special Event Permit for consumption of alcoholic liquor on Public Property.
- Temporary Special Event Permit for consumption of cereal malt beverage (CMB) on Public Property.

Section 12-115(a) of the Haysville City Code provides that the use or consumption of any cereal malt beverage or alcoholic liquor is prohibited in any park, except in conformance with a lawfully issued Special Event Permit. This application is NOT for events where alcoholic liquor or CMB is to be sold.

Name of Special Event: Birthday party Requested date(s) of operation: 03/20/20
 Anticipated hours of operation of Special Event: 10a-10p

SITE DESCRIPTION: The applicant shall define the special event site by 1) the address of a permanent structure, or common name of an outdoor location, and 2) the exact boundaries of the proposed site, including any outdoor areas directly adjacent to a structure to be used as part of a site. Include a photo of any site located outside a structure, and include a site plan showing type and height of boundary structure, ingress/egress, method of restricting juvenile access, restroom access, security placement, etc.

Community Budda - Approx. Area

1. Applicant Information

Name of Applicant: <u>Sara Harrington</u>		Date of Birth: <u>03/23/84</u>
Current address: <u>118 E Spence Dr</u>		
City: Haysville	State: ks	ZIP Code: <u>67060</u>
Mailing address:		
City:	State:	ZIP Code:
Home Phone:	Mobile Phone: <u>316-200-9359</u>	

2. Insurance Certification

Permittee shall furnish a **Certificate of Insurance** evidencing coverage for any damage caused by Permittee, or Permittee's agents, servants, employees, guests, invitees, volunteers and/or individuals participating in the event(s) described herein. Such Certificate of Insurance shall name "City of Haysville, Kansas, and its officers, employees and agents" as additional insureds if such special event site is located on City property and shall be in the amount of \$500,000.00 combined single limit per occurrence for bodily injury, personal injury, and property damage. Said Certificate shall be submitted to the Haysville City Clerk, 200 W. Grand, Haysville, Kansas, 67060. Said Certificate shall also contain a clause agreeing to notify City of any material change or cancellation of insurance before such is effective. Failure of Permittee to provide City an approved Certificate of Insurance prior to use of above described recreational area, public area, facility or roadway, shall cancel and make void this permit. Permittee agrees to **indemnify and hold harmless City**, its agents, servants, employees or invitees, from and against any and all claims of every kind or character for injuries and/or damages to persons and/or property arising out of or in connection with the use and occupancy of any streets, easements, structures or public areas within the City, and not caused by City negligence. City shall give to Permittee notice of any claim made or litigation instituted which directly or indirectly, contingently or otherwise in any way affects or might affect Permittee. Permittee shall have the right to compromise and participate in the defense of the same to the extent of their own interests. **Tort Claims Applicability, Reimbursement for Damage:** I understand that the City of Haysville does not assume liability for any loss or damage associated with the aforescribed activity permitted to be operated within Haysville parks or in/on public property/roadways pursuant to this permit as part of a recreational or community event, and understand that this permit is approved subject to applicability of the provisions of K.S.A. 75-6104. Permittee shall reimburse City for any cost associated with damage to a public facility, area, or roadway that exceed normal or routine maintenance requirements. Upon review of the event scope, the Mayor or Chief Administrative Officer may waive or alter the insurance requirement.

The following additional requirements shall apply when determined applicable by authorized City Staff. Such additional requirements may require separate Agreement.

- Designated Parking Area Trash Containers Site Clean-up
 Portable Restrooms Barricades for Streets Security
 Other _____

CITY OF HAYSVILLE, KANSAS

TEMPORARY SPECIAL EVENT PERMIT APPLICATION

This is an application for (check all that apply):

- Temporary Special Event Permit for consumption of alcoholic liquor on Public Property.
- Temporary Special Event Permit for consumption of cereal malt beverage (CMB) on Public Property.

Section 12-115(a) of the Haysville City Code provides that the use or consumption of any cereal malt beverage or alcoholic liquor is prohibited in any park, except in conformance with a lawfully issued Special Event Permit. This application is NOT for events where alcoholic liquor or CMB is to be sold.

Name of Special Event: Bridal Shower at Community building Requested date(s) of operation: 04/19/26

Anticipated hours of operation of Special Event: 4-6 with cleaning time

SITE DESCRIPTION: The applicant shall define the special event site by 1) the address of a permanent structure, or common name of an outdoor location, and 2) the exact boundaries of the proposed site, including any outdoor areas directly adjacent to a structure to be used as part of a site. Include a photo of any site located outside a structure, and include a site plan showing type and height of boundary structure, ingress/egress, method of restricting juvenile access, restroom access, security placement, etc.

Community Building Approval Area

1. Applicant Information

Name of Applicant: <u>Justice Wright</u>	Date of Birth: <u>09/24/1995</u>	
Current address: <u>201 S. Athenian St</u>		
City: <u>Wichita, KS 67213</u>	State: <u>KS</u>	ZIP Code: <u>67213</u>
Mailing address: <u>" "</u>		
City: <u>" "</u>		
Home Phone:		Mobile Phone: <u>3167797074</u>

2. Insurance Certification

Permittee shall furnish a **Certificate of Insurance** evidencing coverage for any damage caused by Permittee, or Permittee's agents, servants, employees, guests, invitees, volunteers and/or individuals participating in the event(s) described herein. Such Certificate of Insurance shall name "City of Haysville, Kansas, and its officers, employees and agents" as additional insureds if such special event site is located on City property and shall be in the amount of \$500,000.00 combined single limit per occurrence for bodily injury, personal injury, and property damage. Said Certificate shall be submitted to the Haysville City Clerk, 200 W. Grand, Haysville, Kansas, 67060. Said Certificate shall also contain a clause agreeing to notify City of any material change or cancellation of insurance before such is effective. Failure of Permittee to provide City an approved Certificate of Insurance prior to use of above described recreational area, public area, facility or roadway, shall cancel and make void this permit. Permittee agrees to **indemnify and hold harmless** City, its agents, servants, employees or invitees, from and against any and all claims of every kind or character for injuries and/or damages to persons and/or property arising out of or in connection with the use and occupancy of any streets, easements, structures or public areas within the City, and not caused by City negligence. City shall give to Permittee notice of any claim made or litigation instituted which directly or indirectly, contingently or otherwise in any way affects or might affect Permittee. Permittee shall have the right to compromise and participate in the defense of the same to the extent of their own interests. **Tort Claims Applicability, Reimbursement for Damage:** I understand that the City of Haysville does not assume liability for any loss or damage associated with the aforescribed activity permitted to be operated within Haysville parks or in/on public property/roadways pursuant to this permit as part of a recreational or community event, and understand that this permit is approved subject to applicability of the provisions of K.S.A. 75-6104. Permittee shall reimburse City for any cost associated with damage to a public facility, area, or roadway that exceed normal or routine maintenance requirements. Upon review of the event scope, the Mayor or Chief Administrative Officer may waive or alter the insurance requirement.

The following additional requirements shall apply when determined applicable by authorized City Staff. Such additional requirements may require separate Agreement.

- Designated Parking Area
 Trash Containers
 Site Clean-up
 Portable Restrooms
 Barricades for Streets
 Security
 Other _____

I, hereby agree to comply with all of the ordinances of the City of Haysville and the laws of the State of Kansas, and all the rules and regulations prescribed by the City relating to the operation of the identified "temporary event", and I agree to notify the City immediately if any information provided on this application shall change at any time prior to or during the term of the permit, and do hereby further consent to the immediate revocation of my permit, by the proper officials, for any violation of such laws, rules and regulations. I authorize the verification of the information provided on this form AND agree to permit an investigation of my business history, criminal background, and any other screening by or on behalf of the City of Haysville, Kansas, for the limited purpose of determining the truthfulness of this application, as provided by the law of the State of Kansas, and the City of Haysville, Kansas. By signing this document I certify the foregoing information is true and I am aware that any falsification on this form and any attachments hereto is cause for revocation of the permit or license issued as a result thereof.

[Signature] _____
Signature of Applicant Date 11/30/26

Signature of MAYOR or other Authorized Haysville Official Date

OFFICE USE ONLY

Date Received: 1-30-26 By: DM Fee: 150 Receipt #: 877003

Fees paid in association with rental of City facilities? Receipt # _____

Permit approved: _____ Permit disapproved: _____ By: _____ Date: _____

Police Department Approval of Request: [Signature] Public Works Department Approval of Request: AM

Recreation Department Approval of Request: [Signature]

Date of Governing Body Approval of Special Event: _____



CITY OF HAYSVILLE, KANSAS

TEMPORARY SPECIAL EVENT PERMIT APPLICATION

This is an application for (check all that apply):

- Temporary Special Event Permit for consumption of alcoholic liquor on Public Property.
- Temporary Special Event Permit for consumption of cereal malt beverage (CMB) on Public Property.

Section 12-115(a) of the Haysville City Code provides that the use or consumption of any cereal malt beverage or alcoholic liquor is prohibited in any park, except in conformance with a lawfully issued Special Event Permit. This application is NOT for events where alcoholic liquor or CMB is to be sold.

Name of Special Event: Pizza & Puzzle Fest Requested date(s) of operation: July 11, 2026

Anticipated hours of operation of Special Event 5pm - 9pm

SITE DESCRIPTION: The applicant shall define the special event site by 1) the address of a permanent structure, or common name of an outdoor location, and 2) the exact boundaries of the proposed site, including any outdoor areas directly adjacent to a structure to be used as part of a site. Include a photo of any site located outside a structure, and include a site plan showing type and height of boundary structure, ingress/egress, method of restricting juvenile access, restroom access, security placement, etc.

Haysville Activity Center Rental Room & Gymnasium Approved Area

1. Applicant Information

Name of Applicant: Haysville Recreation		Date of Birth:
Current address: 523 Sarah Lane		
City: Haysville	State: ks	ZIP Code: 67060
Mailing address:		
City:	State:	ZIP Code:
Home Phone:	Mobile Phone:	

2. Insurance Certification

Permittee shall furnish a **Certificate of Insurance** evidencing coverage for any damage caused by Permittee, or Permittee's agents, servants, employees, guests, invitees, volunteers and/or individuals participating in the event(s) described herein. Such Certificate of Insurance shall name "City of Haysville, Kansas, and its officers, employees and agents" as additional insureds if such special event site is located on City property and shall be in the amount of \$500,000.00 combined single limit per occurrence for bodily injury, personal injury, and property damage. Said Certificate shall be submitted to the Haysville City Clerk, 200 W. Grand, Haysville, Kansas, 67060. Said Certificate shall also contain a clause agreeing to notify City of any material change or cancellation of insurance before such is effective. Failure of Permittee to provide City an approved Certificate of Insurance prior to use of above described recreational area, public area, facility or roadway, shall cancel and make void this permit. Permittee agrees to **indemnify and hold harmless** City, its agents, servants, employees or invitees, from and against any and all claims of every kind or character for injuries and/or damages to persons and/or property arising out of or in connection with the use and occupancy of any streets, easements, structures or public areas within the City, and not caused by City negligence. City shall give to Permittee notice of any claim made or litigation instituted which directly or indirectly, contingently or otherwise in any way affects or might affect Permittee. Permittee shall have the right to compromise and participate in the defense of the same to the extent of their own interests. **Tort Claims Applicability, Reimbursement for Damage:** I understand that the City of Haysville does not assume liability for any loss or damage associated with the aforescribed activity permitted to be operated within Haysville parks or in/on public property/roadways pursuant to this permit as part of a recreational or community event, and understand that this permit is approved subject to applicability of the provisions of K.S.A. 75-6104. Permittee shall reimburse City for any cost associated with damage to a public facility, area, or roadway that exceed normal or routine maintenance requirements. Upon review of the event scope, the Mayor or Chief Administrative Officer may waive or alter the insurance requirement.

The following additional requirements shall apply when determined applicable by authorized City Staff. Such additional requirements may require separate Agreement.

- Designated Parking Area Trash Containers Site Clean-up
 Portable Restrooms Barricades for Streets Security
 Other _____

I, hereby agree to comply with all of the ordinances of the City of Haysville and the laws of the State of Kansas, and all the rules and regulations prescribed by the City relating to the operation of the identified "temporary event", and I agree to notify the City immediately if any information provided on this application shall change at any time prior to or during the term of the permit, and do hereby further consent to the immediate revocation of my permit, by the proper officials, for any violation of such laws, rules and regulations. I authorize the verification of the information provided on this form AND agree to permit an investigation of my business history, criminal background, and any other screening by or on behalf of the City of Haysville, Kansas, for the limited purpose of determining the truthfulness of this application, as provided by the law of the State of Kansas, and the City of Haysville, Kansas. By signing this document I certify the foregoing information is true and I am aware that any falsification on this form and any attachments hereto is cause for revocation of the permit or license issued as a result thereof.

Ciara Leach 2/20/26
Signature of Applicant Date

Signature of MAYOR or other Authorized Haysville Official Date

OFFICE USE ONLY

Date Received: 2/23/26 By: WJ Fee: N/A Receipt #: N/A

Fees paid in association with rental of City facilities? Receipt # N/A

Permit approved: _____ Permit disapproved: _____ By: _____ Date: _____

Police Department Approval of Request: WSD Public Works Department Approval of Request: AM

Recreation Department Approval of Request: PA

Date of Governing Body Approval of Special Event: _____





CITY OF HAYSVILLE, KANSAS

RECREATION DEPARTMENT - 523 SARAH LANE/P.O. BOX 404
HAYSVILLE, KANSAS 67060 - (316) 529-5922 (316) 529-5923 - FAX

TO: The Honorable Russ Kessler
City Council Members

FROM: Rob Arneson, Recreation Director

SUBJECT: Special Event Request – The Ocho

DATE: March 2, 2026

On July 25, 2026, we will be hosting our first annual event “The Ocho”. Teams of 4 will compete in 8 different activities, from Putt Putt, to Trivia and Name that Tune. The Special Event Request will be for the Rental Room/Gymnasium, in the approved areas.

This is before you for your consideration.

CITY OF HAYSVILLE, KANSAS

TEMPORARY SPECIAL EVENT PERMIT APPLICATION

This is an application for (check only one): *All beverages sold in compliance with Chapter 3, Haysville Municipal Code.*

Temporary Special Event Permit for consumption of alcoholic liquor.

Special Event approved by Ordinance 1018, which requires the Governing Body to approve a T.S.E.P.A. all in accordance with K.S.A. 41-719 and K.S.A 41-2645. **Attach a copy of State Issued Temporary Permit in lieu of sections #3 and #4 below.**

Temporary Special Event Permit for consumption of cereal malt beverage.

K.S.A. 41-2703(e), and Chapter 3, Article 1, Section 3(c) of the Haysville Code provide that a special event license may be issued for the sale of cereal malt beverages for consumption on the generally unpermitted premises of a special event site. **Attach copy of approved CMB license.**

Name of Special Event: THE OCHO Requested date(s) of operation: July 25, 2026

Anticipated hours of operation of Special Event 6pm-10pm

SITE DESCRIPTION: The applicant shall define the special event site by 1) the address of a permanent structure, or common name of an outdoor location, and 2) the exact boundaries of the proposed site, including any outdoor areas directly adjacent to a structure to be used as part of a site. Include a photo of any site located outside a structure, and include a site plan showing type and height of boundary structure, ingress/egress, method of restricting juvenile access, restroom access, security placement, etc.

Haysville Activity Center Rental Room & Gymnasium Approved Areas

1. Applicant Information

Name of Applicant: Haysville Recreation

Spouse's full name:

Date of birth:	Age:	SSN:
Place of Birth: (City)	(State)	(County)
Length of residency: (Haysville)	(State)	(County)

Current address: 523 Sarah Lane

City: <u>Haysville</u>	State: <u>KS</u>	ZIP Code: <u>67060</u>
------------------------	------------------	------------------------

Mailing address:

City:	State:	ZIP Code:
Home Phone:	Mobile Phone:	Driver's License: (State) #

2. Business Information

Name of Business:

Business address:

City:	State:	ZIP Code:
-------	--------	-----------

Business Phone:	Premises Owner Phone:
-----------------	-----------------------

Name of Premises Owner:	Years of ownership:
-------------------------	---------------------

Address of Premises Owner:

City:	State:	ZIP Code:
-------	--------	-----------

3. Citizenship

Are you a citizen of the United States? Yes No Citizen by: By Birth Naturalization

If naturalized give place and date of naturalization:

4. Criminal History

Within the past five years, have you ever been convicted of:

- 1) Felony? Yes _____ No
- 2) A crime of Moral Turpitude? Yes _____ No
(moral turpitude includes any act associated with prostitution, pandering, crimes opposed to decency, gambling)
- 3) Drunkenness? Yes _____ No
- 4) Driving under the influence of intoxicating substance? Yes _____ No
- 5) Violating any state or federal liquor law? Yes _____ No

If the answer to any part of this section is "Yes" explain (use a separate sheet if necessary):

5. Insurance Certification

Permittee shall furnish a **Certificate of Insurance** evidencing coverage for any damage caused by Permittee, or Permittee's agents, servants, employees, guests, invitees, volunteers and/or individuals participating in the event(s) described herein. Such Certificate of Insurance shall name "City of Haysville, Kansas, and its officers, employees and agents" as additional insureds if such special event site is located on City property and shall be in the amount of \$500,000.00 combined single limit per occurrence for bodily injury, personal injury, and property damage. Said Certificate shall be submitted to the Haysville City Clerk, 200 W. Grand, Haysville, Kansas, 67060. Said Certificate shall also contain a clause agreeing to notify City of any material change or cancellation of insurance before such is effective. Failure of Permittee to provide City an approved Certificate of Insurance prior to use of above described recreational area, public area, facility or roadway, shall cancel and make void this permit. Permittee agrees to **indemnify and hold harmless City**, its agents, servants, employees or invitees, from and against any and all claims of every kind or character for injuries and/or damages to persons and/or property arising out of or in connection with the use and occupancy of any streets, easements, structures or public areas within the City, and not caused by City negligence. City shall give to Permittee notice of any claim made or litigation instituted which directly or indirectly, contingently or otherwise in any way affects or might affect Permittee. Permittee shall have the right to compromise and participate in the defense of the same to the extent of their own interests. **Tort Claims Applicability, Reimbursement for Damage:** I understand that the City of Haysville does not assume liability for any loss or damage associated with the aforescribed activity permitted to be operated within Haysville parks or in/on public property/roadways pursuant to this permit as part of a recreational or community event, and understand that this permit is approved subject to applicability of the provisions of K.S.A. 75-6104. Permittee shall reimburse City for any cost associated with damage to a public facility, area, or roadway that exceed normal or routine maintenance requirements. Upon review of the event scope, the Mayor or Chief Administrative Officer may waive or alter the insurance requirement.

The following additional requirements shall apply when determined applicable by authorized City Staff. Such additional requirements may require separate Agreement.

- _____ Designated Parking Area _____ Trash Containers _____ Site Clean-up
- _____ Portable Restrooms _____ Barricades for Streets _____ Security
- _____ Other _____

I, hereby agree to comply with all of the ordinances of the City of Haysville and the laws of the State of Kansas, and all the rules and regulations prescribed by the City relating to the operation of the identified "temporary event", and I agree to notify the City immediately if any information provided on this application shall change at any time prior to or during the term of the permit, and do hereby further consent to the immediate revocation of my permit, by the proper officials, for any violation of such laws, rules and regulations. I authorize the verification of the information provided on this form AND agree to permit an investigation of my business history, criminal background, and any other screening by or on behalf of the City of Haysville, Kansas, for the limited purpose of determining the truthfulness of this application, as provided by the law of the State of Kansas, and the City of Haysville, Kansas. *By signing this document I certify the foregoing information is true and I am aware that any falsification on this form and any attachments hereto is cause for revocation of the permit or license issued as a result thereof.*

Ciara Lee 2/23/26
Signature of Applicant Date

Signature of MAYOR/ or other Authorized Haysville Official Date

OFFICE USE ONLY

Date Received: 2/23/26 By: WS Fee: N/A Receipt #: N/A

Fees paid in association with rental of City facilities? Receipt # N/A

Permit approved: _____ Permit disapproved: _____ By: _____ Date: _____

Police Department Approval of Request: [Signature] Maintenance Department Approval of request: [Signature]

Recreation Department Approval of Request: [Signature]

Date of Governing Body Approval of Special Event: _____ **ORDINANCE NUMBER 1018**



CITY OF HAYSVILLE, KANSAS

TEMPORARY SPECIAL EVENT PERMIT APPLICATION

This is an application for (check only one): *All beverages sold in compliance with Chapter 3, Haysville Municipal Code.*

Temporary Special Event Permit for consumption of alcoholic liquor.
Special Event approved by Ordinance 1018, which requires the Governing Body to approve a T.S.E.P.A. all in accordance with K.S.A. 41-719 and K.S.A 41-2645. **Attach a copy of State Issued Temporary Permit in lieu of sections #3 and #4 below.**

Temporary Special Event Permit for consumption of cereal malt beverage.
 K.S.A. 41-2703(e), and Chapter 3, Article 1, Section 3(c) of the Haysville Code provide that a special event license may be issued for the sale of cereal malt beverages for consumption on the generally unpermitted premises of a special event site. **Attach copy of approved CMB license.**

Name of Special Event: Haysville Fall Fest **Requested date(s) of operation:** October 23 & 24

Anticipated hours of operation of Special Event Friday 5pm-10pm, Saturday 11am - 10pm

SITE DESCRIPTION: The applicant shall define the special event site by 1) the address of a permanent structure, or common name of an outdoor location, and 2) the exact boundaries of the proposed site, including any outdoor areas directly adjacent to a structure to be used as part of a site. Include a photo of any site located outside a structure, and include a site plan showing type and height of boundary structure, ingress/egress, method of restricting juvenile access, restroom access, security placement, etc.

Riggs Park Approved Area

1. Applicant Information

Name of Applicant: Haysville Recreation

Spouse's full name:

Date of birth:	Age:	SSN:
Place of Birth: (City)	(State)	(County)
Length of residency: (Haysville)	(State)	(County)

Current address: 523 Sarah Lane

City: <u>Haysville</u>	State: <u>KS</u>	ZIP Code: <u>67060</u>
------------------------	------------------	------------------------

Mailing address:

City:	State:	ZIP Code:
Home Phone:	Mobile Phone:	Driver's License: (State) #

2. Business Information

Name of Business:

Business address:

City:	State:	ZIP Code:
-------	--------	-----------

Business Phone:	Premises Owner Phone:
-----------------	-----------------------

Name of Premises Owner:	Years of ownership:
-------------------------	---------------------

Address of Premises Owner:

City:	State:	ZIP Code:
-------	--------	-----------

3. Citizenship

Are you a citizen of the United States? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Citizen by: By Birth <input checked="" type="checkbox"/> Naturalization <input type="checkbox"/>
---	--

If naturalized give place and date of naturalization:

4. Criminal History

Within the past five years, have you ever been convicted of:

- 1) Felony? Yes _____ No
- 2) A crime of Moral Turpitude? Yes _____ No
(moral turpitude includes any act associated with prostitution, pandering, crimes opposed to decency, gambling)
- 3) Drunkenness? Yes _____ No
- 4) Driving under the influence of intoxicating substance? Yes _____ No
- 5) Violating any state or federal liquor law? Yes _____ No

If the answer to any part of this section is "Yes" explain (use a separate sheet if necessary):

5. Insurance Certification

Permittee shall furnish a **Certificate of Insurance** evidencing coverage for any damage caused by Permittee, or Permittee's agents, servants, employees, guests, invitees, volunteers and/or individuals participating in the event(s) described herein. Such Certificate of Insurance shall name "City of Haysville, Kansas, and its officers, employees and agents" as additional insureds if such special event site is located on City property and shall be in the amount of \$500,000.00 combined single limit per occurrence for bodily injury, personal injury, and property damage. Said Certificate shall be submitted to the Haysville City Clerk, 200 W. Grand, Haysville, Kansas, 67060. Said Certificate shall also contain a clause agreeing to notify City of any material change or cancellation of insurance before such is effective. Failure of Permittee to provide City an approved Certificate of Insurance prior to use of above described recreational area, public area, facility or roadway, shall cancel and make void this permit. Permittee agrees to **indemnify and hold harmless City**, its agents, servants, employees or invitees, from and against any and all claims of every kind or character for injuries and/or damages to persons and/or property arising out of or in connection with the use and occupancy of any streets, easements, structures or public areas within the City, and not caused by City negligence. City shall give to Permittee notice of any claim made or litigation instituted which directly or indirectly, contingently or otherwise in any way affects or might affect Permittee. Permittee shall have the right to compromise and participate in the defense of the same to the extent of their own interests. **Tort Claims Applicability, Reimbursement for Damage:** I understand that the City of Haysville does not assume liability for any loss or damage associated with the aforescribed activity permitted to be operated within Haysville parks or in/on public property/roadways pursuant to this permit as part of a recreational or community event, and understand that this permit is approved subject to applicability of the provisions of K.S.A. 75-6104. Permittee shall reimburse City for any cost associated with damage to a public facility, area, or roadway that exceed normal or routine maintenance requirements. Upon review of the event scope, the Mayor or Chief Administrative Officer may waive or alter the insurance requirement.

The following additional requirements shall apply when determined applicable by authorized City Staff. Such additional requirements may require separate Agreement.

- _____ Designated Parking Area _____ Trash Containers _____ Site Clean-up
- _____ Portable Restrooms _____ Barricades for Streets _____ Security
- _____ Other _____

I, hereby agree to comply with all of the ordinances of the City of Haysville and the laws of the State of Kansas, and all the rules and regulations prescribed by the City relating to the operation of the identified "temporary event", and I agree to notify the City immediately if any information provided on this application shall change at any time prior to or during the term of the permit, and do hereby further consent to the immediate revocation of my permit, by the proper officials, for any violation of such laws, rules and regulations. I authorize the verification of the information provided on this form AND agree to permit an investigation of my business history, criminal background, and any other screening by or on behalf of the City of Haysville, Kansas, for the limited purpose of determining the truthfulness of this application, as provided by the law of the State of Kansas, and the City of Haysville, Kansas. By signing this document I certify the foregoing information is true and I am aware that any falsification on this form and any attachments hereto is cause for revocation of the permit or license issued as a result thereof.

Ciana Lee 2/23/26
 Signature of Applicant Date

 Signature of MAYOR/ or other Authorized Haysville Official Date

OFFICE USE ONLY

Date Received: 2/23/26 By: WB Fee: N/A Receipt #: N/A

Fees paid in association with rental of City facilities? Receipt # N/A

Permit approved: _____ Permit disapproved: _____ By: _____ Date: _____

Police Department Approval of Request: WB Maintenance Department Approval of request: AM

Recreation Department Approval of Request: WB

Date of Governing Body Approval of Special Event: _____ **ORDINANCE NUMBER 1018**

